

RESOLUTION NO. 19-139
MEETING DATE: 06-19-19

**RESOLUTION AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION, AT
WHICH THE PUBLIC SHALL BE EXCLUDED**

C/Kuczinski offered the following Resolution and moved its adoption, which was second by **C/Ferro**.

WHEREAS, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12(b); and

WHEREAS, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

1. The public shall be excluded for the discussion of any action upon the here in after specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 1. Contracts
 2. Personnel

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or at such time as any litigation discussed is resolved.

3. This Resolution shall take effect immediately.

ROLL CALL:

AYES: C/Dorfman, C/Ferro, C/Kuczinski, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: DM/Grbelja

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on June 19, 2019.

Kathleen Hart, RMC
Deputy Municipal Clerk

RESOLUTION NO.: 19-140

SCHEDULE 19-06-B S

CONSOLIDATED BILL LIST

TOWNSHIP OF MILLSTONE VOUCHERS FOR PAYMENT PRESENTED TO
THE TOWNSHIP COMMITTEE AT A MEETING
HELD ON June 19, 2019

SEE SCHEDULE 19-06-B ATTACHED

A resolution was passed by the Township Committee for the payment of the vouchers listed on Schedule 19-06-B attached.

Fiore Masci, Mayor

Nancy Grbelja, Deputy Mayor

Gary Dorfman, Committeeman

Albert Ferro, Committeeman

Michael Kuczinski, Committeeman

Attest: _____
Kathleen Hart
Deputy Municipal Clerk

**TOWNSHIP OF MILLSTONE
RESOLUTION NO. 19-140
June 19, 2019**

BE IT RESOLVED by the Township Committee of the Township of Millstone that the vouchers listed on Schedule 19-06-B, June 19, 2019, Consolidated Bill List, and the vouchers listed below as Schedule 19-06-B S, Supplement to Consolidated Bill List, as presented by the Township Treasurer, Amanda Salerno, to be paid from existing appropriations.

CURRENT FUND

TOTAL CURRENT FUND: \$ 1,353,532.90

SCHEDULE 19-06-B S

PAYROLL FUND

TOTAL PAYROLL TRUST FUND \$ 10,133.06

GENERAL CAPITAL FUND

TOTAL GENERAL CAPITAL FUND \$ 250,466.97

GRANT FUND

TOTAL GRANT FUND \$ 3,396.01

RESERVE TRUST FUND

TOTAL RESERVE TRUST FUND \$ 215.00

BASIN MAINTENANCE TRUST

TOTAL BASIN MAINTENANCE TRUST \$ 136.78

SHADE TREE TRUST

TOTAL SHADE TREE TRUST \$ 575.00

COAH TRUST FUND

TOTAL COAH TRUST FUND \$ 0.00

OPEN SPACE FARMLAND TRUST FUND

TOTAL OPEN SPACE FARMLAND TRUST FUND \$ 270.68

MUNICIPAL DRUG ALLIANCE FUND

TOTAL MUNICIPAL DRUG ALLIANCE FUND \$ 0.00

VET MEMORIAL FUND

TOTAL VET MEMORIAL FUND \$ 0.00

RECREATION TRUST FUND (DEDICATION BY RIDER)

TOTAL RECREATION TRUST FUND \$ 7,732.58

ANIMAL TRUST FUND

TOTAL DOG TRUST FUND \$ 210.15

TOTAL FOR ALL FUNDS \$ 1,626,669.13

ESCROW

DEVELOPERS ESCROW ACCOUNT UNDER \$5,000

TOTAL DEVELOPERS ESCROW UNDER \$5,000 \$ 4,387.90

DEVELOPERS ESCROW ACCOUNT OVER \$5,000

TOTAL DEVELOPERS ESCROW OVER \$5,000 \$ 3,582.26

TOTAL FOR ESCROW \$ 7,970.16

RESOLUTION WAS OFFERED BY COMMITTEEPERSON KUCZINSKI
AND MOVED ITS ADOPTION;
MOTION WAS SECOND BY COMMITTEEPERSON DORFMAN
RESOLUTION WAS ADOPTED ON THE FOLLOWING ROLL CALL VOTES:

AYES: C/KUCZINSKI, C/DORFMAN, C/FERRO, M/MASCI

NAYS: NONE

ABSTAIN: NONE

ABSENT: DM/GRBELJA

**RESOLUTION NO. 19-141
MEETING DATE: 06-19-19**

**RESOLUTION AUTHORIZING THE RENEWAL OF ALCOHOL
BEVERAGE 2019-2020 LICENSE FOR INDUS HOLDINGS, INC.
T/A BUY RITE LIQUORS, LICENSE NO. 1332-44-004-007**

C/Kuczinski offered the following Resolution and moved its adoption, which was second by **C/Dorfman**:

WHEREAS, application for renewal of Indus Holdings, Inc. T/A Buy Rite Liquors, for the 2019-2020 Alcoholic Beverage License has been filed with the Deputy Municipal Clerk prior to the commencement of the new license term which is sought; and

WHEREAS, Notices of the application for renewal of Municipal Licenses, other than Seasonal Retail Consumption Licenses, issued by Municipal Issuing Authorities are not required to advertise, Notice of Application. In lieu thereof, the director shall cause a General Notice of Application to be published once a week, from the week of April 1, through the week of June 1, in a newspaper printed in the English language and published and circulated in the Counties in which the premises of the application for such renewals are located; and

WHEREAS, the Municipal fee of \$2,500.00 has been received by the Deputy Municipal Clerk and no objections have been made to the renewal of said licenses; and

WHEREAS, said application is complete and in reliance upon the information contained therein.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Millstone, in the County of Monmouth, State of New Jersey, that the application of the below listed party be and is hereby approved for renewal of their Alcoholic Beverage License for the term year.

PLENARY RETAIL DISTRIBUTION LICENSE NO. 1332-44-004-007 TO INDUS HOLDINGS, INC. T/A BUY RITE LIQUORS, LOCATED AT 514 ROUTE 33 WEST, MILLSTONE TWP., NJ. 08535. EFFECTIVE DATE OF NEW LICENSE TERM, JULY 1, 2019 TO JUNE 30, 2020. FEE PAID \$2,500.00.

BE IT FURTHER RESOLVED, that a copy of this Resolution, certified by the Deputy Municipal Clerk to be a true copy be forwarded to the Division of Alcoholic Beverage, CN 087, Trenton, N.J. 08625-0087 and to the applicant.

ROLL CALL:

AYES: C/Kuczinski, C/Dorfman, C/Ferro, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: DM/Grbelja

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of June 19, 2019.

Kathleen Hart, RMC
Deputy Municipal Clerk

**RESOLUTION NO. 19-142
MEETING DATE: 06-19-19**

RESOLUTION AUTHORIZING THE RENEWAL OF ALCOHOL BEVERAGE 2019-2020 LICENSE FOR DOMAL RESTAURANT CORP., T/A TOMMY'S INN AT MILLSTONE LICENSE NO. 1332-33-003-010

C/Kuczinski offered the following Resolution and moved its adoption, which was second by **C/Dorfman**.

WHEREAS, application for renewal of Domal Restaurant Corp., T/A Tommy's Inn at Millstone for the 2019-2020 Alcoholic Beverage License has been filed with the Deputy Municipal Clerk prior to the commencement of the new license term which is sought; and

WHEREAS, Notices of the application for renewal of Municipal Licenses, other than Seasonal Retail Consumption Licenses, issued by Municipal Issuing Authorities are not required to advertise Notice of Application. In lieu thereof, the director shall cause a General Notice of Application to be published once a week, from the week of April 1, through the week of June 1, in a newspaper printed in the English language and published and circulated in the Counties in which the premises of the application for such renewals are located; and

WHEREAS, the Municipal fee of \$2,500.00 has been received by the Deputy Municipal Clerk and no objections have been made to the renewal of said licenses; and

WHEREAS, said application is complete and in reliance upon the information contained therein.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Millstone, in the County of Monmouth, State of New Jersey, that the application of the below listed party be and is hereby approved for renewal of their Alcoholic Beverage License for the term year.

PLENARY RETAIL CONSUMPTION LICENSE NO. 1332-33-003-010 TO DOMAL RESTAURANT CORP. , T/A TOMMY'S INN AT MILLSTONE, LOCATED AT 560 MONMOUTH ROAD, MILLSTONE TOWNSHIP, NJ 08510. EFFECTIVE DATE OF NEW LICENSE TERM, JULY 1, 2019 TO JUNE 30, 2020. FEE PAID \$2,500.

BE IT FURTHER RESOLVED, that a copy of this Resolution, certified by the Deputy Municipal Clerk to be a true copy be forwarded to the Division of Alcoholic Beverage, CN 087, Trenton, N.J. 08625-0087 and to the applicant.

ROLL CALL:

AYES: C/Kuczinski, C/Dorfman, C/Ferro, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: DM/Grbelja

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of June 19, 2019.

Kathleen Hart, RMC
Deputy Municipal Clerk

**RESOLUTION NO. 19-143
MEETING DATE 06-19-19**

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND
APPROPRIATION NJS 40A:4-87**

C/Kuczinski offered the following Resolution and moved its adoption, which was seconded by **C/Dorfman**.

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Millstone, in the County of Monmouth, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget of the year 2019, which represents the grant money received in 2019, in the sum of \$80.37, which is now being appropriated for the FY18 Alcohol Education and Rehabilitation Fund Grant, in the amount of \$80.37.

BE IT FURTHER RESOLVED, that the like sum of \$80.37 is hereby appropriated under the caption 2018 Alcohol Education and Rehabilitation Fund Grant; and

BE IT FURTHER RESOLVED that the above is the result of funds from the FY18 Alcohol Education and Rehabilitation Fund Grant in the amount of \$80.37.

ROLL CALL:

AYES: C/Kuczinski, C/Dorfman, C/Ferro, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: DM/Grbelja

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone at its regular meeting held on June 19, 2019.

Kathleen Hart, RMC
Deputy Municipal Clerk

RESOLUTION NO. 19-144
MEETING DATE: 6-19-19

**RESOLUTION APPROVING FINAL CHANGE ORDER NO. 1 FOR ADA DOOR
IMPROVEMENTS AT THE MUNICIPAL BLDG. & COURTHOUSE**

C/Kuczinski offered the following Resolution and moved its adoption, which was seconded by **C/Dorfman**.

WHEREAS, on March 6, 2019, the Township awarded a contract to Automatics Unlimited in the amount of \$17,200.00 for a project known as “ADA Door Improvements at the Municipal Bldg. & Courthouse”; and

WHEREAS, the contractor has completed the project and the Township required additional work for removal and framing for new doors; and

WHEREAS, the change has resulted in an increase in the amount of \$850.00, as detailed on the attached Final Change Order No. 1; and

WHEREAS, the new contract amount is now \$18,050.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that Final Change Order No. 1, resulting in an increase in the contract in the amount of \$850.00 is hereby approved and the Mayor and Township Administrator or Clerk are hereby authorized to execute this Change Order.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy be forwarded to each of the following:

- a. Township Engineer
- b. Automatics Unlimited
- c. Township Attorney
- d. Township Administrator
- e. Township CFO/Treasurer

ROLL CALL:

AYES: C/Kuczinski, C/Dorfman, C/Ferro, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: DM/Grbelja

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of June 19, 2019.

Kathleen Hart, RMC
Deputy Municipal Clerk

RESOLUTION NO. 19-145
MEETING DATE: 6-19-19

**RESOLUTION AUTHORIZING PAYMENT NO. 1 (FINAL) TO THE CONTRACTOR
FOR ADA DOOR IMPROVEMENTS AT THE MUNICIPAL BLDG. & COURTHOUSE**

C/Kuczinski offered the following Resolution and moved its adoption, which was seconded by **C/Dorfman**.

WHEREAS, the Township of Millstone received a grant in the amount of \$23,636.00 from the Monmouth County Community Development Program for ADA Door Improvements at the Municipal Bldg. & Courthouse; and

WHEREAS, the contract in the amount of \$17,200 was awarded to Automatics Unlimited of Morganville, NJ, and an additional \$850.00 was added to the contract; and

WHEREAS, the contractor has completed the project and has requested a final payment, No.1 in the amount of \$18,050.00; and

WHEREAS, the Township Engineer has reviewed the request and has certified that the work has been completed and the request for funds is correct; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Committee hereby authorizes payment to Automatics Unlimited in the amount of \$18,050.00, subject to receipt of payment in the amount of \$18,050.00 from the County of Monmouth.

ROLL CALL:

AYES: C/Kuczinski, C/Dorfman, C/Ferro, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: DM/Grbelja

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of June 19, 2019.

Kathleen Hart, RMC
Deputy Municipal Clerk

**RESOLUTION NO. 19-146
MEETING DATE: 06-19-19**

**RESOLUTION OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH,
STATE OF NEW JERSEY, AUTHORIZING THE APPOINTMENT OF ROBIN
BUCCHI AS TAX ASSESSOR**

C/Dorfman offered the following Resolution and moved its adoption which was second by **C/Ferro**.

WHEREAS, N.J.S.A. 40A:9-146 requires every Municipality to provide for the appointment of a Tax Assessor; and

WHEREAS, the current Tax Assessor is being re-appointed to her position; and

WHEREAS, it is the desire of the Township Committee of the Township of Millstone to re-appoint Robin Bucchi for the term of office starting on July 1, 2019, working 21 hours per week, which will grant the assessor tenure in her position, pursuant to N.J.S.A. 40A:9-146.

NOW, THEREFORE BE IT RESOLVED, Resolution No. 19-146 was duly adopted by the Township Committee at a public meeting held on June 19, 2019 to re-appoint the Tax Assessor.

BE IT FURTHER RESOLVED, certified copies of said Resolution shall be forwarded to the Director of the Division of Local Government Services, Monmouth County Board of Taxation, State of New Jersey Division of Taxation, Millstone Township Business Administrator, Roger K. Staib, Millstone Township Chief Financial Officer; Annette Murphy and to the appointee.

ROLL CALL:

AYES: C/Dorfman, C/Ferro, C/Kuczinski, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: DM/Grbelja

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of June 19, 2019.

Kathleen Hart, RMC
Deputy Municipal Clerk