

**MILLSTONE TOWNSHIP COMMITTEE MINUTES FOR THE
REGULAR MEETING ON JUNE 17, 2020**

Mayor Masci calls the meeting to order at 7:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Millstone Twp., NJ 08535

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 18, 2019.

Due to the Covid-19 Pandemic State of Emergency the Millstone Township Committee meeting was held using the Zoom platform. Members of the public have the option to attend the meeting via Zoom or in person. The Township Committee and Township Attorney attended the meeting via Zoom; Business Administrator and Municipal Clerk were present at the meeting room.

ROLL CALL: Mayor Masci – present, Committeeman Dorfman – absent, Committeeman Ferro - absent, Committeewoman Grbelja – present, Committeeman Kuczinski – present. Also, in attendance: Robert Munoz - Township Attorney, Business Administrator – Kevin Abernethy and Kathleen Hart - Municipal Clerk.

Municipal Clerk read Resolution 20-145 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded

Motion to adopt Resolution 20-145 was moved by C/Kuczinski; Second DM/Grbelja.
Committee Discussion: None

ROLL CALL VOTE:

AYES: DM/Grbelja, C/Kuczinski, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: C/Dorfman, C/Ferro

C/Ferro joined the meeting at 7:02 p.m.

Motion to adjourn Executive Session was moved by DM/Grbelja; Second C/Ferro. All in Favor

Time In: 7:02 p.m.; Time Out: 7:48 p.m.

Mayor Masci calls the Regular Meeting to order at 8:02 p.m. and asks Frank Simacek to lead the flag salute followed by a moment of silence.

Mayor Masci read the following statement:

Due to the COVID-19 pandemic the Township Committee Meeting of June 17, 2020 will be utilizing the Zoom platform. For public comment section you can also email askmillstone@millstonenj.gov with your questions or public comments along with your name and address. Your comments will be read into the record. This meeting will also be recorded and be replayed on the Millstone PEG Channel.

RESOLUTION:

20-146 Resolution Acknowledging Receipt and Review of Planning Board Consistency Report for Ordinances 20-15

Motion to adopt Resolution 20-146 was moved by C/Ferro; Second DM/Grbelja.

ROLL CALL VOTE:

AYES: C/Ferro, DM/Grbelja, C/Kuczinski, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: C/Dorfman

ORDINANCES:

ORDINANCE 20-15

SECOND READING

ORDINANCE AMENDING CHAPTER XXXV (LAND USE) ARTICLE 5, (ZONING DISTRICT REGULATIONS) (ACCESSORY APARTMENTS) SECTION 5-17 E.4. OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY TO PROVIDE THAT ALL ACCESSORY APARTMENTS SHALL BE AFFORDABLE TO VERY LOW INCOME HOUSEHOLDS

EXPLANATORY STATEMENT: This Ordinance revision provides for the opportunity to create affordable housing units to assist Millstone Township in meeting its affordable housing obligation pursuant to the Mount Laurel Doctrine. It requires that all accessory apartments be affordable to very low-income households.

Affidavit of Publication Presented

Mayor Masci opens the public hearing at 8:08 p.m.

No public comment and no emails received.

Mayor Masci closes the public hearing at 8:09 p.m.

Motion to adopt Ordinance 20-15 was moved by C/Kuczinski; Second DM/Grbelja.

ROLL CALL VOTE:

AYES: C/Ferro, DM/Grbelja, C/Kuczinski, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: C/Dorfman

ORDINANCE 20-21

SECOND READING

AMENDMENT TO ORDINANCE NO. 19-17 AMENDING CHAPTER II (ADMINISTRATION) PAYROLL OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE BY FIXING SALARY RANGES OF THE

TOWNSHIP OFFICIALS AND EMPLOYEES IN THE TOWNSHIP OF MILLSTONE,
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance adds the title and fixes the salary range for the Deputy CFO.

Affidavit of Publication Presented

Mayor Masci opens the public hearing at 8:10 p.m.
No public comment and no emails received.
Mayor Masci closes the public hearing at 8:11 p.m.

Motion to adopt Ordinance 20-21 was moved by C/Kuczinski; Second DM/Grbelja.

ROLL CALL VOTE:

AYES: C/Ferro, DM/Grbelja, C/Kuczinski, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: C/Dorfman

ORDINANCE 20-22

FIRST READING

ORDINANCE AMENDING CHAPTER XXXV (LAND USE AND DEVELOPMENT REGULATIONS), ARTICLE III (ADMINISTRATION AND PROCEDURES), SECTION 3-9 (FEES AND FEE SCHEDULE), SUBSECTION 3-9.4 (FEE SCHEDULE) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY.

EXPLANATORY STATEMENT: This ordinance revises the fees for development applications.

Motion to adopt Ordinance 20-22 on first reading and authorize publication of same was moved by DM/Grbelja; Second C/Kuczinski.

ROLL CALL VOTE:

AYES: DM/Grbelja, C/Kuczinski, C/Ferro, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: C/Dorfman

Second reading and Public Hearing to be held on July 15, 2020 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

20-147 Payment of Vouchers for June 17, 2020

- 20-148 Resolution Authorizing Award of a Contract for Emergency Tree Removal on Stillhouse Rd, Near Crest Circle on June 2, 2020
- 20-149 Resolution: Approval to Submit a Grant Application and Execute a Grant Agreement with the New Jersey Department of Transportation for “Improvements to Millstone Road from NJ State Highway Route 33 to Perrineville Road (Monmouth County Route 1)
- 20-150 Resolution: Approval to Submit a Grant Application and Execute a Grant Agreement with the New Jersey Department of Transportation for “Improvements to Millstone Road from Stage Coach Road (Monmouth County Route 524) to Sweetman’s Lane (Monmouth County Route 1)
- 20-151 Resolution Authorizing Shared Services Agreement Between Millstone Township and Millstone Township Board of Education for Uploading BOE Meeting to Township Website
- 20-152 Resolution Granting a Two Year Mining Permit to Preston Pit, Inc./Preston Pit II (Formerly Sahara Sands)
- 20-153 Resolution Granting a Two Year Mining Permit to Stavola Realty Company
- 20-154 Resolution Authorizing Shared Services Agreement Between Millstone Township and Millstone Township Board of Education for Maintenance Services for HVAC and Electrical
- 20-155 Resolution Authorizing the Tax Collector to Process Third Quarter Estimated Tax Bills Due August 1, 2020
- 20-156 Resolution Appointing Deputy Chief Financial Officer
- 20-157 Resolution Authorizing Award of a Contract for Emergency Tree Removal Conover Rd, Across from 26 Conover Road on June 12, 2020
- 20-158 Resolution Appointing Township Tax Search Officer
- 20-159 Resolution Appointing Full-Time DPW Laborer – Andrew Clark
- 20-160 Resolution Appointing Full-Time DPW Laborer – Hunter Zimmerman

Motion to adopt Consent Agenda Resolutions 20-147 through 20-160 was moved by C/Kuczinski; Second C/Ferro.

M/Masci discusses the shared service agreements with the Board of Education which has saved the taxpayers considerable money over the years.

ROLL CALL VOTE:

- AYES:** C/Kuczinski, C/Ferro, DM/Grbelja, M/Masci
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** C/Dorfman

DM/Grbelja asks Township Engineer, Matt Shafai, when the mines will be closing. Township Engineer said that Stavola has not given any dates for closing at this time. Preston Mine should be closing by 2024 and will need to restore the property to its natural condition. M/Masci states that these are two year permits.

REPORTS FROM VARIOUS DEPARTMENTS FOR MAY 2020:

Tax Collector	\$7,338,437.27
Clerks Report	\$ 305.00
Dog License	\$ 661.60
Recreation	\$ (4,024.41)
Building Department	\$ 35,521.00
COAH	\$ 3,473.00
Municipal Court	\$ 3,289.90

2020 Interest Revenue

C/Kuczinski questions the negative amount for Recreation for program that did not launch. Business Administrator said that was a part of it.

TOWNSHIP COMMITTEE MINUTES:

1. Executive Meeting Minutes – June 3, 2020

Motion to adopt executive meeting minutes of June 3, 2020 was moved by DM/Grbelja; Second C/Ferro.

ROLL CALL VOTE:

AYES: C/Ferro, DM/Grbelja, C/Kuczinski, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: C/Dorfman

2. Regular Meeting Minutes – June 3, 2020

Motion to adopt regular meeting minutes of June 3, 2020 was moved by C/Kuczinski; Second C/Ferro.

ROLL CALL VOTE:

AYES: C/Ferro, DM/Grbelja, C/Kuczinski, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: C/Dorfman

NEW BUSINESS:

M/Masci asks the Business Administrator if he heard back from the County regarding the removal of trees by Perrineville Lake. Business Administrator will follow up with the County.

M/Masci along with the Business Administrator are looking into a potential location for Allentown High School to hold its graduation at Millstone Park; waiting for a response from the Allentown High School, Board of Education.

C/Ferro said that the SDL program is working very well with Land Use, Construction and Tax. All three divisions are collaborating on one platform.

M/Masci said that the Governor has revised his order on outdoor eateries. Please visit the local restaurants in town.

Business Administrator discusses financing some BAN's rolling them together and taking advantage of the low interest rates. Municipal County Improvement Authority (MCIA) and the County are the funding partners and would roll them into long term notes (Triple A ratings) at the end of the year. Both MCIA, Tom Arnone and the Freeholders were kind enough to waive their fees that would be associated with refinancing the BAN's, which is a savings of over \$40,000.00.

DM/Grbelja states that there is a Honk & Wave Party at the Primary School Parking lot on July 4th @ 9AM for Jerry and Estelle Gottlieb and all the volunteers who helped out with the renovations of their home.

OLD BUSINESS: NONE

COMMENTS FROM THE DAIS: NONE

PRIVILEGE OF THE FLOOR:

M/Masci opens the meeting to the public at 8:32 p.m. and asks Frank Simacek and Mike Varady to come up and speak to the Township Committee about their involvement with the armed forces and Millstone Township.

Frank Simacek, 53 Conover Road, has been a resident since 1964; was a County Executive Member, Navy Veteran, Freehold Township Volunteer Fireman, involved with the Boys Scouts, Church and the Veterans Council. He thanks the Township Committee for doing a traffic job along with the Township employees who have always treated him with respect.

Michael Varady, 205 Stillhouse Road, has been a resident for 14 years, Volunteer Fireman/Chief and is a Vietnam veteran.

M/Masci thanks both Frank and Mike for coming out and for their service to this great nation. C/Ferro also thanks the two for all they do and kudos to everything you have done in the past and will do in the future.

Business Administrator said that a resolution has been in the works when COVID-19 started that would notify veteran-owned businesses registered with the State of New Jersey of each public bid opportunity and establishing Veteran-Only parking spots in municipally-owned parking lots. Signs have already been ordered. When it is safe, we will contact the Veterans to come out and support this resolution.

M/Masci closes the meeting to the public at 8:43 p.m.

Motion to adjourn: Moved C/Ferro; Second C/Kuczinski. All in Favor.

Time Out: 8:43 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

June 17, 2020 Township Committee meeting minutes approved at a Township Committee meeting held on July 1, 2020.

Kathleen Hart, RMC
Municipal Clerk