

**RESOLUTION NO.: 19-77
MEETING DATE: 03-06-19**

**RESOLUTION: APPROVING CHANGE ORDER NO. 1
FOR 2018 ROADWAY IMPROVEMENT PROJECT**

C/Kuczinski offered the following Resolution and moved its adoption, which was seconded by **M/Masci**.

WHEREAS, the Township entered into a contract with Meco, Inc. in the original amount of \$762,245.36 for a project known as "2018 Roadway Improvement Program" and

WHEREAS, the Township entered into an agreement with Monroe Township to include Disbrow Hill Road in the 2018 Roadway Improvement Project, where Monroe will reimburse 35% of the cost of the improvements; and

WHEREAS, in order to add Disbrow Hill Road to the project, the Township Engineer deleted Ely Harmony Road improvements from the contract; and

WHEREAS, the contractor has completed the work on Disbrow Hill Road, and the Township Engineer has prepared a Change Order No. 1 to reflect the as built quantities of Disbrow Hill Road and deleted quantities related to Ely Harmony Road; and

WHEREAS, the new contract amount is now \$799,859.97 where Monroe Township will reimburse Millstone Township in the amount of \$37,115.61.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that the Change Order No. 1, resulting in an increase in the contract in the amount of \$37,614.61 is hereby approved and the Mayor and Municipal Clerk are hereby authorized to execute this Change Order.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy be forwarded to each of the following:

- a. Township Engineer
- b. Meco, Inc.
- c. Township Attorney
- d. Township Administrator
- e. Township CFO/Treasurer
- f. Monroe Township Administrator

ROLL CALL:

AYES: C/Ferro, C/Grbelja, C/Kuczinski, C/Dorfman, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of March 6, 2019.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 19-78
MEETING DATE: 03-06-19

**RESOLUTION EXTENDING CONTRACT FOR 2019 CURBSIDE
SPRING CLEANUP PROGRAM**

C/Kuczinski offered the following Resolution and moved its adoption, which was seconded by **M/Masci**.

WHEREAS, by Resolution 18-77, adopted on April 4, 2018 the Township of Millstone awarded a contract to Central Jersey Waste and Recycling Inc. for Curbside Spring Cleanup Program; and

WHEREAS, the bid specification upon which the contract was based, as well as Resolution No. 18-77 contained a provision wherein the Township of Millstone had the option to extend said contract for up to one (1) additional year for the amounts set forth in the bid.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Millstone hereby extends the contract for Curbside Spring Cleanup Program for 2019 in the total amount of \$25,995.00, plus the \$85.00 per ton disposal fee, subject to the condition set forth above.

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to:

Millstone Township CPWM
Millstone Township Chief Financial Officer
Millstone Township Purchasing Agent
Central Jersey Waste & Recycling, Inc.

ROLL CALL:

AYES: C/Ferro, C/Grbelja, C/Kuczinski, C/Dorfman, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of March 6, 2019.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 19-79
MEETING DATE: 03-06-19**

RESOLUTION TO TRANSFER FUNDS ON APPROPRIATION RESERVES #3

C/Kuczinski offered the following Resolution and moved its adoption, which was second by **M/Masci**.

WHEREAS, N.J.S.A. 40A:4-59 provides for the transfer of appropriation reserves within the first three months of the current fiscal year when it shall become necessary to expend for any purpose specified in the Budget an amount in excess of the respective sums appropriated therefore; and when there shall be an excess in one or more appropriation reserves over and above the amount deemed to be necessary to fulfill the purpose of such appropriations; transfer the amount of such excess to an appropriation reserve deemed to be insufficient to fulfill its purpose; and

WHEREAS, this condition now exists.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone in the County of Monmouth that the following transfer of 2018 appropriation reserves be and the same are hereby authorized and the Chief Financial Officer be and hereby is directed to make said transfers on the records:

<u>CURRENT ACCOUNT</u>		<u>FROM</u>	<u>TO</u>
Planning	OE	\$ 2,541.00	
Legal	OE		\$ 2,448.00
Electricity	OE		93.00
TOTAL		\$ 2,541.00	\$ 2,541.00

An explanation of the transfers is as follows:

To transfer available money to pay an unanticipated December professional fee for an ongoing lawsuit and a December utility fee that exceeded the estimate.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to the Chief Financial Officer and the Treasurer.

ROLL CALL:

AYES: C/Ferro, C/Grbelja, C/Kuczinski, C/Dorfman, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting on March 6, 2019.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 19-80

SCHEDULE 19-02 S

CONSOLIDATED BILL LIST

TOWNSHIP OF MILLSTONE VOUCHERS FOR FEBRUARY 20, 2019
PAYMENT PRESENTED TO
THE TOWNSHIP COMMITTEE AT A MEETING
HELD ON March 6, 2019

SEE SCHEDULE 19-02 ATTACHED

A resolution was passed by the Township Committee for the payment of the vouchers listed on Schedule 19-02 attached.

Fiore Masci, Mayor

Nancy Grbelja, Deputy Mayor

Gary Dorfman, Committeeman

Albert Ferro, Committeeman

Michael Kuczinski, Committeeman

Attest: _____

Maria Dellasala
Municipal Clerk

TOWNSHIP OF MILLSTONE
RESOLUTION NO. 19-80
March 6, 2019

BE IT RESOLVED by the Township Committee of the Township of Millstone that the vouchers listed on Schedule 19-02, February 20, 2019, Consolidated Bill List, and the vouchers listed below as Schedule 19-02 S, Supplement to Consolidated Bill List, as presented by the Township Treasurer, Amanda Salerno, to be paid from existing appropriations.

CURRENT FUND

TOTAL CURRENT FUND: \$ 969,384.18

SCHEDULE 19-02 S

PAYROLL FUND

TOTAL PAYROLL TRUST FUND \$ 9,386.89

GENERAL CAPITAL FUND

TOTAL GENERAL CAPITAL FUND \$ 6,995.00

GRANT FUND

TOTAL GRANT FUND \$ 5,498.54

RESERVE TRUST FUND

TOTAL RESERVE TRUST FUND \$ 1,990.60

BASIN MAINTENANCE TRUST

TOTAL BASIN MAINTENANCE TRUST \$ 154.50

SHADE TREE TRUST

TOTAL SHADE TREE TRUST \$ 0.00

COAH TRUST FUND

TOTAL COAH TRUST FUND \$ 216.10

OPEN SPACE FARMLAND TRUST FUND

TOTAL OPEN SPACE FARMLAND TRUST FUND \$ 4,210.66

MUNICIPAL DRUG ALLIANCE FUND

TOTAL MUNICIPAL DRUG ALLIANCE FUND \$ 0.00

VETERAN'S MEMORIAL TRUST FUND

TOTAL VET MEMORIAL TRUST FUND \$ 0.00

RECREATION TRUST FUND (DEDICATION BY RIDER)

TOTAL RECREATION TRUST FUND \$ 4,743.57

ANIMAL CONTROL TRUST FUND

TOTAL DOG TRUST FUND \$ 1,195.30

TOTAL FOR ALL FUNDS \$ 1,003,775.34

ESCROW

DEVELOPERS ESCROW ACCOUNT UNDER \$5,000

TOTAL DEVELOPERS ESCROW UNDER \$5,000 \$ 8,084.70

DEVELOPERS ESCROW ACCOUNT OVER \$5,000

TOTAL DEVELOPERS ESCROW OVER \$5,000 \$ 8,872.10

TOTAL FOR ESCROW \$ 16,956.80

RESOLUTION WAS OFFERED BY COMMITTEEPERSON KUCZINSKI
AND MOVED ITS ADOPTION;
MOTION WAS SECOND BY MAYOR MASCI
RESOLUTION WAS ADOPTED ON THE FOLLOWING:

ROLL CALL:

AYES: C/Ferro, C/Grbelja, C/Kuczinski, C/Dorfman, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: None

**RESOLUTION NO.: 19-81
MEETING DATE: 03-06-19**

**RESOLUTION DIRECTING TAX COLLECTOR TO CANCEL
REAL ESTATE TAXES ON BLOCK 34, LOT 13.01**

C/Kuczinski offered the following Resolution and moved its adoption, which was seconded by **M/Masci**.

WHEREAS, the Township of Millstone took title to Block 34, Lot 13.01 known as 510 Stage Coach Road on December 21, 2018; and

WHEREAS, since the above referenced property is owned by the Township of Millstone it is exempt from real estate taxes pursuant to N.J.S.A. 54:4-3.3; and

WHEREAS, the outstanding taxes total \$1,940.26 through June 30, 2019.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millstone that the Tax Collector is hereby authorized to cancel real estate taxes on Block 34, Lot 13.01, owned by the Township of Millstone.

BE IT FURTHER RESOLVED a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to the Tax Collector and the Monmouth County Board of Taxation.

ROLL CALL:

AYES: C/Ferro, C/Grbelja, C/Kuczinski, C/Dorfman, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of March 6, 2019.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 19-82
MEETING DATE: 03-06-19

**RESOLUTION DECLINING ACCEPTANCE OF CONSERVATION EASEMENT
FOR BLOCK 56, LOTS 5, 6, 7 AND 8.01**

C/Kuczinski offered the following Resolution and moved its adoption, which was seconded by **M/Masci**.

WHEREAS, in 2017, Central Jersey Storage, LLC received site plan approval; and

WHEREAS, as part of the site plan approval, a Conservation Easement was dedicated to the Township of Millstone and recorded in the Monmouth County Clerk's office on April 12, 2018 in Book OR 9282, Page 1994 ("Original Easement"); and

WHEREAS, the Original Easement was supposed to be consistent with the New Jersey Department of Environmental Protection's (DEP) wetland buffer delineation; and

WHEREAS, it has now been discovered that the metes and bounds description for the Original Easement is slightly inconsistent with the easement required by DEP; and

WHEREAS, it will be necessary to record a new Conservation Easement Deed containing the correct metes and bounds description ("Revised Conservation Easement"); and

WHEREAS, the Original Easement contained a provision making the Township's acceptance of the dedication subject to passage of a written Resolution of acceptance; and

WHEREAS, a Resolution accepting the dedication of the Original Easement has not yet been adopted; therefore, the Township has not yet accepted the dedication; and

WHEREAS, an agreement declining acceptance of the Original Easement, together with a Revised Conservation Easement Deed and correct metes and bounds description, will be recorded in the Monmouth County Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Millstone that the Township Committee hereby declines acceptance of the dedication of the Original Easement on the condition that a fully executed Revised Conservation Easement, as approved by the Township Engineer, is delivered to the Township Attorney's Office in a form acceptable for recording.

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized to execute the attached Agreement Declining Acceptance of Conservation Easement Previously Dedicated to Millstone Township, and any other documents necessary to effectuate the purpose of this Resolution.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to: Township Attorney, Township Engineer, Township Planning Board, Township Construction Official, Township Tax Assessor and Kenneth L. Pape, Esq., 516 Highway 33, Millstone Township, New Jersey, 08535.

ROLL CALL:

AYES: C/Ferro, C/Grbelja, C/Kuczinski, C/Dorfman, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of March 6, 2019.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO.: 19-83

SCHEDULE 19-03 S

CONSOLIDATED BILL LIST

TOWNSHIP OF MILLSTONE VOUCHERS FOR PAYMENT PRESENTED TO
THE TOWNSHIP COMMITTEE AT A MEETING
HELD ON March 6, 2019

SEE SCHEDULE 19-03 ATTACHED

A resolution was passed by the Township Committee for the payment of the vouchers listed on Schedule 19-03 attached.

Fiore Masci, Mayor

Nancy Grbelja, Deputy Mayor

Gary Dorfman, Committeeman

Albert Ferro, Committeeman

Michael Kuczinski, Committeeman

Attest: _____
Maria Dellasala
Municipal Clerk

TOWNSHIP OF MILLSTONE
RESOLUTION NO.: 19-83
March 6, 2019

BE IT RESOLVED by the Township Committee of the Township of Millstone that the vouchers listed on Schedule 19-03, March 6, 2019, Consolidated Bill List, and the vouchers listed below as Schedule 19-03 S, Supplement to Consolidated Bill List, as presented by the Township Treasurer, Amanda Salerno, to be paid from existing appropriations.

CURRENT FUND

TOTAL CURRENT FUND: \$ 194,005.96

SCHEDULE 19-03 S

PAYROLL FUND

TOTAL PAYROLL TRUST FUND \$ 10,057.46

GENERAL CAPITAL FUND

TOTAL GENERAL CAPITAL FUND \$ 256,801.68

GRANT FUND

TOTAL GRANT FUND \$ 582.19

RESERVE TRUST FUND

TOTAL RESERVE TRUST FUND \$ 1,220.42

BASIN MAINTENANCE TRUST

TOTAL BASIN MAINTENANCE TRUST \$ 0.00

SHADE TREE TRUST

TOTAL SHADE TREE TRUST \$ 0.00

COAH TRUST FUND

TOTAL COAH TRUST FUND \$ 6,417.74

OPEN SPACE FARMLAND TRUST FUND

TOTAL OPEN SPACE FARMLAND TRUST FUND \$ 1,033.75

MUNICIPAL DRUG ALLIANCE FUND

TOTAL MUNICIPAL DRUG ALLIANCE FUND \$ 0.00

VETERAN'S MEMORIAL TRUST FUND

TOTAL VET MEMORIAL TRUST FUND \$ 0.00

RECREATION TRUST FUND (DEDICATION BY RIDER)

TOTAL RECREATION TRUST FUND \$ 4,139.00

ANIMAL CONTROL TRUST FUND

TOTAL DOG TRUST FUND \$ 1,410.35

TOTAL FOR ALL FUNDS \$ 475,668.55

ESCROW

DEVELOPERS ESCROW ACCOUNT UNDER \$5,000

TOTAL DEVELOPERS ESCROW UNDER \$5,000 \$ 320.00

DEVELOPERS ESCROW ACCOUNT OVER \$5,000

TOTAL DEVELOPERS ESCROW OVER \$5,000 \$ 3,241.50

TOTAL FOR ESCROW \$ 3,561.50

RESOLUTION WAS OFFERED BY COMMITTEEPERSON KUCZINSKI
AND MOVED ITS ADOPTION;
MOTION WAS SECOND BY MAYOR MASCI
RESOLUTION WAS ADOPTED ON THE FOLLOWING:

ROLL CALL:

AYES: C/Ferro, C/Grbelja, C/Kuczinski, C/Dorfman, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: None

**RESOLUTION NO.19-84
MEETING DATE: 03-06-19**

**RESOLUTION DIRECTING TAX COLLECTOR TO CANCEL
REAL ESTATES TAXES LISTED ON SCHEDULE A**

C/Kuczinski offered the following Resolution and moved its adoption, which was second by **M/Masci**.

WHEREAS, certain properties have had assessment changes for the year 2019;

WHEREAS, these properties will be exempt from taxes for the year 2019;

WHEREAS, the following Taxpayer Schedule A includes Preliminary Taxes that were billed on said properties for 2019 that will be cancelled; and

WHEREAS, the Tax Collector of the Township of Millstone has certified to the Township Committee of the Township of Millstone that the items designated with the word "CANCEL" on Schedule A be cancelled to the names appearing below; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that the cancellations be made to the properties appearing on Schedule A;

BE IT FURTHER RESOLVED that the Tax Collector is hereby authorized to make corrections and notations upon the Municipal records as may be necessary to affect this Resolution;

BE IT FURTHER RESOLVED by the Township Committee of the Township of Millstone that the Township Clerk is hereby authorized to forward a certified copy of the within Resolution to the Tax Collector and Treasurer/Director of Finance.

BE IT FURTHER RESOLVED a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to the Tax Collector, the Chief Financial Officer, and the Monmouth County Board of Taxation.

ROLL CALL:

AYES:	C/Ferro, C/Grbelja, C/Kuczinski, C/Dorfman, M/Masci
NAYS:	None
ABSTAIN:	None
ABSENT:	None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of March 6, 2019.

**MARIA DELLASALA, RMC
MUNICIPAL CLERK**

SCHEDULE A
2019 PRELIMINARY TAXES – CANCEL

Block 29 Lot 20	MONMOUTH COUNTY HALL OF RECORDS 1 EAST MAIN STREET FREEHOLD, NJ 07728	\$1,590.81
Block 41 Lot 3.02	THOMAS, MERSE & MARIE & BROSNAHAN, A. BACKBONE HILL ROAD MILLSTONE, NJ 08535	\$ 94.23
Block 53 Lot 4.01Q	106 TRENTON-LAKEWOOD RD LLC PO BOX 36 MILLSTONE TWP, NJ 08510	\$ 41.11
Block 53 Lot 4.03Q	106 TRENTON-LAKEWOOD RD LLC PO BOX 36 MILLSTONE TWP, NJ 08510	\$ 46.83
Block 53 Lot 4.05Q	106 TRENTON-LAKEWOOD RD LLC PO BOX 36 MILLSTONE TWP, NJ 08510	\$ 42.26
Block 53 Lot 4.06Q	106 TRENTON-LAKEWOOD RD LLC PO BOX 36 MILLSTONE TWP, NJ 08510	\$ 44.54
Block 58 Lot 6	CILLO, MICHAEL 433 MILLSTONE ROAD MILLSTONE TWP, NJ 08510	\$1,360.13
TOTAL CANCELLED		\$3,219.91

**RESOLUTION NO. 19-85
MEETING DATE 03-06-19**

**RESOLUTION AWARDING CONTRACT FOR ADA DOOR IMPROVEMENTS AT
THE MUNICIPAL BUILDING AND COURT HOUSE**

C/Kuczinski offered the following Resolution and moved its adoption, which was seconded by **M/Masci**.

WHEREAS, on Wednesday, February 27, 2019 the Township Engineer accepted quotes on behalf of the Qualified Purchasing Agent for ADA Door Improvements at the Municipal Building and Court House and recommended to the Administrator awarding a contract (attached); and

WHEREAS, the following quotes were received:

- | | |
|---|-------------|
| 1. Automatics Unlimited, Morganville, NJ | \$17,200.00 |
| 2. Automatic Door Services, LLC North Arlington, NJ | \$19,000.00 |
| 3. Assa Abloy Entrances Systems, Inc., Windsor, NJ | No Quote |
| 4. Eastern Door Services, Burlington, NJ | No Quote |

WHEREAS, the Township Qualified Purchasing Agent has recommended awarding a Contract to Automatics Unlimited, Morganville, NJ in the amount of \$17,200.00, and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Millstone hereby awards a Contract to Automatics Unlimited, Morganville, NJ for ADA Door Improvements at the Municipal Building and Court House in the total amount of \$17,200.00.

BE IT FURTHER RESOLVED that Contractor Clearance for CDBG Project has been received from the County of Monmouth (attached) on February 28, 2019.

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to Automatics Unlimited, Morganville, NJ., Township Engineer, Debbie Dovedytis - Program Specialist at Monmouth County Division of Planning, Office of Community Development and Chief Financial Officer .

ROLL CALL:

AYES: C/Ferro, C/Grbelja, C/Kuczinski, C/Dorfman, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of March 6, 2019.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 19-86
MEETING DATE: 03-06-19**

**RESOLUTION TO ADOPT TEMPORARY EMERGENCY
APPROPRIATIONS #1**

C/**Kuczinski** offered the following Resolution and moved its adoption, which was seconded by M/**Masci**.

WHEREAS, N.J.S.A. 40A: 4-20 provides that an addition to temporary appropriations necessary for the period prior to the adoption of the budget and regular appropriations, the Governing Body may, by resolution adopted by 2/3 vote of the full membership thereof, make emergency temporary appropriations for any purpose for which the appropriations may lawfully be made for the period between the beginning of the current fiscal year and the date of the adoption of the budget for said year.

WHEREAS, the total emergency temporary resolutions adopted in the year 2019 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A: 4-20) including this resolution total **\$319,003.00**.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Township of Millstone, that in accordance with the provisions of N.J.S.A. 40A: 4-20, the Chief Financial Officer be authorized to make the following emergency temporary budget appropriations in the 2019 current fund temporary budget and that said amounts be included under the correct headings in the municipal budget as adopted.

BE IT FURTHER RESOLVED that one certified copy of this resolution be filed with the Director of Local Government Services and one certified copy with the Chief Financial Officer.

<u>DEPARTMENT</u>	<u>S&W</u>	<u>OE</u>
General Administration	\$15,000	
Finance		\$1,000
Tax Assessor		1,000
Construction		10,000
Streets & Roads	<u>50,000</u>	
Sanitation		25,995
Park Maintenance		19,893
Natural Gas		7,500
Landfill Tipping		20,000
PERS		167,615
Municipal Court		<u>1,000</u>
Sub-Total	\$65,000	\$254,003
TOTAL	\$319,003	

ROLL CALL:

AYES: C/**Ferro**, C/**Grbelja**, C/**Kuczinski**, C/**Dorfman**, M/**Masci**
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone at its regular meeting held on March 6, 2019.

MARIA DELLASALA, RMC
MUNICIPAL CLERK