

RESOLUTION NO. 23-121
MEETING DATE: 05-17-2023

RESOLUTION AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION, AT WHICH THE PUBLIC SHALL BE EXCLUDED

C/McLaughlin offered the following Resolution and moved its adoption, which was second by **DM/Morris**.

WHEREAS, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12(b); and

WHEREAS, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

1. The public shall be excluded for the discussion of any action upon the here in after specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 1. Contracts
 2. Litigation

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or at such time as any litigation discussed is resolved.

3. This Resolution shall take effect immediately.

ROLL CALL:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky, M/Ferro
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on May 17, 2023.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 23-122
MEETING DATE: 05-17-2023

RESOLUTION INCREASING DEFERRED SCHOOL TAXES

C/Davis offered the following Resolution and moved its adoption, which was second by C/Zabrosky:

WHEREAS, the State of New Jersey, Division of Local Government Services requires an annual resolution by Municipalities that raise school taxes on a school year basis and have a deferred portion of that levy at the beginning and end of a calendar year; and

WHEREAS, in a municipality whose deferred school taxes increase from year to year, that municipality is to set forth the reasons and facts for the increase; and

WHEREAS, the deferred school taxes for the Township of Millstone Board of Education have increased from January 1, 2022 in the amount of \$2,500,000.00 to December 31, 2022 by \$2,000,000.00 to \$4,500,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone, County of Monmouth, that the reasons for this increase is that the levy for the school year July 1, 2022 to June 30, 2023 is \$33,174,176 and the amount due is \$16,887,088; and

BE IT FURTHER RESOLVED that the increase in the deferred school tax amount from January 1, 2022 to December 31, 2022 is beneficial to the financial position of the Township for 2023.

BE IT FURTHER RESOLVED that a certified copy of this resolution is to be forwarded to the Director of the Division of Local Government Services, Township Auditor and the Chief Financial Officer.

AND BE IT FURTHER RESOLVED that a certified copy of this resolution is to be sent to the Chief Financial Officer who is authorized to make the appropriate accounting entries.

ROLL CALL:

AYES: DM/Morris, C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of May 17, 2023.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 23-123
ADOPTION DATE: 05-17-2023

INTRODUCTION OF THE MUNICIPAL BUDGET FOR THE YEAR 2023

DM/Morris offered the following Resolution and moved its adoption which was seconded by C/Zabrosky.

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the Year 2023 and the Governing Body of the Township of Millstone does hereby approve the following, as the Budget for the year 2023.

BE IT FURTHER RESOLVED, that said Budget be published in the Asbury Park Press in the issue of June 5, 2023 and a Public Hearing be held on June 21, 2023 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, NJ 08535 at which time objections, to said Budget and Tax Resolution for the year 2023, may be presented by taxpayers or other interested parties.

ROLL CALL:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, DM/Morris, M/Ferro
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of May 17, 2023.

KATHLEEN HART, RMC
Township Clerk

RESOLUTION NO. 23-123
Introduction of the Municipal Budget
of the Township of Millstone, County of
Monmouth for the fiscal year 2023.

Revenue and Appropriation Summaries

| Summary of Revenues | | Anticipated | |
|--|--|------------------|-----------------|
| | | 2023 | 2022 |
| 1. Surplus | | \$ 3,000,000.00 | \$ 1,300,000.00 |
| 2. Total Miscellaneous Revenues | | 2,323,139.16 | 2,879,912.81 |
| 3. Receipts from Delinquent Taxes | | 400,000.00 | 400,000.00 |
| 4. a) Local Tax for Municipal Purposes | | 4,293,015.39 | 4,051,564.78 |
| b) Addition to Local School District Tax | | - | - |
| c) Minimum Library Tax | | - | - |
| Tot Amt to be Rsd by Taxes for Sup of Muni Bnd | | 4,293,015.39 | 4,051,564.78 |
| Total General Revenues | | \$ 10,016,154.55 | \$ 8,631,477.59 |

| Summary of Appropriations | | 2023 Budget | Final 2022 Budget |
|---|------------------|------------------|-------------------|
| 1. Operating Expenses: | Salaries & Wages | \$ 2,091,800.00 | \$ 1,997,400.00 |
| | Other Expenses | 2,876,364.06 | 2,776,925.00 |
| 2. Deferred Charges & Other Appropriations | | 332,585.00 | 326,220.00 |
| 3. Capital Improvements | | 1,590,000.00 | 350,000.00 |
| 4. Debt Service (Include for School Purposes) | | 2,343,488.75 | 2,427,825.00 |
| 5. Reserve for Uncollected Taxes | | 781,916.74 | 753,107.59 |
| Total General Appropriations | | \$ 10,016,154.55 | \$ 8,631,477.59 |
| Total Number of Employees | | 31 | 31 |

| Balance of Outstanding Debt | | | |
|-----------------------------|--|------------------|--|
| Interest | | \$ 5,606,100.00 | |
| Principal | | 20,650,550.00 | |
| Outstanding Balance | | \$ 26,256,650.00 | |

Notice is hereby given that the budget and tax resolution was approved by the governing body of the Township of Millstone, County of Monmouth on May17, 2023.

A hearing on the budget and tax resolution will be held at 215 Millstone Road on June 21, 2023 at 8:00 p.m. at which time and place objections to the Budget and Tax Resolution for the year 2023 may be presented by taxpayers or other interested persons.

Copies of the budget are available in the office of Kathleen Hart, Municipal Clerk, at the Municipal Building, 470 Stage Coach Road, Millstone Twp., NJ 08510, 732-446-4249 ext. 1702, during the hours of 8:30 a.m. to 4:00 p.m. It is also available on the Township website at www.millstonenj.gov. Kathleen Hart, RMC, Municipal Clerk

RESOLUTION NO. 23-124
MEETING DATE: 05-17-2023

RESOLUTION TO ADOPT TEMPORARY EMERGENCY
APPROPRIATIONS #3

C/McLaughlin offered the following Resolution and moved its adoption, which was seconded by **DM/Morris**.

WHEREAS, N.J.S.A. 40A: 4-20 provides that an addition to temporary appropriations necessary for the period prior to the adoption of the budget and regular appropriations, the Governing Body may, by resolution adopted by 2/3 vote of the full membership thereof, make emergency temporary appropriations for any purpose for which the appropriations may lawfully be made for the period between the beginning of the current fiscal year and the date of the adoption of the budget for said year.

WHEREAS, the total emergency temporary resolutions adopted in the year 2023 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A: 4-20) including this resolution total **\$1,564,577.60**.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Township of Millstone, that in accordance with the provisions of N.J.S.A. 40A: 4-20, the Chief Financial Officer be authorized to make the following emergency temporary budget appropriations in the 2023 current fund temporary budget and that said amounts be included under the correct headings in the municipal budget as adopted.

BE IT FURTHER RESOLVED that one certified copy of this resolution be filed with the Director of Local Government Services and one certified copy with the Chief Financial Officer.

| <u>DEPARTMENT</u> | <u>S&W</u> | <u>OE</u> |
|------------------------|----------------|-----------|
| General Administration | \$ 12,500 | \$ |
| Clerk | 5,500 | 500 |
| Finance | 13,500 | 3,500 |
| Audit | | 5,000 |
| Tax Collector | 6,000 | 900 |
| Tax Assessor | 8,000 | |
| Open Space | 1,500 | |
| Planning Board | 3,000 | |
| Zoning Board | 3,000 | 1,000 |
| Construction | 23,500 | 21,000 |
| Code Enforcement | 3,100 | |
| Streets & Roads | 30,000 | |
| Sanitation | 4,000 | 23,000 |
| Buildings & Grounds | 2,500 | 3,000 |
| Recreation | 5,000 | |
| Court | 6,500 | 2,000 |
| Legal | | 25,000 |
| Engineering | | 2,000 |
| Health Insurance | | 100,000 |
| Unemployment | | 1,000 |
| Animal | | 7,000 |

| | |
|-----------------|---------|
| Landfill | 18,000 |
| Prosecutor | 5,750 |
| Public Defender | 1,875 |
| Electricity | 6,000 |
| Street Lighting | 1,000 |
| Telephone | 1,500 |
| Gasoline | 2,000 |
| Social Security | 1,000 |
| DCRP | 1,000 |
| Bond Interest | 303,700 |

Sub-Total \$127,600 \$535,725

TOTAL \$664,325

ROLL CALL:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky, M/Ferro

NAYS: None

ABSTAIN: None

ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone at its regular meeting held on May 17, 2023.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO: 23-125
MEETING DATE: 05-17-2023

**RESOLUTION DENYING REQUEST FOR RELEASE OF PERFORMANCE
GUARANTEES FOR 106 TRENTON MILLSTONE, LLC, APPLICATION NO. PB 17-10
(BLOCK 53, LOT 4.09 - 2 WREN HAVEN DRIVE)**

C/McLaughlin offered the following Resolution and moved its adoption which was seconded by C/Davis.

WHEREAS, the developer of Application No. PB 17-10, located at 2 Wren Haven Drive, has requested a release of its performance guarantees; and

WHEREAS, the Township Engineer has conducted an inspection and by letter dated May 1, 2023 (a copy of which is attached hereto as Exhibit "A") recommends that there be no release of the performance guarantees.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that the request of the developer of Application No. PB 17-10 for release of performance guarantees is hereby denied based upon the recommendation of the Township Engineer.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy, be forwarded to the Township Engineer, Township Treasurer and to the Developer by certified mail, return receipt requested.

ROLL CALL:

AYES: C/McLaughlin, DM/Morris, C/Zabrosky, C/Davis, M/Ferro

NAYS: None

ABSTAIN: None

ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of May 17, 2023.

KATHLEEN HART, RMC
Township Clerk

LEON S. AVAKIAN, INC. *Consulting Engineers*

788 WAYSIDE ROAD • NEPTUNE, NEW JERSEY 07753

LEON S. AVAKIAN, P.E., P.L.S. (1953-2004)
PETER R. AVAKIAN, P.E., P.L.S., P.P.
MEHRYAR SHAFAI, P.E., P.P.
GREGORY S. BLASH, P.E., P.P., CPWM
LOUIS J. LOBOSCO, P.E., P.P.
GERALD J. FREDA, P.E., P.P.
JENNIFER C. BEAHM, P.P., AICP
CHRISTINE L. BELL, P.P., AICP
SAMUEL J. AVAKIAN, P.E., P.L.S., P.P.

May 1, 2023

Ms. Kathleen Hart, Township Clerk
Township of Millstone
470 Stage Coach Road
Millstone, NJ 08510-7978

**Re: 106 Trenton Millstone, LLC
2 Wren Haven Drive
Block 53, Lot 4.09
Bond Release
Our File MS 20-06**

Dear Ms. Hart:

As per a letter dated March 21, 2023, the owner of the above referenced project site has requested release of the performance guarantee.

Please be advised that we have inspected this site and found that the project is not complete as per attached punch list. We, therefore, recommend that this request be denied.

Should you have any questions or require additional information, please do not hesitate to contact our office.

Very truly yours,

LEON S. AVAKIAN, INC.



Matt Shafai, P.E., P.P.
Township Engineer

MS: mcs

cc: Amanda Salerno, Finance
Kevin Abernethy, Administrator
Brian Chabarek, Esq., Township Attorney
Ken Pape, Esq.
Aidy Markowitz – 106 Trenton Millstone, LLC

Attachments
MS/14/14-19c

LEON S. AVAKIAN, INC. *Consulting Engineers*

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JENNIFER C. BEAHM, P.P., AICP
CHRISTINE L. BELL, P.P., AICP
SAMUEL J. AVAKIAN, P.E., P.L.S., P.P.

MS 20-06

4/19/23

**106 Trenton Millstone, LLC
2 Wren Haven Drive
Punch List**

1. Replace damaged/removed trees in the landscape buffer easement on both sides of Red Valley Road and Rt. 526.
2. Re-seed all bare areas in swale and sloped various areas.
3. Replace all dead shrubs and trees for entire site.

**RESOLUTION NO. 23-126
MEETING DATE: 05-17-2023**

**RESOLUTION APPOINTING MEMBER TO THE OPEN SPACE PRESERVATION
COUNCIL**

C/McLaughlin offered the following Resolution and moved its adoption, which was second by **C/Davis**.

BE IT RESOLVED by the Township Committee of the Township of Millstone that **Christine Harper**, is hereby appointed an Alternate No. 1 to the Open Space Preservation Council, term expiring December 31, 2024.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Municipal Clerk to be a true copy, be forwarded to the Open Space Preservation Council and the appointee.

ROLL CALL:

AYES: C/McLaughlin, DM/Morris, C/Zabrosky, C/Davis, M/Ferro

NAYS: None

ABSTAIN: None

ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of May 17, 2023.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 23-127
MEETING DATE: 05-17-2023

**RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION
BY THE TOWNSHIP OF MILLSTONE TO THE PRESERVE NEW JERSEY
HISTORIC PRESERVATION FUND FOR A 2023 GRANT FOR CAPITAL LEVEL II
PROJECT FOR THE 1925 SCHOOLHOUSE/ MUNICIPAL BUILDING**

C/McLaughlin offered the following resolution and moved its adoption, which was second by C/Davis.

WHEREAS, the Township of Millstone is the owner of the National Register of Historic Places, 1925 Schoolhouse/Municipal Building, located at 470 Stagecoach Road in the Township of Millstone; and

WHEREAS, the Township has been offered the opportunity to apply for a 2023 Grant from the Preserve New Jersey Historic Preservation Fund administered by the New Jersey Historic Trust for Capital Level II Project for the 1925 Schoolhouse/Municipal Building; and

WHEREAS, the Township's grant application must be signed by an authorized representative of the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone, County of Monmouth, State of New Jersey **THAT**:

1. The Township hereby authorizes the submission of an application to the Preserve New Jersey Historic Preservation Fund for a 2023 Grant for a Capital Level II Project for the 1925 Schoolhouse/Municipal Building.
2. The Township hereby authorizes Al Ferro, Mayor, or his authorized designee, to sign the assurances.
3. The proposed 2023 grant application is for a total project of \$626,000, of which the Township will request \$300,000 with a match of \$326,000 that will come from an anticipated 2023 grant application to the Township of Millstone Open Space Trust Fund and will be used in accordance with applicable grant rules and regulations.
4. This resolution shall be submitted as part of the 2023 grant application package submittal to the Preserve New Jersey Historic Preservation Fund.
5. Al Ferro, Mayor of the Township of Millstone, or his successor to the office of Mayor and/or the Township Administrator is authorized to (a) make an application to the Preserve New Jersey Historic Preservation Fund and (b) provide additional application information and furnish such documents as may be required for the Grant Program.

6. Al Ferro, Mayor of the Township of Millstone, or his successor to the office of Mayor and/or the Township Administrator is authorized to sign and execute any required documents, agreements, and amendments thereto with the State of New Jersey for the approved Open Space Trust Funds; and
7. This resolution shall take effect immediately.

ROLL CALL:

AYES: C/McLaughlin, DM/Morris, C/Zabrosky, C/Davis, M/Ferro
NAYS: None
ABSTAIN: None
ABSENT: None

CERTIFICATION

I, Kathleen Hart do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Township of Millstone at a meeting held on the May 17, 2023.

In Witness Whereof, I have hereunder set my hand and official seal of the municipality this May 17, 2023.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 23-128

SCHEDULE 23-04B S

CONSOLIDATED BILL LIST

TOWNSHIP OF MILLSTONE VOUCHERS FOR PAYMENT PRESENTED TO
THE TOWNSHIP COMMITTEE AT A MEETING
HELD ON May 17, 2023

SEE SCHEDULE 23-05B ATTACHED

A resolution was passed by the Township Committee for the payment of the vouchers listed on Schedule 23-05B attached.

Al Ferro, Mayor

Chris Morris, Deputy Mayor

Eric Davis, Committeeman

Michael McLaughlin, Committeeman

Tara Zabrosky, Committeewoman

Attest: _____
Kathleen Hart
Municipal Clerk

TOWNSHIP OF MILLSTONE
RESOLUTION NO. 23-128
May 17, 2023

BE IT RESOLVED by the Township Committee of the Township of Millstone that the vouchers listed on Schedule 23-04B, April 19, 2023, Consolidated Bill List, and the vouchers listed below as Schedule 23-04B S, Supplement to Consolidated Bill List, as presented by the Township Treasurer, Amanda Salerno, to be paid from existing appropriations.

CURRENT FUND

TOTAL CURRENT FUND: \$ 395,412.76

SCHEDULE 23-05B S

PAYROLL FUND

TOTAL PAYROLL TRUST FUND \$ 6,551.23

GENERAL CAPITAL FUND

TOTAL GENERAL CAPITAL FUND \$ 0.00

GRANT FUND

TOTAL GRANT FUND \$ 1,762.36

RESERVE TRUST FUND

TOTAL RESERVE TRUST FUND \$ 293.38

BASIN MAINTENANCE TRUST

TOTAL BASIN MAINTENANCE TRUST \$ 100.00

SHADE TREE TRUST

TOTAL SHADE TREE TRUST \$ 0.00

COAH TRUST FUND

TOTAL COAH TRUST FUND \$ 16,435.37

OPEN SPACE FARMLAND TRUST FUND

TOTAL OPEN SPACE FARMLAND TRUST FUND \$ 240,821.82

MUNICIPAL DRUG ALLIANCE FUND

TOTAL MUNICIPAL DRUG ALLIANCE FUND \$ 0.00

VETERAN'S MEMORIAL TRUST FUND

TOTAL VET MEMORIAL TRUST FUND \$ 0.00

RECREATION TRUST FUND (DEDICATION BY RIDER)

TOTAL RECREATION TRUST FUND \$ 7,207.96

ANIMAL CONTROL TRUST FUND

TOTAL DOG TRUST FUND \$ 463.79

TOTAL FOR ALL FUNDS \$ 669,048.67

ESCROW

DEVELOPERS ESCROW ACCOUNT UNDER \$5,000

TOTAL DEVELOPERS ESCROW UNDER \$5,000 \$ 4,661.00

DEVELOPERS ESCROW ACCOUNT OVER \$5,000

TOTAL DEVELOPERS ESCROW OVER \$5,000 \$ 3,026.65

TOTAL FOR ESCROW \$ 7,687.65

RESOLUTION WAS OFFERED BY COMMITTEEPERSON MCLAUGHLIN
AND MOVED ITS ADOPTION;
MOTION WAS SECOND BY COMMITTEEPERSON DAVIS
RESOLUTION WAS ADOPTED ON THE FOLLOWING ROLL CALL VOTES:

AYES: C/McLaughlin, DM/Morris, C/Zabrosky, C/Davis, M/Ferro

NAYS: None

ABSTAIN: None

ABSENT: None

RESOLUTION NO. 23-129
MEETING DATE: 05-17-2023

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment
Decisions Under Title VII of the Civil Rights Act of 1964"**

C/McLaughlin offered the following Resolution and moved its adoption which was second by **C/Davis**.

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Township Committee of the Township of Millstone, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

ROLL CALL:

AYES: C/McLaughlin, DM/Morris, C/Zabrosky, C/Davis, M/Ferro

NAYS: None

ABSTAIN: None

ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of May 17, 2023.

Kathleen Hart, RMC
Municipal Clerk

**GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE
WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES

STATE OF NEW JERSEY
COUNTY OF MONMOUTH

We, members of the governing body of the Township of Millstone being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Township Committee of the Township of Millstone in the County of Monmouth;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

| | |
|---------------------------|--------|
| (L.S.) Al Ferro | (L.S.) |
| _____ | _____ |
| (L.S.) Chris Morris | (L.S.) |
| _____ | _____ |
| (L.S.) Michael McLaughlin | (L.S.) |
| _____ | _____ |
| (L.S.) Eric Davis | (L.S.) |
| _____ | _____ |
| (L.S.) Tara Zabrosky | (L.S.) |
| _____ | _____ |

Sworn to and subscribed before me this
_____ day of _____
Notary Public of New Jersey

Kathleen Hart, RMC
Municipal Clerk

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.

RESOLUTION NO. 23-130
MEETING DATE: 05-17-2023

RESOLUTION APPOINTING SEASONAL CLEAN COMMUNITIES EMPLOYEE –
JACOB NORMAND

C/McLaughlin offered the following Resolution and moved its adoption, which was second by **C/Davis**:

WHEREAS, Millstone Township’s Clean Communities Program allows for the hiring of seasonal employees;

WHEREAS, the Administrator, the Clean Communities Coordinator and the DPW Coordinator are in agreement that Jacob Normand be offered this seasonal position at a rate of \$17.00 an hour for a maximum of 28-hours per week.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millstone that Jacob Normand is appointed as a Seasonal Clean Communities employee effective May 22, 2023.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Municipal Clerk to be a true copy shall be forwarded to each of the following:

- (1) Jason Borsuk, Clean Communities Coordinator
- (2) Dan Specht, DPW Coordinator
- (3) Kevin Abernethy – Township Administrator
- (4) Amanda Salerno, Treasurer
- (5) Jacob Normand

ROLL CALL:

AYES: **C/McLaughlin, DM/Morris, C/Zabrosky, C/Davis, M/Ferro**

NAYS: **None**

ABSTAIN: **None**

ABSENT: **None**

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of May 17, 2023.

Kathleen Hart, RMC
Municipal Clerk