

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR SEPTEMBER 21, 2022

Mayor Ferro calls the meeting to order 7:02 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I hereby announce that pursuant to the Open Public Meeting Act, adequate notice of this meeting has been provided in the Annual Meeting Notice which was mailed to the Asbury Park Press and the Trenton Times, posted on the public announcements bulletin board in Town Hall and filed in the Office of the Township Clerk on December 20, 2021.

ROLL CALL: Committeeman Eric Davis – present, Deputy Mayor Chris Morris – present, Committeeman Michael McLaughlin – present, Committeeman Tara Zabrosky – present and Mayor Al Ferro - present. Also, in attendance: Brian Chabarek, Esq. - Township Attorney, Kevin Abernethy – Township Administrator and Kathleen Hart - Municipal Clerk.

Motion to adopt Resolution 22-188 was moved by C/McLaughlin; second by DM/Morris.

Municipal Clerk read Resolution 22-188 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded

ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: None

Motion to adjourn Executive Session and to reconvene at the end of the regular session meeting was moved by C/McLaughlin; second by DM/Morris. All in Favor.

Time In: 7:04 p.m.; Time Out: 8:02 p.m.

Mayor Ferro calls the regular meeting to order at 8:09 p.m. followed by a flag salute and a moment of silence.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person’s public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

PRESENTATION:

M/Ferro introduced Sargent Terebetski from the NJ State Police. Sargent Terebetski updated the Township Committee. Car thefts are still an issue; please don’t leave keys in the car or any valuables and lock your vehicles. Troopers have been monitoring Paint Island Springs, Stagecoach Road, Agress Road, Roberts Road and Prodelin Way with regard to speeders. M/Ferro discussed truck traffic coming through Millstone and asked if the State Police could do truck enforcement. Sargent Terebetski stated that the troopers could engage in truck enforcement and Millstone will need to supply statistical data. Township Administrator asked how to handle cars passing school buses. Sargent Trebetski will follow up with SRO Gibson and bus drivers to see if anything has been captured on the bus cameras.

CORRESPONDENCE:

1. Resignation received from Diana Balint, Planning Board Regular Member, effective September 11, 2022.

ORDINANCES:

FIRST READING

ORDINANCE 22-16

AN ORDINANCE AMENDING CHAPTER 4 (GENERAL LICENSING), SECTION 4-1 (BUSINESS LICENSE) AND CHAPTER 5 (FEES), SECTION 5-4 (FEES FOR CHAPTER 4: GENERAL LICENSING) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

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EXPLANATORY STATEMENT: This Ordinance amends the provisions of annual business license requirements. It implements the requirements of P.L. 2021, c. 92 that the owners of businesses, maintain adequate liability insurance and annually register the certificates of insurance with the Township.

Motion to adopt on first reading was moved by DM/Morris; second by C/Davis.

ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: None

Second reading and Public Hearing to be held on October 5, 2022 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey or at any meeting to which that meeting is changed.

FIRST READING

ORDINANCE 22-17 AN ORDINANCE ADDING CHAPTER 14 (BUILDING AND HOUSING), SECTION 10 (CERTIFICATE OF INSURANCE REGISTRATION) AND AMENDING CHAPTER 5 (FEES), SECTION 5-14 (FEES FOR CHAPTER 14: BUILDING AND HOUSING) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance adds provisions for annual registration of certificates of insurance for owners of rental units. It implements the requirements of P.L. 2021, c. 92 that the owners of rental units maintain adequate liability insurance and annually register the certificates of insurance with the Township.

Motion to adopt on first reading was moved by C/McLaughlin; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: None

Second reading and Public Hearing to be held on October 5, 2022 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey or at any meeting to which that meeting is changed.

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.  
ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

22-189 Payment of Vouchers – September 21, 2022

Motion to adopt Consent Agenda Resolution 22-189 was moved by C/Davis; second by C/McLaughlin.

ROLL CALL VOTE:

AYES: C/McLaughlin, DM/Morris, C/Zabrosky, C/Davis, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: None

REPORTS FROM VARIOUS DEPARTMENTS FOR AUGUST 2022:

Tax Collector	\$9,176,802.74
Clerks Report	\$ 965.00
Dog License	\$ 187.20

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Municipal Court	\$ 9,058.47
Recreation	\$ 16,897.68
Construction	\$ 41,182.00
COAH	\$ 5,501.00
2022 Interest Revenue	

Motion to file was moved by C/McLaughlin; second by C/Davis. All in Favor.

APPOINTMENTS MADE BY THE MAYOR:

MAYOR’S APPOINTMENTS TO THE MILLSTONE TOWNSHIP PLANNING BOARD

BE IT RESOLVED that Hesham Kotby shall serve as a Class IV Regular Member to the Millstone Township Planning Board fulfilling the unexpired term of Diana Balint, term expiring December 31, 2025.

BE IT FURTHER RESOLVED that Deborah Riley shall serve as an Alternate Member number one (1) to the Millstone Township Planning Board fulfilling the unexpired term of Hesham Kotby, term expiring December 31, 2023.

TOWNSHIP COMMITTEE MINUTES:

1. Regular Meeting Minutes – September 7, 2022

Motion to adopt regular meeting minutes of September 7, 2022 was moved by C/McLaughlin; second by DM/Morris.

ROLL CALL VOTE:

AYES:	DM/Morris, C/Zabrosky, C/McLaughlin, M/Ferro
NAYS:	None
ABSTAIN:	C/Davis
ABSENT:	None

2. Executive Meeting Minutes – June 15, 2022

Motion to adopt executive meeting minutes of June 15, 2022 was moved by C/McLaughlin; second by C/Zabrosky.

ROLL CALL VOTE:

AYES:	C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky, M/Ferro
NAYS:	None
ABSTAIN:	None
ABSENT:	None

3. Executive Meeting Minutes – July 6, 2022

Motion to adopt executive meeting minutes of July 6, 2022 was moved by C/Davis; second by DM/Morris.

ROLL CALL VOTE:

AYES:	DM/Morris, C/Zabrosky, C/Davis, M/Ferro
NAYS:	None
ABSTAIN:	C/McLaughlin
ABSENT:	None

APPLICATION FOR A RAFFLE LICENSE:

1. Millstone Township PTO, RA #300, On-Premise 50/50 Raffle to be held on October 14,2022 at 18 Schoolhouse Road, Millstone Primary School.

Motion to adopt Raffle License #300 was moved by C/McLaughlin; second by C/Zabrosky.

ROLL CALL VOTE:

AYES:	DM/Morris, C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro
NAYS:	None
ABSTAIN:	None
ABSENT:	None

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2. Millstone Township PTO, RA #301, On-Premise 50/50 Raffle to be held on October 29, 2022 at 5 Dawson Court, Millstone Middle School.

Motion to adopt Raffle License #301 was moved by C/Zabrosky; second by M/Ferro.

**ROLL CALL VOTE:**

AYES: C/Zabrosky, C/Davis, C/McLaughlin, DM/Morris, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: None

**APPLICATION FOR A SOCIAL AFFAIRS PERMIT:**

1. Millstone Township Elks BPOE #2613 filed for a Social Affairs Permit for an event to be held on October 16, 2022 from 12pm – 3pm at 17 Olde Noah Hunt Rd.

Motion to approve was moved by C/McLaughlin; second by C/Davis. All in Favor.

M/Ferro asked what type of event this is. Clerk Hart stated it is the Moms Club Fall Harvest Festival.

**LIAISON REPORTS:**

C/Zabrosky stated that the Board of Education will be conducting interviews for a vacant seat on October 17, 2022. The Seniors will be having their holiday bus trip to Hunterdon Hills Playhouse on December 14, 2022. The cost is \$110.00. The CentraState Mobile Unit will be offering vaccines and screenings free of charge on October 11, 2022 from 1-3pm at the Community Center.

C/Davis stated that the Environmental Commission will be participating this Saturday, September 24, 2022 along with the Watershed Institute in a Roundtable discussion regarding the current conditions of the Assunpink. C/Davis stated that the Open Space Preservation Council will be hosting a land owner meet and greet to educate landowners on the open space preservation program. There are vacancies on the Open Space Preservation Council and Environmental Commission. If interested, please submit a Talent Bank Application which can be found on the Township website.

DM/Morris stated that Millstone Day was held this past Sunday, September 18, 2022. There was a great turn out and the weather was beautiful. There is a lot of hard work put into Millstone Day and he would like to thank Mike Fenlon, Recreation Coordinator, the Recreation Commission, DPW, local businesses and the food vendors on making Millstone Day a success. The Recreation Commission is in discussion with regard to Holiday Lighting with more involvement from the community. The Township Administrator would also like to thank Jackson Township Recreation for allowing the use of their stage for Millstone Day. M/Ferro stated that there is a lot of hard work that was done to have Millstone Day be so successful. There were about 3,000 residents and everyone was in a good mood. Thank you to all the volunteers.

**NEW BUSINESS:**

1. Bids-Clarksburg Cultural Center – Phase III: Township Attorney stated that on September 8, 2022 bids were submitted for the Clarksburg Cultural Center – Phase III Project. The lowest bidder made a request to withdraw his bid on September 8, 2022. There are statutory requirements established in order to withdraw a bid due to a mistake. In reviewing the specific request and alleged mistake that the lowest bidder alluded to, it was legal’s opinion that the low bidder, C.M.G. Group, Inc., did not meet the statutory requirements to withdraw their bid. The Township Committee would need to make a motion to reject the request of C.M.G. Group, Inc. to withdraw their bid for site work at the Clarksburg Cultural Center – Phase III.

A motion to reject the request of C.M.G. Group, Inc. to withdraw their bid for site work at the Clarksburg Cultural Center – Phase III was made by C/Davis; second by C/McLaughlin.

**ROLL CALL VOTE:**

AYES: DM/Morris, C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: None

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Motion to reject the request of C.M.G. Group, Inc. to withdraw their bid for site work at the Clarksburg Cultural Center – Phase III passed.

RESOLUTION:

22-190 Resolution Awarding Bid for Clarksburg Cultural Center – Phase III in the Township of Millstone

Motion to table Resolution 22-190 was moved by DM/Morris; second by M/Ferro.

ROLL CALL VOTE:

AYES: DM/Morris, C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: None

OLD BUSINESS: NONE

COMMENTS FROM THE DAIS:

M/Ferro stated that the next scheduled Township Committee is October 5, 2022, however it may be cancelled due to the Jewish holiday and be rescheduled to October 11, 2022 at a time to be determined. Once the decision is made, the Clerk will properly advertise and post on the Township website.

PRIVILEGE OF THE FLOOR: (Limited to ½ Hour)

Mayor Ferro opens the meeting to the public at 8:50 p.m.

Charles Boris, 60 Red Valley Rd, congratulates the Township Committee on a successful Millstone Day. Questioned the status of Hexa Builders. C/Zabrosky stated that additional items are required at this time which have not been received by the Planning Board.

Mayor Ferro closes the meeting to the public at 8:52 p.m.

M/Ferro asks for a motion to reconvene executive session with no formal action to be taken. Moved by C/McLaughlin; second by DM/Morris.

ROLL CALL VOTE:

AYES: DM/Morris; C/Zabrosky; C/Davis; C/McLaughlin, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: None

Motion to adjourn Executive Session was moved by C/McLaughlin; second C/Davis. All in Favor

Time In: 8:54 p.m.; Time Out: 9:56 p.m.

ADJOURNMENT:

Motion to adjourn was moved by C/McLaughlin; second by C/Zabrosky. All in Favor.

Time Out 9:56 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

September 21, 2022 Township Committee Regular Meeting Minutes approved at a Township Committee meeting held on October 11, 2022.

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Kathleen Hart, RMC  
Municipal Clerk