

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR FEBRUARY 3, 2021

Mayor Dorfman calls the meeting to order at 7:00 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL MEETING NOTICE WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 21, 2020.

ROLL CALL: Committeeman Ferro - present, Deputy Mayor Grbelja – present, Committeeman McLaughlin – present, Committeeman Morris – present and Mayor Dorfman - present. Also, in attendance: Robert Munoz - Township Attorney, Township Administrator – Kevin Abernethy and Kathleen Hart - Municipal Clerk.

Municipal Clerk read Resolution 21-64 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded

Motion to adopt Resolution 21-64 was moved by m/Dorfman; second by C/Ferro.  
Committee Discussion: None

ROLL CALL VOTE:

AYES: C/Ferro, DM/Grbelja, C/McLaughlin, C/Morris, M/Dorfman  
NAYS: None  
ABSTAIN: None  
ABSENT: None

Motion to adjourn Executive Session and reconvene at the end of the regular session with no formal action taken was moved by DM/Grbelja; second by M/Dorfman. All in Favor

Time In: 7:02 p.m.; Time Out: 8:11 p.m.

Mayor Dorfman calls the Regular Meeting to order at 8:15 p.m. followed by a flag salute and a moment of silence.

Due to the COVID-19 pandemic the Township Committee Meeting of February 3, 2021 is also being held virtually, utilizing the Zoom platform.

Join Zoom Meeting

<https://us02web.zoom.us/j/86587772676?pwd=NmdtVmtjUkdYeVpIR2RhSFhKcCs2UT09>

Meeting ID: 865 8777 2676; Passcode: 650233

One tap mobile

+13017158592,,86587772676# US (Washington DC)

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Dial by your location

+1 301 715 8592 US (Washington DC); +1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York); +1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston); +1 669 900 6833 US (San Jose)

Meeting ID: 865 8777 2676

Find your local number: <https://us02web.zoom.us/j/86587772676>

For public comment section you can also email [askmillstone@millstonenj.gov](mailto:askmillstone@millstonenj.gov) with your questions or public comments along with your name and address. Your comments will be read into the record. This meeting will also be recorded and be replayed on the Millstone PEG Channel.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person's public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

**PROCLAMATION:**

The following proclamation for National Arbor Day for 2021 was read.

**Arbor Day Proclamation  
Millstone Township, New Jersey**

- Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and
- Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and
- Whereas, Arbor Day is now observed throughout the nation and the world, and
- Whereas, trees can reduce the erosion of topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean air, produce oxygen and provide habitat for wildlife
- Whereas, trees are a renewable resource giving us paper, wood for building homes, fuel for fires and countless wood products, and
- Whereas, trees in our Township increase property values, enhance the economic vitality of business areas, and beautify our community, and
- Whereas, trees greatly enhance the lives of our residents.

Now, Therefore, I, Gary Dorfman, Mayor of the Township of Millstone, Monmouth County, New Jersey, do hereby proclaim April 30th as National Arbor Day for the year 2021.

Further, I encourage all of our residents to plant a tree and celebrate Arbor Day.

**ORDINANCE:**

**FIRST READING**

**ORDINANCE 21-02**

**AMENDMENT TO ORDINANCE NO. 20-36 AMENDING  
CHAPTER II (ADMINISTRATION) PAYROLL OF THE  
REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF  
MILLSTONE BY FIXING SALARY RANGES OF THE  
TOWNSHIP OFFICIALS AND EMPLOYEES IN THE  
TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH,  
STATE OF NEW JERSEY**

**EXPLANATORY STATEMENT:** This Ordinance amends the salary ordinance that fixes salary ranges for Township Officials and Employees.

Motion to adopt Ordinance 21-02 on first reading and authorize publication of same was moved by C/Ferro; second C/McLaughlin.

**ROLL CALL VOTE:**

AYES: DM/Grbelja, C/McLaughlin, C/Morris, C/Ferro, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: None

Second reading and Public Hearing to be held on February 17, 2021 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

**RESOLUTIONS:** **CONSENT RESOLUTION POSTED ON BULLETIN BOARD.**  
**ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.**

- 21-65 Payment of Vouchers – February 3, 2021
- 21-66 Resolution to Transfer Funds on Appropriation Reserves #2
- 21-67 Resolution Extending Contract for 2021 Curbside Spring Clean-Up
- 21-68 Resolution Appointing Zoning Officer

Motion to adopt the Consent Agenda, Resolutions 21-65 through 21-68 was moved by DM/Grbelja; Second by C/McLaughlin.

**ROLL CALL VOTE:**

AYES: C/McLaughlin, C/Ferro, DM/Grbelja, M/Dorfman

NAYS: None

ABSTAIN: C/Morris

ABSENT: None

**TOWNSHIP COMMITTEE MINUTES:**

1. Reorganization Meeting Minutes – January 6, 2021

Motion to adopt the Reorganization Meeting Minutes of January 6, 2021 was moved by C/Ferro; Second by C/McLaughlin.

**ROLL CALL VOTE:**

AYES: C/Morris, C/Ferro, DM/Grbelja, C/McLaughlin, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: None

2. Regular Meeting Minutes – January 20, 2021

Motion to adopt the Regular Meeting Minutes of January 20, 2021 was moved by C/Morris; Second by C/McLaughlin.

ROLL CALL VOTE:

AYES: C/Ferro, DM/Grbelja, C/McLaughlin, C/Morris, M/Dorfman  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**LIAISON REPORTS:**

C/Ferro gives an update on First Aid and how it is running successfully and very efficiently. During December/January they had 170 calls with 80 transports. Significantly decreased in response time and increase efficiently. Thank you to all who made this happen.

CFerro states that he is working on a technology upgrade to the Court House with C/Morris. The plan is to add large screens on the walls for easier presentation for our professionals and easier viewing for the residents. They will bring more information back to the Township Committee. C/Morris states that it will also improve the ability during zoom meetings. M/Dorfman states that screen share on these zoom meetings will help and looks forward to the upgrade.

C/McLaughlin gives an update regarding improvements to the township website that he and C/Morris are working on. These improvements will make the website more current to today's technology and make the information easier to access.

C/McLaughlin gives an update on Shade Tree Commission. Lisa Rosati, Certified Arborist, is working on ensuring that the Township maintains being a woody municipality and emphasize our beautiful rolling hills and wooded lots. M/Dorfman states that having the Certified Arborist gives us the ability to go out for different grants. Township Administrator states that Lisa Rosati is working on the application for Tree City USA which will be submitting next week.

DM/Grbelja states that both Ag Council and Open Space Council have reviewed their goals and objectives for 2021 and reviewed accomplishments for 2020. A lot of the activities were not done in 2020 due to COVID. Both councils identified properties to pursue and are planning on fundraisers for 2021. The Spring Newsletter will go out by May.

C/Morris thanks the Department of Public Works for all their hard work and dedication during this recent storm. There were no major repairs or issues to report.

C/Morris reports that the Township collected over 32,000 lbs of electronics from June through December 2020. The recycling yard is open on Wednesdays from 11am – 3pm and Saturday/Sunday from 8am - 1pm.

C/Morris attended the Historic Commission meeting on January 26<sup>th</sup>. They are working on grant opportunities, projects and increase their social media platform.

C/Morris states that the Recreation Commission has unfortunately decided not able to move forward with the Youth Winter Basketball due to the COVID. An email will go out to all who registered to request a refund or have a credit on their account. C/Morris states that the floor was poured at the storage building at Millstone Park. Started early planning for Millstone Day with potentially utilizing Millstone Park. Looking to streamline events for recreation program and working on a guide to all parks in Millstone Township.

**MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR FEBRUARY 3, 2021**

M/Dorfman states that the Department of Public Works did an excellent job during this recent snow storm and thanks the public for keeping the roads clear by staying off the roads.

M/Dorfman states that the budget workshops will begin in about three weeks.

Township Administrator states that FEMA has declared Tropical Storm Isaias a disaster back in December and the Township has started the application process to file a claim to get reimbursed for expenses.

**NEW BUSINESS:** None

**OLD BUSINESS:**

Township Administrator updates the Township Committee on the paving of Ivins & Fillmore Lanes. Unfortunately, after a demonstration that included a fire truck, the paving of a minimum standard of 18' will need to be done to allow the emergency vehicles to get down safely.

**COMMENTS FROM THE DAIS:**

C/Ferro comments on how a poodle was lost and numerous volunteers came out to help out. After three days, the owner called a tracker who came out and found the dog. DM/Grbelja states the name of the tracker was Rachael Sherman and thanks all who helped.

**PRIVILEGE OF THE FLOOR** (Limited to ½ Hour). Members of the public participating by remote internet access or telephonic access shall be allotted up to three (3) minutes.

Mayor Dorfman open the meeting to the public at 8:44 p.m.  
No public in attendance and no emails received.  
Mayor Dorfman closes the meeting to the public at 8:45 p.m.

M/Dorfman asks for a motion to go back into executive session; no formal action will be taken. Moved by DM/Grbelja, Second M/Dorfman. All in Favor.

Motion to adjourn Executive Session was moved by M/Dorfman; Second C/Morris. All in Favor

Time In: 8:46 p.m.; Time Out: 9:30 p.m.

Motion to adjourn was Moved by C/Ferro; Second by C/McLaughlin. All in Favor.

Time Out: 9:31 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

February 3, 2021 Township Committee Meeting Minutes approved at a Township Committee meeting held on February 17, 2021.

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Kathleen Hart, RMC  
Municipal Clerk