

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR FEBRUARY 15, 2023

Mayor Ferro calls the meeting to order 7:02 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I hereby announce that pursuant to the Open Public Meeting Act, adequate notice of this meeting has been provided in the Annual Meeting Notice which was mailed to the Asbury Park Press and the Trenton Times, posted on the public announcements bulletin board in Town Hall and filed in the Office of the Township Clerk on December 21, 2022.

ROLL CALL: Committeeman Eric Davis – present, Deputy Mayor Chris Morris – absent, Committeeman Michael McLaughlin – present, Committeeman Tara Zabrosky – present and Mayor Al Ferro - present. Also, in attendance: Brian Chabarek, Esq. - Township Attorney, Kevin Abernethy – Township Administrator and Kathleen Hart - Municipal Clerk.

Motion to adopt Resolution 23-71 was moved by C/McLaughlin; second by C/Davis.

Municipal Clerk read Resolution 23-71 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded

ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: None ABSENT: DM/Morris

Motion to adjourn Executive Session was moved by C/McLaughlin; second by C/Davis. All in Favor.

Time In: 7:05 p.m.; Time Out: 8:02 p.m.

Mayor Ferro calls the regular meeting to order at 8:06 p.m. followed by a flag salute and a moment of silence.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person’s public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

CORRESPONDENCE:

1. Letter from Monmouth County Historic Commission awarding grant in the amount of \$6,000.00 for the Thomas Baird House Siding Restoration and Painting Phase 1.
2. Resignation letter, dated January 31, 2023, from Brian Andrews, OEM Coordinator, effective immediately.
3. Resignation, dated February 7, 2023 from Chris Porcello, Shade Tree Commission member, effective immediately.
4. Letter from the Board of County Commissioners, dated February 3, 2023, regarding a resolution authorizing execution of an Agreement with the Township of Millstone for Brookside Road improvements and replacement of County Culvert MS-38 in the Township of Millstone

ORDINANCES:

SECOND READING
ORDINANCE 23-04

AN ORDINANCE REPEALING CHAPTER XIII (FIRE DISTRICT), SECTIONS 13-3.7 AND 13.3.8 (NEW JERSEY UNIFORM FIRE CODE ENFORCEMENT, NON-LIFE HAZARD USES AND PERMITS AND CERTIFICATE OF FIRE CODE STATUS) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE AND REPLACING IT WITH A NEW CHAPTER XIII (FIRE DISTRICT), SECTIONS 13-3.7 AND 13.3.8

EXPLANATORY STATEMENT: This Ordinance repeals and replaces Chapter XIII (Fire District), Sections 13-3.7 and 13.3.8 with respect to Non-Life Hazard Uses and Permits and Certificate of Fire Code Status under

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the State’s Uniform Fire Code Enforcement regulations, and brings Section 13-3 into conformity with regulations adopted by the New Jersey Department of Community Affairs.

Affidavit of Publication Presented

Mayor Ferro opens the public hearing at 8:08 p.m.

No public comment.

Mayor Ferro closes the public hearing at 8:09 p.m.

Motion to adopt Ordinance 23-04 on second reading was moved by C/McLaughlin; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/McLaughlin, C/Zabrosky, C/Davis, M/Ferro

NAYS: None ABSTAIN: None ABSENT: DM/Morris

FIRST READING

ORDINANCE 23-05 AMENDING CHAPTER II (ADMINISTRATION) PAYROLL OF THE REVISED GENERAL ORDINANCE OF THE TOWNSHIP OF MILLSTONE BY FIXING SALARY RANGES OF THE TOWNSHIP OFFICIALS AND EMPLOYEES; IN THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance fixes salary ranges for Township Officials and Employees for 2023

Motion to adopt Ordinance 23-05 on first reading was moved by C/McLaughlin; second by C/Davis.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro

NAYS: None ABSTAIN: None ABSENT: DM/Morris

Second reading and Public Hearing to be held on March 1, 2023 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 23-72 Payment of Vouchers – February 15, 2023
- 23-73 Resolution Extending Contract for 2023 Curbside Spring Cleanup
- 23-74 Resolution Amending Resolution 21-221 Authorizing Shared Services Agreement for Sign Making Services with Freehold Township
- 23-75 Resolution Authorizing Entry into a Shared Services Agreement with the County of Monmouth for Emergency Telecommunications Services (Enhanced 9-1-1 Service) for the Calendar Years 2023 Through 2025
- 23-76 Resolution Awarding Contract for Sodium Chloride (Rock Salt) as per Monmouth County Contract F-37-2023
- 23-77 A Resolution of the Township of Millstone, County of Monmouth, New Jersey Supporting RevolutionNJ
- 23-79 Resolution Authorizing the Assurances and Acknowledges the Certification for the Application for the Millstone Township Heritage Tourism Planning Project
- 23-80 Resolution Directing Tax Collector to Refund Real Estates Taxes Listed on Schedule A
- 23-81 Resolution of Intent to Issue a Club License to the Jackson Moose Lodge #1459 Upon Completion of the Purchase of Tommy’s Inn at Millstone, 560 Monmouth Road, Millstone Township, NJ, Block 56, Lot 9, Contingent Upon Compliance With All Administrative,

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- Regulatory and Statutory Requirements, as Well as Approval From the New Jersey Division of Alcoholic Beverage Control
- 23-82 State of New Jersey Department of Environmental Protection Green Acres Program Enabling Resolution for Supplemental Funding Request
- 23-83 Resolution Providing for Commitment of Funds to Affordable Housing Alliance, Inc., in Connection with 471 Stagecoach Road, Block 35, Lot 15
- 22-84 Resolution Authorizing Execution of Agreement Between Township of Millstone and Affordable Housing Alliance, Inc. Amending and Modifying the Contract, Developer's Agreement and Other Documents in Connection with the Development of the Allen House II Project to be Located at Block 35, Lot 15, Known as 471 Stagecoach Road

C/Davis made a motion to pull Resolution 23-78 from the consent agenda for further discussion; second by C/McLaughlin.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro
NAYS: None ABSTAIN: None ABSENT: DM/Morris

Motion to adopt Consent Agenda Resolution 23-72 through 23-77 and 23-79 through 23-84 was moved by C/McLaughlin; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro
NAYS: None ABSTAIN: None ABSENT: DM/Morris

RESOLUTION:

- 23-78 Resolution Authorizing an Application to New Jersey Heritage Tourism Grant Program

Township Administrator stated that this grant will be for the 250-year anniversary of the founding of the nation and the Battle of Monmouth. The Willow Tree Inn was located on the corner of Rising Sun Tavern Road and Stagecoach Road. Both General George Washington and General Sir Henry Clinton stayed at the Willow Tree Inn on their way to the Battle of Monmouth. The grant will be for specific projects relating to New Jersey history such as signage, interactive signs and programs for the 250-year anniversary celebration. The grant is a 3-1 match.

Motion to adopt Resolution 23-78 was moved by C/Davis; second by C/McLaughlin.

ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: None ABSENT: DM/Morris

RESOLUTIONS:

- 23-85 Resolution to Adopt Temporary Emergency Appropriations #1

Motion to adopt Resolution 23-85 was moved by C/Davis; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: None ABSENT: DM/Morris

- 23-86 Resolution to Transfer Funds on Appropriation Reserves #1

Motion to adopt Resolution 23-86 was moved by C/McLaughlin; second by C/Davis.

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ROLL CALL VOTE:

AYES: C/McLaughlin, C/Zabrosky, C/Davis, M/Ferro
NAYS: None ABSTAIN: None ABSENT: DM/Morris

23-87 Resolution Appointing Michael Maloney to the Position of Office of Emergency Management Coordinator for the Township of Millstone for the Unexpired Term Due to Vacancy Created

Motion to adopt Resolution 23-87 was moved by C/McLaughlin; second by M/Ferro.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro
NAYS: None ABSTAIN: None ABSENT: DM/Morris

REPORTS FROM VARIOUS DEPARTMENTS FOR JANUARY 2023:

Tax Collector	\$7,354,228.69
Clerks Report	\$ 4,235.00
Dog License	\$ 3,412.80
Municipal Court	\$ 11,597.34
Recreation	\$ 10,268.80
Construction	\$ 42,956.00
COAH	\$ 17,026.00
2023 Interest Revenue	
Tax Collector's Annual Report for 2022	

Motion to file was moved by C/McLaughlin; second by C/Zabrosky. All in Favor.

TOWNSHIP COMMITTEE MINUTES:

1. Regular Meeting Minutes – January 18, 2023

Motion to adopt regular meeting minutes of January 18, 2023 was moved by C/McLaughlin; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro
NAYS: None ABSTAIN: None ABSENT: DM/Morris

2. Executive Meeting Minutes – January 18, 2023

Motion to adopt executive meeting minutes of January 18, 2023 was moved by C/McLaughlin; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: None ABSENT: DM/Morris

3. Regular Meeting Minutes – February 1, 2023

Motion to adopt regular meeting minutes of February 1, 2023 was moved by C/Davis; second by C/McLaughlin.

ROLL CALL VOTE:

AYES: C/McLaughlin, C/Zabrosky, C/Davis, M/Ferro
NAYS: None ABSTAIN: None ABSENT: DM/Morris

4. Executive Meeting Minutes – February 1, 2023

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Motion to adopt executive meeting minutes of February 1, 2023 was moved by C/McLaughlin; second by C/Davis.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro

NAYS: None ABSTAIN: None ABSENT: DM/Morris

APPLICATION FOR A CHARITABLE BIN (RENEWAL)

1. World of Hope Recycling, LLC.: Bin located at Clarksburg General Store, (has received permission from owner).

Motion to approve was moved by M/Ferro; second by C/McLaughlin. All in Favor.

2. World of Hope Recycling, LLC.: Bin located at 899 Perrineville Rd. (Parking Lot over by DPW)

Motion to approve was moved by M/Ferro; second by C/Davis. All in Favor.

APPLICATION FOR A PARADE/DEMONSTRATION/PUBLIC ASSEMBLY:

1. Cars & Coffee of NJ - Car Show: Sunday car shows to take place on 4/30, 5/21, 6/11, 6/25, 7/16, 7/30, 8/13, 8/27, 9/24, 10/15 from 8:00am – 11:00am on Rike Drive in the Moto Industrial Park, (has received permission from Association).

Motion to approve was moved by C/McLaughlin; second by C/Zabrosky. All in Favor.

LIAISON REPORTS:

C/Zabrosky stated that the Board of Education held their first presentation of the 2023-2024 school budget on February 13th; second presentation will be held on February 27th; final adoption is scheduled on April 24th. Allentown High School will be performing Catch Me If You Can on February 23rd, 24th & 25th. Millstone Middle School will be performing Hello Dolly on March 3rd & 4th at the Millstone Performing Arts Center. The Planning Board will be holding a special meeting via Zoom on February 16th regarding proposed updates to the Housing Plan Element and Fair Share Plan. The zoom link is on the Planning Board webpage. The Seniors have asked for assistance with the transportation costs for their trips. C/Zabrosky and Township Administrator will discuss further. M/Ferro asked that the Recreation Coordinator contact vendors for the Seniors trips and possibly get better pricing. The school district is having a presentation on March 15th for Screenagers, the Next Chapter. On April 18th there will be a presentation with the Monmouth County Sheriff's Office at the Millstone Performing Arts Center regarding the dangers of the internet for parents. A flyer will be distributed and will also be sent to surrounding towns.

C/Davis stated that the Shade Tree Commission now has a Facebook page. Arbor Day is April 28th and the Shade Tree Commission will have some tree plantings at the Middle School and Millstone Park. The Township Administrator stated that the Agricultural Council is reviewing the proposed tree ordinance and will have some comments to forward to the Shade Tree Commission.

NEW BUSINESS: None

OLD BUSINESS: None

COMMENTS FROM THE DAIS:

C/Zabrosky stated that the Monroe Township Planning Board is having a public hearing for the Amazon warehouse located at 6 Farrington Boulevard to amend the site plan and variance approvals for a last mile delivery station. The public hearing is on February 23rd at 6:30pm at the Monroe Township Municipal Building.

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The board secretary will try to get digital plans. The public meeting notice will be posted on the Township website and sent out in an e-blast. There are concerns that this will create more truck traffic.

M/Ferro made the following announcements:

The Monmouth County Mosquito Commission has a tire pickup program for residential residents only through March 31, 2023. There is a limit of 10 residential tires. For more information, the flyer is posted on the Township website. The Brush Drop off dates for Spring are scheduled for 4/15, 4/22, 4/29 and 5/6 at 15 Baird Road from 8am – 1pm. The Spring Bulk Pickup is scheduled for April 3, 2023. For more information, the flyer is posted on the Township website.

PRIVILEGE OF THE FLOOR: (Limited to ½ Hour)

Mayor Ferro opens the meeting to the public at 8:40pm.

No public comment.

Mayor Ferro closes the meeting to the public at 8:41pm.

ADJOURNMENT:

Motion to adjourn was moved by C/McLaughlin; second by C/Zabrosky. All in Favor.

Time Out 8:41 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

February 15, 2023 Township Committee Regular Meeting Minutes approved at a Township Committee meeting held on March 1, 2023.

Kathleen Hart, RMC
Municipal Clerk