

**MILLSTONE TOWNSHIP
OPEN SPACE PRESERVATION COUNCIL
JANUARY 28, 2021
MEETING MINUTES**

Due to the Covid-19 Pandemic State of Emergency the Millstone Township Open Space Preservation Council meeting scheduled for Wednesday, January 28, 2021 7:30 p.m. was held using the Zoom Video Conferencing platform. Members of the public had the option to attend the meeting either by using a device (PC, laptop, tablet, or smartphone) or by dialing in via telephone. This information was provided on the Township Website and on the Open Space Preservation Council Agenda.

MEETING CALLED TO ORDER:

Chairperson Scott called the Meeting to Order at 7:30 p.m.

READING OF ADEQUATE NOTICE

Let the minutes show that adequate notice of this meeting, as required by P. L. 1975, Chapter 231, has been provided by publication in The Asbury Park Press and The Times of Trenton, posted on the Township bulletin board and filed with the Township Clerk on February 13, 2020.

ROLL CALL:

Present: (6) Butch, Butewicz, Grbelja, Madeam, Morelli (arrived 7:50 p.m.), Oxley, Scott
Absent: (1) Blackwell, Datello, Smith (Alt I), Riggin (Alt II)

REORGANIZATION:

COUNCIL APPOINTMENTS: Chairperson Scott advised of the Township Committee Resolution 21-16 reappointing Diane Morelli for a three-year term expiring 12/31/23, Amy Butewicz for a three-year term expiring 12/31/23, Mark Blackwell for a three-year term expiring 12/31/2023 and Jeff Smith Alt I member for a two-year term expiring 12/31/2022.

ELECTION OF CHAIRPERSON: Ms. Butch made a motion to nominate Ms. Scott as Chairperson and DM/Grbelja offered a Second. Roll Call Vote: Butch, Grbelja, Butewicz, Madeam, Oxley and Scott voted to appoint Ms. Scott.

ELECTION OF VICE CHAIRPERSON: Ms. Oxley made a motion to nominate Ms. Butch as Vice Chairperson and Chairperson Scott offered a Second. Roll Call Vote: Oxley, Scott, Butch, Butewicz, Grbelja and Madeam voted to appoint Ms. Butch.

DESIGNATION OF OFFICIAL NEWSPAPERS: ASBURY PARK PRESS AND THE TIMES OF TRENTON: Chairperson Scott made a motion to designate Asbury Park Press and The Times of Trenton as the official Council newspapers and DM/Grbelja offered a Second. Roll Call Vote: Scott, Grbelja, Butch, Butewicz, Madeam and Oxley voted yes to the designation.

ADOPTION OF A MONTHLY MEETING SCHEDULE: The Council having reviewed the proposed monthly meeting schedule; Chairperson Scott made a motion to adopt the dates and DM/Grbelja offered a Second. Roll Call Vote: Scott, Grbelja, Butch, Butewicz, Madeam and Oxley voted yes to the following meeting dates:

February 25, 2021	August 26, 2021
March 25, 2021	September 23, 2021
April 22, 2021	October 28, 2021
May 27, 2021	November 18, 2021
June 24, 2021	December 16, 2021
July 22, 2021	January 27, 2022

2021 SUBCOMMITTEE ASSIGNMENTS: Chair Scott suggested that the 2021 Subcommittee Assignments be tabled to the next Open Space meeting. Vice-Chair Butch made a motion to table the assignments and Ms. Oxley offered a Second. Roll Call Vote: Butch, Oxley, Butewicz, Grbelja, Madeam and Scott

PUBLIC COMMENTS: Chairperson Scott opened the public comment portion of the meeting to the public at 7:46 p.m. Seeing no public comment, she closed that portion of the meeting at 7:46 p.m.

APPROVAL OF MEETING MINUTES: NOVEMBER 19, 2020
Vice-Chairperson Butch made the motion to approve the minutes and DM/Grbelja offered a second. Vice Chairperson Butch offered several amendments to the minutes. Roll call to approve minutes with revisions. Vote: Butch, Grbelja, Butewicz, Madeam, Morelli, Oxley and Scott voted yes to approve with amendments.

OLD BUSINESS:

Park Guide:

Chairperson Scott talked to Andrew DeFelice, Director of Recreation, and the Park Guide still needs work. Further discussion to follow via zoom meeting.

Stewardships:

Chairperson Scott will touch base with Pam D'Andrea, Land Use Administrator, to proceed with the stewardships.

NEW BUSINESS:

2020 Accomplishments – The Council reviewed the accomplishments for 2020.

2021 Goals - The Council reviewed and discussed goals for 2021.

Spring Newsletter – Chairperson Scott stated Open Space Council will be doing the spring newsletter. The Council discussed ideas and the timeline for the spring newsletter. All articles should be turned in by March 1, 2021 and the newsletter should be mailed out to the residents by May 1, 2021.

Annual NJ Land Conservation Rally – Ms. Tillou had contacted the New Jersey Conservation Rally and they have not made a decision whether they will hold the rally this year. They will make an announcement about the Rally for 2021 when they reach a final decision.

EVENTS:

Annual Clambake Fundraiser – The Council discussed possible dates for the Annual Clambake to be held in 2021.

Movie Night – Chairperson Scott stated she would like a Movie Night in May, July and August. It will be socially distanced as was done in 2020. Recreation is clearing dates for these nights.

Ms. Oxley suggested to have a fundraiser at the Baird house in the fall. Possibly the Harvest night.

Chairperson Scott stated Open Space will support the “Friends of Millstone Township Historic Registered Properties” for the Harvest Night.

COMMITTEE REPORTS:

Finance – Vice-Chairperson Butch will work with the CFO to receive details on the expenses for the Open Space Trust.

Grant Writing – Vice-Chairperson Butch stated that the Cady property, the one room schoolhouse, located at the Clarksburg Cultural Center, is the grant project scheduled to-be submitted for the 2021 round. The Millstone Park, Phase II Grant submitted last year was funded this year.

Legislative Awareness – Governor Murphy signed the legislation proposed by Assemblyman Dancer which gives equine farms the right to farm protection for labor housing to facilitate the caring for horses 24/7 on the farms.

OSP Inventory, Stewardship & Management – Chairperson Scott stated she will follow up for the Stewardships.

Planning Board and Board of Adjustment Review – There was nothing to report.

Public Relations, Publications & Education – Chairperson Scott stated the 2020 Winter/Fall newsletter was sent to all Millstone residents in December and received positive feedback.

Seeing no further agenda items, Ms. Oxley made the Motion to go into executive session, Vice-Chairperson Butch offered at a Second. All voted in favor and at 8:30 p.m., the Council went into Executive Session.

The Council having returned to the Regular Session at 9:00 p.m. and having no further business to discuss, DM/ Grbelja made a Motion to adjourn the meeting, Chairperson Scott offered a Second, and by unanimous vote, the meeting adjourned at 9:30 p.m.

Respectfully Submitted,

Robin Tillou