

**MILLSTONE TOWNSHIP COMMITTEE REGULAR MEETING MINUTES FOR July 7, 2021
at 215 Millstone Road, Millstone Township, NJ 08510**

Mayor Dorfman calls the meeting to order at 7:32 p.m. followed by a flag salute and a moment of silence.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL MEETING NOTICE WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 21, 2020.

ROLL CALL: Committeeman Al Ferro - present, Deputy Mayor Nancy Grbelja – present, Committeeman Michael McLaughlin – present, Committeeman Chris Morris – present and Mayor Gary Dorfman - present. Also, in attendance: Brian Chabarek, Esq. - Township Attorney; Township Administrator – Kevin Abernethy and Kathleen Hart - Municipal Clerk.

Municipal Clerk read Resolution 21-139 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded

Motion to adopt Resolution 21-139 was moved by C/Morris; second by DM/Grbelja.
Committee Discussion: None

ROLL CALL VOTE:

AYES: C/Ferro, DM/Grbelja, C/McLaughlin, C/Morris, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

Motion to adjourn Executive Session was moved by DM/Grbelja; second by C/Ferro. All in Favor

Time In: 7:34 p.m.; Time Out: 7:46 p.m.

Mayor Dorfman calls the regular meeting to order at 8:02 p.m. followed by a flag salute and a moment of silence.

Due to the COVID-19 pandemic the Township Committee Meeting of July 7, 2021 is also being held virtually, utilizing the Zoom platform.

Join Zoom Meeting

<https://us02web.zoom.us/j/84288119862?pwd=Ymw2dTFKU2doRjE3dWVuQUxqRzBCZz09>

Meeting ID: 842 8811 9862; Passcode: 180395

One tap mobile

+13017158592,,84288119862# US (Washington DC); +13126266799,,84288119862# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC); +1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York); +1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston); +1 669 900 6833 US (San Jose)

Meeting ID: 842 8811 9862

Find your local number: <https://us02web.zoom.us/u/kepZJ7n0t5>

For public comment section you can also email askmillstone@millstonenj.gov with your questions or public comments along with your name and address. Your comments will be read into the record. This meeting will also be recorded and be replayed on the Millstone PEG Channel.

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All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person's public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

ORDINANCES:

FIRST READING

ORDINANCE 21-10 AN ORDINANCE AMENDING CHAPTER XIV (BUILDING AND HOUSING), SECTION 14-7 (CONTINUED CERTIFICATE OF OCCUPANCY –BUILDINGS) AND SECTION 14-9 (PROPERTY MAINTENANCE STANDARDS – ALL PROPERTIES OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance amends and updates reference to the International Property Maintenance Code by section as the standard to which all premises within the Township of Millstone must adhere.

Motion to adopt Ordinance 21-10 on first reading and authorize publication of same was made by DM/Grbelja; second by C/Ferro.

ROLL CALL VOTE:

AYES: DM/Grbelja, C/McLaughlin, C/Morris, C/Ferro, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

Second reading and Public Hearing to be held on July 21, 2021 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 21-140 Payment of Vouchers – July 7, 2021
- 21-141 Resolution Authorizing Shared Services Agreement Between Millstone Township Board of Education and Millstone Township for Equipment/Vehicle Maintenance
- 21-142 Approval to Submit a Grant Application and Execute a Grant Agreement with the New Jersey Department of Transportation for "Improvements to Millstone Road Phase II from NJ State Highway Route 33 to Perrineville Road County Route 1
- 21-143 Approval to Submit a Grant Application and Execute a Grant Agreement with the New Jersey Department of Transportation for "Improvements to Stillhouse Road Phase IV from Stage Coach Road (Monmouth County Route 524) to Paint Island Spring Road
- 21-144 Resolution Authorizing Execution of Release of Developer's Agreement for Sil-Kemp Concrete, Inc., D/B/A Silvi Concrete of Englishtown, Inc., Site Plan No. ZD-ZMS02-26, Block 22, Lots 13 and 14
- 21-145 Resolution Authorizing Execution of Release of Developer's Agreement for Sil-Kemp Concrete, Inc., D/B/A Silvi Group Companies, Site Plan No. Z16-05, Block 22, Lot 13 Because of Abandonment of Approval
- 21-146 Resolution Appointing Part-Time Tax Collector
- 21-147 Resolution to Join with County of Monmouth in Applying for a Leap Implementation Grant

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Motion to adopt Consent Agenda Resolution 21-140 through 21-147 was made by C/McLaughlin; second by C/Morris.

ROLL CALL VOTE:

AYES: C/McLaughlin, C/Morris, C/Ferro, DM/Grbelja, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

TOWNSHIP COMMITTEE MINUTES:

1. Budget Workshop Meeting Minutes – April 21, 2021

Motion to adopt the Budget Workshop Meeting Minutes of April 21, 2021 was moved by C/Morris; second by C/Ferro.

ROLL CALL VOTE:

AYES: C/Morris, C/Ferro, C/McLaughlin, M/Dorfman
NAYS: None
ABSTAIN: DM/Grbelja
ABSENT: None

2. Regular Meeting Minutes – June 2, 2021

Motion to adopt the Regular Meeting Minutes of June 2, 2021 was moved by C/McLaughlin; second by M/Dorfman.

ROLL CALL VOTE:

AYES: C/Ferro, DM/Grbelja, C/McLaughlin, C/Morris, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

3. Regular Meeting Minutes – June 16, 2021

Motion to adopt the Regular Meeting Minutes of June 16, 2021 was moved by C/Morris; second by DM/Grbelja.

ROLL CALL VOTE:

AYES: DM/Grbelja, C/McLaughlin, C/Morris, C/Ferro, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

APPLICATION FOR A RAFFLE LICENSE:

1. Freehold Township High School Patriots PTO, On-Premise Merchandise Raffle to be held on August 2, 2021 from 8am – 4pm at Charleston Springs Golf Course.

Motion to adopt Off-Premise Merchandise Raffle was made by M/Dorfman; second by DM/Grbelja.

ROLL CALL VOTE:

AYES: C/McLaughlin, C/Morris, C/Ferro, DM/Grbelja, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

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2. Freehold Township High School Patriots PTO, On-Premise 50/50 Raffle to be held on August 2, 2021 from 8am – 4pm at Charleston Springs Golf Course.

Motion to adopt Off-Premise 5050 Raffle was made by C/Morris; second by C/McLaughlin.

ROLL CALL VOTE:

AYES: C/McLaughlin, C/Morris, C/Ferro, DM/Grbelja, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

LIAISON REPORTS:

C/Morris gives an update on Millstone Park. Speed humps have been installed along with bollards to help with the speeding. Hardscape is moving along, having some leveling issues but should be completed by end of July. Movie Night in the Park is back this summer at Millstone Park on July 10th, 24th, August 7th, 14th and 28th. Please register at millstonerec.org.

Township Administrator states that the ADA playground is moving forward and should be installed soon.

C/McLaughlin gives an update on the Township website and states that a beta version of the website's main page and some frequently visited pages will be received sometime in July.

C/Ferro recaps the Fire Department/EMS Division for June as follows: 116 calls responded; 97 EMS calls, 69 medical, 14 motor vehicle accidents, 14 fire, 45 transports to various hospitals. Program is working very well for the residents.

C/Ferro states that the Environmental Commission is looking into forming a "Green Team" and charging infrastructure options. Once compiled will present to the Township Committee.

M/Dorfman states that every year we have issue with fireworks on July 4th and appeal to citizens to follow the law. This year there was a significant present in one of the parking lots at one of the schools shooting off fireworks. A lot of debris was left behind and a video was made available. This video was given to the school and the NJ State Police. Those identified will be contacted by the State Police.

NEW BUSINESS:

DM/Grbelja states that a separate Parks Crew is needed at this point and it needs to be separate from DPW. The work that needs to be done in all the parks is far too much for the DPW to take care of, including the trails in the Township that need to be maintained. This needs to be a separate department with clear line and division.

DM/Grbelja is concerned about the truck traffic going through the Township. The Township needs to be proactive and would like a weight limit on Baird Road. Also, there is a lot of Great Adventure traffic coming through the Township. Would like to hire an off duty police officer who has the authority to write tickets. Need to be creative, possible road closures. There is a lot of litter on the roads and signs need to be posted. Township Administrator will talk to the Municipal Engineer to review weight limit on Baird Road and talk to the Municipal Court regarding the fees. The Township Attorney will also look into video enforcement.

C/Morris states that the discussion has started on the maintenance of the parks. The most recent hire for DPW was hired to assist with Recreation and the parks.

Township Administrator states that we have reached out to the Sherriff's office for the inmates to help with clearing the trails.

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M/Dorfman agree that more resources are needed to support the parks and will need to figure on how we staff and manage it.

OLD BUSINESS:

DM/Grbelja states that we lost two members of the community, Don Petry and Jerry Gottlieb. Don Petry was a member of the Historic Commission and wrote articles for the newsletter. Jerry Gottlieb was a long-time resident and a member of the Veterans' Memorial Council. Would like to have the deceased members of the Veterans' Memorial Council be memorialized in a special way at the Memorial. Also noticed that Richard Brody's, who is a deceased member of the Council, name was not included in the pamphlet for the Memorial Day Ceremony. C/Ferro will talk to the Veterans Memorial Council and come back with suggestions on how to memorialize the deceased members to the Township Committee. Township Administrator states that some of the names are fading at the Memorial and has contracted with Blaze to redo some of the panels.

COMMENTS FROM THE DAIS: None

PRIVILEGE OF THE FLOOR (Limited to ½ Hour) Members of the public participating by remote internet access or telephonic access shall be allotted up to three (3) minutes.

Mayor Dorfman open the meeting to the public at 8:44 p.m.

No public comment.

Mayor Dorfman closes the meeting to the public at 8:45 p.m.

ADJOURNMENT:

Motion to adjourn was made by C/Morris; second by C/McLaughlin. All in Favor.

Time Out: 8:45 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

July 7, 2021 Township Committee Meeting Minutes approved at a Township Committee meeting held on July 21, 2021.

Kathleen Hart, RMC
Municipal Clerk