

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR MARCH 15, 2023

Deputy Mayor Morris calls the meeting to order 7:03 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I hereby announce that pursuant to the Open Public Meeting Act, adequate notice of this meeting has been provided in the Annual Meeting Notice which was mailed to the Asbury Park Press and the Trenton Times, posted on the public announcements bulletin board in Town Hall and filed in the Office of the Township Clerk on December 21, 2022.

ROLL CALL: Committeeman Eric Davis – present, Deputy Mayor Chris Morris – present, Committeeman Michael McLaughlin – present, Committeeman Tara Zabrosky – present and Mayor Al Ferro - absent. Also, in attendance: Brian Chabarek, Esq. - Township Attorney, Kevin Abernethy – Township Administrator and Kathleen Hart - Municipal Clerk.

Motion to adopt Resolution 23-92 was moved by C/McLaughlin; second by C/Davis.

Municipal Clerk read Resolution 23-92 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded

ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky
NAYS: None ABSTAIN: None ABSENT: M/Ferro

Motion to adjourn Executive Session was moved by C/McLaughlin; second by C/Davis. All in Favor.

Time In: 7:05 p.m.; Time Out: 8:00 p.m.

Deputy Mayor Morris calls the regular meeting to order at 8:02 p.m. followed by a flag salute and a moment of silence.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person’s public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

ORDINANCES:

SECOND READING
ORDINANCE 23-06

AN ORDINANCE AMENDING CHAPTER V FEES, SECTION 5-14 (FEES FOR CHAPTER XIV: BUILDING AND HOUSING), SUBSECTION 5-14.3 (STATE UNIFORM CONSTRUCTION CODE FEE), OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance amends the fire protection subcode fees as per state regulations and provides the fees to be applied for permits obtained under Chapter XIV, Building and Housing.

Affidavit of Publication Presented

Deputy Mayor Morris opens the public hearing at 8:03 p.m.
No public comment.
Deputy Mayor Morris closes the public hearing at 8:03 p.m.

Motion to adopt on second reading Ordinance 23-06 was moved by C/McLaughlin; second by C/Davis.

ROLL CALL VOTE:

AYES: C/McLaughlin, DM/Morris, C/Zabrosky, C/Davis
NAYS: None ABSTAIN: None ABSENT: M/Ferro

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SECOND READING
ORDINANCE 23-07

AN ORDINANCE AMENDING CHAPTER 14 (BUILDING AND HOUSING), SECTION 10 (CERTIFICATE OF INSURANCE REGISTRATION) AND AMENDING CHAPTER 5 (FEES), SECTION 5-14 (FEES FOR CHAPTER 14: BUILDING AND HOUSING) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance adds provisions for the filing of amended certificates of registration for landlords along with the fee for same. This Ordinance also sets forth penalty provisions for failing to comply with requirements of landlords to file certificates of registration or amendments thereto as the case may be.

Affidavit of Publication Presented

Deputy Mayor Morris opens the public hearing at 8:04 p.m.
No public comment.
Deputy Mayor Morris closes the public hearing at 8:05 p.m.

Motion to adopt on second reading Ordinance 23-07 was moved by C/Zabrosky; second by C/McLaughlin.

ROLL CALL VOTE:

AYES: DM/Morris, C/Zabrosky, C/Davis, C/McLaughlin
NAYS: None ABSTAIN: None ABSENT: M/Ferro

FIRST READING
ORDINANCE 23-08

ORDINANCE ACCEPTING A CONSERVATION EASEMENT FOR A PORTION OF BLOCK 23, LOT 8, LOCATED AT 505 STATE HIGHWAY ROUTE 33

EXPLANATORY STATEMENT: This Ordinance accepts a Conservation Easement for a portion of Block 23, Lot 8.

Motion to adopt on first reading Ordinance 23-08 was moved by C/McLaughlin; second by C/Davis.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, DM/Morris,
NAYS: None ABSTAIN: None ABSENT: M/Ferro

Second reading and Public Hearing to be held on April 5, 2023 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 23-93 Payment of Vouchers – March 15, 2023
- 23-94 Resolution Authorizing Award of a Contract for Emergency HVAC Service Call and Temporary Repair at the Municipal Building
- 23-95 Authorizing 2023 Salaries for Union and Non-Union Employees

C/Davis made a motion to pull Resolution 23-96 and 23-97 from the consent agenda to discuss separately; second by C/McLaughlin.

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ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, C/Zabrosky, DM/Morris
NAYS: None ABSTAIN: None ABSENT: M/Ferro

Motion to adopt Consent Agenda Resolution 23-93 through 23-95 was moved by C/McLaughlin; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, DM/Morris
NAYS: None ABSTAIN: None ABSENT: M/Ferro

RESOLUTIONS:

23-96 Resolution Authorizing Execution of Agreement Between the County of Monmouth and the Township of Millstone for Brookside Road Improvements and Replacement of County Culvert MS-38 Project in the Township of Millstone, Monmouth County, New Jersey

C/Davis asked for more details regarding this resolution. The Township Administrator stated that there is a damaged bridge on Brookside Road and the County expects the repairs to the bridge and roadway to be approximately \$600,000 with the Township contributing approximately \$80,000 towards this project.

Motion to adopt Resolution 23-96 was moved by C/McLaughlin; second by C/Davis.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, DM/Morris
NAYS: None ABSTAIN: None ABSENT: M/Ferro

23-97 Resolution Authorizing Friends of Millstone Township Historic Registered Properties to Seek Grants and Administer Capital Improvement Projects on Historic Properties

C/Davis asked for clarification on who is administering the capital improvement projects and will the Township Committee still approve the grants prior to submission. The Township Administrator stated this will allow the Friends Group to seek grants for Township properties. This particular grant is funded 100% in the amount of \$40,000 with no cost from the Township to repair the stained-glass windows at the Church. This will be done in phases. The Township Committee and the Friends have continued to work together on grants. The Friends will manage the grant with guidance from the Township Committee.

Motion to adopt Resolution 23-97 was moved by C/Davis; second by DM/Morris

AYES: C/Zabrosky, C/Davis, C/McLaughlin, DM/Morris
NAYS: None ABSTAIN: None ABSENT: M/Ferro

REPORTS FROM VARIOUS DEPARTMENTS FOR FEBRUARY 2023:

Tax Collector	\$3,997,139.43
Clerks Report	\$ 5,540.00
Dog License	\$ 1,155.60
Municipal Court	\$ 9,175.51
Recreation	\$ 18,552.98
Construction	\$ 37,717.00
COAH	\$ 6,545.00
2023 Interest Revenue	

Motion to file was moved by C/McLaughlin; second by C/Zabrosky. All in Favor.

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR MARCH 15, 2023

TOWNSHIP COMMITTEE MINUTES:

1. Regular Meeting Minutes – March 1, 2023

Motion to adopt the Regular Meeting Minutes of March 1, 2023 was moved by C/Zabrosky; second by DM/Morris.

AYES: DM/Morris, C/Zabrosky
NAYS: None ABSTAIN: C/Davis; C/McLaughlin ABSENT: M/Ferro

2. Executive Meeting Minutes – March 1, 2023

Motion to adopt the Executive Meeting Minutes of March 1, 2023 was moved by C/Zabrosky; second by DM/Morris.

AYES: DM/Morris C/Zabrosky
NAYS: None ABSTAIN: C/McLaughlin; C/Davis ABSENT: M/Ferro

APPLICATION FOR A RAFFLE LICENSE:

1. BPOE Elks #2613 Millstone, Yearly Pull Tab Raffle, to be held from April 1, 2023 – March 31, 2024 at the Elks Club, 22 Burnt Tavern Road.

Motion to approve the raffle license was moved by C/McLaughlin; second by C/Zabrosky. All in Favor.

APPLICATION FOR A SOCIAL AFFAIRS PERMIT:

1. BPOE Elks #2613 Millstone, Application for a Social Affairs Permit to be held on April 29, 2023 from 7pm – 10:30pm at the Elks Club, 22 Burnt Tavern Road.

Motion to approve the social affairs permit was moved by C/McLaughlin; second by DM/Morris. All in Favor.

LIAISON REPORTS:

C/Davis stated that the Shade Tree Commission is working on events for Arbor Day which is April 28, 2023. There will be a tree planting at the Middle School at 11:30 a.m. and at Millstone Park between 3:30 p.m. – 4:00 p.m. Please come out and join us. They are also working on establishing a Rain Garden at Wagner Farm Park for educational purposes and rain runoff. A grant application from Sustainable Jersey is being applied for. They are also discussing a possible arboretum to be done at Millstone Plant along the walkway. Millstone Township has been recognized by Tree City USA again this year. The Environmental Commission Annual Stream Cleanup is scheduled for April 22, 2023 and they are looking for volunteers. The Environmental Commission continues to test the Township waterways monthly and report their findings to the Stony Brook Watershed.

DM/Morris stated that the Spring Bulk Pickup is scheduled for April 3, 2023. Millstone Park’s fields 7,8 and 9 are under construction for two new baseball fields and should be completed by June.

NEW BUSINESS: None

OLD BUSINESS: None

COMMENTS FROM THE DAIS:

C/Davis stated that he and the Township Administrator attended a grand opening for a new business in Millstone called Ivy Rehab and wished them success.

PRIVILEGE OF THE FLOOR: (Limited to ½ Hour)

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DM/Morris opens the meeting to the public at 8:22 p.m.

Rita Hyland, 1038 Windsor Road is following up as to when the ditches in front of her property will be cleaned. The Township Administrator will look into it and respond back to Ms. Hyland on the status.

DM/Morris closes the meeting to the public at 8:25 p.m.

ADJOURNMENT:

Motion to adjourn was moved by C/McLaughlin; second by DM/Morris. All in Favor.

Time Out 8:25 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

March 15, 2023 Township Committee Regular Meeting Minutes approved at a Township Committee meeting held on April 5, 2023.

Kathleen Hart, RMC
Municipal Clerk