

**MILLSTONE TOWNSHIP COMMITTEE REGULAR MEETING MINUTES FOR NOVEMBER 3, 2021  
at 215 Millstone Road, Millstone Township, NJ 08510**

Mayor Dorfman calls the meeting to order at 7:00 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL MEETING NOTICE WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 21, 2020.

ROLL CALL: Committeeman Al Ferro - present, Deputy Mayor Nancy Grbelja – present, Committeeman Michael McLaughlin – present, Committeeman Chris Morris – present and Mayor Gary Dorfman - present. Also, in attendance: Brian Chabarek, Esq. - Township Attorney; Township Administrator – Kevin Abernethy and Kathleen Hart - Municipal Clerk.

Municipal Clerk read Resolution 21-199 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded

Motion to adopt Resolution 21-199 was moved by DM/Grbelja; second by M/Dorfman.  
Committee Discussion: None

ROLL CALL VOTE:

AYES: C/Ferro, DM/Grbelja, C/McLaughlin, C/Morris, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: None

Motion to adjourn Executive Session was moved by DM/Grbelja; second by C/McLaughlin. All in Favor.

Time In: 7:03 p.m.; Time Out: 7:28 p.m.

Mayor Dorfman calls the regular meeting to order at 8:01 p.m. followed by a flag salute and a moment of silence.

Due to the COVID-19 pandemic the Township Committee Meeting of November 3, 2021 is also being held virtually, utilizing the Zoom platform.

Join Zoom Meeting

<https://us02web.zoom.us/j/88491073613?pwd=cFVhUUcvcvbl1ZbHFEeS9xQk82QkJ2QT09>

Meeting ID: 884 9107 3613; Passcode: 026621

One tap mobile

+13126266799,,88491073613# US (Chicago) 19292056099,,88491073613# US +(New York)

Dial by your location

+1 312 626 6799 US (Chicago); +1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC); +1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose); +1 253 215 8782 US (Tacoma)

Meeting ID: 884 9107 3613

Find your local number: <https://us02web.zoom.us/j/88491073613>

For public comment section you can also email [askmillstone@millstonenj.gov](mailto:askmillstone@millstonenj.gov) with your questions or public comments along with your name and address. Your comments will be read into the record. This meeting will also be recorded and be replayed on the Millstone PEG Channel.

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All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person's public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

**CERTIFICATE OF RECOGNITION:**

1. 100th Birthday Recognition to Ida Preston was read into the record by M/Dorfman.

**CORRESPONDENCE:**

1. Award letter received from NJ Department of Transportation for the 2022 Municipal Aid Program for the Improvements to Millstone Road Phase II Project in the amount of \$251,900.00.

**RESOLUTIONS:**

- 21-200 Resolution to Transfer Funds on Current Year Appropriations #1

Motion to adopt Resolution 21-200 was moved by DM/Grbelja; second by C/Ferro.

**ROLL CALL VOTE:**

AYES: DM/Grbelja, C/McLaughlin, C/Morris, C/Ferro, M/Dorfman  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.  
ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.**

- 21-201 Resolution Approving a Shared Services Agreement with Monmouth County  
MODIV Property Assessment Computer Services
- 21-202 Resolution to Enter Agreement with Monmouth County Board of County  
Commissioners to Provide Special Citizen Area Transportation Service
- 21-203 Resolution Extending Contract for Curbside Pickup of Recyclable Material for 2022
- 21-204 Resolution Rescinding Resolution 21-196
- 21-205 Resolution Directing Tax Collector to Cancel Real Estates Taxes Listed on Attached  
Schedules
- 21-206 Payment of Vouchers – November 3, 2021
- 21-207 A Resolution to Affirm the Township of Millstone's Civil Rights Policy with Respect to  
all Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent  
Contractors, and Members of the Public that Come into Contact with Municipal  
Employees, Officials and Volunteers
- 21-208 Resolution Authorizing Release of Performance Guarantees for Ardy Kalezic,  
Application No. Z19-03, (Block 62, Lot 31.11)

Motion to adopt Consent Resolution 21-201 through 21-208 was moved by C/Morris; second by C/Ferro.

**ROLL CALL VOTE:**

AYES: C/McLaughlin, C/Morris, C/Ferro, DM/Grbelja, M/Dorfman  
NAYS: None  
ABSTAIN: None  
ABSENT: None

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**TOWNSHIP COMMITTEE MINUTES:**

1. Executive Meeting Minutes – October 6, 2021

Motion to adopt Executive Meeting Minutes of October 6, 2021 was moved by C/McLaughlin; second by DM/Grbelja.

ROLL CALL VOTE:

AYES: C/Morris, DM/Grbelja, C/McLaughlin, M/Dorfman  
NAYS: None  
ABSTAIN: C/Ferro  
ABSENT: None

2. Regular Meeting Minutes – October 20, 2021

Motion to adopt Regular Meeting Minutes of October 20, 2021 was moved by DM/Grbelja; second by C/McLaughlin.

ROLL CALL VOTE:

AYES: C/Ferro, DM/Grbelja, C/McLaughlin, C/Morris, M/Dorfman  
NAYS: None  
ABSTAIN: None  
ABSENT: None

3. Executive Meeting Minutes – October 20, 2021

Motion to adopt Executive Meeting Minutes of October 20, 2021 was moved by C/McLaughlin; second by C/Morris.

ROLL CALL VOTE:

AYES: DM/Grbelja, C/McLaughlin, C/Morris, C/Ferro, M/Dorfman  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**APPLICATIONS FOR A RAFFLE LICENSE:**

1. Heart of New Jersey Chorus, Off-Premise 5050 raffle to be held on December 15, 2021 at 9:00 pm at the Primary School, 18 Schoolhouse Road.

Motion to approve raffle license was moved by DM/Grbelja; second by M/Dorfman.

ROLL CALL VOTE:

AYES: C/McLaughlin, C/Morris, C/Ferro, DM/Grbelja, M/Dorfman  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**LIAISON REPORTS:**

C/Ferro recaps the Fire/EMS Department for the month of October: 125 EMS calls; 76 medical calls, 17 motor vehicle accidents, 56 transports to various hospitals and 16 fire calls. Thank you for your dedication and service.

C/Ferro invites residents to attend the annual Veterans Day Ceremony that is scheduled for November 11, 2021 at 11:00 am to be held at the Veterans Memorial. The Township will be following CDC guidelines. The

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ceremony will also be live streamed. An e-blast will be sent out with the link to the live stream and a copy of the program. It will also be posted on the township website.

**NEW BUSINESS:**

Best Practice Inventory Report: Township Administrator discusses the annual report from the State that in order to get 100% of your state funding, the Township needs to receive a minimum of 15 points with a maximum of 23 points. The Township is at 21.5 points. A few items the Township did not get points for was accumulated absence liability trust, anti-nepotism ordinance and public electric vehicle charging stations on municipal property.

**OLD BUSINESS:** None

**COMMENTS FROM THE DAIS:**

C/Ferro congratulates Eric Davis and Tara Zabrosky on their election win for Township Committee.

**PRIVILEGE OF THE FLOOR** (Limited to ½ Hour) Members of the public participating by remote internet access or telephonic access shall be allotted up to three (3) minutes.

Mayor Dorfman open the meeting to the public at 8:17 p.m.

No public comment.

Mayor Dorfman closes the meeting to the public at 8:17 p.m.

**ADJOURNMENT:**

Motion to adjourn was made by DM/Grbelja; second by C/McLaughlin. All in Favor.

Time Out: 8:18 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

November 32021 Township Committee Meeting Minutes approved at a Township Committee meeting held on December 1, 2021.

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Kathleen Hart, RMC  
Municipal Clerk