

**MILLSTONE TOWNSHIP COMMITTEE MINUTES FOR THE
REGULAR MEETING ON JULY 15, 2020**

Mayor Masci calls the meeting to order at 7:02 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Millstone Twp., NJ 08535

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 18, 2019.

Due to the Covid-19 Pandemic State of Emergency the Millstone Township Committee meeting was held using the Zoom platform. Members of the public have the option to attend the meeting via Zoom or in person. The Township Committee and Township Attorney attended the meeting via Zoom; Business Administrator and Municipal Clerk were present at the meeting room.

ROLL CALL: Mayor Masci – present, Committeeman Dorfman – present, Committeeman Ferro - present, Committeewoman Grbelja – present, Committeeman Kuczinski – absent. Also, in attendance: Robert Munoz - Township Attorney, Business Administrator – Kevin Abernethy and Kathleen Hart - Municipal Clerk.

Municipal Clerk read Resolution 20-165 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded

Motion to adopt Resolution 20-165 was moved by DM/Grbelja; Second C/Ferro.
Committee Discussion: None

ROLL CALL VOTE:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: C/Kuczinski

Motion to adjourn Executive Session and carry to the end of the regular meeting was moved by M/Masci; Second DM/Grbelja. All in Favor

Time In: 7:04 p.m.; Time Out: 8:04 p.m.

C/Kuczinski joins the meeting at 8:09 p.m.

Mayor Masci calls the Regular Meeting to order at 8:09 p.m. and asks Kevin Abernethy to lead the flag salute followed by a moment of silence.

Mayor Masci read the following statement:

Due to the COVID-19 pandemic the Township Committee Meeting of July 3, 2020 will be utilizing the Zoom platform. For public comment section you can also email askmillstone@millstonenj.gov with your

questions or public comments along with your name and address. Your comments will be read into the record. This meeting will also be recorded and be replayed on the Millstone PEG Channel.

MONMOUTH COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC HEARING:

Business Administrator discusses the 2021 CDBG Application to be submitted to Monmouth County for the 100% ADA Accessible Playground Equipment with soft rubber surface at Millstone Park. The equipment will be placed near the existing playground equipment at Millstone Park. The Township is requesting \$220,000 CDBG grant with the County and the Township will contribute up to 20%. M/Masci said the Township is making the parks and historic sites accessible and usable to everyone. The ADA playground equipment will be complementary of the existing facilities that we have at Millstone Park. It is a great opportunity for the Township and appreciates that the County is offering this grant.

M/Masci opens the public hearing at 8:16 p.m.

Pat Butch, 40 Prodelin Way, Millstone Township states it is a great idea and it is not only for wheelchair accessible disabilities or challenged children, it is also for auditorily and visually impaired children. Many of the pieces of equipment can be enjoyed by everyone. Children with challenges can participate with their peers and children with autism will love the equipment. This is a great opportunity to provide something, to date, that we don't have anywhere in the Township.

M/Masci states there is nothing more satisfying and nothing more value in life when you see a child's face with a big smile while experiencing something really fun.

M/Masci closes the public hearing to the public at 8:18 p.m.

RESOLUTION:

20-166 Resolution Acknowledging Receipt and Review of Planning Board Consistency Report for Ordinances 20-22

Motion to adopt Resolution 20-166 was moved by C/Kuczinski; Second C/Dorfman.

ROLL CALL VOTE:

AYES: C/Kuczinski, C/Dorfman, C/Ferro, DM/Grbelja, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

ORDINANCES:

ORDINANCE 20-22

SECOND READING

ORDINANCE AMENDING CHAPTER XXXV (LAND USE AND DEVELOPMENT REGULATIONS), ARTICLE III (ADMINISTRATION AND PROCEDURES), SECTION 3-9 (FEES AND FEE SCHEDULE), SUBSECTION 3-9.4 (FEE SCHEDULE) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY.

EXPLANATORY STATEMENT: This ordinance revises the fees for development applications.

Affidavit of Publication Presented

Mayor Masci opens the public hearing at 8:20 p.m.
No public comment.
Mayor Masci closes the public hearing at 8:21 p.m.

Township Attorney states that the consistency report from the Planning Board noted in Section 4, two errors in the ordinance drafted; a section number and consistency with the Mt. Laurel compliance. These are considered minor changes and the motion to adopt would be to adopt with those changes .

Motion to adopt Ordinance 20-22 was made by DM/Grbelja; Second by M/Masci with the two minor changes.

ROLL CALL VOTE:

AYES: C/Ferro, DM/Grbelja, C/Kuczinski, C/Dorfman, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: None

ORDINANCE 20-23

FIRST READING

AN ORDINANCE REVISING CHAPTER III POLICE REGULATIONS, SECTION 3-3 PARKS OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance replaces Section 3-3 Parks in its entirety and creates new sections with regulations for "Public Parks Regulations of the Township of Millstone."

Motion to adopt First Reading on Ordinance 20-23 and authorize publication of same was moved by C/Kuczinski; Second C/Ferro.

Committee Discussion: DM/Grbelja discussed some of the language that was not included because the intend was understood. The Ordinance is basically dealing with active recreation areas, but doesn't include the facilities such as: The Baird Homestead, Clarksburg Cultural Center, Barnegat Bay Watershed Areas, trails. Voice concerns about not many picnic areas at this time, special permit areas taken out, no bike rakes and rubberized worms. Business Administrator states that the rubberized worms were originally going to be banned but that was taken out of the ordinance and can be used. Discussion takes place regarding that there is no mention of dog litter in the ordinance. Township Attorney will look into this and report back prior to the public hearing.

M/Masci states this is not set in stone and can always make modifications to the ordinance.

ROLL CALL VOTE:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: None

Second reading and Public Hearing to be held on August 5, 2020 at 8:00 p.m. at the Millstone Township

Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

ORDINANCE 20-24

FIRST READING

ORDINANCE AMENDING CHAPTER V (FEES), SECTION 5-5 (RESERVED) TO RECREATION FACILITY FEES AND RATES OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This ordinance sets fees for the use of township parks and facilities.

Motion to adopt First Reading on Ordinance 20-24 and authorize publication of same was moved by C/Dorfman; Second DM/Grbelja.

Committee Discussion: C/Ferro questions the capacity of the rental based on what the event is going to be. If the capacity for Millstone Park is up to 2,000 people and is rented out, what happens if the fields get destroyed. C/Dorfman states were are not obligated to rent to organizations. These fees are only intended for organized special purpose usage and planning to have available ADHOC usage nights under the lights by members of the community. These fees are for special prearranged usage and will not encroach on the general usage of the community at large. C/Ferro suggest that we put a disclaimer that the Township reserves the right to not accept an event. C/Kuczinski suggest to put language in regarding other fees regarding litter and damage done to parks. Township Attorney states these are just updating the fees. He will look under general permitting ordinances. C/Ferro if we bring in DPW will the fees cover the overtime needed. C/Dorfman will make sure we have proper protection and will continue to make changes. M/Masci states that the money generated will offset the cost to run these facilities.

ROLL CALL VOTE:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: None

Second reading and Public Hearing to be held on August 5, 2020 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 20-167 Resolution: Authorizing Submission of a CDBG Application to the County of Monmouth and Township’s Contribution Toward the Project Known as “New ADA Playground Equipment at Millstone Park”
- 20-168 Payment of Vouchers for July 15, 2020
- 20-169 Resolution Authorizing Increasing the Bid Threshold to \$44,000, Pursuant to N.J.S.A. 40A:11-3(c)
- 20-170 Resolution Approving Final Change Order for 2019 Roadway Improvement Program
- 20-171 Resolution Authorizing Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2020 - June 2025 Form 1B

Motion to adopt Consent Agenda Resolutions 20-167 through 20-171 was moved by C/Kuczinski; Second M/Masci.

ROLL CALL VOTE:

AYES: C/Kuczinski, C/Dorfman, C/Ferro, DM/Grbelja, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: None

REPORTS FROM VARIOUS DEPARTMENTS FOR JUNE 2020:

Tax Collector	\$873,309.32
Clerks Report	\$ 2,235.00
Dog License	\$ 181.00
Recreation	\$ 2,195.00
Building Department	\$ 54,820.00
COAH	\$ 38,498.00
Municipal Court	\$ 4,679.19
2020 Interest Revenue	

Motion to file was moved by C/Kuczinski; Second DM/Grbelja. All in Favor.

TOWNSHIP COMMITTEE MINUTES:

1. Executive Meeting Minutes – July 1, 2020

Motion to adopt executive meeting minutes of July 1, 2020 was moved by DM/Grbelja; Second C/Kuczinski.

ROLL CALL VOTE:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: None

2. Regular Meeting Minutes – July 1, 2020

Motion to adopt regular meeting minutes of July 1, 2020 was moved by C/Ferro; Second M/Masci.

ROLL CALL VOTE:

AYES: C/Ferro, DM/Grbelja, C/Kuczinski, C/Dorfman, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: None

NEW BUSINESS:

1. Tree Trimming: Business Administrator has received complaints regarding some of the overgrowth of trees over the roadways. The homeowners are responsible to maintain safe conditions. The Township will be address some of the Township property and school property along Baird Road and Red Valley near the new park. Agress Road is also a concern. The Township went out for quotes and the lowest quote was \$4,200.00. This will be taken out of an emergency fund for trees.

Motion to move forward with the quote for tree trimming in the amount of \$4,200.00 was moved by C/Ferro; Second C/Kuczinski. All in Favor.

2. Clarksburg Cultural Center and Thomas Baird House Events: Business Administrator states that these historic places can be rented out. Great assets in town for families to rent out.
3. Movie Night: Business Administrator states that the Open Space and Recreation are putting together a Movie Night with an inflatable screen, social distancing required. There will be a 10' x 10' area for each family. DM/Grbelja states it will be for 6 weeks. M/Masci states that we want these events to be enjoyed by the community. C/Dorfman is looking to identify an area in Millstone Park for a raised plateau for the movie screen or even musical event; not just for recreation sports. Would like to create a community or council to promote these community events. The Recreation Commission currently manages Millstone Park. M/Masci agrees that this needs to be a discussion with the Recreation Commission to see if we put together an outside committee or maybe amongst the Recreation Commission to get involved. Millstone Park could even be used for 8th grade graduation.
4. Monmouth County Grant: Business Administrator states that Monmouth County has been generous to offer a Community Block Grant up to \$200,000 for ADA accessible equipment with the Township putting up \$20,000. The Township will be submitting an application for the ADA accessible equipment at Millstone Park. The County is also being very generous for Small Business Owners up to \$10,000 for COVID related expenses. Such as mortgage expenses, rent, COVID supplies, food that was spoiled as of March 1, 2020. The information has been posted on the township website and Facebook. There currently no application yet, but 31 companies in town have already emailed the Administrator to be added to the list. Please reach out to the Business Administrator if you are interested in this program by email to askmillstone@millstonenj.gov.

OLD BUSINESS:

The Business Administrator would like permission to move forward with the purchase of the ambulance. C/Kuczinski states that the attorney for the Fire Department submitted the letter to DLGS. The Township Attorney and the Fire Department Attorney are working on the shared service agreement. The Township Committee discusses and agrees to move forward with the purchase of the ambulance through the bond that was previously adopted by the Township Committee. Business Administrator states that it takes approximately 6 weeks to delivery the ambulance but will hold off on lettering.

COMMENTS FROM THE DAIS:

C/Ferro states that a representative from the Watershed did a presentation at the last Environmental Commission meeting regarding that the NJDEP is going to mandated all municipalities to adopt an ordinance for a new stormwater management that will be retroactive to properties from 2004. An example ordinance will be forward to the Township Committee. This will be mandated by March 2021.

M/Masci heard from residents that some of vandalism that were done at the parks were swept under the carpet. M/Masci stresses to the residents that the Township is holding the people accountable for their

action. The Business Administrator states that one individual has been arrested and investigation is ongoing and pending charges are still coming.

PRIVILEGE OF THE FLOOR:

M/Masci opens the meeting to the public at 9:18 p.m.
No public in attendance and no emails received.
M/Masci closes the meeting to the public at 9:19 p.m.

Motion to adjourn Regular Session and go back into executive session with no formal action will be taken was moved by C/Ferro; Second C/Kuczinski. All in Favor

Time in: 9:20 p.m.
Time out: 10:22 p.m.

Motion to adjourn Executive Session and go back into regular session was moved by DM/Grbelja; Second C/Kuczinski. All in Favor.

Motion to adjourn: Moved M/Masci; Second C/Dorfman. All in Favor.

Time Out: 10:23 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

July 15, 2020 Township Committee meeting minutes approved at a Township Committee meeting held on August 19, 2020.

Kathleen Hart, RMC
Municipal Clerk