

**MILLSTONE TOWNSHIP COMMITTEE REORGANIZATION MEETING MINUTES FOR JANUARY 5, 2022**

Municipal Clerk calls the meeting to order at 8:03 p.m. followed by a Flag Salute and a Moment of Silence.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I hereby announce that pursuant to the Open Public Meeting Act, adequate notice of this meeting has been provided in the Annual Meeting Notice which was mailed to the Asbury Park Press and the Trenton Times, posted on the public announcements bulletin board in Town Hall and filed in the Office of the Township Clerk on December 20, 2021.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person's public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

The newly elected Township Committee members were sworn in. Monmouth County Sheriff Shaun Golden administered the Oath of Office to Eric Davis and Monmouth County Commissioner Ross Licitra administered the Oath of Office to Tara Zabrosky.

ROLL CALL: Committeeman Eric Davis – present, Committeeman Al Ferro - present, Committeeman Michael McLaughlin – present, Committeeman Chris Morris – present, Committeewoman Tara Zabrosky. Also, in attendance: Brian Chabarek, Esq. - Township Attorney, Township Administrator – Kevin Abernethy and Kathleen Hart - Municipal Clerk.

Municipal Clerk asked for a motion to appoint Mayor:

C/Morris nominated C/Ferro as Mayor for the year 2022; Second by C/McLaughlin.

ROLL CALL VOTE:

AYES: C/Davis, C/Ferro, C/McLaughlin, C/Morris, C/Zabrosky  
NAYS: None  
ABSTAIN: None  
ABSENT: None

Mayor Ferro asked for a motion to appoint Deputy Mayor:

C/Davis nominated C/Morris for Deputy Mayor for the year 2022; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/Davis, C/McLaughlin, C/Morris, C/Zabrosky, M/Ferro  
NAYS: None  
ABSTAIN: None  
ABSENT: None

M/Ferro said that we all stood up and said the Pledge of Allegiance tonight and the words “under God with liberty and justice for all” are powerful words that we should never forget. The Township Committee is going to be as transparent as possible and with the support of Monmouth County Sherriff Shaun Golden, Assemblyman Robert Clifton, Monmouth County Commissioner Ross Licitra and Congressional Elect Bob Healey, who will hopefully represent us in District 3. All the pieces of the puzzle are here and we will have a direct voice when Bob Healey goes to Washington. Committeewoman Tara Zabrosky is a Chemical Engineer and owns 3 patents. She has been on the Environmental Commission for 13 years. Committeeman Eric Davis has been on the Environmental Commission for 19 years with 17 years as Chairman. They both bring experience and value to the Township Committee. Committeeman Chris Morris and Committeeman McLaughlin have brought tremendous value over the past year on the Township Committee.

M/Ferro introduced Congressional Elect Bob Healey who spoke regarding District 3, being a public servant and in 11 months it would be his honor to represent District 3 in Congress.

DM/Morris congratulated M/Ferro, Eric Davis and Tara Zabrosky and looks forward to working with all and

doing great things for Millstone.

**RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.**

**ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.**

- 22-01 Resolution Appointing Professionals for 2022: Township Attorney, Special Counsel for Mt. Laurel Proceedings, Township Auditor, Township Planner, Township Bond Counsel, NJ Certified Tree Expert, Township Prosecutor, Township Public Defender, Alternate Public Defender, Financial and Accounting Consulting Services and Affordable Housing Administrator
- 22-02 Resolution Appointing Qualified Purchasing Agent
- 22-03 Resolution Appointing Anthony Mannino as Chief Financial Officer
- 22-04 Resolution Appointing Township Tax Search Officer
- 22-05 Resolution Appointing Public Agency Compliance Officer
- 22-06 Resolution Appointing Treasurer
- 22-07 Resolution Appointing Construction Department Appointments: Building Inspector, Electrical Inspector, Fire Protection Inspector and Plumbing Inspector
- 22-08 Resolution Appointing Code Enforcement Officer
- 22-09 Resolution Appointing Recycling Coordinator
- 22-10 Resolution Appointing Community Development Representative
- 22-11 Resolution Appointing Members to the Millstone Township Veteran’s Memorial Council
- 22-12 Resolution Appointing Fund Commissioner, Safety Director and Right to Know Coordinator to the Monmouth County Municipal JIF
- 22-13 Resolution Appointing 911 Coordinator
- 22-14 Resolution Appointing Videographer
- 22-15 Resolution Appointing the Class III Member to the Millstone Township Planning Board
- 22-16 Resolution Appointing Members to the Open Space Preservation Council
- 22-17 Resolution Appointing Members to the Agricultural Advisory Council
- 22-18 Resolution Appointing Monmouth County Agriculture Development Board Representative
- 22-19 Resolution Appointing Members to the Municipal Alliance Committee’s Executive Board
- 22-20 Resolution Appointing Sound Recorder for the Municipal Court
- 22-21 Resolution Appointing Violations Clerk for the Municipal Court
- 22-22 Resolution Authorizing the Appointment of an Alternative Individual to Perform Duties of a Municipal Court Administrator when the Municipal Court Administrator is Unavailable
- 22-23 Resolution Authorizing Inter-Local Services Agreement Providing for Municipal Court Services for Roosevelt Borough
- 22-24 Resolution Appointing COAH Representative
- 22-25 Resolution Appointing Coordinator Between the Township of Millstone and the Office of Aging
- 22-26 Resolution Appointing Local Historian
- 22-27 Resolution Establishing The 2022 Temporary Budget
- 22-28 Resolution Adopting a Cash Management Plan
- 22-29 Resolution to Authorizing the Continuation of Petty Cash Funds
- 22-30 Resolution to Establish Official Depositories for Township Funds
- 22-31 Resolution Authorizing the Acceptance of Credit Card Payments for the Collection of Fees for Specific Services
- 22-32 Resolution to Authorizing Tax Collector to Hold Tax Sale
- 22-33 Resolution Authorizing the Cancellation of Minimal Balances and Overpayments by Tax Collector
- 22-34 Resolution Setting Interest Rates to be Charged on all Delinquent Taxes and Assessments
- 22-35 Resolution to Allow an Additional Penalty of 6% to be Collected Against a Delinquency in Excess of \$10,000.00
- 22-36 Resolution Authorizing Real Estate Tax Payments by Electronic Funds Transfer via Internet via CIT-e-Net, LLC
- 22-37 Resolution Authorizing the Tax Assessor to File Appeals Omitted and Added Assessment Appeals and Rollback Complaints with the Monmouth County Board of Taxation

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- 22-38 Resolution Shared Services Agreement with Roosevelt Borough for Repair, Maintenance, Snow Removal and Ice Control on Nurko Road
- 22-39 Resolution Authorizing Contract with Edmunds & Associates, Inc.
- 22-40 Resolution Appointing Conflict Municipal Court Judge
- 22-41 Resolution Authorizing Online Recreation Registration Payments Through Easy Merchant Plus/Stripe Connect
- 22-42 Resolution Granting Permission to Pay Certain Bills Prior to Committee Meetings
- 22-43 Resolution Authorizing Deer Carcass Removal as Per Monmouth County Contract F-16-2022
- 22-44 Resolution Appointing Clean Communities Coordinator
- 22-45 Resolution Appointing Risk Management Consultant
- 22-46 Resolution Authorizing State Contract Purchase for Unleaded (T-0083) and Diesel (T-1845) Fuel
- 22-47 Resolution Authorizing the Tax Collector to Charge a Fee for the Issuance of a Duplicate Tax Sale Certificate Pursuant to Chapter 99 Public Laws of 1997
- 22-48 Resolution Authorizing the Township of Millstone to Establish a Commodity Resale Agreement with the Millstone Township Board of Education
- 22-49 Resolution Authorizing Shared Services Agreement with Roosevelt Borough for Certified Recycling Reporting Services
- 22-50 Resolution Authorizing Contract with Action Data Services
- 22-51 Resolution Authorizing the Continuation of a Shared Services/Mutual Aid Agreement Between the Township of Jackson and the Township of Millstone Pertaining to Conflict of Interest and Emergency Coverage Construction Code Enforcement Services
- 22-52 Resolution of the Township Committee of the Township of Millstone Appointing Municipal Housing Liaison
- 22-53 Resolution Appointing Zoning Officer
- 22-54 Resolution Appointing Temporary Building Inspector
- 22-55 Resolution Appointing Full-Time Deputy Chief Financial Officer
- 22-56 Resolution Appointing Coordinator of the Millstone Township Office of Emergency Management

Motion to adopt was moved by C/McLaughlin and second by C/Davis. No Committee Discussion.

**ROLL CALL VOTE:**

AYES: C/Davis, C/McLaughlin, DM/Morris, C/Zabrosky, M/Ferro  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**APPOINTMENTS TO BE MADE BY THE MAYOR:**

**MAYOR’S APPOINTMENT TO THE MILLSTONE TOWNSHIP BOARD OF ADJUSTMENT**

BE IT RESOLVED, by the Mayor of the Township of Millstone that Stephen Lambros is hereby appointed as a Regular Member to the Millstone Township Board of Adjustment for a four-year (4) term commencing January 1, 2022 and ending on December 31, 2025.

**MAYOR’S APPOINTMENT TO STEWARD TO THE CLARKSBURG CULTURAL CENTER**

BE IT RESOLVED that Doreen Polhemus shall serve as the Steward to the Clarksburg Cultural Center, for a one (1) year term, commencing January 1, 2022 and ending December 31, 2022.

**MAYOR’S APPOINTMENTS TO THE MILLSTONE TOWNSHIP ENVIRONMENTAL COMMISSION**

BE IT RESOLVED that Benny Quagliarini and Arlene Willits are hereby appointed as members to the Millstone Township Environmental Commission for three (3) year terms commencing January 1, 2022 and ending December 31, 2024.

**MILLSTONE TOWNSHIP COMMITTEE REORGANIZATION MEETING MINUTES FOR JANUARY 5, 2022**

BE IT FURTHER RESOLVED that the Mayor hereby appoints Douglas Lischick as Chairperson to the Millstone Township Environmental Commission, term expiring December 31, 2022.

BE IT FURTHER RESOLVED that Deepti Sinha is hereby appointed as a member of the Millstone Township Environmental Commission to fulfill the unexpired term of Eric Davis, expiring December 31, 2023.

BE IT FURTHER RESOLVED that Mary Beckish is hereby appointed as a member of the Millstone Township Environmental Commission to fulfill the unexpired term of Tara Zabrosky, term expiring December 31, 2022.

BE IT FURTHER RESOLVED that Dawn Schneider is hereby appointed as an Alternate I member of the Millstone Township Environmental Commission for a two (2) year term commencing January 1, 2022 and ending December 31, 2023.

BE IT FURTHER RESOLVED that Milton (Bud) Reuter is hereby appointed as an Alternate II member of the Millstone Township Environmental Commission to fulfill the unexpired term of Mary Beckish, term expiring December 31, 2022.

**MAYOR'S APPOINTMENTS TO THE OFFICE OF EMERGENCY MANAGEMENT-MEMBERS**

BE IT RESOLVED that Alexander Bodnar, Evelyn Bodnar, Sean Kilcomons, Mike Maloney, Nick Miele and Chris Weltner are hereby appointed as Members to the Office of Emergency Management for three (3) year terms beginning January 1, 2022 and expiring December 31, 2024.

**MAYOR'S APPOINTMENTS TO THE MILLSTONE TOWNSHIP  
HISTORIC PRESERVATION COMMISSION**

BE IT RESOLVED by the Mayor of the Township of Millstone that Grace Ragosa is hereby appointed Class A member of the Millstone Township Historic Preservation Commission for a four (4) year term, commencing January 1, 2022 and ending December 31, 2025.

BE IT FURTHER RESOLVED by the Mayor of the Township of Millstone that Retha Onitiri is hereby appointed Class B member of the Millstone Township Historic Preservation Commission for a four (4) year term, commencing January 1, 2022 and ending December 31, 2025.

BE IT FURTHER RESOLVED by the Mayor of the Township of Millstone that Jolene Conoscenti is hereby appointed Class C member of the Millstone Township Historic Preservation Commission for a four (4) year term, commencing January 1, 2022 and ending December 31, 2025.

BE IT FURTHER RESOLVED by the Mayor of the Township of Millstone that Mary Costagliola is hereby appointed Alternate member number 1 of the Millstone Township Historic Preservation Commission to fulfill the unexpired term of Jolene Conoscenti, term expiring December 31, 2022.

BE IT FURTHER RESOLVED by the Mayor of the Township of Millstone that Julie Carr Vincent is hereby appointed Alternate member number 2 of the Millstone Township Historic Preservation Commission for a two (2) year term, commencing January 1, 2022 and ending December 31, 2023.

**MAYOR'S APPOINTMENTS TO THE MILLSTONE TOWNSHIP  
PARKS AND RECREATION COMMISSION**

BE IT RESOLVED that Brian Lourenco and Kenneth Simels are hereby appointed to the Millstone Township Recreation Commission as regular members for a five (5) year term commencing January 1, 2022 and ending December 31, 2026.

**MILLSTONE TOWNSHIP COMMITTEE REORGANIZATION MEETING MINUTES FOR JANUARY 5, 2022**

BE IT FURTHER RESOLVED that Anthony Italiano is hereby appointed to the Millstone Township Recreation Commission as a regular member to fulfill the unexpired term of Richard Skowronski, term ending December 31, 2025.

BE IT FURTHER RESOLVED that Stacie Curtis is hereby appointed to the Millstone Township Recreation Commission as Alternate I for a five (5) year term commencing January 1, 2022 and ending December 31, 2026.

**MAYOR’S APPOINTMENTS TO THE MILLSTONE  
TOWNSHIP PLANNING BOARD**

BE IT RESOLVED that Chris Pepe and Diana Balint shall serve as Class IV members to the Millstone Township Planning Board for four (4) year terms commencing January 1, 2022 and ending December 31, 2025.

BE IT RESOLVED that the Mayor shall serve as the Class I member to the Millstone Township Planning Board for a one (1) year term commencing January 1, 2022 and ending December 31, 2022.

**MAYOR’S APPOINTMENT TO THE MILLSTONE  
TOWNSHIP PLANNING BOARD – MAYOR’S DESIGNEE**

BE IT RESOLVED that Stephen Lambros shall serve as the Class I member to the Millstone Township Planning Board at the pleasure of the Mayor, term expires December 31, 2022.

**TOWNSHIP COMMITTEE LIAISON POSITIONS FOR 2022:**

M/Ferro announced the liaison positions with some positions having a Primary (P) person and Secondary (S) person.

Dept. of Public Works/Building and Grounds/Recycling	C/Morris (P); C/Ferro (S)
Finance	C/Zabrosky (P); C/Ferro (S)
Health, Safety and Welfare	C/Zabrosky (P); C/McLaughlin (S)
Community Newsletter/Web Site/Cable TV	C/McLaughlin (P); C/Morris (S)
Office of Emergency Management	C/Ferro
Personnel	C/McLaughlin (P); C/Zabrosky (S)
Board of Parks and Recreation Commission	C/Morris (P); C/McLaughlin (S)
County & State Agencies	C/Ferro (P); C/Davis (S)
Drug Alliance	C/McLaughlin
Senior Citizens	C/Zabrosky
Environmental Commission	C/Davis
Historic Preservation Commission	C/Morris
Board of Education	C/Zabrosky (P); C/Ferro (S)
Municipal Court	C/Morris
Fire & First Aid	C/Ferro (P); C/Morris (S)
AG Board	C/Morris
State Police	C/Ferro
Shade Tree Commission	C/Davis
Construction Department	C/Ferro (P); C/Davis (S)
Open Space Preservation Council	C/Davis
COAH	C/Zabrosky (P); C/McLaughlin (S)

C/Zabrosky thanked all who came out tonight and looks forward to working for the Township, making a difference and changing the town up a little bit.

**MILLSTONE TOWNSHIP COMMITTEE REORGANIZATION MEETING MINUTES FOR JANUARY 5, 2022**

C/Davis thanked all who came out tonight and who all who supported his candidacy. He will give 100 percent effort for this great town and, along with the Township Committee and the Elected Officials who were present tonight, make Millstone and Monmouth County the best place to live in NJ.

DM/Morris is excited to work with this new team and looks forward to 2022.

PRIVILEGE OF THE FLOOR (Limited to ½ Hour)

Mayor opens meeting to the public at 8:40 p.m.

Cathy Lugo, 110 Baird Road congratulates the new Mayor Al Ferro and looks forward to change.

Mayor closes meeting to the public at 8:42 p.m.

Kevin Abernethy, Township Administrator congratulated Mayor Ferro, Deputy Mayor Morris and Committeeman Eric Davis and Committeewoman Tara Zabrosky on their appointments.

M/Ferro wished everyone a healthy and happy New Year. Be healthy, wealthy, wise and happy.

Motion to adjourn was moved by C/McLaughlin; second by C/Zabrosky. All in Favor

Time Out: 8:43 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

January 5, 2022 Township Committee Reorganization Meeting Minutes approved at a Township Committee meeting held on February 2, 2022.

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Kathleen Hart, RMC  
Municipal Clerk