

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR MAY 4, 2022

Mayor Ferro calls the meeting to order 7:05 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I hereby announce that pursuant to the Open Public Meeting Act, adequate notice of this meeting has been provided in the Annual Meeting Notice which was mailed to the Asbury Park Press and the Trenton Times, posted on the public announcements bulletin board in Town Hall and filed in the Office of the Township Clerk on December 20, 2021.

ROLL CALL: Committeeman Eric Davis – present, Deputy Mayor Chris Morris – present, Committeeman Michael McLaughlin – present, Committeeman Tara Zabrosky – present and Mayor Al Ferro - present. Also, in attendance: Brian Chabarek, Esq. - Township Attorney, Kevin Abernethy – Township Administrator and Kathleen Hart - Municipal Clerk.

Motion to adopt Resolution 22-106 was moved by C/Davis; second by DM/Morris.

Municipal Clerk read Resolution 22-106 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded

ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

Motion to adjourn Executive Session was moved by C/McLaughlin; second by DM/Morris. All in Favor.

Time In: 7:07 p.m.; Time Out: 7:57 p.m.

Mayor Ferro calls the regular meeting to order at 8:04 p.m. followed by a flag salute and a moment of silence.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person’s public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

CORRESPONDENCE:

1. Letter received from Arbor Day Foundation congratulating Millstone Township on earning recognition as a 2021 Tree City USA.
2. Resignation from Stacie Curtis, dated April 27, 2022 resigning from the Planning Board effective immediately.
3. Resignation from Denielle Avila, dated April 12, 2022 resigning from the Open Space Preservation Council.

ORDINANCES:

SECOND READING AND PUBLIC HEARING

ORDINANCE 22-07 CALENDAR YEAR 2022 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

EXPLANATORY STATEMENT: This Ordinance authorizes an increase to 3.5% over the previous year’s final appropriations.

Affidavit of Publication Presented

Mayor Ferro opens the public hearing at 8:06 p.m.

No public comment.

Mayor Ferro closes the public hearing at 8:06 p.m.

Motion to adopt Ordinance 22-07 on second reading was moved by C/McLaughlin; second by DM/Morris.

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ROLL CALL VOTE:

AYES: C/McLaughlin, DM/Morris, C/Zabrosky, C/Davis, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

SECOND READING AND PUBLIC HEARING

ORDINANCE 22-08 AN ORDINANCE AMENDING CHAPTER 2 (ADMINISTRATION) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, BY ADDING SECTION 2-28A ESTABLISHING A GREEN TEAM ADVISORY COMMITTEE

EXPLANATORY STATEMENT: This Ordinance amends Chapter 2 (Administration) by adding Section 2-28A, in order to establish a Green Team Advisory Committee.

Affidavit of Publication Presented

Mayor Ferro opens the public hearing at 8:07 p.m.

Charles Boris, 60 Red Valley Road would like to know what is a Green Team. C/Davis advised that the State recognizes municipalities for their green efforts and for taking certain steps in the program. This ordinance establishes a Green Team and the Environmental Commission will serve as the Green Team. M/Ferro said that it also allows us to explore other benefits for the Township to be more environmentally concerned and sensitive.

Mayor Ferro closes the public hearing at 8:09 p.m.

Motion to adopt Ordinance 22-08 on second reading was moved by C/Davis; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: DM/Morris, C/Zabrosky, C/Davis, C/McLaughlin, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

RESOLUTIONS:

22-107 Introduction of the Municipal Budget for the Year 2022

Motion to adopt Resolution 22-107 was moved by C/McLaughlin; second by DM/Morris.

Township Administrator states that there was a budget workshop held on April 12, 2022. Melissa Peerboom, Deputy CFO discussed the changes made to surplus since the workshop meeting. Instead of \$1.6 million being used from surplus, there is now \$1.3 million in surplus and the Township will use \$600,000 from the American Rescue Plan fund (\$300,000 to loss revenue and \$300,000 to capital improvement fund). This allows the Township to use half the funds this year and half next year from the American Rescue Plan. This will also allow the Township to use a fully funded capital improvement ordinance and not have to bond. M/Ferro states that the Township will not be taking on additional debt as of now and would like to see a forecast plan to reduce the debt over the next few years. The Township Administrator will send out the document which shows the plan to reduce debt.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, DM/Morris, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

Public Hearing to be held on June 1, 2022 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, NJ 08535

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22-108 Resolution to Adopt Temporary Emergency Appropriations #3

Motion to adopt Resolution 22-108 was moved by DM/Morris; second by C/McLaughlin.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Davis, C/McLaughlin, DM/Morris, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 22-109 Payment of Vouchers – May 4, 2022
- 22-110 Resolution Accepting Road Widening Dedications
- 22-111 Resolution Authorizing Governor's Council on Alcoholism and Drug Abuse Submission of Application for DMHAS Grant Funding for One Grant Term 7/1/22 – 3/14/23 Form 1B
- 22-112 Resolution Rejecting Bids for Construction of a Proposed Building at Clarksburg Cultural Center-Phase III
- 22-113 Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”

Motion to adopt Consent Agenda Resolutions 22-109 through 22-113 was moved by C/McLaughlin; second by C/Davis.

ROLL CALL VOTE:

AYES: C/McLaughlin, DM/Morris, C/Zabrosky, C/Davis, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

TOWNSHIP COMMITTEE MINUTES:

- 1. Budget Workshop Meeting Minutes – April 12, 2022

Motion to adopt budget workshop meeting minutes of April 12, 2022 was moved by C/McLaughlin; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/McLaughlin, M/Ferro
NAYS: None ABSTAIN: DM/Morris, C/Davis ABSENT: None

- 2. Regular Meeting Minutes – April 20, 2022

Motion to adopt regular meeting minutes of April 20, 2022 was moved by DM/Morris; second by C/McLaughlin.

ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, DM/Morris, M/Ferro
NAYS: None ABSTAIN: C/Zabrosky ABSENT: None

APPLICATION FOR A RAFFLE LICENSE:

- 1. Emergency Housing and Advocacy Program, RA# 291, On-Premise Merchandise Raffle to be held on June 2, 2022 at 24 Baird Road

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Motion to adopt RA# 291 was moved by DM/Morris; second by C/Davis.

ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

- Emergency Housing and Advocacy Program, RA# 292, On-Premise 50/50 Raffle to be held on June 2, 2022 at 24 Baird Road.

Motion to adopt RA# 292 was moved by DM/Morris; second by C/McLaughlin.

ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

LIAISON REPORTS:

C/Davis announced that the Clambake sponsored by the Open Space Preservation Council will be held on May 22, 2022 at Wagner Farm Park. There are two seatings: 1pm and 3pm. There are some sponsorships available. Please contact Andrew DeFelice or Committeeman Davis. There are two positions open on the Open Space Preservation Council. Any residents interested, should submit a Talent Bank Application that is found on the Township website. The Shade Tree Commission planted some trees on Arbor Day. A flowering Pink Dogwood was planted at the Middle School and another tree was planted at Millstone Park. There is an opening on the Environmental Commission. Please submit a Talent Bank Application.

DM/Morris stated that the Pickleball program is now up and running. On May 21, 2022 there will be a pickleball open house, no cost or registration, from 9am – 11am at Millstone Park. The league program will start June 4, 2022 through July 23, 2022 and group lessons will start in June and run for six weeks. Please register on the Township Recreation website. The Recreation Department is looking into adding wind screens around the fencing of the pickleball courts.

M/Ferro met with the Veterans Council with regard to the Memorial Day Ceremony and Parade to be held on May 30, 2022 at 9:15am. It is going to be a really nice parade. The NJSP motorcycle and mounted police along with a few surprises will be in the parade. If you are interested in marching in the parade, an application needs to be completed. The application is posted on the Township website.

NEW BUSINESS:

M/Ferro announced that Summer Hours will begin June 3, 2022 – September 2, 2022. The hours are 8am – 4:15pm Monday through Thursday and Friday will be 8am – 12pm.

OLD BUSINESS:

The Township Administrator stated that the 2021 Road program started and the following roads were completed: Millstone Road from Sweetmans to Stagecoach; Baird Road from Millstone Road to Stillhouse and Arrowhead Way and Sedona Court. Some piping repairs were done on Van Arsdale. With the price of asphalt and fuel, the Township has asked the contractor to stop and add up the cost used so far. Any additional work is on hold at this time and due to budget restraints, the Township may not be able to complete the remaining roads this year. C/Zabrosky said that the contractor did a great job on Baird Road.

COMMENTS FROM THE DAIS:

M/Ferro announces the following:

Brush Drop Off Dates are as follows: 5/7, 5/14, 5/21. Monmouth County 2022 Paper Shredding Event: Locations near us are June 4th in Upper Freehold; August 6th in Freehold Borough; October 8th in Freehold

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Township. There was a rash of car burglaries in Millstone and thanks to the NJ State Police for having caught two people who are awaiting trial.

PRIVILEGE OF THE FLOOR: (Limited to ½ Hour)

Mayor Ferro opens the meeting to the public at 8:37pm.

No public comment.

Mayor Ferro closes the meeting to the public at 8:37pm.

ADJOURNMENT:

Motion to adjourn was moved by C/Zabrosky; second by C/Davis. All in Favor.

Time Out 8:38 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

May 4, 2022, Township Committee Regular Meeting Minutes approved at a Township Committee meeting held on May 18, 2022.

Kathleen Hart, RMC
Municipal Clerk