RESOLUTION NO.: 19-116 MEETING DATE: 05-16-19

RESOLUTION AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION, AT WHICH THE PUBLIC SHALL BE EXCLUDED

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski.**

WHEREAS, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12(b); and

WHEREAS, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

- 1. The public shall be excluded for the discussion of any action upon the here in after specified subject matter.
- 2. The general nature of the subject matter to be discussed is as follows:
 - 1. Contracts
 - 2. Personnel
 - 3. Items falling under the Attorney/Client

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or at such time as any litigation discussed is resolved.

3. This Resolution shall take effect immediately.

ROLL CALL:

AYES: C/Dorfman, C/Kuczinski, M/Masci

NAYS: None ABSTAIN: None

ABSENT: C/Ferro (Arrived 7:40pm), C/Grbelja (Arrived 7:33pm)

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on May 15, 2019.

RESOLUTION NO. 19-117

SCHEDULE 19-05-B S

CONSOLIDATED BILL LIST

TOWNSHIP OF MILLSTONE VOUCHERS FOR PAYMENT PRESENTED TO THE TOWNSHIP COMMITTEE AT A MEETING HELD ON May 15, 2019

SEE SCHEDULE 19-05-B ATTACHED

A resolution was passed by the Township Committee for the payment of the vouchers listed on Schedule 19-05-B attached.

	Fiore Masci, Mayor
	Nancy Grbelja, Deputy Mayor
	Gary Dorfman, Committeeman
	Albert Ferro, Committeeman
	Michael Kuczinski, Committeeman
Attest: Maria Dellasala Municipal Clerk	

TOWNSHIP OF MILLSTONE RESOLUTION NO. 19-117 May 15, 2019

BE IT RESOLVED by the Township Committee of the Township of Millstone that the vouchers listed on Schedule 19-05-B, May 15, 2019, Consolidated Bill List, and the vouchers listed below as Schedule 19-05-B S, Supplement to Consolidated Bill List, as presented by the Township Treasurer, Amanda Salerno, to be paid from existing appropriations.

CURRENT FUND TOTAL CURRENT FUND: 160,660.26 SCHEDULE 19-05-B S **PAYROLL FUND** TOTAL PAYROLL TRUST FUND \$ 4,768.68 **GENERAL CAPITAL FUND** TOTAL GENERAL CAPITAL FUND \$ 1,706,000.00 **GRANT FUND** TOTAL GRANT FUND \$ 833.49 **RESERVE TRUST FUND** TOTAL RESERVE TRUST FUND \$ 0.00 **BASIN MAINTENANCE TRUST** TOTAL BASIN MAINTENANCE TRUST \$ 105.14 **SHADE TREE TRUST** TOTAL SHADE TREE TRUST \$ 0.00 **COAH TRUST FUND** TOTAL COAH TRUST FUND \$ 23,185,42 OPEN SPACE FARMLAND TRUST FUND TOTAL OPEN SPACE FARMLAND TRUST FUND \$ 637.50 MUNICIPAL DRUG ALLIANCE FUND \$ TOTAL MUNICIPAL DRUG ALLIANCE FUND 0.00

VET MEMORIAL FUND

TOTAL VET MEMORIAL FUND \$ 0.00

RECREATION TRUST FUND (DEDICATION BY RIDER)

TOTAL RECREATION TRUST FUND \$ 860.00

ANIMAL TRUST FUND

TOTAL DOG TRUST FUND \$ 210.15

TOTAL FOR ALL FUNDS <u>\$ 1,897,260.64</u>

ESCROW

DEVELOPERS ESCROW ACCOUNT UNDER \$5,000

TOTAL DEVELOPERS ESCROW UNDER \$5,000 \$ 0.00

DEVELOPERS ESCROW ACCOUNT OVER \$5,000

TOTAL DEVELOPERS ESCROW OVER \$5,000 \$ 0.00

TOTAL FOR ESCROW \$ 0.00

RESOLUTION WAS OFFERED BY COMMITTEEPERSON GRBELJA AND MOVED ITS ADOPTION;
MOTION WAS SECOND BY COMMITTEEPERSON KUCZINSKI
RESOLUTION WAS ADOPTED ON THE FOLLOWING ROLL CALL VOTES:

AYES: C/Kuczinski, C/Dorfman, C/Ferro, C/Grbelja, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

RESOLUTION NO. 19-118 MEETING DATE: 05-15-19

RESOLUTION INCREASING THE TEMPORARY CONSTRUCTION OFFICIAL HOURS

C/Grbelja offered the following Resolution and moved its adoption, which was second by **C/Kuczinski.**

WHEREAS, a need exists for Dennis Gibson, Temporary Construction Official, hours to increase; effective April 22, 2019 not to exceed 15 hours per week.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Millstone that Dennis Gibson, Construction Official, hours increase to not to exceed 15 hours per week, effective April 22, 2019.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Chief Financial Officer, the Business Administrator, the Department of Community Affairs and the appointee.

ROLL CALL:

AYES: C/Kuczinski, C/Dorfman, C/Ferro, C/Grbelja, M/Masci

NAYS: None ABSTAIN: None ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of May 15, 2019.

RESOLUTION NO. 19-119 MEETING DATE: 05-15-19

RESOLUTION DIRECTING TAX COLLECTOR TO CANCEL REAL ESTATES TAXES ON BLOCK 47, LOT 7.12

C/Grbelja offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, pursuant to N.J.S.A. 54:4-3.30 et seq.: L.1948, c.259 as amended, Property Tax Exemption on Dwelling House of Disabled Veteran or Surviving Spouse, Richard Gerbounka is 100% totally and permanently disabled, as declared by the Department of Veterans Affairs; and

WHEREAS, taxes should be cancelled as of April 1, 2019 in the amount of \$4,621.10, pursuant to the above provision; and

WHEREAS, 2019 final/2020 preliminary taxes should also be cancelled in the amount that will be entered in the 2019 Extended Tax Duplicate; and

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millstone that the Tax Collector is hereby authorized to cancel real estate taxes on Block 47, Lot 7.12, 10 Lebers Lane, Millstone, NJ; and

BE IT FURTHER RESOLVED a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to the Tax Collector, the Chief Financial Officer, and the Monmouth County Board of Taxation.

ROLL CALL:

AYES: C/Kuczinski, C/Dorfman, C/Ferro, C/Grbelja, M/Masci

NAYS: None ABSTAIN: None ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of May 15, 2019.

Maria Dellasala, RMC Township Clerk

RESOLUTION NO. 19-120 MEETING DATE: 05-15-19

RESOLUTION AMENDING RESOLUTION 09-56 ESTABLISHING POLICY FOR ELECTRONIC COMMUNICATION DEVICES AND COMPUTERS

C/Grbelja offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, Resolution 09-56, adopted on February 4, 2019 established policies regarding Electronic Communication Devices and Computers; and

WHEREAS, the Township Committee of the Township of Millstone policy is that no member of the Governing Body shall, during the public meeting of such Governing Body, make use of any electronic communication device or computer; and

WHEREAS, the Township Committee of the Township of Millstone is amending the policy as follows: Governing Body members will now be permitted to use Township issued Computers during public meetings of such Governing Body.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millstone that it hereby amends its policy and allows the Governing Body, during the public meeting of such Governing Body, make use of Township issued Computer during public meeting of such Governing Body.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy be forwarded to each of the following:

- a. Township Committee.
- b. Township Clerk
- c. Township Attorney
- d. Business Administrator

ROLL CALL:

AYES: C/Kuczinski, C/Dorfman, C/Ferro, C/Grbelja, M/Masci

NAYS: None ABSTAIN: None ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of May 15, 2019.

RESOLUTION NO. 19-121 MEETING DATE: 05-15-19

RESOLUTION OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, OPPOSING NEW JERSEY BECOMING A SANCTUARY STATE

C/Grbelja offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

- **WHEREAS,** The Governor of the State of New Jersey and the New Jersey Legislature stated that New Jersey should become a sanctuary state; and
- **WHEREAS,** cities throughout the nation and within this State have declared that they are "sanctuary cities"; and
- **WHEREAS**, a sanctuary state means that the State of New Jersey would welcome illegal undocumented immigrants; and
- **WHEREAS**, Governor Phil Murphy and the New Jersey Legislature has enacted legislation providing benefits to illegal undocumented immigrants; and
- **WHEREAS**, the Township Committee of the Township of Millstone opposes New Jersey becoming a sanctuary state as New Jersey has some of the highest property taxes in the nation and the Governor of the State of New Jersey and the New Jersey Legislature should be more concerned with reducing spending and property tax reduction for the legal residents and tax payers of the State of New Jersey; and
- **WHEREAS**, sanctuary policies are harmful to the health, safety and welfare of the residents of the Township of Monmouth, for numerous reasons, including but not limited to undermining law enforcement, encouraging violations of federal immigration law, and jeopardizing receipt of meaningful federal funding; and
- **WHEREAS,** the Township Committee of the Township of Millstone shall continue to put the needs of the residents of Millstone Township first and thereby determining that Millstone Township shall never be a sanctuary city; and
- **WHEREAS**, the Township Committee of the Township of Millstone urges Governor Phil Murphy and the New Jersey Legislature to reevaluate their position with regard to New Jersey becoming a Sanctuary State.
- **NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Millstone that it opposes New Jersey becoming a Sanctuary State and urges Governor Phil Murphy and the New Jersey Legislature to reevaluate their position and to instead focus on the health, safety and general welfare of the resident and taxpayers of the State of New Jersey; and

BE IT FURTHER RESOLVED that Millstone Township shall never become a sanctuary city and that all local, state, and federal laws shall be strictly enforced and the residents of Millstone Township shall be the primary concern of the Governing Body; and

BE IT FURTHER RESOLVED that the Millstone Township Clerk shall forward a certified true copy of this resolution to the Governor of the State of New Jersey, Lieutenant Governor of the State of New Jersey, the members of the 12th Legislative Delegation, our 4th Congressional Representative, the Monmouth County Board of Chosen Freeholders, and all towns within these districts.

ROLL CALL:

AYES: C/Kuczinski, C/Dorfman, C/Ferro, C/Grbelja, M/Masci

NAYS: None ABSTAIN: None ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of May 15, 2019.

Maria Dellasala, RMC Township Clerk

RESOLUTION NO. 19-122 MEETING DATE: 05-15-19

RESOLUTION APPOINTING SEASONAL CLEAN COMMUNITIES EMPLOYEE

C/Grbelja offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, Millstone Township's Clean Communities Program allows for the hiring of seasonal employees;

WHEREAS, the Administrator, the Clean Communities Coordinator and the DPW Coordinator are in agreement that Charles Klehr should be offered this seasonal position at a rate of \$12.50 an hour for a maximum of 40 hour work week;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millstone that Charles Klehr is appointed the Seasonal Clean Communities Employee effective May 14, 2019; and

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Municipal Clerk to be a true copy shall be forwarded to each of the following:

- (1) Lori Maher, Clean Communities Coordinator
- (2) Dan Specht, DPW Coordinator
- (3) Annette Murphy Chief Financial Officer
- (4) Roger Staib Business Administrator
- (5) Charles Klehr

ROLL CALL:

AYES: C/Kuczinski, C/Dorfman, C/Ferro, C/Grbelja, M/Masci

NAYS: None ABSTAIN: None ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of May 15, 2019.

RESOLUTION NO. 19-123 MEETING DATE: 05-15-19

RESOLUTION APPOINTING TOWNSHIP QUALIFIED PURCHASING AGENT

C/Grbelja offered the following Resolution and moved its adoption, which was second by **C/Kuczinski.**

BE IT RESOLVED by the Township Committee of the Township of Millstone that Amanda Salerno be and is hereby appointed Qualified Purchasing Agent for the Township of Millstone to serve a term commencing June 1, 2019 and expiring December 31, 2019 with an annual stipend of \$5,000.

BE IT FUTHER RESOLVED by the Township Committee of the Township of Millstone that the bid threshold shall remain at \$40,000.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy is forwarded to Amanda Salerno, Annette Murphy, CFO and the Department of Community Affairs, Division of Local Government Services.

ROLL CALL:

AYES: C/Kuczinski, C/Dorfman, C/Ferro, C/Grbelja, M/Masci

NAYS: None ABSTAIN: None None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of May 15, 2019.

RESOLUTION NO. 19-124 MEETING DATE: 05-15-19

RESOLUTION CHANGING CUSTODIAN FOR THE ADMINISTRATION AND RECREATION PETTY CASH FUNDS

C/Grbelja offered the following Resolution and moved its adoption, which was seconded by **C/Kuczinski.**

WHEREAS, Maria Dellasala was the custodian for both the Administration and Recreation Petty Cash Funds, and

WHEREAS, in accordance with N.J.S.A. 40:5-21, the Township of Millstone, County of Monmouth, is changing the custodian to Annette Murphy; and,

WHEREAS, the new custodian, Annette Murphy, is bonded under a \$2,000,000.00 blanket bond, and such custodian shall maintain records for the funds in a manner conductive to proper accounting and auditing procedures.

NOW THEREFORE, BE IT RESOLVED, that the Township Committee hereby authorizes such action and that two copies of this Resolution be filed with the Divisions of Local Government Services, New Jersey Department of Community Affairs for approval.

ROLL CALL:

AYES: C/Kuczinski, C/Dorfman, C/Ferro, C/Grbelja, M/Masci

NAYS: None ABSTAIN: None ABSENT: None

I HEREBY CERTIFY that the Resolution is a true copy of the Resolution adopted by the Millstone Township Committee at its meeting held on May 15, 2019.

RESOLUTION NO. 19-125 MEETING DATE: 05-15-19

RESOLUTION AWARDING CONTRACT FOR FIRE AND BURGLAR SYSTEMS AT VARIOUS TOWNSHIP OWNED PROPERTIES

C/Grbelja offered the following Resolution and moved its adoption which was seconded by **C/Kuczinski.**

WHEREAS, the Business Administrator has received quotes for Fire and Burglar Systems at various Township Owned Properties;

WHEREAS, the following quotes have been received:

1. CSS - Complete Security Systems \$27,360.23

2. Fire Securities and Technology No quote received

WHEREAS, the contract shall not exceed \$27,360.23;

WHEREAS, the Township Chief Financial Officer has certified to the Township Clerk that funds are available in the following Accounts: Capital Bond Ordinance #18-02 in the amount of \$8,000 and Capital Bond Ordinance #19-06 in the amount of \$19,360.23.

THEREFORE BE IT RESOLVED, that the Mayor and Township Clerk are hereby authorized to execute a contract with Complete Security Systems.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Millstone has determined to award a Contract to Complete Security Systems to install Fire and Burglar Systems at the various Township owned properties.

BE IT FURTHER RESOLVED, that a true copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to Complete Security Systems, Millstone Township Chief Financial Officer and the Millstone Township Purchasing Agent.

ROLL CALL:

AYES: C/Kuczinski, C/Dorfman, C/Ferro, C/Grbelja, M/Masci

NAYS: None ABSTAIN: None ABSENT: None

I HEREBY CERTIFY, the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of May 15, 2019.

RESOLUTION NO. 19-126 MEETING DATE: 05-15-19

RESOLUTION AUTHORIZING DRAW DOWN OF LETTER OF CREDIT FOR BUCK MINING

C/Grbelja offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**.

WHEREAS, Buck Mining & Materials, Inc. operates a mine located in the Township of Millstone; and

WHEREAS, in accordance with Millstone Township's Mining and Quarrying Ordinances, Buck Mining & Materials, Inc. posted a Letter of Credit issued by Brunswick Bank and Trust in the amount of \$47,140.00; and

WHEREAS, on April 17, 2019, Brunswick Bank and Trust notified Millstone Township that it will not renew Letter of Credit No. 90-B-201; and

WHEREAS, the Millstone Township Engineer performed an inspection and issued a report dated May 7, 2019 outlining multiple ordinance violations, together with the costs to remediate said violations; and

WHEREAS, on May 10, 2019, the Millstone Township Attorney forwarded a copy of the Township Engineer's report to Buck Mining & Materials, Inc., by certified mail, return receipt requested and advised that the bank was not renewing the existing Letter of Credit and the Township Committee will be adopting a Resolution authorizing draw down of the Letter of Credit.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Township Committee endorses the findings of fact of the Township Engineer and recommends draw down of Letter of Credit No 90-B-201 in the amount of \$45,000.00.

BE IT FURTHER RESOLVED, that the Township Clerk, Deputy Township Clerk, Township Engineer, Township Attorney and all other Township professionals, as may be required, are hereby authorized to take the appropriate steps and execute any and all documents associated with the draw down of the Letter of Credit, including the execution of the "draw down" written demand.

BE IT FURTHER RESOLVED, that a copy of this Resolution, certified by the Township Clerk or Deputy Township Clerk to be a true copy be forwarded to the Township Engineer, Township Chief Financial Officer, Township Attorney and Buck Mining & Materials, Inc., PO Box 1386, Hightstown, NJ 08520.

ROLL CALL:

AYES: C/Kuczinski, C/Dorfman, C/Ferro, C/Grbelja, M/Masci

NAYS: None ABSTAIN: None ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone at its regular meeting of May 15, 2019.

RESOLUTION NO. 19-127 MEETING DATE: 05-15-19

RESOLUTION APPOINTING FIRE PROTECTION SUB-CODE OFFICIAL/FIRE PROTECTION INSPECTOR

C/Grbelja offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, there is an opening within the Construction Department for a Fire Protection Sub-Code Official/Fire Protection Inspector; and

WHEREAS, the Township Committee has reviewed the position for which appointment is necessary; and

WHEREAS, the Business Administrator held interviews; and

WHEREAS, the Business Administrator recommends that Travis Lamberson should be offered the position of Fire Protection Sub-Code Official/Fire Protection Inspector.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millstone that Travis Lamberson is hereby appointed as the Fire Protection Sub-Code Official/Fire Protection Inspector for three (3) hours per week at an hourly rate of \$43.00 per hour.

BE IT FURTHER RESOLVED that the appointments made hereby are effective as of June 5, 2019.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Municipal Clerk to be a true copy shall be forwarded to each of the following:

- (1) Dennis Gibson Temporary Construction Code Official
- (2) Annette Murphy Chief Financial Officer
- (3) Department of Community Affairs
- (4) Travis Lamberson

ROLL CALL:

AYES: C/Kuczinski, C/Dorfman, C/Ferro, C/Grbelja, M/Masci

NAYS: None ABSTAIN: None ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of May 15, 2019.

RESOLUTION NO. 19-128 MEETING DATE: 05-15-19

RESOLUTION APPOINTING PART TIME CONSTRUCTION OFFICIAL

C/Kuczinski offered the following Resolution and moved its adoption, which was second by **C/Grbelja**.

WHEREAS, effective January 2, 2019 Dennis Gibson was appointed as Temporary Construction Official, however the need exists for a permanent Construction Official; and

WHEREAS, pursuant to UCC 52:27d-126 the Municipality shall appoint a construction official and any necessary sub code officials to administer and enforce the code.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Millstone that Dennis Gibson is hereby appointed as Part Time Construction Official, effective May 15, 2019;

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Chief Financial Officer, the Township Administrator, the Department of Community Affairs and the appointee.

ROLL CALL:

AYES: C/Dorfman, C/Ferro, C/Kuczinski, C/Grbelja, M/Masci

NAYS: None ABSTAIN: None ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of May 15, 2019.

RESOLUTION NO. 19-129 MEETING DATE: 05-15-19

RESOLUTION EXTENDING THE TERM OF ROGER STAIB AS ACTING BUSINESS ADMINISTRATOR

C/Kuczinski offered the following Resolution and moved its adoption which was second

by M/Masci.

WHEREAS, on or about February 4, 2019 the Township of Millstone entered into a

Consultant Agreement ("Agreement") with Roger Staib to serve as the Acting Business

Administrator; and

WHEREAS, the Township of Millstone desires to extend the term of the Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the

Township of Millstone that the term of the Agreement for Roger Staib to serve as Acting

Business Administrator is hereby extended to August 1, 2019.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the

Township Clerk to be a true copy be forwarded to Roger Staib and the Township's Chief

Financial Officer.

ROLL CALL:

AYES: C/Ferro, C/Grbelja, C/Dorfman, C/Kuczinski, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the

Millstone Township Committee at its meeting of May 15, 2019.
