

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR AUGUST 16, 2023

Mayor Ferro calls the meeting to order 7:03 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I hereby announce that pursuant to the Open Public Meeting Act, adequate notice of this meeting has been provided in the Annual Meeting Notice which was mailed to the Asbury Park Press and the Trenton Times, posted on the public announcements bulletin board in Town Hall and filed in the Office of the Township Clerk on December 21, 2022.

ROLL CALL: Committeeman Eric Davis – present, Deputy Mayor Chris Morris – present, Committeeman Michael McLaughlin – present, Committeeman Tara Zabrosky – present and Mayor Al Ferro - present. Also, in attendance: Brian Chabarek, Esq. - Township Attorney, Kevin Abernethy – Township Administrator and Kathleen Hart - Municipal Clerk.

Resolution 23-174 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded was moved by C/McLaughlin; second by DM/Morris.

Municipal Clerk read Resolution 23-174 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded into the record.

ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

Motion to adjourn Executive Session was moved by C/Davis; second by C/McLaughlin. All in Favor.

Time In: 7:05 p.m.; Time Out: 8:01 p.m.

Mayor Ferro calls the regular meeting to order at 8:03 p.m. followed by a flag salute and a moment of silence.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person’s public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

PROCLAMATION:

M/Ferro read into the record the proclamation for International Overdose Awareness Day – August 31, 2023.

WHEREAS, the Township of Millstone does affirm and acknowledge the harm and hardship caused by overdose; and

WHEREAS, the Township of Millstone recognizes the purpose of International Overdose Awareness Day as remembering loved ones lost to overdose and ending the stigma of drug related deaths; and

WHEREAS, the Governing Body of the Township of Millstone has declared the Township of Millstone a Stigma-Free Community; and

WHEREAS, local resources are available so no one needs to suffer alone or feel hopeless; and

WHEREAS, the Millstone Township Alliance for the Prevention of Drug and Alcohol Abuse exists to meet the needs for a comprehensive, coordinated substance abuse program; and

WHEREAS, the Township of Millstone resolves to play our part in reducing the toll of overdoses in our community, which claimed the lives of 37 Monmouth County residents from January 1, 2023 – March 31, 2023 alone together with countless more affected forever; and

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WHEREAS, we affirm that the people affected by overdose are our sons and daughters, our mothers and fathers, our brothers and sisters, and deserving of our love, compassion and support.

NOW THEREFORE I, Al Ferro, Mayor of the Township of Millstone, along with the Township Committee, do hereby PROCLAIM August 31, 2023, as INTERNATIONAL OVERDOSE AWARENESS DAY in the Township of Millstone, and do commend this observance to all of our citizens.

The Municipal Clerk stated that there are 37 purple flags in front of the Municipal Building representing the lives lost.

CORRESPONDENCE:

1. Correspondence received from the Millstone Alliance to Prevent Substance Misuse regarding International Overdose Awareness Day – August 31, 2023.

ORDINANCE:

SECOND READING
ORDINANCE 23-11

AN ORDINANCE AMENDING CHAPTER V (FEES); SECTION 5-13 (FIRE DISTRICTS); SECTION 5-13.1 (EMERGENCY MEDICAL SERVICES FEES) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance amends the fees to be charged by the Fire District for Special Duty Assignments for Emergency Medical Services.

Affidavit of Publication Presented

Mayor Ferro opens the public hearing at 8:07 p.m.

No public comment.

Mayor Ferro closes the public hearing at 8:07 p.m.

Motion to adopt Ordinance 23-11 on second reading was moved by C/McLaughlin; second by DM/Morris.

ROLL CALL VOTE:

AYES: C/McLaughlin, DM/Morris, C/Zabrosky, C/Davis, M/Ferro

NAYS: None ABSTAIN: None ABSENT: None

SECOND READING
ORDINANCE 23-13

AN ORDINANCE AMENDING CHAPTER V (FEES), SECTION 5-2 (FEES FOR CHAPTER II: ADMINISTRATION), PARAGRAPH C (RECREATION REGISTRATION) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance amends the Recreation Registration fees contained in Chapter V, Section 5-2, paragraph c. of the Revised General Ordinances of the Township of Millstone.

Affidavit of Publication Presented

Mayor Ferro opens the public hearing at 8:08 p.m.

No public comment.

Mayor Ferro closes the public hearing at 8:08 p.m.

Motion to adopt Ordinance 23-13 on second reading was moved by C/McLaughlin; second by DM/Morris.

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ROLL CALL VOTE:

AYES: C/McLaughlin, DM/Morris, C/Zabrosky, C/Davis, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 23-175 Payment of Vouchers – August 16, 2023
- 23-176 Resolution Authorizing Execution of a Developer's Agreement for Novad Court, LLC, Block 57.01, Lot 19.03, Site Plan No. PB 19-03
- 23-178 Resolution Appointing Temporary Part-Time Recycling Yard Operator
- 23-179 Resolution Authorizing the Execution of a Commodity Resale Agreement with the County of Monmouth
- 23-180 Resolution Directing Tax Collector to Cancel Real Estates Taxes on Block 50, Lot 35.10
- 23-181 Community Development Block Grant Resolution Authorizing the Mayor or Township Administrator and Clerk to Execute a Project Agreement with Monmouth County for Performance and Delivery of Fiscal Year 2023 Community Development Projects
- 23-182 Community Development Block Grant Resolution Authorizing the Mayor or Township Administrator to Sign a Certification Prohibiting the Use of Excessive Force and a Certification Prohibiting the Use of Federal Funds for Lobbying
- 23-183 Resolution Appointing Part Time Tax Assessor Clerk
- 23-184 Resolution Authorizing Release of Performance Guarantees for 352 Monmouth Road, LLC, Block 62, Lot 20.05, Application No. Z12-04

C/Davis made a motion to pull Resolution 23-177 from the consent agenda to discuss separately; second by C/McLaughlin.

ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

Motion to adopt Consent Agenda Resolutions 23-175, 23-176, 23-178 through 23-184 was moved by C/McLaughlin; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

RESOLUTION:

- 23-177 Resolution Awarding Contract for Proposed Walking Trail Extension at Millstone Park

C/Davis stated that the Open Space Council discussed this grant and stated that the project cost is \$142,650 with a grant received in the amount of \$67,000. The balance will come out of the Open Space Fund. He would like to know if there are going to be additional phases for the improvements to Millstone Park so there is potential opportunity to pay for the balance of the walking trail. DM/Morris stated that this is a safety issue and delaying this furthers the safety issue. Right now, they walk on the trail and then go into the road with dogs and bikes. M/Ferro stated that there are other phases for the improvements to Millstone Park and that the Township will be applying for these grants.

Motion to adopt Resolution 23-177 was moved by C/McLaughlin; second by DM/Morris.

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ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

APPOINTMENT TO BE MADE BY THE MAYOR - SHADE TREE COMMISSION

BE IT RESOLVED that Mark Mamrega is hereby appointed as member to the Millstone Township Shade Tree Commission, to fulfill the unexpired term of Rene Peerboom, term expiring December 31, 2024.

TOWNSHIP COMMITTEE MINUTES:

1. Regular Meeting Minutes – July 19, 2023

Motion to adopt regular meeting minutes of July 19, 2023 was moved by C/McLaughlin; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: DM/Morris, C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: C/McLaughlin, C/Davis ABSENT: None

2. Executive Meeting Minutes – July 19, 2023

Motion to adopt executive meeting minutes of July 19, 2023 was moved by DM/Morris; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: DM/Morris, C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: C/McLaughlin, C/Davis ABSENT: None

REPORTS FROM VARIOUS DEPARTMENTS FOR JULY 2023:

Tax Collector	\$3,031,347.36
Clerks Report	\$ 937.00
Dog License	\$ 178.00
Municipal Court	\$ 13,003.57
Recreation	\$ 9,364.91
Construction	\$ 26,346.00
COAH	\$ 397,554.90
2023 Interest Revenue	

Motion to file was moved by C/McLaughlin; second by C/Davis. All in Favor.

APPLICATION FOR A SOCIAL AFFAIRS PERMIT:

1. Millstone Township Elks BPOE #2613 filed for a Social Affairs Permit for an event to be held on September 10, 2023 from 12PM – 5PM at 4 Red Valley Road.

Motion to approve was made by C/McLaughlin; second by C/Zabrosky. All in Favor.

2. Millstone Township Elks BPOE #2613 filed for a Social Affairs Permit for an event to be held on October 21, 2023 from 7PM – 11PM at 22 Burnt Tavern Road.

Motion to approve was made by C/McLaughlin; second by C/Zabrosky. All in Favor.

M/Ferro introduced Trooper Zammit from the NJ State Police. M/Ferro discussed with Trooper Zammit two issues. The first issue is with vehicles passing horseback riders on Township roads. The vehicles need to slow down to 25 mph and the cars need to pass at a safe distance. The second issue is that schools will be opening soon and vehicles passing school buses with a red-light illuminated. The Township will have zero tolerance for these issues. M/Ferro asks that the NJ State Police be aware and issue summonses. DM/Morris also stated that this is an agricultural community and there are also tractors travelling on the road. The Township Administrator

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stated that over the last few months there has been a larger presence in the Township with the NJ State Police with summonses being issued and there were still 20 motor vehicle accidents. He asked if the NJ State Police can keep the pressure on so that number can be lower. The Mayor and Township Committee thanked the NJ State Police for all of their assistance.

LIAISON REPORTS:

C/Zabrosky stated that the Atlantic Health Mobile Clinic will be at the Community Center on November 14th from 11am – 2pm. This will be part of the Seniors meeting, but is also open to the public. They will be offering the flu shot, Covid booster, diabetes and blood pressure screening and are trying to find staff for Millstone Day.

C/Davis stated that at Millstone Day the Environmental Commission and Shade Tree Commission will be hosting a Green Fair. There will be exhibits on Lantern Flies, composting and crafts. Please join us.

DM/Morris stated that Millstone Day is on Sunday, September 10th at Millstone Park from 12pm – 5pm. There will be food trucks, inflatables, Elks Club Beer Truck and live music.

M/Ferro stated that the Office of Emergency Management are finalizing the EOP (Emergency Operation Plan) and are about 90% done. It is due by September 10th to Monmouth County for review and approval. M/Ferro stated that the Fire/EMS responded to 118 calls for the month of July which included 74 medical calls, 20 motor vehicle accidents, 24 fire calls and 57 transports to various hospitals. The day shift had 72 calls and the night shift had 45 calls. Thank you for all you do.

NEW BUSINESS: None

OLD BUSINESS: None

COMMENTS FROM THE DAIS: M/Ferro and the Township Committee send their condolences to the Trifiro family. Jo-Ann Trifiro passed away on August 6, 2023. She was a teacher at Millstone Elementary School for 26 years. M/Ferro also reminds residents to slow down to 25 MPH and maintain a safe distance from the horseback rider with your vehicle. Also, school is about to open and there will be zero tolerance for anyone who passes a school bus with a red-light illuminated. C/Davis also stated to be cautious with bike riders.

The Township Administrator stated that this Thursday there will be a bid opening for the road program. Unfortunately, the price of fuel is very high so hopefully we can get as many roads as we can. The Township is looking for applications for the Affordable Housing Rehabilitation Program. The Affordable Housing Alliance will also have a booth at Millstone Day.

PRIVILEGE OF THE FLOOR: (Limited to ½ Hour)

M/Ferro opens the meeting to the public at 8:33 p.m.

No public comment.

M/Ferro closes the meeting to the public at 8:33 p.m.

ADJOURNMENT:

Motion to adjourn was moved by C/McLaughlin; second by C/Davis. All in Favor.

Time Out 8:34 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

August 16, 2023 Township Committee Regular Meeting Minutes approved at a Township Committee meeting held on September 6, 2023.

Kathleen Hart, RMC
Municipal Clerk