MILLSTONE TOWNSHIP

USE, BULK VARIANCE AND INFORMAL CONCEPT PLAN
APPLICATION COMPLETENESS CHECKLIST

PROJECT NAME________________________________ APPLICATION NO._____________

OWNER:_______________________________________ TELEPHONE__________________
ENGINEER/DESIGNER:__________________________ TELEPHONE__________________
ATTORNEY:____________________________________ TELEPHONE__________________
PERSON COMPLETING THIS FORM________________________________DATE________

FOUR (4) COPIES OF THIS FORM MUST BE COMPLETED AND RETURNED TO THE
ADMINISTRATIVE OFFICER FOR THE INITIAL SUBMISSION

All of the following items must be shown on the submitted plans or attached thereto for the Use
and Informal Concept Plan Application to be considered for Completeness Review. If a Waiver
is requested from any of the following items, the item should be checked where provided and an
explanation of the reasons for the Waiver explained under Section II.

I. USE, BULK VARIANCE AND INFORMAL CONCEPT PLAN

<table>
<thead>
<tr>
<th>Item</th>
<th>Waiver</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Submitted Application Form (4 copies)</td>
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<tr>
<td>B. Submitted Current Signed and Sealed Property Survey (4 copies)</td>
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<td>C. Project Plat Information (4 copies)</td>
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<td>1. Name and address of owner and Applicant</td>
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<td>2. Notarized signature/affidavit of ownership. If Applicant is not the owner, state Applicant’s Interest in plan. (Final plat prior to filing).</td>
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<tr>
<td>3. Name, signature, license number, seal and address of professional engineer, land surveyor, architect, as applicable, involved in preparation of plat.</td>
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USE - 1 -
4. Title block denoting type of application, tax map sheet, county, name of municipality, block and lot, and street location. □ □ □

5. Key map at specified scale showing location to surrounding properties, streets, municipal boundaries, etc., within 500 feet of property. □ □ □

6. North arrow and scale. □ □ □

7. Schedule of required zone district requirements vs. proposed including lot area, FAR, width, depth, yard setbacks, building coverage, open space, parking, etc. □ □ □

8. Acreage of tract to the tenth of an acre. □ □ □

9. Size and location of any existing and proposed structures with all setbacks and length measurements of perimeter building walls dimensioned. □ □ □

10. Size and location of all existing structures, easements and Rights-of Way within 200 feet of the site boundaries. □ □ □

11. Any existing or proposed easement or land reserved for or dedicated to public uses. □ □ □

12. Property owners within 200 feet of subject property. (Use AND Bulk Variance Only) □ □ □

13. Location of cliffs, gravel outcappings, streams, floodstreams, floodplains, wetlands or other environmentally sensitive areas on or within 200 feet of the project site. □ □ □

14. List variances required or requested. □ □ □

15. List of requested design waivers or exceptions. □ □ □
<table>
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<tr>
<th></th>
<th>16. Size and location of all existing or proposed streets. (Use &amp; Concept Plan Only)</th>
<th>Waiver</th>
<th>Yes</th>
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<td></td>
<td>17. Topographical features of subject property from aerial photography/topography or topography survey in accordance with National Geodetic Vertical Datum-1988. Should GIS Mapping be utilized for topographic information supplemental field date shall be submitted to confirm accuracy.</td>
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<td>18. Boundary, limit, nature and extreme of wooded areas, specimen trees, and other significant physical features (details may vary)</td>
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<td>19. Overall concept plan for all phases of project. (Use &amp; Concept Plan Only)</td>
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<td>20. Identification and calculation of usable buildable areas and all Critical Areas Pursuant to Section 4-4.7</td>
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**D. Supplemental Documents**

1. List of all Federal, State, County, regional and/or municipal approvals or permits required. □ □ □

2. Copies of any existing or proposed deed restrictions or covenants. □ □ □

3. Proof that taxes are current. □ □ □


5. Payment of all applicable fees. □ □ □


7. Recent aerial photo of the site and surrounding areas within 500 feet. □ □ □

8. Signed and Sealed Architectural Drawings □ □ □
II. WAIVERS

Waiver Requested From: ____________________________________________
Reason: __________________________________________________________
___________________________________________________________________
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Reason: __________________________________________________________
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Reason: __________________________________________________________
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III. If any item in this checklist is not provided with the submission, the application will be deemed INCOMPLETE and will not be heard by the Board. If Applicant is seeking waivers from any of the above items, the application will be deemed INCOMPLETE and will be placed on the next available Board Agenda for reviewing waivers only.

IV. **AFFIDAVIT OF COMPLETENESS**

I/we, the undersigned, certify that this application fully complies with all standards and requirements contained in the Municipal Land Use Law, N.J.S.A. 40:55D-1 et. Seq. and amendments thereto and the current Zoning Ordinance of the Township of Millstone. I/we further certify that all information contained herein is complete and accurate to the best of my/our knowledge.

________________________________________   __________________________________
Applicant/Owner Name (Print or Type)  Professional’s Name (Print or Type)

________________________________________   __________________________________
Signature   Date  Signature/Seal & License No.   Date

Revised 6-7-05