

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR MARCH 1, 2023

Mayor Ferro calls the meeting to order 7:02 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I hereby announce that pursuant to the Open Public Meeting Act, adequate notice of this meeting has been provided in the Annual Meeting Notice which was mailed to the Asbury Park Press and the Trenton Times, posted on the public announcements bulletin board in Town Hall and filed in the Office of the Township Clerk on December 21, 2022.

ROLL CALL: Committeeman Eric Davis – absent, Deputy Mayor Chris Morris – present, Committeeman Michael McLaughlin – absent, Committeeman Tara Zabrosky – present and Mayor Al Ferro - present. Also, in attendance: Brian Chabarek, Esq. - Township Attorney, Kevin Abernethy – Township Administrator and Kathleen Hart - Municipal Clerk.

Motion to adopt Resolution 23-88 was moved by C/Zabrosky; second by DM/Morris.

Municipal Clerk read Resolution 23-88 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded

ROLL CALL VOTE:

AYES: DM/Morris, C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: None ABSENT: C/Davis, C/McLaughlin

Motion to adjourn Executive Session was moved by DM/Morris; second by C/Zabrosky. All in Favor.

Time In: 7:04 p.m.; Time Out: 7:57 p.m.

Mayor Ferro calls the regular meeting to order at 8:01 p.m. followed by a flag salute and a moment of silence.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person’s public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

ORDINANCES:

SECOND READING
ORDINANCE 23-05

AMENDING CHAPTER II (ADMINISTRATION) PAYROLL OF THE REVISED GENERAL ORDINANCE OF THE TOWNSHIP OF MILLSTONE BY FIXING SALARY RANGES OF THE TOWNSHIP OFFICIALS AND EMPLOYEES; IN THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance fixes salary ranges for Township Officials and Employees for 2023

Affidavit of Publication Presented

Mayor Ferro opens the public hearing at 8:02 p.m.
No public comment.
Mayor Ferro closes the public hearing at 8:03 p.m.

Motion to adopt on second reading Ordinance 23-05 was moved by DM/Morris; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: DM/Morris, C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: None ABSENT: C/Davis, C/McLaughlin

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR MARCH 1, 2023

FIRST READING

ORDINANCE 23-06

AN ORDINANCE AMENDING CHAPTER V FEES, SECTION 5-14 (FEES FOR CHAPTER XIV: BUILDING AND HOUSING), SUBSECTION 5-14.3 (STATE UNIFORM CONSTRUCTION CODE FEE), OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance amends the fire protection subcode fees as per state regulations and provides the fees to be applied for permits obtained under Chapter XIV, Building and Housing.

Motion to adopt on first reading Ordinance 23-06 was moved by C/Zabrosky; second by DM/Morris.

ROLL CALL VOTE:

AYES: DM/Morris, C/Zabrosky, M/Ferro

NAYS: None ABSTAIN: None ABSENT: C/Davis, C/McLaughlin

Second reading and Public Hearing to be held on March 15, 2023 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

FIRST READING

ORDINANCE 23-07

AN ORDINANCE AMENDING CHAPTER 14 (BUILDING AND HOUSING), SECTION 10 (CERTIFICATE OF INSURANCE REGISTRATION) AND AMENDING CHAPTER 5 (FEES), SECTION 5-14 (FEES FOR CHAPTER 14: BUILDING AND HOUSING) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance adds provisions for the filing of amended certificates of registration for landlords along with the fee for same. This Ordinance also sets forth penalty provisions for failing to comply with requirements of landlords to file certificates of registration or amendments thereto as the case may be.

Motion to adopt on first reading Ordinance 23-07 was moved by DM/Morris; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/Zabrosky, DM/Morris, M/Ferro

NAYS: None ABSTAIN: None ABSENT: C/Davis, C/McLaughlin

Second reading and Public Hearing to be held on March 15, 2023 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

23-89 Payment of Vouchers – March 1, 2023

23-90 Resolution Awarding Contract for Proposed Baseball Fields at Millstone Park Located at Red Valley Road in the Township of Millstone

23-91 Resolution Appointing Historic Preservation Architect and Authorizing the Award of a Non-Fair And Open Contract For Professional Services

Motion to adopt Consent Agenda Resolutions 23-89 through 23-91 was moved by C/Zabrosky; second by DM/Morris.

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR MARCH 1, 2023

AYES: DM/Morris, C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: None ABSENT: C/Davis, C/McLaughlin

TOWNSHIP COMMITTEE MINUTES:

1. Regular Meeting Minutes – February 15, 2023

Motion to adopt the Regular Meeting Minutes of February 15, 2023 was moved by M/Ferro; second by C/Zabrosky.

AYES: C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: DM/Morris ABSENT: C/Davis, C/McLaughlin

2. Executive Meeting Minutes – February 15, 2023

Motion to adopt the Executive Meeting Minutes of February 15, 2023 was moved by C/Zabrosky; second by M/Ferro.

AYES: C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: DM/Morris ABSENT: C/Davis, C/McLaughlin

APPLICATIONS FOR A RAFFLE LICENSE:

1. Ladies of St. Joseph Church of Perrineville, Off-Premise 50/50 Raffle, to be held on June 11, 2023 at St. Joseph Church, 91 Stillhouse Road.

Motion to approve the raffle license was moved by DM/Morris; second by M/Ferro. All in Favor.

APPLICATIONS FOR A TRAILER PERMIT:

1. Application for 55 years of Age and Over Trailer, located at 153 Stillhouse Road, Block 46 Lot 23.01. Zoning Application approved by Zoning Officer.

Motion to approve the trailer permit was moved by DM/Morris; second by C/Zabrosky. All in Favor.

LIAISON REPORTS:

C/Zabrosky stated that the Millstone Middle School will be performing Hello Dolly on March 3rd and 4th at 7PM in the Millstone Performing Arts Center. Tickets are available online and at the door. The Board of Education will have the preliminary school budget presentation on March 20th; final adoption is scheduled on April 24th.

DM/Morris stated that this is the final week of recreation basketball with finals to be held this weekend. Registration for Spring Tennis, Pickleball and Summer Camp will open up in about two weeks. Congratulations to the Millstone Warriors on winning the Mid Monmouth 11U championship. The two new programs, Martial Arts and Indoor Pickleball sold out very quickly. The contract award for Millstone Park Baseball fields was awarded tonight and construction will start shortly. The doors have been fixed at Wagner Farm Park and new doors are ordered for the outside doors to the bathrooms. All the fields at the parks are being tracked and monitored for field rotation and fertilize schedules. At times, fields will be closed. Information will be sent out through the Recreation and Township websites.

M/Ferro stated that the Fire/EMS responded to 93 calls for the month of February which included 73 medical calls, 10 motor vehicle accidents, 10 fire calls and 57 transports to various hospitals. The day shift had 69 calls and the night shift had 24 calls. The Fire Department and EMS responded to a fire in Roosevelt. Two firefighters had minor injuries. Thank you to the Fire/EMS responders for the great job you do.

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR MARCH 1, 2023

NEW BUSINESS:

1. The Township Administrator announced that he was in attendance at the Monmouth County Historic Commission meeting on Monday. The Thomas Baird House was awarded a grant to assist with Utilities and a \$6,000 grant for Siding Restoration and Painting Phase 1. The Department of Public Works finished painting the inside of the Municipal Building. The Township is also looking for grants to fix up the outside of the municipal building. February 28th was the 179th anniversary of Millstone Township.

OLD BUSINESS: None

COMMENTS FROM THE DAIS:

M/Ferro made the following announcements:

The Spring Bulk Pickup is scheduled for April 3, 2023. The Brush Drop off dates for Spring are scheduled for 4/15, 4/22, 4/29 and 5/6 at 15 Baird Road from 8am – 1pm. The Annual Stream Cleanup is scheduled for April 22, 2023. The Millstone Alliance to Prevent Substance Abuse is offering a free program to all adults for Youth Mental Health First Aid on March 25, 2023. For more information, the fliers are posted on the Township website.

On a sad note, Monmouth County Parks System Director, James Truncer passed away recently. He led the county’s park system for 58 years. Condolences go out to his family.

The Memorial Day Committee met and are off to a very good start. As developments arise, we will keep the residents informed.

PRIVILEGE OF THE FLOOR: (Limited to ½ Hour)

Mayor Ferro opens the meeting to the public at 8:19 p.m.

No public comment.

Mayor Ferro closes the meeting to the public at 8:19 p.m.

ADJOURNMENT:

Motion to adjourn was moved by DM/Morris; second by C/Zabrosky. All in Favor.

Time Out 8:19 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

March 1, 2023 Township Committee Regular Meeting Minutes approved at a Township Committee meeting held on March 15, 2023.

Kathleen Hart, RMC
Municipal Clerk