### RESOLUTION NO. 19-163

### SCHEDULE 19-07-B S

### CONSOLIDATED BILL LIST

# TOWNSHIP OF MILLSTONE VOUCHERS FOR PAYMENT PRESENTED TO THE TOWNSHIP COMMITTEE AT A MEETING HELD ON July 17, 2019

### SEE SCHEDULE 19-07-B ATTACHED

A resolution was passed by the Township Committee for the payment of the vouchers listed on Schedule 19-07-B attached.

	Fiore Masci, Mayor
	Nancy Grbelja, Deputy Mayor
	Gary Dorfman, Committeeman
	Albert Ferro, Committeeman
	Michael Kuczinski, Committeeman
Attest:	
Kathleen Hart Deputy Municipal Clerk	

### TOWNSHIP OF MILLSTONE RESOLUTION NO. 19-163 July 17, 2019

BE IT RESOLVED by the Township Committee of the Township of Millstone that the vouchers listed on Schedule 19-07-B, July 17, 2019, Consolidated Bill List, and the vouchers listed below as Schedule 19-07-B S, Supplement to Consolidated Bill List, as presented by the Township Treasurer, Amanda Salerno, to be paid from existing appropriations.

### **CURRENT FUND** TOTAL CURRENT FUND: 181,860.52 **SCHEDULE 19-07-B S PAYROLL FUND** TOTAL PAYROLL TRUST FUND \$ 4,583.87 **GENERAL CAPITAL FUND** TOTAL GENERAL CAPITAL FUND 269,944.52 **GRANT FUND** TOTAL GRANT FUND \$ 2.836.88 **RESERVE TRUST FUND** TOTAL RESERVE TRUST FUND \$ 1,200.00 **BASIN MAINTENANCE TRUST** TOTAL BASIN MAINTENANCE TRUST \$ 99.58 **SHADE TREE TRUST** TOTAL SHADE TREE TRUST \$ 0.00 **COAH TRUST FUND** TOTAL COAH TRUST FUND \$ 4,999.20 OPEN SPACE FARMLAND TRUST FUND TOTAL OPEN SPACE FARMLAND TRUST FUND \$ 7,247.77 MUNICIPAL DRUG ALLIANCE FUND \$ TOTAL MUNICIPAL DRUG ALLIANCE FUND 0.00

### **VET MEMORIAL FUND**

TOTAL VET MEMORIAL FUND \$ 0.00

RECREATION TRUST FUND (DEDICATION BY RIDER)

TOTAL RECREATION TRUST FUND \$ 13,393.74

ANIMAL TRUST FUND

TOTAL DOG TRUST FUND \$ 229.35

TOTAL FOR ALL FUNDS \$ 486,395.43

**ESCROW** 

**DEVELOPERS ESCROW ACCOUNT UNDER \$5,000** 

TOTAL DEVELOPERS ESCROW UNDER \$5,000 \$ 5,485.75

**DEVELOPERS ESCROW ACCOUNT OVER \$5,000** 

TOTAL DEVELOPERS ESCROW OVER \$5,000 \$ 4,306.60

TOTAL FOR ESCROW \$ 9.792.35

RESOLUTION WAS OFFERED BY COMMITTEEPERSON KUCZINSKI AND MOVED ITS ADOPTION;
MOTION WAS SECOND BY COMMITTEEPERSON DEPUTY MAYOR GRBELJA RESOLUTION WAS ADOPTED ON THE FOLLOWING ROLL CALL VOTES:

AYES: C/Kuczinski, C/Dorfman, DM/Grbelja

NAYS: None

ABSTAIN: None

ABSENT: C/Ferro, M/Masci

### RESOLUTION NO. 19-164 MEETING DATE: 07-17-19

## RESOLUTION AUTHORIZING AN APPLICATION TO MONMOUTH COUNTY MUNICIPAL OPEN SPACE GRANT PROGRAM

**C/Kuczinski** offered the following resolution and moved its adoption, which was second by **DM/Grbelja**.

WHEREAS, the Monmouth County Board of Chosen Freeholders has approved an Open Space Trust Fund and established a Municipal Open Space Program to provide Program Grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for County recreation and conservation development and maintenance purposes; and

**WHEREAS**, the Governing Body of Millstone Township desires to obtain County Open Space Trust Funds in the amount of \$250,000.00 to fund Clarksburg Cultural Center, Phase III, 510-512 Stage Coach Road, Millstone Twp., NJ 08510, Block 34 Lots 13.01 – 13.02; and

**WHEREAS**, the total cost of the project including all matching funds is \$500,000.00; and

WHEREAS, the Township of Millstone is the owner of and controls the project site.

**NOW, THEREFORE, BE IT RESOLVED BY** the Township Committee of the Township of Millstone **THAT**:

- Fiore Masci, Mayor of the Township of Millstone, or his successor to the office of Mayor is authorized to (a) make an application to the County of Monmouth for Open Space Trust Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Open Space Grants Program and (c) act as the municipal contact person and correspondent of the above named municipality; and
- 2. The Township of Millstone is committed to this project and will provide the balance of funding necessary to complete the project as described in the grant application in the form of non-county matching funds as required in the Policy and Procedures Manual for the Program; and
- 3. If the County of Monmouth determines that the application is complete and in conformance with the Monmouth County Municipal Open Space Program and the Policy and Procedures Manual for the Municipal Grants Program adopted thereto, the municipality is willing to use the approved Open Space Trust Funds in accordance with such policies and procedures, and applicable federal, state, and local government rules, regulations and statutes thereto; and

- 4. Fiore Masci, Mayor of the Township of Millstone, or his successor to the office of Mayor is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Monmouth for the approved Open Space Trust Funds; and
- 5. This resolution shall take effect immediately.

### **ROLL CALL:**

AYES: C/Kuczinski, C/Dorfman, DM/Grbelja

NAYS: None ABSTAIN: None

ABSENT: C/Ferro, M/Masci

### CERTIFICATION

I, Kathleen Hart do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Township of Millstone at a meeting held on the 17<sup>th</sup> day of July, 2019.

In Witness Whereof, I have hereunder set my hand and official seal of the municipality this 17<sup>th</sup> day of July, 2019.

### RESOLUTION NO. 19-165 MEETING DATE: 07-17-19

# RESOLUTION AUTHORIZING PROJECT COMPLETION - CLOSING STATEMENT TO MONMOUTH COUNTY MUNICIPAL OPEN SPACE GRANT PROGRAM FOR HISTORIC BAIRD HOMESTEAD DEVELOPMENT

**C/Kuczinski** offered the following Resolution and moved its adoption which was second by **DM/Grbelja**.

WHEREAS, the Monmouth County Board of Chosen Freeholders has approved an Open Space Trust Fund and established a Municipal Open Space Program to provide Program Grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for County recreation and conservation development and maintenance purposes; and

WHEREAS, the <u>Township of Millstone</u> entered into a Municipal Open Space Program Grant Agreement with the County of Monmouth on <u>March 4, 2013</u> that provided <u>\$183,000.00</u> for <u>Historic Baird Homestead Development</u> under Application No. <u>12-04</u> that required certain conditions be met by the <u>Township of Millstone</u> prior to receipt of the aforesaid funds; and

**WHEREAS,** the Monmouth County Park System requires a certified copy of a resolution of the governing body determining that the project aforesaid was finally complete and a closing statement of "Final Change Order" adopted by the governing body.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of <u>Township of Millstone</u> that all conditions of the <u>March 4, 2013</u> Grant Agreement have been satisfied by the <u>Township of Millstone</u> and that the project has been completed; and

BE IT FURTHER RESOLVED that the <u>Township of Millstone</u> made final payment to the contractor <u>WB Drilling</u> per the letter of the municipal engineer <u>Matt Shafai</u> of <u>July 8, 2019</u> [Attached] and that payment was made per voucher [Attached] on <u>August 3, 2016</u> under check no. <u>8465</u>, which are hereby attached and also on file in the Municipal Clerk's Office.

### **ROLL CALL:**

AYES: C/Kuczinski, C/Dorfman, DM/Grbelja

NAYS: None ABSTAIN: None

ABSENT: C/Ferro, M/Masci

### **CERTIFICATION**

I, <u>Kathleen Hart</u> do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the <u>Township of Millstone</u> at a meeting held on the <u> $17^{th}$ </u> day of <u>July</u>, <u>2019</u>.

In Witness Whereof, I have hereunder set my hand and official seal of the municipality this <u>17th</u> day of <u>July</u>, <u>2019</u>.

Kathleen Hart, RMC	
Deputy Municipal Clerk	

### RESOLUTION NO. 19-166 ADOPTION DATE: 07-17-19

### **RESOLUTION RESCINDING RESOLUTION NO. 91-136**

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**C/Kuczinski** offered the following Resolution and moved its adoption which was second by **DM/Grbelja**.

**WHEREAS**, the Township Committee of the Township of Millstone adopted the provisions of Chapter 88, Public Laws of 1974 as amended by Chapter 436, Public Laws of 1981 by Resolution No. 91-136 on December 4, 1991; and

**WHEREAS**, the Township of Millstone intends to adopt the provisions of Chapter 48, N.J.S.A. 52:14-17.38 in lieu thereof.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Millstone that Resolution No. 91-136 be and is hereby rescinded.

**BE IT FURTHER RESOLVED** that a copy of this Resolution, certified by the Deputy Township Clerk to be a true copy be forwarded to the New Jersey Division of Pensions and Benefits, the Township Health Benefits Coordinator and the Township Chief Financial Officer.

### ROLL CALL:

AYES: C/Kuczinski, C/Dorfman, DM/Grbelja

NAYS: None ABSTAIN: None

ABSENT: C/Ferro, M/Masci

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of July 17, 2019.

WATH FEW HART Description Challenge

KATHLEEN HART, Deputy Township Clerk

CORPORATE NAME OF EMPLOYER: Township of Millstone

ADDRESS: Millstone Township Municipal Building, 470 Stagecoach Road, Millstone, NJ

08510

TELEPHONE NUMBER: 732-446-4249

EMPLOYER STATE HEALTH BENEFITS IDENTIFICATION NUMBER: 92-0517-0

### RESOLUTION NO. 19-167 ADOPTION DATE: 07-17-19

### RESOLUTION ADOPTING THE PROVISIONS OF CHAPTER 48 (N.J.S.A. 52:14-17.38) UNDER WHICH A PUBLIC EMPLOYER MAY AGREE TO PAY FOR THE SHBP AND/OR SEHBP COVERAGE OF CERTAIN RETIREES

**C/Kuczinski** offered the following Resolution and moved its adoption which was second by **DM/Grbelja**.

### BE IT RESOLVED:

- 1. The Township of Millstone hereby elects to adopt the provisions of N.J.S.A. 52:14-17.38 and adhere to the rules and regulations promulgated by the State Health Benefits Commission and School Employees' Health Benefits Commission to implement the provisions of that law; and
- 2. This Resolution affects employees as shown on the attached *Chapter 48 Resolution Addendum*. It is effective on the 1<sup>st</sup> day of August 2019.
- 3. We are aware that adoption of this Resolution does not free us of the obligation to pay for post-retirement medical benefits of retirees or employees who qualified for those payments under any *Chapter 88 Resolution* or *Chapter 48 Resolution* adopted previously by this governing body.
- 4. We agree that this Resolution will remain in effect until properly amended or revoked with the SHBP and/or SEHBP. We recognize that while we participate with the SHBP and/or SEHBP, we are responsible for providing the payment for post-retirement medical coverage as listed in the attached *Chapter 48 Resolution Addendum* for all employees who qualify for this coverage while this Resolution is in force.
- 5. We understand that we are required to provide the New Jersey Division of Pensions & Benefits (NJDPB) complete copies of all contracts, ordinances and resolutions that detail post-retirement medical payment obligations we undertake. We also recognize that we may be required to provide the NJDPB with information needed to carry out the terms of this Resolution.

A certified copy of this Resolution shall be forwarded to:

 New Jersey Division of Pensions & Benefits Health Benefits Bureau
 P.O. Box 299
 Trenton, New Jersey 08625-0299

- 2. Township Health Benefits Coordinator
- 3. Township Chief Financial officer
- 4. All Public Employee Retirement System Employees

### ROLL CALL:

AYES: C/Kuczinski, C/Dorfman, DM/Grbelja

NAYS: None ABSTAIN: None

ABSENT: C/Ferro, M/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the

Millstone Township Committee at its meeting of July 17, 2019.

KATHLEEN HART, Deputy Township Clerk

CORPORATE NAME OF EMPLOYER: Township of Millstone

ADDRESS: Millstone Township Municipal Building, 470 Stagecoach Road, Millstone, NJ

08510

TELEPHONE NUMBER: <u>732-446-4249</u>

EMPLOYER STATE HEALTH BENEFITS IDENTIFICATION NUMBER: 92-0517-0

HR-0426-0610

**DIVISION OF PENSIONS AND BENEFITS** 

# STATE HEALTH BENEFITS PROGRAM — SCHOOL EMPLOYEES' HEALTH BENEFITS PROGRAM RESOLUTION ADDENDUM — CHAPTER 48, P.L. 1999

Please read instructions on reverse side BEFORE completing this form.

Form to be used for: Medical Dental BOTH CHECK APPROPRIATE BOX	Monmouth Courty OS/700
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NOTE: An age requirement is not permitted on option 1, or 2, option 3 and 4 already have an age requirement.

### RESOLUTION NO. 19-168 MEETING DATE: 07-17-19

# RESOLUTION AUTHORIZING EXECUTION OF DEED OF OPEN EASEMENT WITH MONMOUTH COUNTY FOR BLOCK 24.04, LOTS 6 AND 6Q FARM, HISTORIC BAIRD HOMESTEAD DEVELOPMENT

**C/Kuczinski** offered the following Resolution and moved its adoption which was seconded by **DM/Grbelja**.

**WHEREAS,** the Township entered into an Open Space Program Grant Agreement with the County of Monmouth on March 4, 2013 that provided \$183,000.00 for Historic Baird Homestead Development under Application No. 12-04, Block 24.04, Lots 6 and 6Q Farm; and

**WHEREAS,** one of the conditions of the grant was the execution of a Deed of Open Space Easement by the Township; and

**WHEREAS**, the Township Attorney has prepared the Deed of Open Space Easement.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Township Clerk are hereby authorized to execute a Deed of Open Space Easement for Block 24.04, Lots 6 and 6Q Farm.

**BE IT FURTHER RESOLVED** that a certified copy of the within Resolution be forwarded to the Township Attorney and the Monmouth County Board of Chosen Freeholders.

### **ROLL CALL**

AYES: C/Kuczinski, C/Dorfman, DM/Grbelja

NAYS: None ABSTAIN: None

ABSENT: C/Ferro, M/Masci

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of July 17, 2019.

KATHLEEN HART, RMC Deputy Township Clerk

### RESOLUTION NO. 19-169 MEETING DATE: 07-17-19

# RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN MILLSTONE TOWNSHIP AND MILLSTONE TOWNSHIP BOARD OF EDUCATION FOR UPLOADING BOE MEETING TO TOWNSHIP WEBSITE

**C/Kuczinski** offered the following Resolution and moved its adoption which was second by **DM/Grbelja**:

**WHEREAS**, the Millstone Township Board of Education has the need for their meetings be uploaded and converted to the Township's website to provide the resident access to view the Board of Education meetings via a computer; and

**WHEREAS**, Millstone Township wishes to assist and cooperate with the Board of Education to meet this need; and

**WHEREAS**, Millstone Township and the Millstone Township Board of Education have agreed to enter into a Shared Services Agreement pursuant to N.J.S.A. 40A:65-1 et. seq.; and

**WHEREAS**, the form of Agreement to be entered into is on file in the Township Clerk's office and may be inspected by members of the public during regular business hours.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Millstone that the Mayor and Business Administrator are hereby authorized to execute a Shared Services Agreement for video uploading of Board of Education meetings at a cost not to exceed \$35.00 each through June 30, 2020.

**BE IT FURTHER RESOLVED** that a copy of this Resolution, certified by the Municipal Clerk to be a true copy be forwarded to the Millstone Township Board of Education, Annette Murphy, Millstone Township Chief Financial Officer and to the New Jersey Department of Community Affairs, Division of Local Government Services.

### **ROLL CALL:**

AYES: C/Kuczinski, C/Dorfman, DM/Grbelja

NAYS: None ABSTAIN: None

ABSENT: C/Ferro, M/Masci

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of July 17, 2019.

### RESOLUTION NO.: 19-170 MEETING DATE: 07-17-19

# RESOLUTION AUTHORIZING THE TOWNSHIP OF MILLSTONE TO PARTICIPATE IN INTRA-COUNTY MUTUAL AID AND ASSISTANCE AGREEMENTS WITH PARTICIPATING UNITS IN THE COUNTY OF MONMOUTH

**C/Kuczinski** offered the following Resolution and moved its adoption, which was second by **DM/Grbelja**:

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. Seq., ("Act") provides that any local governmental unit may enter into a contract with any other local governmental unit to provide or receive any service that each local unit is empowered to provide or receive within its own jurisdiction; and

**WHEREAS**, mutual aid and assistance agreements between municipalities, counties, law enforcement agencies, police, emergency medical service, fire departments, fire companies, or EMS organizations and fire departments situated in fire districts operated by a Board of Fire Commissioners, are permitted pursuant to N.J.S.A. 40A: 14-26 and 40A: 14-156.1; and

WHEREAS, the President in Homeland Security Directive (HSPD-5), directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System ("NIMS"), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

**WHEREAS**, "The New Jersey Civilian Defense and Disaster Control Act" App.A9-33 et. seq., provides for the health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency; and

**WHEREAS**, The Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the "Fire Service Resource Emergency Deployment Act," <u>N.J.A.C.</u> 52:14E-11 et. seq., commonly referred to as the "Fire Service Resource Emergency Deployment Regulations" <u>N.J.A.C.</u> 5:75A et. seq.; and

WHEREAS, the <u>TOWNSHIP COMMITTEE</u> of the <u>TOWNSHIP OF MILLSTONE</u> deem it to be in the best interests of the <u>TOWNSHIP OF MILLSTONE</u> to enter into Mutual Aid and Assistance Agreements with governmental entities throughout Monmouth County and all of their departments, authorities, boards, commissions and other functions under the auspices of each participating governmental entity including but not limited to, law enforcement, public works, emergency medical services, emergency management, human services, hazardous materials response unitstechnical or special operations teams, Community Emergency Response Team ("CERT") members, Medical Reserve Corps ("MRC") members or other volunteers and other jurisdictions defined "local governments" in the Homeland Security Act of 2002; and

WHEREAS, N.J.S.A. 40A: 14-26 AND 156.1 etseq. has authorized interjurisdictional mutual aid;

WHEREAS, the <u>TOWNSHIP COMMITEE</u> of the <u>TOWNSHIP OF MILLSTONE</u> and the Participating Units recognize the benefit of entering into an Agreement for mutual aid and assistance with each other to protect against loss, damage or destruction by fire, civil unrest, hazardous material, major criminal or emergency events, natural and man-made disaster or catastrophe and to address those situations when additional aid and assistance is needed to protect the best interests of the persons and property of each individual jurisdiction.

**NOW, THEREFORE, BE IT RESOLVED** that the Intra-County Mutual Aid and Assistance Agreements between the TOWNSHIP OF MILLSTONE and Participating Units be and are hereby accepted.

**BE IT FURTHER RESOLVED** that the Mayor and Deputy Municipal Clerk are authorized to execute the Intra-County Mutual Aid and Assistance Agreements once they have been authorized and executed by each Participating Unit.

**BE IT FURTHER RESOLVED** that the <u>DEPUTY MUNICIPAL CLERK</u> forward a certified true copy of this resolution to the Monmouth County Sheriff; Office of Emergency Management Coordinator; and <u>NJSP and Millstone Township Fire Department and Millstone Township First Aid Squad.</u>

### **ROLL CALL:**

AYES: C/Kuczinski, C/Dorfman, DM/Grbelja

NAYS: None ABSTAIN: None

ABSENT: C/Ferro, M/Masci

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on July 17, 2019.

### RESOLUTION NO.: 19-171 MEETING DATE: 07-17-19

# RESOLUTION TO ADOPT THE 2019 UPDATE OF THE MILLSTONE TOWNSHIP EMERGENCY OPERATIONS PLAN (EOP)

**C/Kuczinski** offered the following Resolution and moved its adoption, which was second by **DM/Grbelja**:

- **WHEREAS**, Chapter 222, Public Law 1989 mandates the development and approval of Emergency Operations Plans for all municipalities, counties and the State; and
- **WHEREAS**, an Emergency Operations Plan will allow the Township in correlation with the Millstone Township Office of Emergency Management to better prepare and manage Township wide emergencies; and
- **WHEREAS**, the Township must submit an Emergency Operations Plan to the State Office of Emergency Management for initial review and approval, and will require recertification every four (4) years; and
- **WHEREAS**, the Millstone Township Committee is in receipt of the updated Emergency Operations Plan which was approved by the NJ State Office of Emergency Management and a request by the Millstone Township Office of Emergency Management for formal adoption.
- **NOW, THEREFORE BE IT RESOLVED** by the Millstone Township Committee that the 2019 update of the Millstone Township Emergency Operations Plan be and is hereby adopted.
- **BE IT FURTHER RESOLVED** that the Millstone Township Committee hereby authorizes Millstone Township Mayor Fiore Masci or his designee to execute the above referenced agreement and any additional documents on behalf of the Township of Millstone in order to effectuate the full intent and purpose of this resolution.
- **BE IT FURTHER RESOLVED** that the Millstone Township Office of Emergency Management Coordinator is directed to submit the Millstone Township Emergency Operations Plan to the Monmouth County and State Office of Emergency Management as required.
- **BE IT FURTHER RESOLVED** that the above referenced Emergency Operations Plan or any documents associated with the Plan not be disseminated to the public pursuant to the terms of N.J.S.A. 47:1A-1.1, as information contained therein constitutes security operations for Township facilities and the release of such information could be detrimental to Township operations during an emergency.

**BE IT FURTHER RESOLVED** that the Deputy Municipal Clerk forward a certified true copy of this resolution to the New Jersey State Police Station Commander, Millstone Township Emergency Management Coordinator, the Business Administrator and the Millstone Township Committee.

### **ROLL CALL:**

AYES: C/Kuczinski, C/Dorfman, DM/Grbelja

NAYS: None ABSTAIN: None

ABSENT: C/Ferro, M/Masci

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on July 17, 2019.