

**MILLSTONE TOWNSHIP  
OPEN SPACE PRESERVATION COUNCIL  
THURSDAY, MAY 25, 2023  
215 Millstone Road, Millstone Twp.  
MEETING MINUTES**

**MEETING CALLED TO ORDER:**

Vice-Chairperson Blackwell called the Meeting to Order at 7:34 p.m.

**READING OF ADEQUATE NOTICE**

The adequate notice was read by Secretary DeFelice:

**ROLL CALL:**

Present: (7), Blackwell, Butewicz, Davis, Madeam, Ming, Scott (phone), Ziner

Absent: (2), Morelli, Smith,

**PUBLIC COMMENTS:** No public. Opened and closed at 7:37 PM

**APPROVAL OF MINUTES:** April 27, 2023

Chairperson Scott made a motion to approve the minutes from April 27, 2023 and Councilperson Butewicz offered a second.

Roll Call: Mr. Blackwell, Ms. Butewicz, Ms. Ming, Ms. Scott and Mr. Ziner voted in favor.

**CORRESPONDENCE:** NONE

**OLD BUSINESS:**

SPRING ROAD – Committeeperson Davis noted that Najarian Environmental completed the latest round of soil sampling. Lead contamination was contained to a smaller area than feared. The levels of lead qualify as non-hazardous which will help reduce the cost of disposal. Estimating 15k for disposal fees. The company that remediates will issue the RAO -Remedial Action Outcome that will satisfy DEP requirements.

BARNEGAT BAY PRESERVE – Still waiting for final approval to place handicapped parking at the Elks property. No word on DEP confirmation of boardwalk location.

MILLSTONE PARK PHASE II GRANT- There has not been an Ad Hoc meeting since the last Open Space meeting. Not aware of any extension request being submitted for this grant. The deadline on closing out the grant is June 30, 2023. The Township expects to have everything completed in time. There are issues with the cutting out of the baseball diamond that the contractor is correcting. Mr. Blackwell expressed concern over the pitching area accommodating multiple ages and no set mound. Not sure it would be Little League compliant. The ballfields, bocce, tetherball and horseshoe pits should be completed by June. The Township needs to understand from Monmouth County Parks what exactly is needed to be able to close out this grant.

The walking/riding trail will be extended to make a complete loop. This is not part of the Phase II grant.

CLARKSBURG CULTURAL CENTER – The foundation is completed. Framing should begin soon.

WINDMILL AND GREENHOUSE – Vice Chairperson Blackwell noted that they are still discussing the options for the Baird Greenhouse.

CLARKSBURG SCHOOL (MUNICIPAL BLDG) – A historic grant is being written to provide for improvements to the old Clarksburg Schoolhouse which is the current municipal building. The grant will be for \$300,000 with matching funds from Open Space for about \$330,000. Mr. Davis noted that even though this is through the Historic Commission, any funding coming out of the Open Space Trust should be presented to the Open Space Council. The TC has final say on all expenditures.

**NEW BUSINESS:**

**COMMITTEE REPORTS:**

NEWSLETTER- Open Space is responsible for the Fall newsletter. We would like to have about 6 articles. Set October 1<sup>st</sup> for proofing and delivery for early November.

FUNDRAISING - CLAMBAKE - The Clambake will be held on Sunday, June 4, 2023 at Wagner Farm Park. Everyone is expected to participate. Our chef is Douglas who had the Daily Gourmet. Please let Ms. Scott know if you will be purchasing lobster. Set-up at 12:30PM

GRANT WRITING – Nothing to report

STEWARDSHIP – Chairperson Scott will be reaching out to everyone who said they can assist. Hope to start soon.

PLANNING BOARD – Nothing to report

**EVENTS:**

Memorial Day Parade – This weekend. Parade starts at 9:15AM.

At 8:07 p.m., Councilperson Ziner made a motion to leave the regular session and enter into Executive Session. Ms. Butewicz offered a second.

At 8:32 p.m the Council returned to the Regular Meeting.

Seeing no further business, Chairperson Scott made a motion to adjourn and Councilperson Ziner offered a Second. Meeting adjourned at 8:32 p.m.

Respectfully Submitted  
Andrew DeFelice, Open Space Preservation Council Secretary