

RESOLUTION NO. 23-238
ADOPTION DATE: 12-20-2023

**RESOLUTION AWARDING CONTRACT FOR PROPOSED ENVIRONMENTAL
EDUCATIONAL TRAIL LOCATED AT 28 BURNT TAVERN ROAD**

C/McLaughlin offered the following Resolution and moved its adoption which was seconded by C/Davis.

WHEREAS, on Friday, November 17, 2023 at 10:00 AM, the Township Engineer accepted bids for the Proposed Environmental Educational Trail Project at 28 Burnt Tavern Road; and

WHEREAS, the following bids were received:

<u>Name of Bidder:</u>	<u>Bid Amount:</u>
D.C.R.S., LLC	\$342,156.00
Pioneer General Contracting Co., Inc.	\$377,700.00
S & G Paving & Construction, Inc.	\$613,475.00
Vulcan Construction Group Inc.	\$701,900.00
Seacoast Construction, Inc.	\$791,059.00; and

WHEREAS, the Township Engineer has recommended awarding the Contract to the lowest bidder, D.C.R.S., LLC in the amount of \$342,156.00; and

WHEREAS, the Township Attorney has determined that the bid of D.C.R.S., LLC is in compliance with the applicable portions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Township Chief Financial Officer has certified that funds are available in account T-16-56-100-202.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Millstone hereby awards a contract to D.C.R.S., LLC. for the Proposed Environmental Educational Trail located at 28 Burnt Tavern Road in the amount of \$342,156.00.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to the Township Engineer, D.C.R.S., LLC and to the unsuccessful bidders together with the return of their bid security.

ROLL CALL:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, DM/Morris

NAYS: None

ABSTAIN: None

ABSENT: M/Ferro

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2023.

KATHLEEN HART, RMC
Township Clerk

RESOLUTION NO. 23-239
MEETING DATE: 12-20-2023

RESOLUTION AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION, AT WHICH THE PUBLIC SHALL BE EXCLUDED

C/McLaughlin offered the following Resolution and moved its adoption, which was second by **C/Davis**.

WHEREAS, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12(b); and

WHEREAS, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

1. The public shall be excluded for the discussion of any action upon the here in after specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 1. Items Falling Under Attorney/Client Privilege
 2. Litigation

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or at such time as any litigation discussed is resolved.

3. This Resolution shall take effect immediately.

ROLL CALL:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky
NAYS: None
ABSTAIN: None
ABSENT: M/Ferro

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on December 20, 2023.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 23-240

SCHEDULE 23-12B S

CONSOLIDATED BILL LIST

TOWNSHIP OF MILLSTONE VOUCHERS FOR PAYMENT PRESENTED TO
THE TOWNSHIP COMMITTEE AT A MEETING
HELD ON December 20, 2023

SEE SCHEDULE 23-12B ATTACHED

A resolution was passed by the Township Committee for the payment of the vouchers listed on Schedule 23-12B attached.

Al Ferro, Mayor

Chris Morris, Deputy Mayor

Eric Davis, Committeeman

Michael McLaughlin, Committeeman

Tara Zabrosky, Committeewoman

Attest: _____
Kathleen Hart
Municipal Clerk

TOWNSHIP OF MILLSTONE
RESOLUTION NO. 23-240
December 20, 2023

BE IT RESOLVED by the Township Committee of the Township of Millstone that the vouchers listed on Schedule 23-12B, December 20, 2023, Consolidated Bill List, and the vouchers listed below as Schedule 23-12B S, Supplement to Consolidated Bill List, as presented by the Township Treasurer, Amanda Salerno, to be paid from existing appropriations.

CURRENT FUND

TOTAL CURRENT FUND: \$ 1,277,411.11

SCHEDULE 23-12B S

PAYROLL FUND

TOTAL PAYROLL TRUST FUND \$ 6,367.55

GENERAL CAPITAL FUND

TOTAL GENERAL CAPITAL FUND \$ 0.00

GRANT FUND

TOTAL GRANT FUND \$ 920.00

RESERVE TRUST FUND

TOTAL RESERVE TRUST FUND \$ 2,065.61

BASIN MAINTENANCE TRUST

TOTAL BASIN MAINTENANCE TRUST \$ 0.00

SHADE TREE TRUST

TOTAL SHADE TREE TRUST \$ 0.00

COAH TRUST FUND

TOTAL COAH TRUST FUND \$ 7,030.00

OPEN SPACE FARMLAND TRUST FUND

TOTAL OPEN SPACE FARMLAND TRUST FUND \$ 100,924.93

MUNICIPAL DRUG ALLIANCE FUND

TOTAL MUNICIPAL DRUG ALLIANCE FUND \$ 0.00

VETERAN'S MEMORIAL TRUST FUND

TOTAL VET MEMORIAL TRUST FUND \$ 0.00

RECREATION TRUST FUND (DEDICATION BY RIDER)

TOTAL RECREATION TRUST FUND \$ 23,402.57

ANIMAL CONTROL TRUST FUND

TOTAL DOG TRUST FUND \$ 820.19

TOTAL FOR ALL FUNDS \$ 1,418,941.96

ESCROW

DEVELOPERS ESCROW ACCOUNT UNDER \$5,000

TOTAL DEVELOPERS ESCROW UNDER \$5,000 \$ 0.00

DEVELOPERS ESCROW ACCOUNT OVER \$5,000

TOTAL DEVELOPERS ESCROW OVER \$5,000 \$ 3,067.50

TOTAL FOR ESCROW \$ 3,067.50

RESOLUTION WAS OFFERED BY COMMITTEEPERSON MCLAUGHLIN
AND MOVED ITS ADOPTION;
MOTION WAS SECOND BY COMMITTEEPERSON DAVIS
RESOLUTION WAS ADOPTED ON THE FOLLOWING ROLL CALL VOTES:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky

NAYS: None

ABSTAIN: None

ABSENT: M/Ferro

RESOLUTION NO: 23-241
MEETING DATE: 12-20-2023

**RESOLUTION ESTABLISHING THE 2024 ANNUAL SCHEDULE OF MEETINGS
FOR THE MILLSTONE TOWNSHIP COMMITTEE**

C/McLaughlin offered the following Resolution and moved its adoption, which was second by **C/Davis**.

WHEREAS, it is necessary and expedient for members of the Township Committee to meet together formally and informally during the year 2024; and

WHEREAS, the Open Public Meetings Act requires that a schedule of all meetings be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

1. The Township Committee of the Township of Millstone will hold its Re-Organization meeting on Wednesday, January 3, 2024 at 7:00 p.m. and hold its regular official meetings on the first and third Wednesday of each month in the year 2024 at 8:00 p.m., with the exception of July 3, 2024, August 7, 2024 and November 20, 2024. All meetings will be held at the Municipal Meeting Room, 215 Millstone Road, Perrineville, New Jersey, 08535.
2. Official action may be taken at any of the meetings listed in paragraph 1.
3. Whenever a meeting scheduled in paragraph 1 falls on a Legal Holiday of the State of New Jersey or of the Federal Government the Township Committee meeting shall be held on the following day at the same time and place.
4. To the extent required and in order not to inconvenience the attending public, the aforementioned meetings shall begin at 7:00 p.m. to accommodate any items that are permitted or required, to be discussed in closed session. Said meetings shall be open to the public at 7:00 p.m. in order to adopt the requisite Resolution to go into Executive Session.

BE IT FURTHER RESOLVED that the Municipal Clerk shall do the following:

1. Post a copy of this Resolution on the Bulletin Board reserved for public announcements in the Municipal Building.
2. Maintain a copy of this Resolution in the Municipal Clerk's office.
3. Provide a certified true copy of this Resolution to The Times of Trenton, 413 River View Plaza, Trenton, NJ 08611 and The Asbury Park Press, P.O. Box 1550, Neptune, NJ 07754.

ROLL CALL:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky
NAYS: None
ABSTAIN: None
ABSENT: M/Ferro

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2023.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION: 23-242
MEETING DATE: 12-20-2023

RESOLUTION AUTHORIZING SCHEDULE OF HOLIDAYS FOR 2024

C/McLaughlin offered the following Resolution and moved its adoption, which was second by C/Davis.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that the schedule of holidays for the calendar year 2024 be as follows:

THE FOLLOWING IS A LIST OF OFFICIAL HOLIDAYS FOR 2024:

January	15,	2024	Monday	Martin Luther King Jr. Day
* February	12,	2024	Monday	Lincoln's Birthday Observed
February	19,	2024	Monday	President's Day
March	29,	2024	Friday	Good Friday
May	27,	2024	Monday	Memorial Day
July	4,	2024	Thursday	Independence Day
September	2,	2024	Monday	Labor Day
* October	14,	2024	Monday	Columbus Day
November	11,	2024	Monday	Veteran's Day Observed
November	28,	2024	Thursday	Thanksgiving Day
** November	29,	2024	Friday	Day After Thanksgiving
December	25,	2024	Wednesday	Christmas Day
January	1,	2025	Wednesday	New Year's Day

INFORMATION: Holidays that fall on Saturday are celebrated on Friday. Holidays that fall on Sunday are celebrated on Monday. In light of a new Agreement reached with the Communication Workers of America, Local 1075, there was a change in the recognized holidays, wherein Election Day will be a working day and in lieu thereof, the employees will be afforded an additional paid day off either before or after the Christmas holiday break.

***Floating Holiday – Municipal Offices Open.**

**** As approved by the Township's policy manual, the day after Thanksgiving municipal offices will be closed.**

ROLL CALL:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky

NAYS: None

ABSTAIN: None

ABSENT: M/Ferro

I HEREBY CERTIFY the following to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2023.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 23-243
MEETING DATE: 12-20-2023

**RESOLUTION LISTING HOLIDAYS TO BE OBSERVED BY THE MINING
OPERATORS IN MILLSTONE TOWNSHIP FOR 2024**

C/McLaughlin offered the following Resolution and moved its adoption, which was second by **C/Davis**.

WHEREAS, the following is a listing of holidays to be observed by the mining operators in Millstone Township for 2024:

May 27, 2024	Monday	Memorial Day
July 4, 2024	Thursday	Independence Day
September 2, 2024	Monday	Labor Day
November 28, 2024	Thursday	Thanksgiving Day
December 25, 2024	Wednesday	Christmas Day Observed

BE IT FURTHER RESOLVED a copy of this Resolution certified by the Municipal Clerk to be a true copy be forwarded to the Code Enforcement Officer, Township Engineer and Mining Operators.

ROLL CALL:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky
NAYS: None
ABSTAIN: None
ABSENT: M/Ferro

I HEREBY CERTIFY the following to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2023.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 23-244
MEETING DATE: 12-20-2023

**RESOLUTION TO DESIGNATE OFFICIAL NEWSPAPERS WHICH
WILL RECEIVE PUBLIC NOTICES FOR 2024**

C/McLaughlin offered the following Resolution and moved its adoption, which was second by **C/Davis**.

BE IT RESOLVED, that this Committee hereby designates The Times of Trenton, 413 River View Plaza, Trenton, NJ 08611 and The Asbury Park Press, P.O. Box 1550, Neptune, New Jersey, 07754 as the two Newspapers to receive Public Notices as required by P.L. 1975, C231 (OPEN PUBLIC MEETINGS ACT).

BE IT FURTHER RESOLVED, that a copy of this resolution is forwarded to the above newspapers.

ROLL CALL:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky

NAYS: None

ABSTAIN: None

ABSENT: M/Ferro

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2023.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 23-245
MEETING DATE: 12-20-2023

**RESOLUTION TO REPORT ADDITIONS AND DELETIONS
TO THE FIXED ASSETS REPORT**

C/McLaughlin offered the following Resolution and moved its adoption, which was seconded by **C/Davis**.

WHEREAS, N.J.A.C. 5:30-5.6, as well as Technical Accounting Directive No. 85-2, specify the accounting requirements for government fixed assets; and

WHEREAS, the threshold for “nonexpendable, tangible personal property” is \$5,000 and a useful life of at least five years; and

WHEREAS, the Chief Financial Officer has advised the Mayor and Committee of the Township of Millstone of the attached Additions and Deletions to the cumulative Fixed Assets Report for Machinery and Equipment.

NOW, THEREFORE, BE IT RESOLVED that the attached Additions and Deletions to the cumulative Fixed Assets for Machinery and Equipment be approved; and

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy, be forwarded to the Chief Financial Officer and the Township Auditor.

VOTE:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky

NAYS: None

ABSTAIN: None

ABSENT: M/Ferro

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2023.

Kathleen Hart, RMC
Municipal Clerk

Township of Millstone
 Fixed Assets "Delete List" 2023
 Machinery and Equipment Detail
 1/1 through 12/31/2023

<u>Year</u>	<u>Vendor</u>	<u>PO #</u>	<u>Description</u>	<u>Dept.</u>	<u>Trk#</u>	<u>Amount</u>	<u>Comments</u>	<u>Tag #</u>
2014	Atlantic Tommorws Office	14-01036	Savin MP3053SP B/W copier	tax		7,990.00	E754L750027	000091 n/a
GRAND TOTAL:						\$7,990.00		

RESOLUTION NO. 23-246
MEETING DATE: 12-20-2023

RESOLUTION AUTHORIZING VOIDING OF CHECKS
AND ADDING FUNDS BACK TO MILLSTONE TOWNSHIP ACCOUNT

C/McLaughlin offered the following Resolution and moved its adoption, which was seconded by C/Davis.

WHEREAS, the following outstanding checks in Millstone Township Accounts have been outstanding for over 12 months:

<u>Check#</u>	<u>Date</u>	<u>Amount</u>	<u>Payable To:</u>	<u>Fund Drawn On:</u>	<u>Funds Returned To:</u>
8918	2/15/22	\$3.00		Millstone Court	Operating Account (CF)
5712	9/4/20	\$20.00	Danial Lazen	Recreation Trust	Operating Account (CF)
25614	6/17/20	\$115.00	NJ State League	Operating Acct.	Operating Account (CF)
26040	12/16/20	\$377.03	Asbury Park Press	Operating Acct.	Operating Account (CF)

TOTAL: \$515.03

WHEREAS, banks will not cash a check that is more than six months old; and

WHEREAS, since the outstanding checks, totaling \$515.03, are over twelve months old, and numerous attempts have been made to the payees, it is recommended that the checks be voided and the amounts be added back into the Millstone Township Operating Account, as detailed above.

NOW, THEREFORE, BE IT RESOLVED that the above referenced outstanding checks totaling \$515.03 be voided and added back into the Millstone Township Operating Account.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy, be forwarded to the Township Chief Financial Officer.

ROLL CALL:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky
NAYS: None
ABSTAIN: None
ABSENT: M/Ferro

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2023.

Kathleen Hart, RMC
Township Clerk

Township of Millstone

**RESOLUTION NO. 23-247
MEETING DATE: 12-20-2023**

**AUTHORIZING 2024 SALARIES
FOR UNION AND NON-UNION EMPLOYEES**

C/McLaughlin offered the following Resolution and moved its adoption which was seconded by C/Davis.

WHEREAS, the salaries are depicted for union employees and non-union employees for the respective titles, in 2024 as follows:

NOW, THEREFORE, BE IT RESOLVED those salaries are as follows:

<u>TITLE</u>	<u>Annual 2024 Salaries</u>
Mayor.....	\$ 8,750.00
Township Committee.....	8,500.00
Web/PEG/Newsletter.....	7,626.00
Technical Support.....	-
Administrative Assistant.....	-
Qualified Purchasing Agent.....	16,280.00
Municipal Clerk/Assessment Clerk.....	69,072.00
Health Benefits Coordinator.....	7,241.00
Deputy Township Clerk.....	-
Vital Statistics Registrar.....	3,292.00
Deputy Vital Statistics Registrar.....	-
Clean Communities Coordinator.....	3,968.00
Animal Control Coordinator.....	6,566.00
Deputy Certified Municipal Financial Officer.....	73,970.00
Treasurer.....	60,910.00
Finance Clerk.....	-
Tax Collector/Search Officer.....	47,684.00
Deputy Tax Collector.....	54.03 hr.
Tax Collector Clerk - Backup.....	27.71-29.54 hr.
Tax Assessor.....	-
Tax Assessor Clerk/Inspector.....	39.3173 hr.
Planning Board Secretary.....	39,990.00
Board of Adjustment Secretary.....	39,990.00
Open Space/Farmland Secretary.....	18,469.00
Construction Code Official.....	24,236.00
Technical Assistant to Construction Official ii.....	53,779.00
Technical Assistant to Construction Official i.....	48,602.00
Construction Secretary.....	-
Building Inspector/Sub-Code Official.....	96,944.00
Building Inspector.....	- hr.
Plumbing Inspector/Sub-Code Official.....	41,418.00
Fire Protection Inspector/Sub-Code Official.....	52.7726 hr.
Electrical Inspector/Sub-Code Official.....	44.5000 hr.
Temporary Inspectors.....	25.00-50.00 hr.
Code Enforcement Officer.....	30,882.00
Code Enforcement Assistant.....	17,241.00
Recycling Assistant.....	17,241.00
Zoning Official ii.....	16,571.00
Zoning Official i.....	12,348.00
Certified Public Works Manager.....	36,555.00
Public Works Working Foreman.....	82,160.00
Public Works Crew Chief.....	- hr.
Public Works Assistant Crew Chief.....	29.0000 hr.
Public Works Assistant Coordinator.....	28.0933 hr.

Public Works Senior Operator - iii	-	hr.
Public Works Senior Operator - ii	28.0000	hr.
Public Works Senior Operator - i.....	26.0000	hr.
Public Works Senior Operator	23.0000	hr.
Public Works Operator - ii.....	24.0000	hr.
Public Works Operator - i.....	23.0000	hr.
Public Workd Operator	22.0000	hr.
Public Works Laborer With CDL - ii.....	21.0000	hr.
Public Works Laborer With CDL.....	20.0000	hr.
Public Works Laborer Without CDL - i.....	22.0000	hr.
Public Works Laborer Without CDL	20.0000	hr.
Buildings & Grounds Maintenance Custodian	20.0000	hr.
Recycling Coordinator.....	18,533.00	
Recycling Yard Operator	18.5000	hr.
Parks Manager	-	
Recreation Coordinator.....	64,530.00	
Recreation Clerk	-	hr.
Summer Recreation Director.....	8,500.00	
Municipal Court Judge.....	22,200.00	
Court Administrator.....	71,441.00	
Violations Clerk.....	18.0000	hr.
Municipal Drug Alliance Coordinator.....	30.00	hr.
Municipal Drug Alliance Teachers.....	30.00	hr.
Temporary Employee	15.13-25.00	hr.
Temporary Snow Plow Driver.....	25.00	hr.
Videographer	15.13-40.00	hr.
Floater i.....	-	hr.
Floater ii	20.5000	hr.

Notes: Additional S/W notes, as follows:

- 1) Environmental Commission Secretary, Shade Tree Commission Secretary and Historic Preservation Commission Secretary shall receive \$75.00 for regular minutes and \$25 for executive minutes, and \$125 per meeting.
- 2) One designated Department of Public Works employee that successfully completed the Pesticide Applicator licensing requirements and maintains said license for Township use and assumes the duties and responsibilities associated with said license, shall receive a \$2,000 stipend. Such amount shall increase to \$2,500 effective 1/1/2025.
- 3) The Township will provide shirts with collars to the Construction Department Inspectors, Code Enforcement Official, Code Enforcement Assistant, Tax Assessor and Tax Assessor Clerk/Inspector equal to the number of days per week that they work on an annual basis. The Township will also provide a jacket, not to exceed \$150, which will be replaced on a salvage system, to the same employee.
- 4) Court personnel shall receive \$45 per call-out up to two hours, and \$20 per hour thereafter.
- 5) The hourly salary range for all summer recreation counselors is \$13.93 - \$22.
- 6) Overtime rate for hourly employees is 1 1/2 x hourly rate, in excess of 40 hours.

BE IT FURTHER RESOLVED that a certified copy of this Resolution, certified by the Township Clerk to be a true copy, be forwarded to each Union and Non-union employee, the Certified Municipal Financial Officer, the Treasurer and the Auditor.

VOTE:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky
 NAYS: None
 ABSTAINED: None
 ABSENT: M/Ferro

I HEREBY CERTIFY the forgoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2023.

KATHLEEN HART
 Township Clerk

RESOLUTION NO. 23-248
ADOPTION DATE: 12-20-2023

RESOLUTION ADOPTING THE PROVISIONS OF CHAPTER 48 (N.J.S.A. 52:14-17.38)
UNDER WHICH A PUBLIC EMPLOYER MAY AGREE TO PAY FOR THE SHBP
AND/OR SEHBP COVERAGE OF CERTAIN RETIREES

C/McLaughlin offered the following Resolution and moved its adoption which was second by **C/Davis**.

BE IT RESOLVED:

1. The Township of Millstone hereby elects to adopt the provisions of N.J.S.A. 52:14-17.38 and adhere to the rules and regulations promulgated by the State Health Benefits Commission and School Employees' Health Benefits Commission to implement the provisions of that law; and

2. This Resolution affects employees as shown on the attached *Chapter 48 Resolution Addendum*. It is effective on the January 1, 2024.

3. We are aware that adoption of this Resolution does not free us of the obligation to pay for post-retirement medical benefits of retirees or employees who qualified for those payments under any *Chapter 88 Resolution* or *Chapter 48 Resolution* adopted previously by this governing body.

4. We agree that this Resolution will remain in effect until properly amended or revoked with the SHBP and/or SEHBP. We recognize that while we participate with the SHBP and/or SEHBP, we are responsible for providing the payment for post-retirement medical coverage as listed in the attached *Chapter 48 Resolution Addendum* for all employees who qualify for this coverage while this Resolution is in force.

5. We understand that we are required to provide the New Jersey Division of Pensions & Benefits (NJDPB) complete copies of all contracts, ordinances and resolutions that detail post-retirement medical payment obligations we undertake. We also recognize that we may be required to provide the NJDPB with information needed to carry out the terms of this Resolution.

A certified copy of this Resolution shall be forwarded to:

1. New Jersey Division of Pensions & Benefits
Health Benefits Bureau
P.O. Box 299
Trenton, New Jersey 08625-0299
2. Township Health Benefits Coordinator

3. Township Chief Financial Officer
4. Township Treasurer
4. All Public Employee Retirement System Employees

ROLL CALL:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky
NAYS: None
ABSTAIN: None
ABSENT: M/Ferro

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2023.

KATHLEEN HART, Township Clerk

CORPORATE NAME OF EMPLOYER: Township of Millstone
ADDRESS: Millstone Township Municipal Building, 470 Stagecoach Road, Millstone, NJ
08510
TELEPHONE NUMBER: 732-446-4249
EMPLOYER STATE HEALTH BENEFITS IDENTIFICATION NUMBER: 92-0517-0



State Health Benefits Program (SHBP)
School Employees' Health Benefits Program (SEHBP)
RESOLUTION

To be completed by the employing agency's Certifying Officer.

A resolution to adopt the provisions of Chapter 48 (N.J.S.A. 52:14.17.38) under which a public employer may agree to pay for the SHBP and/or SEHBP coverage of certain retirees.

BE IT RESOLVED

- The Township of Millstone 051700
Corporate Name of Employer SHBP/SEHBP Employer Location Number
hereby elects to adopt the provisions of N.J.S.A. 52:14-17.38 and adhere to the rules and regulations promulgated by the State Health Benefits Commission and School Employees' Health Benefits Commission to implement the provisions of that law.
- This resolution affects employees as shown on the attached *Chapter 48 Resolution Addendum*. It is effective on the 1st day of January, 2024.
Month Year
- We are aware that adoption of this resolution does not free us of the obligation to pay for post-retirement medical benefits of retirees or employees who qualified for those payments under any *Chapter 88 Resolution* or *Chapter 48 Resolution* adopted previously by this governing body.
- We agree that this resolution will remain in effect until properly amended or revoked with the SHBP and/or SEHBP. We recognize that while we participate with the SHBP and/or SEHBP, we are responsible for providing the payment for post-retirement medical coverage as listed in the attached *Chapter 48 Resolution Addendum* for all employees who qualify for this coverage while this resolution is in force.
- We understand that we are required to provide the New Jersey Division of Pensions & Benefits (NJDPB) complete copies of all contracts, ordinances, and resolutions that detail post-retirement medical payment obligations we undertake. We also recognize that we may be required to provide the NJDPB with information needed to carry out the terms of this resolution.

I hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the:

Township of Millstone 732-446-37123
Corporate Name of Employer Phone Number

470 Stage Coach Road Millstone NJ 08510
Street Address City State Zip Code

Joseph Sarno CMFO jsarno@hfacpas.com
Print Name Official Title Email Address

Joseph Sarno 12/14/2023
Signature Date

20 21-6000874
Number of Employees Employer's State Employer Identification Number (EIN)

Mail Completed Resolution to: **New Jersey Division of Pensions & Benefits
Health Benefits Bureau
P.O. Box 299
Trenton, NJ 08625-0299**

Email Completed Resolution to: **HBRetired@treas.nj.gov**



State Health Benefits Program (SHBP) and School Employees' Health Benefits Program (SEHBP)
CHAPTER 48 RESOLUTION ADDENDUM

Effective Date of Resolution 1 / 1 / 2024 Form to be used for: Medical Dental Both

Employer Name Township of Millstone - 051700

Corporate Name of Employer: SHBP/SEHBP Employer Location Number

CLASS OF EMPLOYEES <small>Examples: police officers, clerical workers, bargaining unit (PBA, CWA), nonaligned, or individual(s)</small>	N.J.S.A. 52:14-17.38 Provisions Adopted				Premium Payment Retirees If Yes Show %	Premium Payment Dependents If Yes Show %	Medicare Reimbursement No	If Yes Show %	Premium Payment Surviving Spouses If Yes Show %	Do Benefits Apply to Current Retirees No	If Yes Show %	If Benefits Do Not Apply To Current Retirees, Give Effective Date	
	1) Retired on a Disability Retirement	2) Retired w/25 or + years of service	2a) Number of years service w/employer	3) Retired age 65 + w/25 years service									3a) Number of years service w/employer
All Classes hired on or before 12/31/10 and attained 25 years of service before 6/28/11.	X	X	25					100%					
All Classes hired on or before 12/31/10 and attained 25 years of service on or after June 28, 2011	X	X	25										
All classes hired on or after 1/1/11.	X	X	25										

Note: An age requirement is not permitted on Provisions 1 or 2; Provisions 3 and 4 already have an age requirement.

1 / 1 / 2024
Date Resolution Submitted

Joseph Sans
Name of Certifying Officer

732-278-4653
Area Code and Phone Number



State Health Benefits Program (SHBP) and
 School Employees' Health Benefits Program (SEHBP)
CHAPTER 48 RESOLUTION ADDENDUM

Effective Date of Resolution 1 / 1 / 2024 Form to be used for: Medical Dental Both

Employer Name Township of Millstone - 051700

Corporate Name of Employer: SHBP/SEHBP Employer Location Number

CLASS OF EMPLOYEES Examples: police officers, clerical workers, bargaining unit (PBA, CWA), nonaligned, or individual(s)	N.J.S.A. 52:14-17.38 Provisions Adopted				Premium Payment Retirees If Yes Show %	Premium Payment Dependents No	Premium Payment Dependents If Yes Show %	Medicare Reimbursement No	Medicare Reimbursement If Yes Show %	Premium Payment Surviving Spouses No	Premium Payment Surviving Spouses If Yes Show %	Do Benefits Apply to Current Retirees No	Do Benefits Apply to Current Retirees If Yes Show %	If Benefits Do Not Apply To Current Retirees, Give Effective Date
	1) Retired on a Disability Retirement	2) Retired w/25 or + years of service	2a) Number of years service w/employer	3) Retired age 65 + w/25 years service										
All classes hired on or before 6/8/21 and attained 25 years of service before June 28, 2011 and married for at least 5 years as of date of retirement.							100%				100%			
All classes hired on or before 6/8/21 and attained 25 years of service on or after June 28, 2011						Ch 78					Ch 78			

Note: An age requirement is not permitted on Provisions 1 or 2; Provisions 3 and 4 already have an age requirement.

1 / 1 / 2024
 Date Resolution Submitted

Joseph Savano
 Name of Certifying Officer

732-278-4653
 Area Code and Phone Number



State Health Benefits Program (SHBP) and
 School Employees' Health Benefits Program (SEHBP)
CHAPTER 48 RESOLUTION ADDENDUM

Effective Date of Resolution 1 / 1 / 2024 Form to be used for: Medical Dental Both

Employer Name Township of Millstone - 051700

Corporate Name of Employer: SHBP/SEHBP Employer Location Number

CLASS OF EMPLOYEES <small>Examples: police officers, clerical workers, bargaining unit (PBA, CWA), nonaligned, or individual(s)</small>	N.J.S.A. 52:14-17.38 Provisions Adopted						Premium Payment Retirees <small>If Yes Show %</small>	Premium Payment Dependents <small>If Yes Show %</small>	Medicare Reimbursement <small>If Yes Show %</small>	Premium Payment Surviving Spouses <small>If Yes Show %</small>	Do Benefits Apply to Current Retirees <small>If Yes Show %</small>	If Benefits Do Not Apply To Current Retirees, Give Effective Date
	1) Retired on a Disability Retirement	2) Retired w/25 or + years of service	2a) Number of years service w/employer	3) Retired age 65 + w/25 years service	3a) Number of years service w/employer	4) Retired 62 or older w/15 years or more service w/employer						
and married for at least 5 years as of date of retirement.												
All classes hired after 6/8/21 and married for at least 5 years as of date of retirement.										X		

Note: An age requirement is not permitted on Provisions 1 or 2; Provisions 3 and 4 already have an age requirement.

1 / 1 / 2024 Joseph Sanso 732-278-4653
 Date Resolution Submitted Name of Certifying Officer Area Code and Phone Number

RESOLUTION NO. 23-249
ADOPTION DATE: 12-20-2023

RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE GUARANTEES
FOR STAVOLA MINE, (BLOCK 39.01, LOTS 21.04, 21.05 & 21.06)

C/McLaughlin offered the following Resolution and moved its adoption which was seconded by C/Davis.

WHEREAS, Stavola Realty Company has requested a release of its performance guarantees previously posted with the Township of Millstone in connection with Stavola Mine; and

WHEREAS, the Township Engineer has, in a letter dated December 5, 2023 (attached hereto as Exhibit "A") recommended that the following performance guarantees be released:

Performance Bond No. 13BSBCH2770, issued by The Hartford Fire Insurance Company, in the amount of \$135,000.00.

WHEREAS, the Township Engineer has noted the following in his December 5, 2023 report:

1. The mine was closed over a year ago and the owner has restored the site to the Township's satisfaction.
2. The owner has secured a final "report of compliance", dated October 11, 2023 from the Freehold Soil Conservation District.
3. The final restoration has also been approved, as is, by the Monmouth County Park System which has recently purchased the property; and

WHEREAS, since the property was purchased by the Monmouth County Park System, the Township Engineer has recommended that the requirement for a Maintenance Bond be waived.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

1. It hereby authorizes the release of the Performance Bond set forth in the Township Engineer's letter dated December 5, 2023, conditioned upon the receipt of the recorded Deed conveying the property to the Monmouth County Park System, and payment of all invoices of the Township Professionals.

2. The Township Clerk, Township Treasurer and all other appropriate municipal officials are hereby authorized to execute such documents and to perform such acts as are necessary to effectuate the purpose of this Resolution.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy be forwarded to each of the following:

- (a) Township Engineer
- (b) Township Treasurer
- (c) Stavola Realty Company
- (d) Township Attorney

ROLL CALL:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky

NAYS: None

ABSTAIN: None

ABSENT: M/Ferro

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2023.

KATHLEEN HART, RMC
Township Clerk

RESOLUTION NO.: 23-250
MEETING DATE: 12-20-2023

**RESOLUTION GENERAL COMMENTS & RECOMMENDATIONS TO
THE 2022 ANNUAL AUDIT**

C/McLaughlin offered the following Resolution and moved its adoption, which was second by **C/Davis**.

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2022 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Millstone, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to:

- a. Division of Local Government Services
- b. Township Auditor
- c. Township Administrator
- d. Township Chief Financial Officer

ROLL CALL:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky

NAYS: None

ABSTAIN: None

ABSENT: M/Ferro

I HEREBY CERTIFY that this is a true copy of a resolution passed at a meeting held on December 20, 2023.

Kathleen Hart, RMC
Municipal Clerk

**STATE OF NEW JERSEY
COUNTY OF MONMOUTH**

We, members of the governing body of the Township of Millstone, County of Monmouth, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Township Committee of the Township of Millstone, County of Monmouth;
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Township Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2022;
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

(L.S.)	Al Ferro, Mayor
(L.S.)	Chris Morris, Deputy Mayor
(L.S.)	Eric Davis, Committeeman
(L.S.)	Michael McLaughlin, Committeeman
(L.S.)	Tara Zabrosky, Committeeman

Kathleen Hart, Municipal Clerk

Sworn to and subscribed before me this _____ Day of _____

Notary Public of New Jersey

The Municipal Clerk shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.