

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR MAY 17, 2023

Mayor Ferro calls the meeting to order 7:01 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I hereby announce that pursuant to the Open Public Meeting Act, adequate notice of this meeting has been provided in the Annual Meeting Notice which was mailed to the Asbury Park Press and the Trenton Times, posted on the public announcements bulletin board in Town Hall and filed in the Office of the Township Clerk on December 21, 2022.

ROLL CALL: Committeeman Eric Davis – present, Deputy Mayor Chris Morris – present, Committeeman Michael McLaughlin – present, Committeeman Tara Zabrosky – present and Mayor Al Ferro - present. Also, in attendance: Brian Chabarek, Esq. - Township Attorney, Kevin Abernethy – Township Administrator and Kathleen Hart - Municipal Clerk.

Resolution 23-121 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded was moved by C/McLaughlin; second by DM/Morris.

Municipal Clerk read Resolution 23-121 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded into the record.

ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

Motion to adjourn Executive Session was moved by C/McLaughlin; second by DM/Morris. All in Favor.

Time In: 7:05 p.m.; Time Out: 7:55 p.m.

Mayor Ferro calls the regular meeting to order at 8:00 p.m. followed by a flag salute and a moment of silence.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person’s public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

PRESENTATION: Mary Beckish, Environmental Commission member, discussed her passion for the environment and how the Township can educate the residents by holding a Green Fair at Millstone Day with the support of other Township Boards and Commissions. Millstone received a grant for \$2,000 from Sustainable Jersey that would assist in the activities such as: Master Gardner demonstrations; rain barrel information; landscaping with native plants; crafts along with giveaways and educational materials/flyers. Ms. Beckish would also like vendors to participate and would like to have community sponsors assist with any additional costs. DM/Morris stated that the Recreation Department would be able to assist and that he would put her in contact with the Recreation Commission. On Monday, she will be attending the Sustainable Jersey event to accept the grant along with the Township Administrator, Kevin Abernethy.

C/Zabrosky stated that this will be discussed in more detail under Liaison Reports, but in observance of Older Americans Month, each municipality was able to submit two names of individuals who met certain criteria to the Monmouth County Department of Human Services and the names were accepted by Monmouth County. Mary Beckish was one of the names submitted for a Senior Volunteer who makes unique and vast contributions to our communities. A Certificate of Appreciation will be awarded at the June 7, 2023 Township Committee meeting to these two Senior Citizens.

CORRESPONDENCE:

1. Resignation letter from Charles Laing, DPW Laborer, effective May 12, 2023.
2. Resignation letter from Kevin McDonald, effective May 8, 2023.

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ORDINANCES:

FIRST READING

23-10 AMENDMENT TO ORDINANCE NO. 23-05 AMENDING CHAPTER II (ADMINISTRATION) PAYROLL OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE BY FIXING SALARY RANGES OF THE TOWNSHIP OFFICIALS AND EMPLOYEES IN THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance adds the title and salary range for Working Forman.

Motion to adopt Ordinance 23-10 on first reading was moved by C/McLaughlin; second by DM/Morris.

ROLL CALL VOTE:

AYES: C/McLaughlin, DM/Morris, C/Zabrosky, C/Davis, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

Second reading and Public Hearing to be held on June 7, 2023 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTIONS:

23-122 Resolution Increasing Deferred School Taxes

Motion to adopt Resolution 23-122 was moved by C/Davis; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: DM/Morris, C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

23-123 Introduction of the Municipal Budget for the Year 2023

Motion to adopt Resolution 23-123 was moved by DM/Morris; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, DM/Morris, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

Public Hearing to be held on June 21, 2023 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, NJ 08535

23-124 Resolution to Adopt Temporary Emergency Appropriations #3

Motion to adopt Resolution 23-124 was moved by C/McLaughlin; second by DM/Morris.

ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

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- 23-125 Resolution Denying Request for Release of Performance Guarantees for 106 Trenton Millstone, LLC, Application No. PB 17-10 (Block 53, Lot 4.09 - 2 Wren Haven Drive)
- 23-126 Resolution Appointing Member to the Open Space Preservation Council
- 23-127 Resolution Authorizing the Submission of a Grant Application by the Township of Millstone to the Preserve New Jersey Historic Preservation Fund for a 2023 Grant for Capital Level II Project for the 1925 Schoolhouse/Municipal Building
- 23-128 Payment of Vouchers – May 17, 2023
- 23-129 Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”
- 23-130 Resolution Appointing Seasonal Clean Communities Employee – Jacob Normand

Motion to adopt Consent Agenda Resolutions 23-125 through 23-130 was moved by C/McLaughlin; second by C/Davis.

ROLL CALL VOTE:

AYES: C/McLaughlin, DM/Morris, C/Zabrosky, C/Davis, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

TOWNSHIP COMMITTEE MINUTES:

1. Regular Meeting Minutes – May 3, 2023

Motion to adopt the Regular Meeting Minutes of May 3, 2023 was moved by C/McLaughlin; second by C/Davis.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro
NAYS: None ABSTAIN: DM/Morris ABSENT: None

2. Executive Meeting Minutes – May 3, 2023

Motion to adopt the Executive Meeting Minutes of May 3, 2023 was moved by C/Davis; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro
NAYS: None ABSTAIN: DM/Morris ABSENT: None

REPORTS FROM VARIOUS DEPARTMENTS FOR APRIL 2023:

Tax Collector	\$7,156,009.12
Clerks Report	\$ 822.17
Dog License	\$ 885.60
Municipal Court	\$ 7,655.63
Construction	\$ 58,238.00
COAH	\$ 0.00
2023 Interest Revenue	

Motion to file was moved by C/McLaughlin; second by C/Zabrosky. All in Favor.

LIAISON REPORTS:

DM/Morris stated that there has been utility work being done in the township and wants to remind residents to pay attention and be cautious. There has been tremendous progress at Millstone Park with the new additions to the baseball fields which should be complete within the next 30 – 45 days. The Summer Recreation Camp program is in full swing and Millstone Day is September 10, 2023.

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C/Davis stated that the Open Space Clambake is Sunday, June 4th. Please purchase your tickets in advance by May 24th by contacting Andrew DeFelice.

C/Zabrosky stated that the Seniors are having their summer outing on the River Lady Cruise out of Toms River on Wednesday, June 7th. They sold all their tickets and will be carpooling. May is Older American Month and the Monmouth County Department of Human Services sent out a letter requesting each municipality to submit two names of individuals who define what a Senior does. The two names that were submitted were Mary Beckish for a Senior Volunteer who makes unique and vast contributions to our community and Mary Costagliola for a Senior Business Owner who also makes unique and vast contributions to our community. The two names were accepted by Monmouth County who will set up a display for each municipality in the reception area. C/Zabrosky will take a picture of the display and have it posted on the Township website. At the next Township Committee meeting Mary Beckish and Mary Costagliola will be invited to attend to receive their Certificates of Appreciation. The Atlantic Health System (formerly CentraState) reached out to C/Zabrosky and stated that Millstone Township was the most successful mobile clinic run to date and would like to request another date in the Fall. The Township Committee discussed having the mobile clinic at Millstone Day. The Memorial Day Essay winner was announced and Chrystelle Jerome, a sixth grader, will read her essay at the Memorial Day Ceremony.

M/Ferro stated that the Fire/EMS responded to 122 calls for the month of April which included 86 medical calls, 21 motor vehicle accidents, 15 fire calls and 89 transports to various hospitals. The day shift had 77 calls and the night shift had 45 calls. M/Ferro thanked the Fire Department and EMS for all their hard work.

NEW BUSINESS:

Buck Mining – Request Extension: Willam Stone, from Buck Mining and Materials, Inc. is requesting a one-year extension of the mining permit to June 2024. They have received several contracts for sales. Matt Shafai, Township Engineer, stated that last year the Township Committee only gave them a one-year mining permit, instead of the two-year permit. They have been quiet for the past few months and there are ½ million cubic yards of fill that still needs to be removed. These contracts he has now should remove it. Campo Mine is next to Buck Mine and the County is interested in buying both sites. There is a slope between the two mines and this would help Buck Mine bring down the slope to Campo Mine. The Township Attorney stated that they have to comply with all of the conditions that were contained in Resolution 22-166, dated August 3, 2022. The Township Committee discussed their concern with truck traffic and that the trucks need to stay on the truck route. Mr. Stone stated that he puts the truck license plate and the drivers cell number on the ticket and if there are any problems, he calls. The driver will only receive one warning.

A motion to extend the mining permit to June 30, 2024 with the same conditions set forth in Resolution 22-166 was made by C/McLaughlin; second by C/Davis.

ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

The Township Attorney will prepare a resolution memorializing the determination of the governing body for the June 7, 2023 Township Committee meeting.

OLD BUSINESS: None

COMMENTS FROM THE DAIS:

The Township Administrator stated that the Township Committee introduced the 2023 Municipal Budget tonight with a scheduled public hearing date of June 21, 2023. With the increase in insurance, fuel and operating costs, the average home will increase about \$61.00 for the municipal budget only. This is a very lean budget. The introduced budget will be posted on the Township website tomorrow.

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M/Ferro reminds the residents that the Memorial Day Parade and Ceremony is scheduled for Monday, May 29, 2023. Please come out and support the Veterans. The 20th Annual Millstone Township Hooked on Fishing Not on Drugs Fishing Derby will be held on June 3, 2023 at Black Bear Day Camp. You must register online through the Recreation Department website. Judges and Volunteers are needed.

PRIVILEGE OF THE FLOOR: (Limited to ½ Hour)

M/Ferro opens the meeting to the public at 8:58 p.m.

Rita Hyland, 1038 Windsor Road: Ms. Hyland thanked the DPW for doing a fantastic job cleaning out the ditches and culvert. Ms. Hyland also discussed the situation regarding a dangerous tree leaning across the road. DPW saved the day by taping off the road and within 15 minutes, the tree fell down taking down two other trees along with wires, which started a fire. DPW did a fantastic job and it is very much appreciated.

M/Ferro closes the meeting to the public at 9:03 p.m.

ADJOURNMENT:

Motion to adjourn was moved by C/McLaughlin; second by DM/Morris. All in Favor.
Time Out 9:03 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

May 17, 2023 Township Committee Regular Meeting Minutes approved at a Township Committee meeting held on June 7, 2023.

Kathleen Hart, RMC
Municipal Clerk