

JANUARY 30, 2019 MILLSTONE TOWNSHIP COMMITTEE AGENDA

TOWNSHIP OF MILLSTONE
Meeting Room
215 Millstone Road
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE MINUTES
JANUARY 30, 2019 @ 1:00 PM**

Mayor Masci calls the meeting to order at 1:00P.M.

ROLL CALL: Mayor Masci - present, Committeeman Dorfman –present, Committeeman Ferro - present, Committeeman Kuczinski - absent, Committeewoman Grbelja - present. Also in attendance – Attorney – Robert Munoz and Municipal Clerk/Administrator – Maria Dellasala.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN A FAX TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON JANUARY 17, 2019.

RESOLUTION TO GO INTO EXECUTIVE SESSION, (19-66) Moved C/Ferro, Second C/Grbelja. Committee Discussion: None

VOTE:

AYES: C/Dorfman , C/Ferro, C/Grbelja, M/Masci,

NAYS: None

ABSTAIN: None

ABSENT: C/Kuczinski

Motion to adjourn executive session, Moved C/Grbelja, Second C/Masci. ©

Time In 1:02 pm, Time Out 1:58 pm.

MAYOR MASCI CALLS THE REGULAR MEETING TO ORDER AT 2:12 P.M. FOLLOWED BY A FLAG SALUTE AND A MOMENT OF SILENCE.

The Township of Millstone will be videotaping this meeting for replay on Millstone PEG Channel. By attending this evening, attendees acknowledge this recording and agree to allow their images to be recorded.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person's public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

PRESENTATION: Board of Fire Commissioners – 2019 Fire Budget - See attached presentation.

M/Masci reads the following correspondence:

JANUARY 30, 2019 MILLSTONE TOWNSHIP COMMITTEE AGENDA

1. Letter received from State of New Jersey, DCA, congratulating Amanda Salerno on passing the Qualified Purchasing Agent examination and attaining her QPA certification.
2. Letter of retirement received from Maria Dellasala, Municipal Clerk/Administrator, effective June 1, 2019.

M/Masci reads Maria Dellasala' retirement letter:

January 30, 2019

Mayor Masci and Township Committee

I am writing to inform you of my intentions to retire from Millstone Township effective on June 1, 2019. I have enjoyed what I consider to be a productive and rewarding career with the town. During my tenure serving Millstone Township for the last 27 years, I have grown to love the town and its residents. I want to thank you for all the opportunities that you have given me and trusted me with.

Moreover, the support and trust that you have shown me is incomparable. I will never forget the valuable experiences and knowledge that I have gained from Millstone Township, its governing body members and employees that I have worked with. Please do not hesitate to call on me if you need my help with the transitioning process. I will be more than happy to oblige.

Sincerely,

Maria Dellasala

Maria Dellasala, RMC

Municipal Clerk/Administrator

M/Masci states on behalf of the Township Committee I would like to thank you, thank you for your selfless service and dedication. In your letter you stated you have worked here for 27 years in those combined 27 years the last 4 years you have been the Township Administrator. You have served as full time Clerk and Part Time Administrator, in itself it's a daunting task and we certainly thank you for serving this amazing township of ours. I will tell you we wish you best of luck in the future and we're excited for your next chapter in your life that you are going to write. Maria Dellasala; Thank you.

M/Masci makes a motion to amend the agenda and have a discussion place under new business the discussion is to discuss the Township Administrator's position under new business. C/Ferro motions and C/Grbelja seconds.

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.
ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 19-67 Resolution Extending Contract for Turf Fertilization and Chemical Program Schedule for Wagner Farm, Rocky Brook, Abate, and Brandywine Parks; Veterans Memorial; Municipal Building; Municipal Court House; Community Center and Clarksburg Methodist Episcopal Church For 2019
- 19-68 Resolution Appointing Temporary Violations Clerk for the Municipal Court
- 19-69 Resolution Appointing Professional - Labor Counsel for 2019
- 19-70 Transfer on Appropriation Reserves #2
- 19-71 Payment of Vouchers 01-30-19
- 19-72 Resolution Extending Appointment of Temporary Recreation Clerk

JANUARY 30, 2019 MILLSTONE TOWNSHIP COMMITTEE AGENDA

19-73 Resolution Authorizing the Appointment Of Individual to Perform Duties of a Municipal Court Administrator When the Municipal Court Administrator is Unavailable

Motion to adopt, Moved C/Ferro, Second C/Grbelja. Committee Discussion:

VOTE:

AYES: C/Grbelja, C/Dorfman , C/Ferro, M/Masci,

NAYS: 19-72 C/Grbelja

ABSTAIN: None

ABSENT: C/Kuczinski

TOWNSHIP COMMITTEE MINUTES:

1. Regular Session January 16, 2019

Motion to adopt, Moved C/Grbelja, Second M/Masci. Committee Discussion: None

AYES: C/Grbelja, C/Dorfman, C/Ferro, M/Masci,

NAYS: None

ABSTAIN: None

ABSENT: C/Kuczinski

NEW BUSINESS:

M/Masci states in a moment I will read a resolution requiring a vote to be taken by the township committee. These resolutions pertains to a change within our Administration, the goal is to create efficiencies and always improve our ever growing demands placed upon this community. Changes as this happen in all communities and the goal is to make life better for the residents of Millstone Township.

19-74

M/Masci offered the following Resolution and moved its adoption which was second by **C/Grbelja**.

WHEREAS, Maria Dellasala was appointed Township Administrator, pursuant to Section 2-2 of the Revised General Ordinances of the Township of Millstone, to serve at the pleasure of the Governing Body.

WHEREAS, the Township Committee has determined to reorganize the Administration of the Township and extends its thanks to Maria Dellasala for her years of service in that position.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Millstone (at least 2/3 of the members thereof voting in the affirmative) as follows:

1. Maria Dellasala is hereby removed from the position of Township Administrator, effective immediately.

2. The Chief Financial Officer is to determine the amount of any unpaid balance of her salary/compensation for the position of Township Administrator and remit such amount to Ms. Dellasala.

3. Further, the Township Chief Financial Officer is to forthwith pay to Maria Dellasala, three (3) months of her salary as Township Administrator, pursuant to N.J.S.A. 40A:9-138.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Deputy Township Clerk to be a true copy be forwarded to Maria Dellasala and Annette Murphy, Township Chief Financial Officer.

ROLL CALL:

AYES: C/Grbelja, C/Dorfman, C/Ferro, M/Masci

JANUARY 30, 2019 MILLSTONE TOWNSHIP COMMITTEE AGENDA

NAYS: None
ABSTAIN: None
ABSENT: C/Kuczinski

Committee Discussion: C/Grbelja now can I just say one thing, I know that there is one (1) month in lieu, Maria is going to be retiring as of June 1, and the resolution allows for three (3) months which would make her devoid of one (1) month. So what I would like the township to do is to consider possibly payment of one (1) month with a separation agreement, contingent on that one (1) month. For your consideration so there would be no change in salary. M/Masci I certainly would have no issue what so ever, Maria has certainly earned that and I have no problem in accepting that. Attorney Bob Munoz states let's have a voice vote to authorize preparation of something and we will discuss it with Maria. M/Masci states based on C./Grbelja comments, all those in favor © so it's unanimous. Maria Dellasala says thank you. M/Masci states I'll say this as our community continues to grow; population wise, diversity wise it invites a row of challenges by this government and we want to continue to try and change what we do here continually to improve what we are able to offer our residents, so Maria again thank you very much for the service you've put forth and I know that I suggested a few meeting back that we have an awarding of people who have been here serving our residents and you are somebody who will be first on that list before you leave. Maria Dellasala says thank you.

19-75 M/Masci offered the following Resolution and moved its adoption which was second by C/Ferro.

WHEREAS, a vacancy exists in the position of Business Administrator; and
WHEREAS, the Township Committee has determined that Roger Staib shall serve as the Acting Business Administrator effective February 4, 2019; and
WHEREAS, this appointment is subject to a Contract to be approved by the Township Committee.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that Roger Staib is hereby appointed as Acting Business Administrator effective February 4, 2019 and subject to a Contract to be approved by the Township Committee.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy be forwarded to Roger Staib and the Township's Chief Financial Officer.

ROLL CALL:

AYES: C/Dorfman, C/Ferro, C/Grbelja, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: C/Kuczinski

C/Grbelja states that this is basically just an interim position, for short term and it's our intention I believe at this particular point that this is a short term contract. C/Dorfman points out that this is constituent, in prior transitions in Township Business Administrator role, in past times we actually have temporary professional service firms to help us secure the resources we need in the absence of the Administrator and in this instance we are fortunate to have somebody who we think is very qualified to fill that role for us and we don't have to go through an employment agency. It's advantageous for tax payers and the committee as a whole.

PRIVILEGE OF THE FLOOR:

Mayor Masci opens the meeting to the public at 3:13p.m.

JANUARY 30, 2019 MILLSTONE TOWNSHIP COMMITTEE AGENDA

1. Chris Hart, resident of Freehold and currently custodial employee of Millstone Township, states when I heard you were retiring, I was very sad and very happy for you at the same time. You have been a fantastic administrator and every employee you ask will tell you the same thing. On behalf of them and myself, I wish you the best of luck in your retirement. You will be missed. You are truly one of the best.

2. Mike Cunningham - I live in Jackson but I am a Millstone ELK and here tonight on behalf of the ELKS. We haven't been here as long as the Fire Department but we have been here for forty years contributing to the community. We are re-dedicating ourselves to the township and have a lot of new members coming on board. I wanted to introduce myself to the township, let the town know that we are going to be doing a lot more for the town. We have a annual hoop shoot, a soccer shoot, stuff for the Veterans we have a special needs dance every Monday night for young adults who have special needs, we have been doing that for many years. Actually we are starting Friday night dinners again, February 15 is out next one and if anyone would like to join us we'd love to have you there. We are also going to have a lot of events throughout the summer. Just wanted to let you know that, we are going to have a new face book page and hopefully next year we can have a presentation like that to show you what we have done for the community. Thank you for all your support. M/Masci thanks Mike for coming out, you and I met not to long ago when I stopped in the lodge there to see about possibly renting some space there. It's you kind of organizations that really really make communities gel and come together. I know of a number of events that have taken place at the ELKS lodge and so when you do put something together please send to the township. We've talked about enhancing our website and getting information out to the residents, and we want to have a link to the ELKS. Thank you very much for coming out and we look forward to you bringing your members and putting on a presentation. Thank you we had a beer tent at Millstone Day and look forward to coming again.

3. Barbara Ann Noon - Agress Road states I wanted to come here today to say, Maria, thank you so much for everything you have done for our Township. I have known you since Day One when I moved here in 2005. I met you and Bob Kinsey at Millstone Day. You are going to be missed and you know the best is yet to be.

4. Diane Canzanella - Patterson Lane, former Millstone Township Municipal Court Administrator said I want to thank Maria because I worked with her for over 25 years and she's been fair and honest to everybody. You're going to really really miss her, trust me. M/Masci states that Diane has served our community for many years, so thank you Diane. Mayor Masci closes the meeting to the public at 3:20 p.m.

Motion to adjourn, Moved C/Grbelja, Second C/Dorfman. © Time Out 3:20 p.m.

Tapes of the meeting are available in the Municipal Clerks Office.

January 30, 2019 minutes approved at a Township Committee meeting held on March 6, 2019.

Maria Dellasala, RMC
Municipal Clerk
Millstone Township