

TOWNSHIP OF MILLSTONE
Meeting Room
215 Millstone Road
Millstone Township, NJ 08535

DRAFT

**TOWNSHIP COMMITTEE REORGANIZATION MEETING AGENDA
JANUARY 6, 2021 @ 7:00 pm**

Meeting called to order at ____ p.m. followed by Flag Salute and a moment of Silence.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL MEETING NOTICE WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 21, 2020.

Due to the COVID-19 pandemic the Township Committee Meeting of January 6, 2021 is also being held virtual, utilizing the Zoom platform.

Join Zoom Meeting

<https://us02web.zoom.us/j/83101579881?pwd=d2FtNHJHN2VzUzdMVXA3WnIzb09ydz09>

Meeting ID: 831 0157 9881

Passcode: 023153

One tap mobile

+13017158592,,83101579881# US (Washington D.C); +13126266799,,83101579881# US (Chicago)

Dial by your location:

+1 301 715 8592 US (Washington D.C); +1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York) ; +1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston); +1 669 900 6833 US (San Jose)

For public comment section you can also email askmillstone@millstonenj.gov with your questions or public comments along with your name and address. Your comments will be read into the record. This meeting will also be recorded and be replayed on the Millstone PEG Channel.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person’s public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

Oath of Office administered to Michael McLaughlin and Christopher Morris as members of the Township Committee.

ROLL CALL: C/Dorfman ____, C/Ferro ____, C/Grbelja ____, C/McLaughlin ____, C/Morris ____.

Municipal Clerk asks for a motion to appoint Mayor:

C/____ nominates C/_____ as Mayor for the year 2021 Second by C/_____.

VOTE: C/Dorfman ____, C/Ferro ____, C/Grbelja ____, C/McLaughlin ____, C/Morris ____

Mayor _____ asks for a motion to appoint Deputy Mayor:

C/ _____ nominates C/ _____ for Deputy Mayor for the year 2021, second by C/ _____.

VOTE: C/Dorfman _____, C/Ferro _____, C/Grbelja _____, C/McLaughlin _____, C/Morris _____

Statement by newly appointed Mayor:

Statement by newly appointed Deputy Mayor:

RESOLUTION:

- 21-02 Resolution Appointing Professionals for 2021: Township Attorney, Special Counsel for Mt. Laurel Proceedings, Township Auditor, Township Planner, Township Bond Counsel, NJ Certified Tree Expert, Township Prosecutor, Township Public Defender, Alternate Public Defender
- 21-03 Resolution Appointing Deputy Registrar of Vital Statistics
- 21-04 Resolution Appointing Qualified Purchasing Agent
- 21-05 Resolution Appointing Public Agency Compliance Officer
- 21-06 Resolution Appointing Treasurer
- 21-07 Resolution Appointing Construction Department Appointments: Building Inspector, Electrical Inspector, Fire Protection Inspector and Plumbing Inspector
- 21-08 Resolution Appointing Code Enforcement Officer
- 21-09 Resolution Appointing Recycling Coordinator
- 21-10 Resolution Appointing Community Development Representative
- 21-11 Resolution Appointing Members to the Millstone Township Veteran's Memorial Council
- 21-12 Resolution Appointing Fund Commissioner, Safety Director and Right to Know Coordinator to the Monmouth County Municipal JIF
- 21-13 Resolution Appointing 911 Coordinator
- 21-14 Resolution Appointing OEM Coordinator
- 21-15 Resolution Appointing the Class III Member to the Millstone Township Planning Board
- 21-16 Resolution Appointing Members to the Open Space and Farmland Preservation Council
- 21-17 Resolution Appointing Members to the Agricultural Advisory Council
- 21-18 Resolution Appointing Monmouth County Agriculture Development Board Representative
- 21-19 Resolution Appointing Members to the Municipal Alliance Committee's Executive Board
- 21-20 Resolution Appointing Sound Recorder for the Municipal Court
- 21-21 Resolution Appointing Violations Clerk for the Municipal Court
- 21-22 Resolution Authorizing the Appointment of an Alternative Individual to Perform Duties of a Municipal Court Administrator when the Municipal Court Administrator is Unavailable
- 21-23 Resolution Authorizing Inter-Local Services Agreement Providing for Municipal Court Services for Roosevelt Borough
- 21-24 Resolution Appointing COAH Representative
- 21-25 Resolution Appointing Coordinator Between the Township of Millstone and the Office of Aging
- 21-26 Resolution Appointing Local Historian
- 21-27 Resolution Appointing Municipal Court Judge
- 21-28 Resolution Adopting a Cash Management Plan
- 21-29 Resolution to Authorizing the Continuation of Petty Cash Funds
- 21-30 Resolution to Establish Official Depositories for Township Funds
- 21-31 Resolution Authorizing the Acceptance of Credit Card Payments for the Collection of Fees for Specific Services

- 21-32 Resolution to Authorizing Tax Collector to Hold Tax Sale
- 21-33 Resolution Authorizing the Cancellation of Minimal Balances and Overpayments by Tax Collector
- 21-34 Resolution Setting Interest Rates to be Charged on all Delinquent Taxes and Assessments
- 21-35 Resolution to Allow an Additional Penalty of 6% to be Collected Against a Delinquency in Excess of \$10,000.00
- 21-36 Resolution Authorizing Real Estate Tax Payments by Electronic Funds Transfer via Internet via CIT-e-Net, LLC
- 21-37 Resolution Authorizing the Tax Assessor to File Appeals Omitted and Added Assessment Appeals and Rollback Complaints with the Monmouth County Board of Taxation
- 21-38 Resolution Shared Services Agreement with Roosevelt Borough for Repair, Maintenance, Snow Removal and Ice Control on Nurko Road
- 21-39 Resolution Authorizing Contract with Edmunds & Associates, Inc.
- 21-40 Resolution Authorizing Contract with Eastern Armored Services Inc
- 21-41 Resolution Authorizing Online Recreation Registration Payments Through Easy Merchant Plus/Stripe Connect
- 21-42 Resolution Granting Permission to Pay Certain Bills Prior to Committee Meetings
- 21-43 Resolution Authorizing Deer Carcass Removal as Per Monmouth County Contract F-110-2116
- 21-44 Resolution Awarding Contract for Sodium Chloride (Rock Salt) as per Monmouth County Contract F-39-2121
- 21-45 Resolution Appointing Conflict Municipal Court Judge
- 21-46 Resolution Authorizing Monmouth County Co-Op Purchase for Gasoline and Diesel Fuel as Per Monmouth County Contract F-38-2121
- 21-47 Resolution Authorizing the Tax Collector to Charge a Fee for the Issuance of a Duplicate Tax Sale Certificate Pursuant to Chapter 99 Pubic Laws of 1997
- 21-48 Resolution Authorizing the Township of Millstone to Establish a Commodity Resale Agreement with the Millstone Township Board of Education
- 21-49 Resolution Authorizing Shared Services Agreement with Roosevelt Borough for Certified Recycling Reporting Services
- 21-50 Resolution Authorizing Contract with Action Data Services
- 21-51 Resolution Authorizing the Continuation of a Shared Services/Mutual Aid Agreement Between the Township of Jackson and the Township of Millstone Pertaining to Conflict of Interest and Emergency Coverage Construction Code Enforcement Services
- 21-52 Resolution Authorizing Execution of an Interlocal Services Agreement for Regional Animal Control
- 21-53 Resolution of the Township Committee of the Township of Millstone Appointing Municipal Housing Liaison
- 21-54 Resolution Appointing Township Tax Search Officer
- 21-55 Resolution Appointing Full-Time Deputy Chief Financial Officer
- 21-56 Resolution Authorizing Award of a Non-Fair and Open Contract for Professional Financial and Accounting Consulting Services
- 21-57 Resolution Conditionally Approving a Two Year Mining Permit for Buck Mining and Materials, Inc., Block 28, Lots 11 & 13.01
- 21-58 Resolution to Transfer funds on Appropriation Reserves #1

Motion to adopt/table, Moved C/_____, Second C/_____, (Committee Discussion)

VOTE: C/Dorfman _____, C/Ferro _____, C/Grbelja _____, C/McLaughlin _____, C/Morris _____

APPOINTMENTS TO BE MADE BY THE MAYOR

1. Mayor's appointments to the Millstone Township Board of Adjustment
2. Mayor's appointment to the Clarksburg Cultural Center
3. Mayor's appointments to the Millstone Township Environmental Commission

4. Mayor's appointments to the Millstone Township Historic Preservation Commission
5. Mayor's appointment to the Millstone Township Office of Emergency Management
6. Mayor's appointments to the Millstone Township Parks and Recreation Commission
7. Mayor's appointments to the Millstone Township Planning Board
8. Mayor's appointment to the Millstone Township Planning Board - Mayor's Designee
9. Mayor's appointment to the Millstone Township Shade Tree Commission

COMMITTEE VOLUNTEER LIASIONS TO ADMINISTER VARIOUS TOWNSHIP DEPARTMENTS FOR 2121:

Liaison of Dept. of Public Works/Building and Grounds/Recycling	C/
Liaison of Finance	C/
Liaison of Health, Safety and Welfare	C/
Liaison of Community Newsletter/Web Site/Cable TV	C/
Liaison of Office of Emergency Management	C/
Liaison of Personnel	C/
Liaison to Board of Parks and Recreation Commission	C/
Liaison to County & State Agencies	C/
Liaison to Drug Alliance	C/
Liaison to Senior Citizens	C/
Liaison to Environmental Commission	C/
Liaison to Historic Preservation Commission	C/
Liaison to Board of Education	C/
Liaison to Economic Development Council	C/
Liaison to Municipal Court	C/
Liaison to Fire & First Aid	C/
Liaison to AG Board	C/

Statement by Committeemen/Committeewoman if they so desire:

PRIVILEGE OF THE FLOOR (Limited to ½ Hour)

Meeting open to the public at _____.

Meeting closes to the public at _____.

Members of the public participating by remote internet access or telephonic access shall be allotted up to three (3) minutes.

Mayor _____ and the Township Committee would like to wish everyone a Healthy and Happy New Year!

Please join us for some light refreshments.

Motion to adjourn: Moved C/_____, Second C/_____. © Time Out _____.