

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR MARCH 2, 2022

Mayor Ferro calls the meeting to order 7:00 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I hereby announce that pursuant to the Open Public Meeting Act, adequate notice of this meeting has been provided in the Annual Meeting Notice which was mailed to the Asbury Park Press and the Trenton Times, posted on the public announcements bulletin board in Town Hall and filed in the Office of the Township Clerk on December 20, 2021.

ROLL CALL: Committeeman Eric Davis - absent, Deputy Mayor Chris Morris – present, Committeeman Michael McLaughlin – present, Committeeman Tara Zabrosky – present and Mayor Al Ferro - present. Also, in attendance: Brian Chabarek, Esq. - Township Attorney, Kevin Abernethy – Township Administrator and Kathleen Hart - Municipal Clerk.

Motion to adopt Resolution 22-75 was moved by C/McLaughlin; second by DM/Morris.

Municipal Clerk read Resolution 22-75 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded

ROLL CALL VOTE:

AYES: C/McLaughlin, DM/Morris, C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: None ABSENT: C/Davis

Motion to adjourn Executive Session was moved by DM/Morris; second by C/Zabrosky. All in Favor.

Time In: 7:02 p.m.; Time Out: 8:00 p.m.

Mayor Ferro calls the regular meeting to order at 8:04 p.m. followed by a flag salute and a moment of silence.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person’s public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

ORDINANCES:

SECOND READING/PUBLIC HEARING

ORDINANCE 22-03 AN ORDINANCE AMENDING CHAPTER III (POLICE REGULATIONS), SECTION 3-1.6 (LITTERING FROM VEHICLES) AND SECTION 3-1.7 (TRUCK LOADS CAUSING LITTER) OF THE REVISED ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance repeals Code Sections 3-1.6 and 3-1.7 which are preempted by, and duplicative of, Title 39 provisions addressing such litter.

Affidavit of Publication Presented

Mayor Ferro opens the public hearing at 8:06 p.m.

No public comment.

Mayor Ferro closes the public hearing at 8:06 p.m.

Motion to adopt Ordinance 22-03 on second reading was moved by DM/Morris; second by C/McLaughlin.

ROLL CALL VOTE:

AYES: C/McLaughlin, DM/Morris, C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: None ABSENT: C/Davis

FIRST READING

ORDINANCE 22-04 AN ORDINANCE AMENDING CHAPTER V (FEES),

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SECTION 5-2 (FEES FOR CHAPTER II: ADMINISTRATION),
PARAGRAPH C (RECREATION REGISTRATION) OF THE REVISED
GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE,
COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance amends the fee for the Summer Recreation Program.

Motion to adopt Ordinance 22-04 on first reading was moved by C/McLaughlin; second by DM/Morris.

ROLL CALL VOTE:

AYES: DM/Morris, C/Zabrosky, C/McLaughlin, M/Ferro
NAYS: None ABSTAIN: None ABSENT: C/Davis

Second reading and Public Hearing to be held on March 16, 2022 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.
ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 22-76 Payment of Vouchers – March 2, 2022
- 22-77 Resolution Appointing Special Environmental Counsel and Authorizing the Award of a Non-Fair and Open Contract for Professional Services
- 22-78 Resolution Authorizing Execution of a Grant Agreement with the Preserve New Jersey Historic Preservation Fund Administered by the New Jersey Historic Trust
- 22-79 Resolution Awarding Contract for 2022 Curbside Spring Cleanup and Reserving Option for Year 2
- 22-80 Resolution Directing Tax Collector to Cancel Real Estates Taxes Listed on Schedule A

Motion to adopt Consent Agenda Resolution 22-76 through 22-80 was moved by DM/Morris; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: DM/Morris, C/Zabrosky, C/McLaughlin, M/Ferro
NAYS: None ABSTAIN: None ABSENT: C/Davis

M/Ferro asks for a motion to adopt Resolution 22-81, Appointing Temporary Building Inspector which was moved by DM/Morris; second by C/McLaughlin.

Municipal Clerk Hart read into record Resolution 22-81 Appointing Temporary Building Inspector.

WHEREAS, Millstone Township’s Construction Department has a need to fill a temporary position; and

WHEREAS, the Administrator and the Construction Official are in agreement that Robin Witkowski should be offered the position of Temporary Building Inspector at an hourly rate of \$38.00, for a maximum of 16 hours per week.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millstone that Robin Witkowski is appointed the Temporary Building Inspector from February 21, 2022 and ending April 22, 2022.

BE IT RESOLVED that a copy of this resolution, certified by the Municipal Clerk to be a true copy shall be forwarded to each of the following:

- (1) New Jersey Department of Community Affairs

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- (2) Kevin Abernethy – Township Administrator
- (3) Dennis Gibson – Construction Official
- (4) Amanda Salerno – Treasurer
- (5) Robin Witkowski – Building Inspector

ROLL CALL VOTE:

AYES: DM/Morris, C/Zabrosky, C/McLaughlin, M/Ferro
 NAYS: None ABSTAIN: None ABSENT: C/Davis

TOWNSHIP COMMITTEE MINUTES:

- 1. Regular Meeting Minutes – January 19, 2022

Motion to adopt regular meeting minutes of January 19, 2022 was moved by C/McLaughlin; second by C/Zabrosky.

ROLL CALL:

AYES: C/Zabrosky, C/McLaughlin, DM/Morris, M/Ferro
 NAYS: None ABSTAIN: None ABSENT: C/Davis

APPLICATION FOR A TRAILER PERMIT:

- 1. Peak Construction Corp - Application for a Sales/Construction Trailer Permit to be located at 1 Debaun Rd, Block 18.02/Lot 5. Zoning Application approved by Zoning Officer.

Motion to approve was made by DM/Morris; second by C/Zabrosky. All in Favor.

LIAISON REPORTS:

Tara Zabrosky states that at the recent Board of Education meeting they introduced their 2022/2023 budget with a public hearing date of April 25, 2022. As it stands now, they will be using the 2% tax levy. The school board voted to write a resolution of acknowledgement of the Township Committee Resolution 22-73 opposing Governor’s Murphy executive powers.

DM/Morris states that the Fire/EMS responded to 118 calls for the month of February which included 100 medical, 5 motor vehicle, and 13 fire calls, as well as 79 transport calls. DM/Morris states that the Recreation Department is working on introducing Pickleball officially. Working on a couple of different options with a professional instructor and setting up a clinic on how to play the game. Millstone Park has two dedicated Pickleball courts and four shared courts on the tennis courts. Details will be posted on the Recreation website and Facebook page. The Agricultural Advisory Council will be conducting a spot light deer count two nights in March with NJDEP Fish and Wildlife. One was done in 2020 and will be compared with this new count. The Historic Preservation Commission plans on hosting Barton Ross who is an architect who specializes in historic preservation.

M/Ferro states that he reached out to the State Police on the issues of speeding on Rochdale Avenue. As of February 22, 2022 they conducted 42 motor vehicle stops, 29 summons on moving violations (4 were for speeding and 12 for non-moving violations). The State Police are still enforcing that area and throughout the town. The State Police are aware of several incidents of vehicles disregarding school buses that are stopped with red flashing lights. M/Ferro asks all to obey the laws. The OEM meeting was held and Scott Nelson, OEM County official was in attendance. We are working on updating the mitigation and emergency operation plans for Millstone Township to be in compliance. The current plans are in effect until September 2023.

NEW BUSINESS:

The Township Administrator states that the Affordable Housing Rehabilitation Program was introduced two years ago. This is a Township obligation required to help the residents bring sub-standard units up to code for

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qualified low-income households. An application needs to be filed with the Affordable Housing Alliance, who will process the paperwork to see if residents qualify for grants up to \$22,000 per home. Township Administrator states that Davey Tree Service is clearing powerlines for approximately two months and their trucks will be parked at Millstone Park at night. Township Administrator states that on June 25, 2022 Greenleaf will be working with CentraState to hold a K-9 Carnival. Township Administrator states that there are a lot of trails in the Township that need to be cleared and we are looking for residents to volunteer along with the County who will assist in training. Township Administrator states that he would like to advertise a job opening in the Department of Public Works. He is looking for someone with experience and a current CDL. The Township Committee gives their consent to advertise.

OLD BUSINESS: NONE

COMMENTS FROM THE DAIS:

M/Ferro states that he received an email from Gianna Giacolona, who would like to host another clean-up to beautify Millstone Township. Last year she and about 15- 20 friends did a clean-up on both sides of Baird Road from the Middle School to Millstone Road. DM/Morris will help coordinate with DPW. M/Ferro announces that Memorial Day Parade and Ceremony is May 30th. Please come out to support the Veterans.

The Township Administrator announces that the road program bid came in fairly low. The following roads are scheduled to be done: lower part of Millstone Road, Baird Road, Olde Noah Hunt Road, Van Arsdale and Arrowhead subdivision.

PRIVILEGE OF THE FLOOR (Limited to ½ Hour)

Mayor Ferro opens the meeting to the public at 8:33 p.m.

Anthony Marandola, 11 Van Hise Drive, states he would like to report issues with discrimination with the zoning department. An application was submitted for a renovation and addition to his home which included a 2nd kitchen, 2nd laundry room, study, full bath, powder room, relocating a bedroom and a separate door entrance. The Zoning Department and Zoning Board of Adjustment denied the application stating he was creating a two-family residence. Mr. Marandola discusses his findings through an Open Public Records Request requesting permits that were issued on properties that were approved for a 2nd kitchen, 2nd laundry room, etc. in the same single-family zone. Mr. Marandola asks the Township Committee what they are going to do about this and to stop this discrimination. Township Attorney said that you appeared before the Zoning Board of Adjustment and received a final determination of a denial. You have the right to file an appeal of the determination of the Zoning Board of Adjustment, however that does not go before the Township Committee. The Zoning Board of Adjustment is an autonomous board and you will need to speak with your counsel as to what the next steps are. Mayor Ferro closes the meeting to the public at 8:53 p.m.

ADJOURNMENT:

Motion to adjourn was moved by DM/Morris; second by C/McLaughlin. All in Favor.

Time Out 8:54 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

March 2, 2022 Township Committee Regular Meeting Minutes approved at a Township Committee meeting held on April 20, 2022.

Kathleen Hart, RMC
Municipal Clerk