

TOWNSHIP OF MILLSTONE  
Meeting Room  
215 Millstone Road  
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE MINUTES  
NOVEMBER 23, 2019**

**Deputy Mayor Grbelja calls the meeting to order at 11:09 a.m.**

**STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.**

**I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON NOVEMBER 19, 2019.**

**ROLL CALL:** Mayor Masci - absent, Committeeman Dorfman – present, Committeeman Ferro - present, Deputy Mayor Grbelja – present, Committeeman Kuczinski – present. Also in attendance: Annette Murphy, CFO; Brian Chabarek, Township Labor Attorney; Roger K. Staib, Business Administrator and Kathleen Hart, Municipal Clerk.

Municipal Clerk read Resolution 19-223 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded, which was moved by C/Dorfman, Second C/Kuczinski.

Committee Discussion: None

**ROLL CALL VOTE:**

**AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski**

**NAYS: None**

**ABSTAIN: None**

**ABSENT: M/Masci**

Motion to adjourn Executive Session and carry to end of the regular meeting was moved by DM/Grbelja, Second C/Dorfman. All in Favor

Time In: 11:11 am; Time Out: 1:36 pm

Deputy Mayor Grbelja calls the Regular Meeting to order at 1:44 pm followed by a flag salute and a moment of silence.

Deputy Mayor Grbelja read the following statement:

The Township of Millstone will be videotaping this meeting for replay on Millstone PEG Channel. By attending this evening, attendees acknowledge this recording and agree to allow their images to be recorded.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person's public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

**RESOLUTIONS:** NONE

**NEW BUSINESS:**

The Township Committee will be closing the Municipal Buildings at 2:00 p.m. on Wednesday, November 27, 2019 and will be closed on Thursday, November 28th and Friday, November 29<sup>th</sup> for the Thanksgiving Holiday.

**ORDINANCE:**

**ORDINANCE 19-17**

**FIRST READING** AMENDING CHAPTER II (ADMINISTRATION) PAYROLL OF THE REVISED GENERAL ORDINANCE OF THE TOWNSHIP OF MILLSTONE BY FIXING SALARY RANGES OF THE TOWNSHIP OFFICIALS AND EMPLOYEES; IN THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY.

**EXPLANATORY STATEMENT:** This Ordinance fixes salary ranges for Township Officials and Employees for 2019 – 2020, in accordance with the CWA Contract term of 2019-2022.

Labor Attorney, Brian Chabarek Amends Ordinance 19-17 as follows:

Title, CPWM (Certified Public Works Manager) delete the portion that states DPW Superintendent Title, Municipal Drug Alliance Coordinator, minimum of \$15.00 hr/maximum \$30.00 hr  
Section IV, Subsection 2 will read: The Township will provide shirts with collars to the Construction Department Inspectors, Code Enforcement Official, Code Enforcement Assistant, Tax Assessor and Tax Assessor Clerk/Inspector equal to the number of days per week that they work on an annual basis. The Township will also provide a jacket, not to exceed \$150, which will be replaced on a salvage system. Refer to Collective Bargaining Agreement 2019-2022 for further details.

**Motion to amend Ordinance 19-17 on first reading:** Moved C/Kuczinski, Second C/Ferro  
Committee Discussion: None

**ROLL CALL VOTE:**

**AYES:** C/Ferro, DM/Grbelja, C/Kuczinski, C/Dorman

**ABSTAIN:** None

**ABSENT:** M/Masci

Second reading and Public Hearing to be held on December 4, 2019 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

DM/Grbelja thanks everyone who was on the team with the CWA Negotiation. The Township Committee had a very good workshop session today and it's the beginning of a lot of good things to come. Very happy with the way it worked out. DM/Grbelja thanks Annette Murphy, CFO, in answering a lot of the questions that the Township Committee had.

**COMMENTS FROM THE DAIS:** NONE

**PRIVILEGE OF THE FLOOR:**

DM/ Grbelja opens the meeting to the public at 1:50 p.m.

No Public Comment

DM/Grbelja closes the meeting to the public at 1:50 p.m.

**ADJOURNMENT:**

DM/Grbelja said the next meeting is December 4, 2019 at 8:00p.m. and we will be having a having a workshop session with some interesting topics along with a strategic plan for the next 5-10 years. We wish you a Happy Thanksgiving.

**Motion to adjourn:** Moved C/Dorfman, Second C/Ferro. All in Favor.

Time Out: 1:51 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

November 23, 2019 minutes approved at a Township Committee meeting held on December 4, 2019.

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Kathleen Hart, RMC  
Municipal Clerk