

RESOLUTION NO. 18-96
MEETING DATE: 05-02-18

RESOLUTION AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION, AT WHICH THE PUBLIC SHALL BE EXCLUDED

C/Grbelja offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**.

WHEREAS, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12(b); and

WHEREAS, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

1. The public shall be excluded for the discussion of any action upon the here in after specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a. Personnel
 - b. Items Falling Under Attorney/Client Privilege
 - c. Contracts

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or at such time as any litigation discussed is resolved.

3. This Resolution shall take effect immediately.

ROLL CALL:

AYES: C/Grbelja, C/Kinsey, C/Kuczinski, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: C/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on May 2, 2018.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 18-97
MEETING DATE: 05-02-18

RESOLUTION TO READ BUDGET BY TITLE ONLY

C/Kuczinski offered the following Resolution and moved its adoption, which was second by **C/Kinsey**.

WHEREAS, N.J.S. 40A:4-8, as amended by Chapter 95, P.L. 2015 provides that the public hearing shall be held at the time and place specified in the advertisement thereof, but may be adjourned from time to time until the hearing is closed. The budget shall be read, at the public hearing in full, or it may be read by its title, if

1. At least one week prior to the date of the hearing and at the hearing, a complete copy of the approved budget,

a. shall be made available for public inspection, and

b. shall be made available to each person upon request, and

2. The governing body shall, by resolution passed by not less than a majority of the full membership, determine that the budget shall be read by its title and declare that the conditions set forth in subsection 1. of this section have been met.

After closing the hearing, the governing body may adopt the budget, by title without amendments, or may approve amendments as provided in N.J.S.40A:4-9 before adoption.

WHEREAS, these two conditions have been met.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Millstone, County of Monmouth, State of New Jersey that the budget shall be read by title only.

ROLL CALL:

AYES: C/Kinsey, C/Kuczinski, C/Grbelja, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on May 2, 2018.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO.: 18-98

SCHEDULE 18-05 S

CONSOLIDATED BILL LIST

TOWNSHIP OF MILLSTONE VOUCHERS FOR PAYMENT PRESENTED TO
THE TOWNSHIP COMMITTEE AT A MEETING
HELD ON May 2, 2018

SEE SCHEDULE 18-05 ATTACHED

A resolution was passed by the Township Committee for the payment of the vouchers listed on Schedule 18-05 attached.

Gary Dorfman, Mayor

Nancy Grbelja, Deputy Mayor

Robert J. Kinsey, Committeeman

Michael Kuczinski, Committeeman

Fiore Masci, Committeeman

Attest: _____
Maria Dellasala
Municipal Clerk

TOWNSHIP OF MILLSTONE
RESOLUTION NO.: 18-98
May 2, 2018

BE IT RESOLVED by the Township Committee of the Township of Millstone that the vouchers listed on Schedule 18-05, May 2, 2018, Consolidated Bill List, and the vouchers listed below as Schedule 18-05 S, Supplement to Consolidated Bill List, as presented by the Township Treasurer, Amanda Salerno, to be paid from existing appropriations.

CURRENT FUND

TOTAL CURRENT FUND: \$ 8,613,347.82

SCHEDULE 18-05 S

PAYROLL FUND

TOTAL PAYROLL TRUST FUND \$ 4,851.43

GENERAL CAPITAL FUND

TOTAL GENERAL CAPITAL FUND \$ 5,530.00

GRANT FUND

TOTAL GRANT FUND \$ 6,801.78

RESERVE TRUST FUND

TOTAL RESERVE TRUST FUND \$ 565.57

BASIN MAINTENANCE TRUST

TOTAL BASIN MAINTENANCE TRUST \$ 415.26

SHADE TREE TRUST

TOTAL SHADE TREE TRUST \$ 0.00

COAH TRUST FUND

TOTAL COAH TRUST FUND \$ 0.00

OPEN SPACE FARMLAND TRUST FUND

TOTAL OPEN SPACE FARMLAND TRUST FUND \$ 15,217.50

MUNICIPAL DRUG ALLIANCE FUND

TOTAL MUNICIPAL DRUG ALLIANCE FUND \$ 0.00

VETERAN'S MEMORIAL TRUST FUND

TOTAL VET MEMORIAL TRUST FUND \$ 0.00

RECREATION TRUST FUND (DEDICATION BY RIDER)

TOTAL RECREATION TRUST FUND \$ 4,220.75

ANIMAL CONTROL TRUST FUND

TOTAL DOG TRUST FUND \$ 310.35

TOTAL FOR ALL FUNDS \$ 8,651,260.46

ESCROW

DEVELOPERS ESCROW ACCOUNT UNDER \$5,000

TOTAL DEVELOPERS ESCROW UNDER \$5,000 \$ 529.80

DEVELOPERS ESCROW ACCOUNT OVER \$5,000

TOTAL DEVELOPERS ESCROW OVER \$5,000 \$ 5,962.05

TOTAL FOR ESCROW \$ 6,491.85

RESOLUTION WAS OFFERED BY COMMITTEEPERSON KUCZINSKI
AND MOVED ITS ADOPTION;
MOTION WAS SECOND BY COMMITTEEPERSON GRBELJA
RESOLUTION WAS ADOPTED ON THE FOLLOWING ROLL CALL VOTES:

AYES: C/KINSEY, C/KUCZINSKI, C/GRBELJA, M/DORFMAN

NAYS: NONE

ABSTAIN: NONE

ABSENT: C/MASCI

RESOLUTION NO. 18-99
MEETING DATE: 05-02-18

RESOLUTION AWARDING THE LEASE OF FARMLAND ON BLOCK 52, LOT 13

C/Kuczinski offered the following Resolution and moved its adoption which was second by **C/Grbelja**.

WHEREAS, pursuant to the Local Lands and Building Law, N.J.S.A. 40A:12-1 et. seq., the Township Purchasing Agent held an auction on Thursday, March 22, 2018 at 2:00pm, for the lease of farmland for a five (5) year period, beginning on August 1, 2018 and ending July 31, 2023, on property owned by the Township of Millstone, commonly known as Block 52, Lot 13; and

WHEREAS, the following auction amount was received:

Carmine Infante, LLC	\$9,000.00
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WHEREAS, the Purchasing Agent has recommended an award be made to the highest bidder Carmine Infante, LLC in the amount of \$9,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Millstone hereby awards the lease for the five (5) years for farmland on Block 52, Lot 13 to Carmine Infante, LLC in accordance with the bid specifications and in the amount of \$9,000.00.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to Carmine Infante, Inc., the Township's Chief Financial Officer, Township's Purchasing Agent and Township Engineer.

ROLL CALL:

AYES: C/Kinsey, C/Kuczinski, C/Grbelja, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of May 2, 2018.

Maria Dellasala, RMC.
Municipal Clerk

RESOLUTION NO. 18-100
MEETING DATE: 05-02-18

**RESOLUTION AWARDING THE LEASE OF TOWNSHIP OWNED LAND –
PERRINEVILLE ROAD (BLOCK 13.01, LOT 1 AND BLOCK 13 LOT 2.01)**

C/Kuczinski offered the following Resolution and moved its adoption which was second by C/Grbelja.

WHEREAS, pursuant to the Local Lands and Building Law, N.J.S.A. 40A:12-1 et. seq., the Township Purchasing Agent received bids on March 22, 2018 at 2:30 p.m. for the lease of farmland for a five (5) year period, beginning on August 1, 2018 and ending July 31, 2023, on property owned by the Township of Millstone, commonly known as Block 13.01, Lot 1 and Block 13 Lot 2.01 on Perrineville Road; and

WHEREAS, the following bids were received:

Carmine Infante, LLC	\$2,500.00
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WHEREAS, the Purchasing Agent has recommended an award be made to the highest bidder Robert Forman in the amount of \$2,500.00; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Millstone hereby awards the bid for the five (5) year lease of farmland on Block 13.01, Lot 1 and Block 13, Lot 2.01, Perrineville Road to Carmine Infante, in accordance with the bid specifications and in the amount of \$2,500.00.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to Carmine Infante, the Township's Chief Financial Officer, Township's Purchasing Agent, and Township Engineer.

ROLL CALL:

AYES: C/Kinsey, C/Kuczinski, C/Grbelja, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: C/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of May 2, 2018.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 18-101
MEETING DATE: 05-02-18

RESOLUTION APPOINTING FIRE SUB-CODE OFFICIAL

C/Kuczinski offered the following Resolution and moved its adoption, which was second by **C/Grbelja**:

WHEREAS, there is an opening within the Construction Department for a Fire Sub-Code Official; and

WHEREAS, the Township Committee has reviewed the position for which appointment is necessary.

WHEREAS, at the Township Administrator and the Construction Code Official have held interviews;

WHEREAS, the Administrator and the Construction Code Official are in agreement that Frederick Fritz should be offered the position of Fire Sub-Code Official;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millstone that Frederick Fritz is hereby appointed as the Fire Sub-Code Official at an annual salary of \$3,855.

BE IT FURTHER RESOLVED that the appointments made hereby are effective May 3, 2018.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Municipal Clerk to be a true copy shall be forwarded to each of the following:

- (1) Jeremy Kuipers – Construction Code Official
- (2) Annette Murphy - Chief Financial Officer
- (3) Department of Community Affairs
- (4) Frederick Fritz

ROLL CALL:

AYES: C/Kinsey, C/Kuczinski, C/Grbelja, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: C/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of May 2, 2018.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 18-102
MEETING DATE: 05-02-18

RESOLUTION: AUTHORIZING CHANGE ORDER NO. 4
RE: MILLSTONE PARK IMPROVEMENTS, PHASE 1A

C/Kuczinski offered the following Resolution and moved its adoption, which was seconded by **C/Grbleja**.

WHEREAS, the Township entered into a contract with Meco, Inc. in the amount of \$3,427,070.50 for a project known as "Millstone Park Improvements, Phase 1A", and

WHEREAS, the Township previously approved Change Order No.s 1-3 to reduce the contract amount to \$3,382,104.50.

WHEREAS, the Township has required additional changes to the stormwater detention basins, electrical service for field lighting, removal of existing 2 car garage and changes to street lights; and

WHEREAS, the new changes have resulted in an increase in the amount of \$22,038.20 as detailed on the attached Change Order & Supplemental Agreement No. 4; and

WHEREAS, the new contract amount is now \$3,404,142.70.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that the Change Order No. 4, resulting in an increase in the contract in the amount of \$22,038.20 is hereby approved and the Mayor, Township Administrator or Clerk are hereby authorized to execute this Change Order.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy be forwarded to each of the following:

- a. Township Engineer
- b. Meco, Inc.
- c. Township Attorney
- d. Township Administrator
- e. Township CFO/Treasurer

ROLL CALL:

AYES: C/Kinsey, C/Kuczinski, C/Grbelja, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: C/Maschi

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of May 2, 2018.

Maria Dellasala, RMC
Township Clerk

**RESOLUTION NO. 18-103
MEETING DATE: 05-02-18**

**RESOLUTION: APPROVING CHANGE ORDER NO. 1
FOR 2017 ROADWAY IMPROVEMENT PROJECT**

C/Kuczinski offered the following Resolution and moved its adoption, which was seconded by **C/Grbelja**.

WHEREAS, the Township entered into a contract with Meco, Inc. in the original amount of \$511,565.00 for a project known as "2017 Roadway Improvement Program" and

WHEREAS, the Contractor has completed the project and the Township Engineer has completed final as built quantities of the project; and

WHEREAS, the changes due to as built quantities and additional work at the Township's request including milling, paving and drainage improvements on Millstone Road, Hickory Drive, Cheryl Lane and Lost Road and fuel and asphalt price adjustments have resulted in an increase in the amount of \$64,314.35 as detailed on the attached Change Order No.1; and

WHEREAS, the new contract amount is now \$575,879.35.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that the Change Order No. 1, resulting in an increase in the contract in the amount of \$64,314.35 is hereby approved and the Mayor, Township Administrator or Clerk are hereby authorized to execute this Change Order.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy be forwarded to each of the following:

- a. Township Engineer
- b. Meco, Inc.
- c. Township Attorney
- d. Township Administrator
- e. Township CFO/Treasurer

ROLL CALL:

AYES: C/Kinsey, C/Kuczinski, C/Grbelja, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of May 2, 2018.

Maria Dellasala, RMC
Township Clerk

RESOLUTION NO. 18-104
MEETING DATE: 05-02-18

**A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER
FOR AFFORDABLE HOUSING TRUST FUND REQUIRED BY N.J.S.A. 40A:12A-3
AFFORDABLE HOUSING TRUST FUND**

C/Kuczinski offered the following Resolution and moved its adoption, which was seconded by C/Grbelja.

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and,

WHEREAS, 40A:12A-3 provides for receipt of mandatory development fees for the provision of affordable housing by the municipality to provide for the operating costs to administer this act; and,

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Affordable Housing Trust Fund/COAH Trust Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement; and

WHEREAS, Township Ordinance No. 08-30 was adopted on 12-03-08 establishing mandatory development fees for the provisions of affordable housing.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Millstone, County of Monmouth, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the COAH Trust Fund as allowed by N.J.S.A.40A:12A-3.
2. The Clerk of the Township of Millstone, County of Monmouth is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

ROLL CALL:

AYES: C/Kinsey, C/Kuczinski, C/Grbelja, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: C/Masci

I HEREBY CERTIFY the forgoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting on May 2, 2018.

Maria Dellasala, RMC
Municipal Clerk