

RESOLUTION NO. 21-218
MEETING DATE: 12-15-2021

RESOLUTION AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION, AT WHICH THE PUBLIC SHALL BE EXCLUDED

C/Ferro offered the following Resolution and moved its adoption, which was second by **C/McLaughlin**.

WHEREAS, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12(b); and

WHEREAS, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

1. The public shall be excluded for the discussion of any action upon the here in after specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 1. Items Falling Under Attorney/Client Privilege
 2. Potential Litigation
 3. Pending Litigation
 4. Personnel

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or at such time as any litigation discussed is resolved.

3. This Resolution shall take effect immediately.

ROLL CALL:

AYES: C/Ferro, DM/Grbelja, C/McLaughlin, C/Morris, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on December 15, 2021.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 21-219
MEETING DATE: 12-15-2021

RESOLUTION TO TRANSFER FUNDS ON CURRENT YEAR APPROPRIATIONS #2

C/Ferro offered the following Resolution and moved its adoption, which was seconded by **C/McLaughlin**.

WHEREAS, N.J.S.A. 40A:4-58 provides for transfers within certain appropriations within the Municipal Budget during the last two months of the fiscal year; and

WHEREAS, the Chief Financial Officer has advised the Mayor and Committee of the Township of Millstone that the need for certain transfers within the 2021 Municipal Budget exists; and,

WHEREAS, it is recommended that these budget transfers be made.

NOW, THEREFORE, BE IT RESOLVED that the following budget transfers be made in the 2021 Municipal Budget:

| <u>CURRENT ACCOUNT</u> | | <u>FROM</u> | <u>TO</u> |
|--------------------------|----|-----------------|-----------------|
| Code Enforcement | OE | \$2,000 | |
| Sanitation | SW | 11,000 | |
| Construction | SW | 10,000 | |
| Recreation | SW | 1,000 | |
| Construction | OE | | \$5,000 |
| Emergency Management | OE | | 2,000 |
| Buildings & Grounds | OE | | 4,000 |
| Social Security | OE | | 2,000 |
| Municipal Alliance Local | OE | | 1,000 |
| Park Maintenance | OE | | 10,000 |
| | | | |
| TOTAL | | \$24,000 | \$24,000 |

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to the Chief Financial Officer and the Treasurer.

ROLL CALL:

AYES: C/McLaughlin, C/Morris, C/Ferro, DM/Grbelja, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 15, 2021.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 21-220
MEETING DATE: 12-15-2021

RESOLUTION AWARDING CONTRACT FOR SODIUM CHLORIDE (ROCK SALT)
AS PER MONMOUTH COUNTY CONTRACT F-19-2022

C/Ferro offered the following Resolution and moved its adoption, which was second by **C/McLaughlin**.

WHEREAS, the Township Committee of the Township of Millstone wishes to award contract for Sodium Chloride (Rock Salt) from an authorized vendor under the Monmouth County Cooperative Program; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by Local Contracts Law, 40A: 11-12; and

WHEREAS, Riverside Construction is under the Monmouth County Cooperative Program No. F-19-2022 effective January 1, 2022 for furnishing and delivery of Sodium Chloride (Rock Salt) effective through December 31, 2023; and

WHEREAS, the Qualified Purchasing Agent recommends the utilization of this contract on the grounds that they can provide the quality of product at the most reasonable price; and

WHEREAS, the cost for the purchase is not to exceed \$100,000.00; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for this contract are available upon the adoption of the 2022 budget in Account **2-01-26-290-178**.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the award for furnishing and delivery of Sodium Chloride (Rock Salt) under Monmouth County Cooperative Program No. F-19-2022 be and is ratified.

ROLL CALL:

AYES: C/Morris, C/Ferro, DM/Grbelja, C/McLaughlin, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 15, 2021.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 21-221
MEETING DATE: 12-15-2021

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT FOR SIGN
MAKING SERVICES WITH FREEHOLD TOWNSHIP**

C/Ferro offered the following Resolution and moved its adoption, which was second by **C/McLaughlin**.

WHEREAS, Millstone Township is in need of making provision for sign making services; and

WHEREAS, Freehold Township has the personnel and facilities to meet that need; and

WHEREAS, Freehold Township and Millstone Township will enter into a Shared Services Agreement on January 1, 2022 – December 31, 2022 pursuant to N.J.S.A. 40A:65-1 et. seq.; and

WHEREAS, the form of Agreement to be entered into is on file in the Municipal Clerk's office and may be inspected by members of the public during regular business hours.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that the Mayor and Township Clerk are hereby authorized to execute a Shared Services Agreement for sign making services with the Township of Freehold.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Municipal Clerk to be a true copy be forwarded to Sanabel Abouzeina - Freehold Township Clerk, Dan Specht - Millstone Township Department of Public Works, Kevin Abernethy - Millstone Township Chief Financial Officer and Amanda Salerno, Purchasing Agent.

ROLL CALL:

AYES: C/Morris, C/Ferro, DM/Grbelja, C/McLaughlin, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 15, 2021.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO: 21-222
MEETING DATE: 12-15-2021

**RESOLUTION ESTABLISHING THE 2022 ANNUAL SCHEDULE OF MEETINGS
FOR THE MILLSTONE TOWNSHIP COMMITTEE**

C/Ferro offered the following Resolution and moved its adoption, which was second by **C/McLaughlin**.

WHEREAS, it is necessary and expedient for members of the Township Committee to meet together formally and informally during the year 2022; and

WHEREAS, the Open Public Meetings Act requires that a schedule of all meetings be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

1. The Township Committee of the Township of Millstone will hold its Re-Organization meeting on Wednesday, January 5, 2022 at 8:00 p.m. and hold its regular official meetings on the first and third Wednesday of each month in the year 2022 at 8:00 p.m., with the exception of the month of November which only has a scheduled meeting on the first Wednesday of the month. All meetings will be held at the Municipal Meeting Room, 215 Millstone Road, Perrineville, New Jersey, 08535.
2. Official action may be taken at any of the meetings listed in paragraph 1.
3. Whenever a meeting scheduled in paragraph 1 falls on a Legal Holiday of the State of New Jersey or of the Federal Government the Township Committee meeting shall be held on the following day at the same time and place.
4. To the extent required and in order not to inconvenience the attending public, the aforementioned meetings shall begin at 7:00 p.m. to accommodate any items that are permitted or required, to be discussed in closed session. Said meetings shall be open to the public at 7:00 p.m. in order to adopt the requisite Resolution to go into Executive Session.

BE IT FURTHER RESOLVED that the Municipal Clerk shall do the following:

1. Post a copy of this Resolution on the Bulletin Board reserved for public announcements in the Municipal Building.
2. Maintain a copy of this Resolution in the Municipal Clerk's office.
3. Provide a certified true copy of this Resolution to The Times of Trenton, 413 River View Plaza, Trenton, NJ 08611 and The Asbury Park Press, P.O. Box 1550, Neptune, NJ 07754.

ROLL CALL:

AYES: C/Morris, C/Ferro, DM/Grbelja, C/McLaughlin, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 15, 2021.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION: 21-223
MEETING DATE: 12-15-2022

RESOLUTION AUTHORIZING SCHEDULE OF HOLIDAYS FOR 2022

C/Ferro offered the following Resolution and moved its adoption, which was second by C/McLaughlin.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that the schedule of holidays for the calendar year 2022 be as follows:

THE FOLLOWING IS A LIST OF OFFICIAL HOLIDAYS FOR 2022:

| | | | | |
|-------------|-----|------|----------|-----------------------------|
| January | 17, | 2022 | Monday | Martin Luther King Jr. Day |
| * February | 11, | 2022 | Friday | Lincoln's Birthday Observed |
| February | 21, | 2022 | Monday | President's Day |
| April | 15, | 2022 | Friday | Good Friday |
| May | 30, | 2022 | Monday | Memorial Day |
| July | 4, | 2022 | Monday | Independence Day |
| September | 5, | 2022 | Monday | Labor Day |
| * October | 10, | 2022 | Monday | Columbus Day |
| November | 11, | 2022 | Friday | Veteran's Day |
| November | 24, | 2022 | Thursday | Thanksgiving Day |
| ** November | 25, | 2022 | Friday | Day After Thanksgiving |
| December | 26, | 2022 | Monday | Christmas Day Observed |
| January | 2, | 2023 | Monday | New Year's Day Observed |

INFORMATION: Holidays that fall on Saturday are celebrated on Friday. Holidays that fall on Sunday are celebrated on Monday. This is in accordance with the Monmouth County Holiday Schedule, which the Township follows. In light of a new Agreement reached with the Communication Workers of America, Local 1075, there was a change in the recognized holidays, wherein Election Day will be a working day and in lieu thereof, the employees will be afforded an additional paid day off either before or after the Christmas holiday break.

***Floating Holiday – Municipal Offices Open.**

**** As approved by the Township's policy manual, the day after Thanksgiving municipal offices will be closed.**

ROLL CALL:

AYES: C/Morris, C/Ferro, DM/Grbelja, C/McLaughlin, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: None

I HEREBY CERTIFY the following to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 15, 2021.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 21-224
MEETING DATE: 12-15-2021

**RESOLUTION LISTING HOLIDAYS TO BE OBSERVED BY THE MINING
OPERATORS IN MILLSTONE TOWNSHIP FOR 2022**

C/Ferro offered the following Resolution and moved its adoption, which was second by **C/McLaughlin**.

WHEREAS, the following is a listing of holidays to be observed by the mining operators in Millstone Township for 2022:

| | | |
|-------------------|----------|------------------------|
| May 30, 2022 | Monday | Memorial Day |
| July 4, 2022 | Monday | Independence Day |
| September 5, 2022 | Monday | Labor Day |
| November 24, 2022 | Thursday | Thanksgiving Day |
| December 26, 2022 | Monday | Christmas Day Observed |

BE IT FURTHER RESOLVED a copy of this Resolution certified by the Municipal Clerk to be a true copy be forwarded to the Code Enforcement Officer, Township Engineer and Mining Operators.

ROLL CALL:

AYES: C/Morris, C/Ferro, DM/Grbelja, C/McLaughlin, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the following to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 15, 2021.

Kathleen Hart, RMC
Municipal Clerk

**RESOLUTION NO. 21-225
MEETING DATE: 12-15-2021**

**RESOLUTION TO DESIGNATE OFFICIAL NEWSPAPERS WHICH
WILL RECEIVE PUBLIC NOTICES FOR 2022**

C/Ferro offered the following Resolution and moved its adoption, which was second by **C/McLaughlin**.

BE IT RESOLVED, that this Committee hereby designates The Times of Trenton, 413 River View Plaza, Trenton, NJ 08611 and The Asbury Park Press, P.O. Box 1550, Neptune, New Jersey, 07754 as the two Newspapers to receive Public Notices as required by P.L. 1975, C231 (OPEN PUBLIC MEETINGS ACT).

BE IT FURTHER RESOLVED, that a copy of this resolution is forwarded to the above newspapers.

ROLL CALL:

AYES: C/Morris, C/Ferro, DM/Grbelja, C/McLaughlin, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 15, 2021.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 21-226
MEETING DATE: 12-15-2021

**RESOLUTION AWARDING CONTRACT FOR
MUNICIPAL COURT SECURITY**

C/Ferro offered the following Resolution and moved its adoption, which was second by **C/McLaughlin**.

WHEREAS, the Township Purchasing Agent received quotes from the Municipal Court Administrator for Municipal Court Security for 2022 and 2023; and

WHEREAS, the following quotes were received:

| | |
|-----------------|--|
| NJ State Police | \$105.53 Armed Police Officer per hour |
| Security 411 | No Quote Received |
| State Corporate | \$36.00 Armed/Uniformed Security Officer per hour \$25.00 Unarmed/Uniformed Security Officer per hour |

WHEREAS, the Township Qualified Purchasing Agent has recommended award of the Contract to the lowest responsible bidder, State Corporate.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Millstone that the Contract for 2022 and 2023 Municipal Court Security is awarded to State Corporate in the above amount, subject to the availability of funds in the 2022 and 2023 budget accounts.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Municipal Clerk to be a true copy be forwarded to State Corporate, Millstone Township Court Administrator, Township's Chief Financial Officer, Township's Qualified Purchasing Agent and to the unsuccessful vendors.

ROLL CALL:

AYES: C/Morris, C/Ferro, DM/Grbelja, C/McLaughlin, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 15, 2021.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 21-227
MEETING DATE: 12-15-2021

**RESOLUTION AUTHORIZING GOVERNOR'S COUNCIL ON ALCOHOLISM
AND DRUG ABUSE FISCAL GRANT CYCLE JULY 2020 - JUNE 2025
FORM 1B**

C/**Ferro** offered the following Resolution and moved its adoption, which was second by C/**McLaughlin**.

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township Committee of the **Township of Millstone**, County of Monmouth, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Monmouth;

NOW, THEREFORE, BE IT RESOLVED by the Township of Millstone, County of Monmouth, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Millstone Municipal Alliance grant for fiscal year **2023** in the amount of:

| | |
|------------|-------------------|
| DEDR | <u>\$8,060.00</u> |
| Cash Match | <u>\$2,015.00</u> |
| In-Kind | <u>\$6,045.00</u> |

2. The **Township** Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
Gary Dorfman, *Mayor*

ROLL CALL:

AYES: C/Morris, C/Ferro, DM/Grbelja, C/McLaughlin, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

CERTIFICATION

I, Kathleen Hart, Municipal Clerk of the Township of Millstone, County of Monmouth, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township of Millstone Committee on this 15th day of December 2021.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 21-228

SCHEDULE 21-12 B S

CONSOLIDATED BILL LIST

TOWNSHIP OF MILLSTONE VOUCHERS FOR PAYMENT PRESENTED TO
THE TOWNSHIP COMMITTEE AT A MEETING
HELD ON December 15, 2021

SEE SCHEDULE 21-12B ATTACHED

A resolution was passed by the Township Committee for the payment of the vouchers listed on Schedule 21-12B attached.

Gary Dorfman, Mayor

Nancy Grbelja, Deputy Mayor

Albert Ferro, Committeeman

Michael McLaughlin, Committeeman

Chris Morris, Committeeman

Attest: _____
Kathleen Hart
Municipal Clerk

**TOWNSHIP OF MILLSTONE
RESOLUTION NO. 21-228
December 15, 2021**

BE IT RESOLVED by the Township Committee of the Township of Millstone that the vouchers listed on Schedule 21-12B, December 15, 2021, Consolidated Bill List, and the vouchers listed below as Schedule 21-12B S, Supplement to Consolidated Bill List, as presented by the Township Treasurer, Amanda Salerno, to be paid from existing appropriations.

CURRENT FUND

TOTAL CURRENT FUND: \$ 769,323.96

SCHEDULE 21-12B S

PAYROLL FUND

TOTAL PAYROLL TRUST FUND \$ 10,389.73

GENERAL CAPITAL FUND

TOTAL GENERAL CAPITAL FUND \$ 12,600.00

GRANT FUND

TOTAL GRANT FUND \$ 2,502.32

RESERVE TRUST FUND

TOTAL RESERVE TRUST FUND \$ 2,028.83

BASIN MAINTENANCE TRUST

TOTAL BASIN MAINTENANCE TRUST \$ 43.50

SHADE TREE TRUST

TOTAL SHADE TREE TRUST \$ 5,000.00

COAH TRUST FUND

TOTAL COAH TRUST FUND \$ 2,782.50

OPEN SPACE FARMLAND TRUST FUND

TOTAL OPEN SPACE FARMLAND TRUST FUND \$ 1,004.20

MUNICIPAL DRUG ALLIANCE FUND

TOTAL MUNICIPAL DRUG ALLIANCE FUND \$ 0.00

VET MEMORIAL FUND

TOTAL VET MEMORIAL FUND \$ 0.00

RECREATION TRUST FUND (DEDICATION BY RIDER)

TOTAL RECREATION TRUST FUND \$ 9,934.89

ANIMAL TRUST FUND

TOTAL DOG TRUST FUND \$ 721.92

TOTAL FOR ALL FUNDS \$ 816,331.85

ESCROW

DEVELOPERS ESCROW ACCOUNT UNDER \$5,000

TOTAL DEVELOPERS ESCROW UNDER \$5,000 \$ 9,624.01

DEVELOPERS ESCROW ACCOUNT OVER \$5,000

TOTAL DEVELOPERS ESCROW OVER \$5,000 \$ 70,823.90

TOTAL FOR ESCROW \$ 80,447.91

RESOLUTION WAS OFFERED BY COMMITTEEPERSON FERRO
AND MOVED ITS ADOPTION;
MOTION WAS SECOND BY COMMITTEEPERSON MCLAUGHLIN
RESOLUTION WAS ADOPTED ON THE FOLLOWING ROLL CALL VOTES:

AYES: C/Morris, C/Ferro, DM/Grbelja, C/McLaughlin, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: None

Township of Millstone

**RESOLUTION NO. 21-229
MEETING DATE: 12-15-2021**

**AUTHORIZING 2022 SALARIES
FOR UNION AND NON-UNION EMPLOYEES**

C/Ferro offered the following Resolution and moved its adoption which was seconded by C/McLaughlin.

WHEREAS, the salaries are depicted for union employees and non-union employees for the respective titles, in 2022 as follows:

NOW, THEREFORE, BE IT RESOLVED those salaries are as follows:

| <u>TITLE</u> | <u>Annual 2022 Salaries</u> |
|--|-----------------------------|
| Mayor..... | \$ 7,321.00 |
| Township Committee..... | 7,112.00 |
| Web/PEG/Newsletter..... | 7,188.00 |
| Technical Support..... | - |
| Administrative Assistant..... | - |
| Qualified Purchasing Agent..... | 15,246.00 |
| Municipal Clerk/Assessment Clerk..... | 65,108.00 |
| Health Benefits Coordinator..... | 6,826.00 |
| Deputy Township Clerk..... | - |
| Vital Statistics Registrar..... | 3,103.00 |
| Deputy Vital Statistics Registrar..... | - |
| Clean Communities Advocate..... | 10,200.00 |
| Clean Communities Coordinator..... | 3,660.00 |
| Animal Control Coordinator..... | 6,189.00 |
| Deputy Certified Municipal Financial Officer..... | 69,165.00 |
| Treasurer..... | 57,046.00 |
| Finance Clerk..... | - |
| Tax Collector/Search Officer..... | 51.00 hr. |
| Deputy Tax Collector..... | 39,984.00 |
| Tax Collector Clerk - Backup..... | 27,2319 hr. |
| Tax Assessor..... | 72,902.00 |
| Tax Assessor Clerk/Inspector..... | 26,729.00 |
| Land Use Administrator..... | - |
| Planning Board Secretary..... | - |
| Board of Adjustment Secretary..... | - |
| Open Space/Farmland Secretary..... | 17,136.00 |
| Construction Code Official..... | 39,266.00 |
| Technical Assistant to Construction Official i..... | 48,960.00 |
| Technical Assistant to Construction Official ii..... | 49,562.00 |
| Technical Assistant..... | - |
| Construction Secretary..... | - |
| Building Inspector/Sub-Code Official..... | 44.5237 hr. |
| Building Inspector..... | 38.0000 hr. |
| Plumbing Inspector/Sub-Code Official..... | 37,724.00 |
| Fire Protection Inspector/Sub-Code Official..... | 49.7792 hr. |
| Electrical Inspector/Sub-Code Official..... | 41.6160 hr. |
| Temporary Inspectors..... | 25.00-50.00 hr. |
| Code Enforcement Officer..... | 29,150.00 |
| Code Enforcement Assistant..... | 15,921.00 |
| Recycling Assistant..... | 15,921.00 |
| Zoning Official i..... | 11,656.00 |
| Zoning Official ii..... | 15,300.00 |
| Certified Public Works Manager..... | 34,505.00 |
| Public Works Crew Chief..... | 30.6029 hr. |
| Public Works Assistant Coordinator..... | 25.9116 hr. |
| Public Works Senior Operator - iii..... | 24.7586 |
| Public Works Senior Operator - ii..... | - hr. |
| Public Works Senior Operator - i..... | 22.0738 hr. |
| Public Works Operator - i..... | 20.0189 hr. |
| Public Works Laborer With CDL - iii..... | 16.6464 hr. |
| Public Works Laborer With CDL - ii..... | 18.0869 hr. |
| Public Works Laborer With CDL - i..... | 16.0000 hr. |
| Public Works Laborer Without CDL - iii..... | 16.6464 hr. |
| Public Works Laborer Without CDL - ii..... | 19.6158 hr. |
| Public Works Laborer Without CDL - i..... | 15.6060 hr. |
| Public Works Laborer Without CDL - i..... | 15.0000 hr. |
| Buildings & Grounds Maintenance Custodian..... | 16.0000 hr. |
| Recycling Coordinator..... | 17,493.00 |
| Recycling Yard Operator..... | 23.4046 hr. |
| Parks Manager..... | - |
| Recreation Coordinator..... | 60,000.00 |
| Recreation Clerk..... | - hr. |
| Summer Recreation Director..... | 8,500.00 |
| Municipal Court Judge..... | 20,200.00 |

| | |
|--|-----------------|
| Court Administrator..... | 66,710.00 |
| Violations Clerk..... | 17.8368 hr. |
| Municipal Drug Alliance Coordinator..... | 30.00 hr. |
| Municipal Drug Alliance Teachers..... | 30.00 hr. |
| Temporary Employee | 10.00-25.00 hr. |
| Temporary Snow Plow Driver..... | 25.00 hr. |
| Videographer | 15.00-40.00 hr. |
| Floater i..... | 23.5000 hr. |
| Floater ii | 17.3133 hr. |

Notes: Additional S/W notes, as follows:

- 1) Environmental Commission Secretary, Shade Tree Commission Secretary and Historic Preservation Commission Secretary shall receive \$75.00 for regular minutes and \$25 for executive minutes, and \$125 per meeting.
- 2) The Township will provide shirts with collars to the Construction Department Inspectors, Code Enforcement Official, Code Enforcement Assistant, Tax Assessor and Tax Assessor Clerk/Inspector equal to the number of days per week that they work on an annual basis. The Township will also provide a jacket, not to exceed \$150, which will be replaced on a salvage system, to the same employees.
- 3) Court personnel shall receive \$45 per call-out up to two hours, and \$20 per hour thereafter.
- 4) The hourly salary range for all summer recreation counselors is \$9.50 - \$22.
- 5) Overtime rate for hourly employees is 1 1/2 x hourly rate, in excess of 40 hours.

BE IT FURTHER RESOLVED that a certified copy of this Resolution, certified by the Township Clerk to be a true copy, be forwarded to each Union and Non-union employee, the Certified Municipal Financial Officer, the Treasurer and the Auditor.

VOTE:

AYES: C/Morris, C/Ferro, DM/Grbelja, C/McLaughlin, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: None

I HEREBY CERTIFY the forgoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 15, 2021.

KATHLEEN HART
Township Clerk

RESOLUTION NO. 21-230
MEETING DATE: 12-15-2021

**RESOLUTION TO REPORT ADDITIONS AND DELETIONS
TO THE FIXED ASSETS REPORT**

C/Ferro offered the following Resolution and moved its adoption, which was seconded by **C/McLaughlin**.

WHEREAS, N.J.A.C. 5:30-5.6, as well as Technical Accounting Directive No. 85-2, specify the accounting requirements for government fixed assets; and

WHEREAS, the threshold for “nonexpendable, tangible personal property” is \$5,000 and a useful life of at least five years; and

WHEREAS, the Chief Financial Officer has advised the Mayor and Committee of the Township of Millstone of the attached Additions and Deletions to the cumulative Fixed Assets Report for Machinery and Equipment.

NOW, THEREFORE, BE IT RESOLVED that the attached Additions and Deletions to the cumulative Fixed Assets for Machinery and Equipment be approved; and

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy, be forwarded to the Chief Financial Officer and the Township Auditor.

VOTE:

AYES: C/Morris, C/Ferro, DM/Grbelja, C/McLaughlin, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 15, 2021.

Kathleen Hart, RMC
Township Clerk

**RESOLUTION NO. 21-231
MEETING DATE: 12-15-2021**

**RESOLUTION AUTHORIZING VOIDING OF CHECKS
AND ADDING FUNDS BACK TO MILLSTONE TOWNSHIP ACCOUNT**

C/Ferro offered the following Resolution and moved its adoption, which was seconded by C/McLaughlin.

WHEREAS, the following outstanding checks in Millstone Township Accounts have been outstanding for over 12 months:

| <u>Check#</u> | <u>Date</u> | <u>Amount</u> | <u>Payable To:</u> | <u>Fund Drawn On:</u> | <u>Funds Returned To:</u> |
|---------------|-------------|---------------|--------------------|-----------------------|---------------------------|
| 8786 | 8/11/20 | \$2.00 | Nicole Reddock | Millstone Court | Operating Account (CF) |
| 8787 | 8/11/20 | \$1.00 | Timothy Watts | Millstone Court | Operating Account (CF) |
| 8807 | 12/8/20 | \$1.00 | Kenneth Jenkins | Millstone Court | Operating Account (CF) |
| 9373 | 12/4/20 | \$285.00 | Stephen Damore | Millstone Bail | Operating Account (CF) |
| 501208 | 10/7/20 | \$169.03 | Pashman Stein, PC | Dev. Over \$5,000 | Operating Account (CF) |

TOTAL: \$458.03

WHEREAS, banks will not cash a check that is more than six months old; and

WHEREAS, since the outstanding checks, totaling \$458.03, are over twelve months old, and numerous attempts have been made to the payees, it is recommended that the checks be voided and the amounts be added back into the Millstone Township Operating Account, as detailed above.

NOW, THEREFORE, BE IT RESOLVED that the above referenced outstanding checks totaling \$458.03 be voided and added back into the Millstone Township Operating Account.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy, be forwarded to the Township Chief Financial Officer.

ROLL CALL:

AYES: C/Morris, C/Ferro, DM/Grbelja, C/McLaughlin, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 15, 2021.

Kathleen Hart
Township Clerk

RESOLUTION NO. 21-21-232
MEETING DATE: 12-15-2021

**RESOLUTION AUTHORIZING THE PURCHASE OF A FORD BRONCO SPORT 4x4
AS PER ESCNJ CO-OP**

C/Ferro offered the following Resolution and moved its adoption, which was second by **C/McLaughlin**.

WHEREAS, the Township Committee of the Township of Millstone wishes to purchase a Ford Bronco Sport, Base 4x4, from an authorized vendor under the ESCNJ Co-Op Program; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by Local Contracts Law, 40A: 11-12; and

WHEREAS, Beyer Ford is under the ESCNJ Co-Op Number 65MCESCCPS – ESCNJ 20/21-09; and

WHEREAS, the Qualified Purchasing Agent recommends the utilization of this contract on the grounds that they can provide the quality of product at the most reasonable price; and

WHEREAS, the cost for the purchase is not to exceed \$29,400; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for this contract are available in the line-item number 1-01-22-195-129.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the purchase of a Ford Bronco Sport 4x4, using ESCNJ Co-Op 65MCESCCPS – ESCNJ 20/21-09 be and is ratified.

ROLL CALL:

AYES: C/Morris, C/Ferro, DM/Grbelja, C/McLaughlin, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone at its regular meeting held on December 15, 2021.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 21-233
MEETING DATE: 12-15-2021

**RESOLUTION SUPPORTING MILLSTONE TOWNSHIP'S PARTICIPATION IN
THE STATE AGRICULTURE DEVELOPMENT COMMITTEE'S MUNICIPAL
PLANNING INCENTIVE GRANT PROGRAM 2023 PLANNING ROUND**

C/Ferro offered the following Resolution and moved its adoption, which was seconded by **C/McLaughlin**:

WHEREAS, the Agricultural Retention and Development Act establishes the State Agriculture Development Committee (SADC) to implement the preservation of farmland through the retirement of development rights and the acquisition of agricultural easements; and

WHEREAS, the SADC enacted the Planning Incentive Grant (PIG) Program in 1999 to enhance farmland preservation by providing grants to eligible counties and municipalities for farmland acquisition and easements; and

WHEREAS, N.J.S.A. 2:76-17A.6 requires municipalities to submit annual applications to the Farmland Preservation Program Municipal Planning Incentive Grant to be eligible to receive funding; and

WHEREAS, N.J.S.A. 2:76-17A.6(a)2iii(3) requires Municipal Planning Incentive Grant applications be accompanied by a resolution of support from the Governing Body; and

WHEREAS, the Millstone Township Committee has determined that it is in the best interests of the Township to maintain a robust farmland preservation program, to continue to access funds from the SADC's Municipal PIG program, and to acquire as many farmland preservation easements from eligible farms, in partnership with the SADC and the County of Monmouth, as possible; and

WHEREAS, Millstone Township's Agriculture Advisory Council recommends that the Township continue to participate in the SADC's Municipal PIG program

NOW, THEREFORE BE IT RESOLVED by the Township Committee of Millstone Township, County of Monmouth, State of New Jersey that it endorses and supports the submission of the Millstone Township Farmland Preservation Municipal Planning Incentive Grant Program 2023 Planning Round Application to the SADC.

BE IT FURTHER RESOLVED a copy of this Resolution certified by the Township Clerk to be forwarded to the Millstone Township Agriculture Advisory Council and the SADC.

ROLL CALL:

AYES: C/Morris, C/Ferro, DM/Grbelja, C/McLaughlin, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 15, 2021.

Kathleen Hart, RMC
Township Clerk