

TOWNSHIP OF MILLSTONE
Meeting Room
215 Millstone Road
Millstone Township, NJ 08535

TOWNSHIP COMMITTEE MEETING MINUTES FOR JUNE 3, 2020

Mayor Masci calls the meeting to order at 7:03 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 18, 2019.

ROLL CALL: Mayor Masci – present, Committeeman Dorfman – present, Committeeman Ferro - present, Committeewoman Grbelja – present, Committeeman Kuczinski – present. Also, in attendance: Robert Munoz - Township Attorney, Business Administrator – Kevin Abernethy and Kathleen Hart - Municipal Clerk.

Municipal Clerk read Resolution 20-138 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded

Motion to adopt Resolution 20-138 was moved by C/Kuczinski; Second C/Ferro.

Committee Discussion: None

ROLL CALL VOTE:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

Motion to adjourn Executive Session was moved by C/Kuczinski; Second C/Ferro. All in Favor

Time In: 7:05 pm; Time Out: 8:04 pm

Mayor Masci calls the Regular Meeting to order at 8:143 pm and asks Kathleen Hart to lead the flag salute followed by a moment of silence.

Mayor Masci read the following statement:

Due to the COVID-19 pandemic the Township Committee Meeting of June 3, 2020 will be utilizing the Zoom platform. For public comment section you can also email askmillstone@millstonenj.gov with your questions or public comments along with your name and address. Your comments will be read into the record. This meeting will also be recorded and be replayed on the Millstone PEG Channel.

ORDINANCE:

ORDINANCE 20-14

SECOND READING

CALENDAR YEAR 2020 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

EXPLANATORY STATEMENT: This Ordinance authorizes an increase to 3.5% over the previous year's final appropriations.

Affidavit of Publication Presented

Mayor Masci opens the public hearing at 8:17 p.m.

No public in attendance and no emails received.

Mayor Masci closes the public hearing at 8:18 p.m.

Motion to adopt Ordinance 20-14 was moved by C/Kuczinski; Second C/Dorfman.

ROLL CALL VOTE:

AYES: C/Ferro, DM/Grbelja, C/Kuczinski, C/Dorfman, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

RESOLUTIONS:

20-139 Resolution to Read Budget by Title Only

Motion to adopt Resolution 20-139 was moved by C/Kuczinski; Second C/Dorfman.

ROLL CALL VOTE:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

20-140 Resolution Appointing Township Tax Collector

Motion to adopt Resolution 20-14 was moved by C/Kuczinski; Second M/Masci.

ROLL CALL VOTE:

AYES: C/Kuczinski, C/Dorfman, C/Ferro, DM/Grbelja, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

BUDGET RESOLUTION:

20-127 ADOPTION OF THE 2020 MUNICIPAL BUDGET – Presentation

Business Administrator Kevin Abernethy presents the PowerPoint presentation for the 2020 Budget (See Attachment A). He states that there is a small increase from last year. The local municipal tax rate will be \$0.176, a change of \$0.01 from 2019. Based on an average home assessment at \$528,310, the taxes will increase \$49.16. This increase is due to the fact that the Township in need of a plan to provide their citizens with timely and affordable Emergency Medical Services. The major addition to the 2020 budget is addressing this need. An outsourced service has been utilized to perform this service in 2019 and they have increased their monthly cost from \$9,000 a month to \$44,000 a month and the municipality cannot afford to continue with this

outsourced service. The Township and the Millstone Township Fire District have been in discussion over the past year to create a shared service agreement for EMS services for implementation in the second half of 2020 year. The coverage will be 24/7.

C/Kuczinski discusses the challenge that the Township has faces for the past 2-1/2 years utilizing a fully staff First Aid volunteer service and the cost associated to maintain. We did not have the volunteer base that we have had in the past. We kept the services going with the remaining volunteers and a shared service agreement with outside vendors, which utilized insurance billing. However, the Township has a low population and is a low volume town (low calls); the outside vendors could not sustain the costs to maintain just by utilizing the insurance billing. The Fire Department and the Township have been in talks as they can offer the EMT services. The 2020 tax levy increase is \$186,933. The 2020 Fire Department EMS portion of the Municipal Tax Increase is \$260,000 (this includes manpower, down payment for an ambulance and equipment costs). The Fire Department is not looking to generate a profit, just to cover costs. This is the lowest cost option we have. We have the full support of the Fire Commissioners. This has been a long journey and we are working on the next step to put the whole program together and get it up and running. We have a dedicated and professional team that will provide first rate service to the residents - the Millstone Township Fire Department.

M/Masci states on behalf of the Township Committee would like to thank the Fire Department and Fire Commissions for their support along with their commitment to this agreement and C/Kuczinski in spearheading this.

Business Administrator discusses the 2020 road program for \$2,000,000 and other capital projects along with park improvements and updates scheduled for 2020. Overall, the property tax rate for the municipal portion is estimated at 7.5%. In 2019, Millstone ranked #1 of 53 municipalities for the lowest Municipal Local Purposes Tax Rate.

M/Masci along with the Township Committee, supports the 2020 Budget and states that this was a challenging budget and appreciates all the time and effort put in by Financial Consultant Matt Holman and Business Administrator Kevin Abernethy.

M/Masci along with the Township Committee acknowledges the First Aid squad volunteers who have done a great job and the dedicated service that they have given to the residents of Millstone Township throughout the years.

Affidavit of Publication Presented

Mayor Masci opens the public hearing at 9:23 p.m.

No public in attendance and no emails received.

Mayor Masci closes the public hearing at 9:24 p.m.

Motion to adopt 2020 Budget Resolution 20-127 was moved by C/Kuczinski; Second DM/Grbelja.

ROLL CALL VOTE:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

ORDINANCES:

**ORDINANCE 20-16
SECOND READING**

AN ORDINANCE AMENDING CHAPTER III (POLICE REGULATIONS), SECTION 3-24 (REGULATION OF MOTOR VEHICLES ON TOWNSHIP OWNED PROPERTY) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This ordinance amendment regulates prohibited conduct of motor vehicles on Township owned property.

Affidavit of Publication Presented

Mayor Masci opens the public hearing at 9:25 p.m.

No public in attendance and no emails received.

Mayor Masci closes the public hearing at 9:25 p.m.

Motion to adopt Ordinance 20-16 was moved by C/Kuczinski; Second C/Ferro.

ROLL CALL VOTE:

AYES: C/Ferro, DM/Grbelja, C/Kuczinski, C/Dorfman, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

**ORDINANCE 20-17
SECOND READING**

BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$200,000 FOR ACQUISITION OF AN AMBULANCE (CLASS III) AND EQUIPMENT AND ACCESSORIES IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$190,000 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION.

EXPLANATORY STATEMENT: For acquisition of an ambulance (Class III) and equipment and accessories, including all work and materials necessary therefor and incidental thereto.

Affidavit of Publication Presented

Mayor Masci opens the public hearing at 9:27 p.m.

No public in attendance and no emails received.

Mayor Masci closes the public hearing at 9:28 p.m.

Motion to adopt Bond Ordinance 20-17 was moved by DM/Grbelja; Second C/Kuczinski.

ROLL CALL VOTE:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

**ORDINANCE 20-18
SECOND READING**

BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$550,000 FOR CONSTRUCTION OF A PARK MAINTENANCE STORAGE BUILDING AND IMPROVEMENTS TO VARIOUS MUNICIPAL BUILDINGS IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$522,500 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION.

EXPLANATORY STATEMENT: For construction of a park maintenance storage building and improvements to various municipal buildings, including but not limited to security and safety improvements, and including all work and materials necessary therefor and incidental thereto.

Affidavit of Publication Presented

Mayor Masci opens the public hearing at 9:30 p.m.

No public in attendance and no emails received.

Mayor Masci closes the public hearing at 9:30 p.m.

Motion to adopt Bond Ordinance 20-18 was moved by C/Kuczinski; Second C/Dorfman.

ROLL CALL VOTE:

AYES: C/Ferro, DM/Grbelja, C/Kuczinski, C/Dorfman, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

**ORDINANCE 20-19
SECOND READING**

BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$206,000 FOR ACQUISITION OF PUBLIC WORKS VEHICLES AND EQUIPMENT IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$195,700 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION.

EXPLANATORY STATEMENT: For acquisition of public works vehicles and equipment including but not limited to a pick-up truck, dump utility trailer, mini-excavator, zero turn mower and tractor/roadside mower, including all work and materials necessary therefor and incidental thereto.

Affidavit of Publication Presented

Mayor Masci opens the public hearing at 9:34 p.m.

No public in attendance and no emails received.

Mayor Masci closes the public hearing at 9:34 p.m.

Motion to adopt Bond Ordinance 20-19 was moved by C/Kuczinski; Second M/Masci.

ROLL CALL VOTE:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

**ORDINANCE 20-20
SECOND READING**

BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$2,000,000 FOR 2020 ROAD IMPROVEMENT PROGRAM IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$1,729,000 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION.

EXPLANATORY STATEMENT: For 2020 Road Improvement Program, including but not limited to improvements to Nurko Road, Hickory Drive subdivision, Gravatt Circle, Fillmore Road, Ivins Lane, parts of Pine Hill Road, Chadwick Road, Graham Place, parts of Millstone Road, Algonquin Terrace, Moccasin Court, Michael Court, Forman Road, Bruere Drive and parts of Olde Noah Hunt Road and miscellaneous minor roadway and drainage repairs throughout the Township, including all work and materials necessary therefor and incidental thereto.

Affidavit of Publication Presented

Mayor Masci opens the public hearing at 9:34 p.m.

No public in attendance and no emails received.

Mayor Masci closes the public hearing at 9:34 p.m.

Motion to adopt Bond Ordinance 20-20 was moved by C/Ferro; Second C/Kuczinski.

ROLL CALL VOTE:

AYES: C/Ferro, DM/Grbelja, C/Kuczinski, C/Dorfman, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

**ORDINANCE 20-21
FIRST READING**

AMENDMENT TO ORDINANCE NO. 19-17 AMENDING CHAPTER II (ADMINISTRATION) PAYROLL OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE BY FIXING SALARY RANGES OF THE TOWNSHIP OFFICIALS AND EMPLOYEES IN THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance adds the title and fixes the salary range for the Deputy CFO.

Motion to adopt Ordinance 20-21 was moved by C/Kuczinski; Second DM/Grbelja.

ROLL CALL VOTE:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

Second reading and Public Hearing to be held on June 17, 2020 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 20-141 Payment of Vouchers for June 3, 2020
- 20-142 Resolution Authorizing Self-Examination of Budget
- 20-143 Resolution Approving the Creation and Administration of an Emergency Temporary Approval Process for Outdoor Dining and/or Business Operations Due to the Covid-19 Pandemic
- 20-144 Resolution Amending the Use of the Storm Recovery Reserves to Include the Coronavirus Emergency

Motion to adopt Consent Agenda Resolutions 20-141 through 20-144 was moved by DM/Grbelja; Second C/Ferro.

ROLL CALL VOTE:

- AYES:** C/Kuczinski, C/Dorfman, C/Ferro, DM/Grbelja, M/Masci
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** None

TOWNSHIP COMMITTEE MINUTES:

1. Executive Meeting Minutes – May 20, 2020

Motion to adopt executive meeting minutes of May 20, 2020 was moved by C/Ferro; Second DM/Grbelja.

ROLL CALL VOTE:

- AYES:** C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski, M/Masci
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** None

2. Regular Meeting Minutes – May 20, 2020

Motion to adopt regular meeting minutes of May 20, 2020 was moved by C/Kuczinski; Second M/Masci.

ROLL CALL VOTE:

- AYES:** C/Ferro, DM/Grbelja, C/Kuczinski, C/Dorfman, M/Masci
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** None

NEW BUSINESS:

1. Summer Hours at Municipal Buildings are in effect from June 1, 2020 through August 28, 2020. Summer hours are as follows: Monday – Thursday 8:00 am – 4:15 pm; Friday 8:00am – 12:00pm

2. Clerk Hart reminds residents if they haven't completed the 2020 Census to please do so. The website is 2020CENSUS.GOV.
3. Clerk Hart reminds residents that the 2020 Primary Election has been changed to July 7, 2020. All active registered Republican and Democratic voters will automatically receive a mail-in ballot for voting in the 2020 Primary Election. In addition, all registered unaffiliated and inactive Republican and Democratic voters will receive a vote by mail application to complete and send back to receive a mail-in ballot to vote in the 2020 Primary Election. The County Clerk of Election will be mailing out postcards with more information. You can also go to their website at www.monmouthcountyvotes.com
4. C/Dorfman states that based on the restrictions from the CDC and tremendous increase in cost associated with the guidelines, difficulty in getting summer employees and lack of interest from the public, there will be no Summer Recreation program. The Recreation Department is possibly checking into mini programs that would be conducted outdoors. Still waiting for guidelines from the Governor on the remaining programs.
5. C/Dorfman states that Millstone Day is scheduled for September 27, 2020 at Frogbridge. We will be adhering to all the guidelines.

OLD BUSINESS: NONE

COMMENTS FROM THE DAIS:

C/Ferro said that he was very blessed in attending the very limited Memorial Day ceremony. He would like to thank the Veterans Council for holding this ceremony to honor our fallen veterans.

M/Masci along with the Township Committee recognizes the sacrifice these men and woman have done for our freedom. All of us never forget those key words, One Nation Under God! We are not a perfect nation, but we are one nation.

PRIVILEGE OF THE FLOOR:

M/Masci opens the meeting to the public at 10:07 p.m.

No public in attendance and no emails received.

M/Masci closes the meeting to the public at 10:09 p.m.

Motion to adjourn: Moved DM/Grbelja, Second C/Ferro. All in Favor.

Time Out: 10:09 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

June 3, 2020 Township Committee meeting minutes approved at a Township Committee meeting held on June 17, 2020.

Kathleen Hart, RMC
Municipal Clerk

ATTACHMENT A



TOWNSHIP OF
MILLSTONE

MUNICIPAL BUILDING
470 STAGE COACH ROAD
MILLSTONE TOWNSHIP, NJ 08510
732-446-4249

MUNICIPAL COURT
215 MILLSTONE ROAD
MILLSTONE TOWNSHIP, NJ 08535
732-446-6219

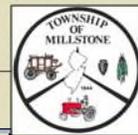


2020 Municipal Budget Presentation

June 3, 2020

Township of Millstone

2020 Budget Summary



Title	2020-Estimated	2019-Actual	\$ Change	% Change
Net Valuation Taxable	\$1,882,865,731.00	\$1,875,523,218.00	\$7,342,513.00	0.39%
Local Amount to be Raised by Taxation	\$3,319,260.78	\$3,132,327.98	\$186,932.80	5.91%
Local Municipal Tax Rate	\$0.176	\$0.167	\$0.01	5.91%
Tax Collection Rate Used to Calculate RFUT	98.38%	98.35%		
Penny Impact	\$188,286.57	\$187,552.32	\$734.25	0.39%
Average Home Assessment*	\$528,310.00	\$527,345.00	\$965.00	0.18%
Average Home Local Municipal Taxes	\$929.83	\$880.67	\$49.16	5.91%

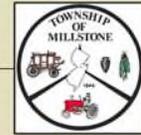
Accomplishments

🏆 Levy Cap 🏆 Appropriation Cap

Notes

** Please note that the calculation has been revised to include Farm Houses, but not Farm Qualified*

2020 Emergency Medical Service



Overview:

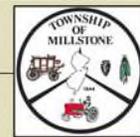
The Township of Millstone is in need of a plan to provide their citizens with timely and affordable Emergency Medical Service. The major addition to the 2020 Budget is addressing this new need for the Township. Once performed on a volunteer basis, the EMS service now needs to be funded by the municipality to ensure that citizens are receiving the care and attention they need, when they need it most. An outsourced service was being utilized to perform this service in 2019. This service that performed the function for the 2019 year has increased prices to a point where the municipality cannot afford to continue with the contract and, more importantly, the EMS service provided to the citizens was lacking in timeliness and quality of service.

To solve this budget issue, *The Township and the Millstone Township Fire District* have stepped up and are creating a shared service agreement for implementation in the second half of 2020 year.

Shared Services Advantages:

- Direct Management
- Ability to Better Control and Forecast Costs
- Timeliness and Consistency in Service
- Stability
- Increased Community Involvement
- Controlling costs for the Taxpayer

2019 vs. 2020 EMS Services Cost Analysis



Overview:

With consideration made to have the Fire Department take ownership of EMS services within the town of Millstone, a cost analysis has been prepared between the year's of 2019 and 2020 to ascertain the fiscal sensibility of the transition. The Key Financials and Financial Model below present the findings.

Total Costs	2020 Tax Levy	2019 Tax Levy	2020 Tax Levy Increase	2020 Tax Levy Increase Attributable to Fire Department EMS
	\$ 3,319,261	\$ 3,132,328	\$ 186,933	\$ 260,000 <i>of \$186,933 increase</i> 138.86% <i>of increase</i>
Total Costs per House ¹	2020 Tax per House	2019 Tax per House	2020 Tax Increase	2020 Tax Levy Increase Attributable to Fire Department EMS
	<i>Milli-Only</i> \$ 929.83	<i>Milli-Only</i> \$ 880.67	<i>Milli-Only</i> \$ 49.67	\$ 49.67 <i>Per Avg. Household</i> 138.86% <i>of increase</i>

Notes

1. Based off a \$528,310 assessed home value

2019 vs. 2020 EMS Services Cost Analysis

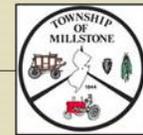
Millstone Financial Cost for EMS Services		
Item ID	Item	Annual Amount
1	2020 Additional Contribution to Fire Department EMS Rescue Squad	200,000
2	Ambulance Down Payment	10,000
3	Other Capital Related Items	50,000
4	Total Cost	260,000

Millstone Tax Levy - Total		
Item ID	Item	Annual Amount
5	2020 Municipal Tax Levy	3,319,261
6	2019 Municipal Tax Levy	3,132,328
7	Total Municipal Tax Levy Increase - 2020	186,933
1-4	2020 Fire Department EMS Portion of Municipal Tax Increase	260,000
8	Tax Levy Increase Attributable to Other Sources	(73,067)
9	Tax Levy Increase Attributable to Fire Department EMS Services (%)	138.86%



5

Township of Millstone – Key Personnel



Township Committee

Mayor - Fiore Masci
 Deputy Mayor - Nancy Grbelja
 Committeeman - Gary Dorfman
 Committeeman - Albert Ferro
 Committeeman - Michael Kuczinski

Municipal Officials

Business Administrator - Kevin Abernethy
 Acting CFO - Kevin Abernethy
 Finance Consultant – HFA, Matthew Holman
 Tax Collector – Lori Maher
 Municipal Clerk – Kathleen Hart
 Township Auditor – HMA, David McNally
 Township Attorney - Robert Munoz

6

Township of Millstone



2020 Budget Goals



Address Emergency Medical Service Need Of The Township



Keep Overall Budget Increase, With EMS Inclusion, To As Minimal As Possible

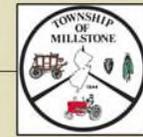


Construct a Budget in Time of Crisis That Provides Required Services But Limits The Financial Impact To Residents



The Budget cycle is “Self Review” this year, which means this Budget must be filed with the State, but not reviewed prior to public hearing/adoption. “State Review” is every 3 years.

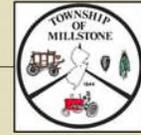
Township of Millstone



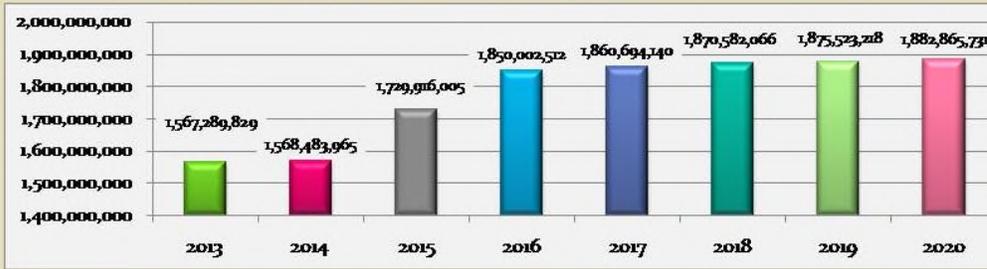
Municipal Tax Levy Comparison of Nearby Towns in Monmouth County

	Allentown	Colts Neck	Farmingdale	Millstone	Spring Lake Boro	Upper Freehold
2013	1,403,795.00	6,187,210.00	320,923.80	2,590,456.72	5,964,753.62	2,353,449.00
2014	1,447,106.81	6,447,804.00	319,915.80	2,590,456.72	6,315,052.34	2,461,134.50
2015	1,523,056.74	6,784,534.00	334,679.66	2,590,456.72	6,441,278.10	2,629,044.50
2016	1,523,056.60	7,208,073.48	371,378.14	2,590,456.72	6,441,260.64	2,733,530.98
2017	1,537,059.50	7,478,474.14	379,638.01	2,590,456.72	6,441,221.38	2,790,388.61
2018	1,537,059.50	7,787,377.72	435,363.13	2,590,456.72	6,474,975.98	2,964,899.71
2019	1,579,595.10	7,852,954.72	486,956.87	3,132,327.98	6,601,015.40	3,105,130.00
\$ Increase in Municipal Levy 2013-2019	175,800.10	1,665,744.72	166,033.07	541,871.26	636,261.78	751,681.00
% Increase in Municipal Levy 2013-2019	13%	27%	52%	21%	11%	32%

Township of Millstone



Annual Net Valuation Taxable



Local Municipal Tax Rate

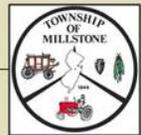


Amount to be Raised by Taxation for Local Municipal Purposes

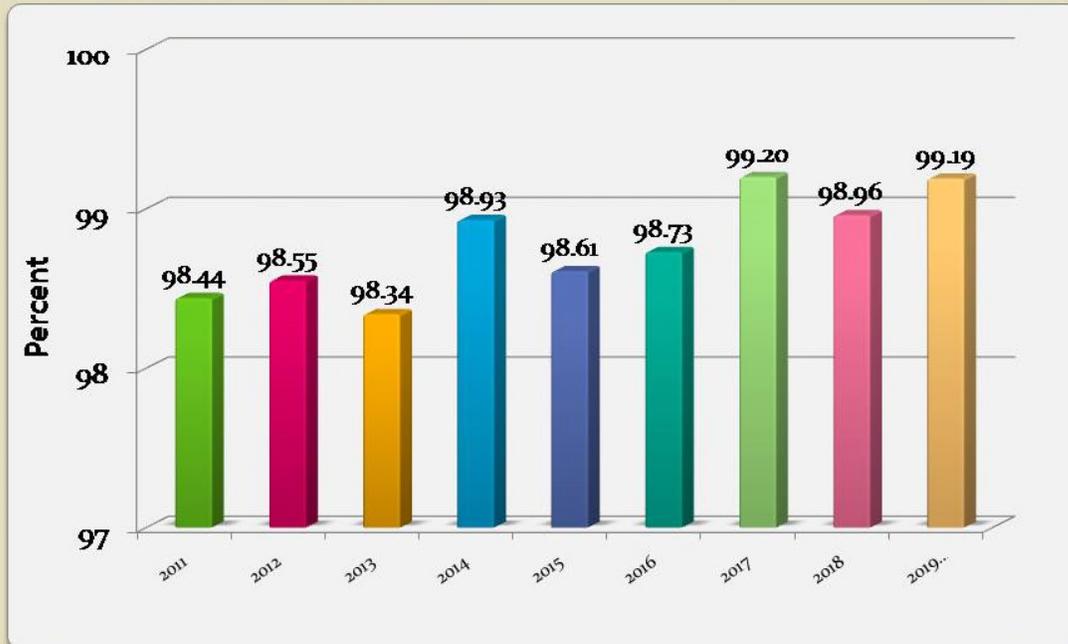


9

Township of Millstone

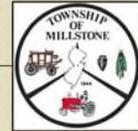


Annual Tax Collection Percentages



10

Township of Millstone

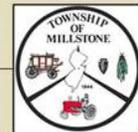


Comparative Revenue Summary

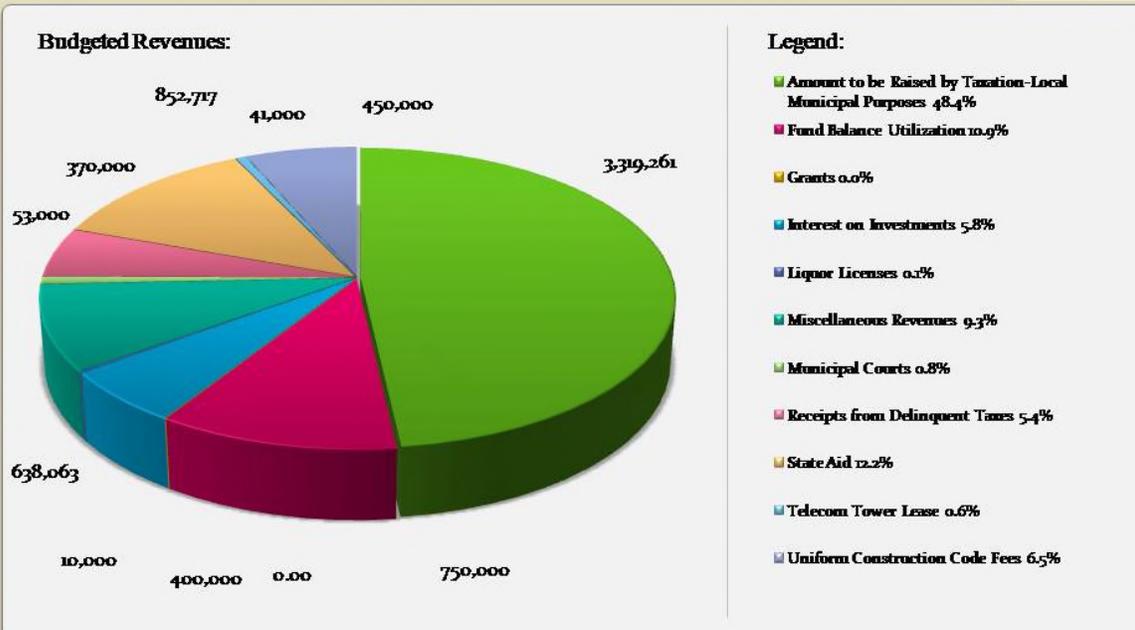
General Revenue:	2020	2019	Net Changes:
Fund Balance Utilization	\$ 750,000.00	\$ 600,000.00	\$ 150,000.00
Grants	\$ -	\$ 69,581.57	\$ (69,581.57)
Interest on Investments	\$ 400,000.00	\$ 410,000.00	\$ (10,000.00)
Liquor Licenses	\$ 10,000.00	\$ 10,125.00	\$ (125.00)
Miscellaneous Revenues	\$ 638,062.63	\$ 552,000.95	\$ 86,061.68
Municipal Courts	\$ 53,000.00	\$ 54,000.00	\$ (1,000.00)
Property Taxes	\$ 3,319,260.78	\$ 3,132,327.98	\$ 186,932.80
Receipts from Delinquent Taxes	\$ 370,000.00	\$ 373,800.82	\$ (3,800.82)
State Aid	\$ 852,717.00	\$ 841,753.00	\$ 10,964.00
Telecom Tower Lease	\$ 41,000.00	\$ 41,539.48	\$ (539.48)
Uniform Construction Code Fee	\$ 450,000.00	\$ 369,000.00	\$ 81,000.00
Total Anticipated Revenues	\$ 6,884,040.41	\$ 6,454,128.80	\$ 429,911.61

11

Township of Millstone

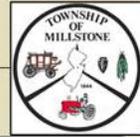


Analysis of 2020 Budget Revenues

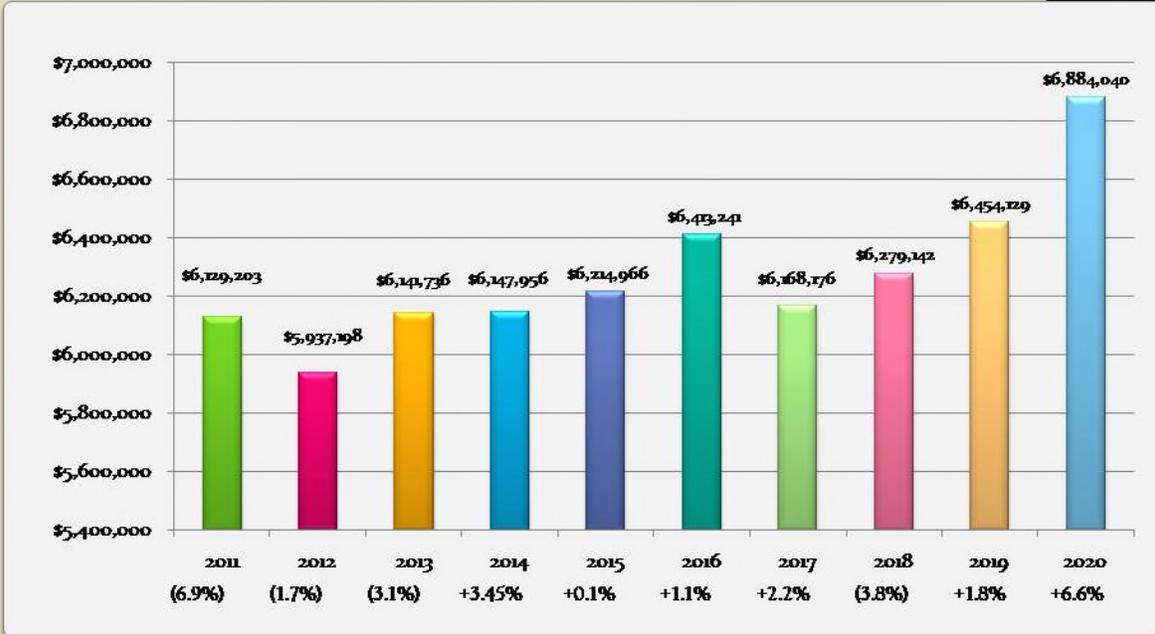


12

Township of Millstone

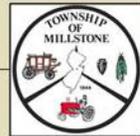


Adopted Budget Appropriations – 10 Year Trend

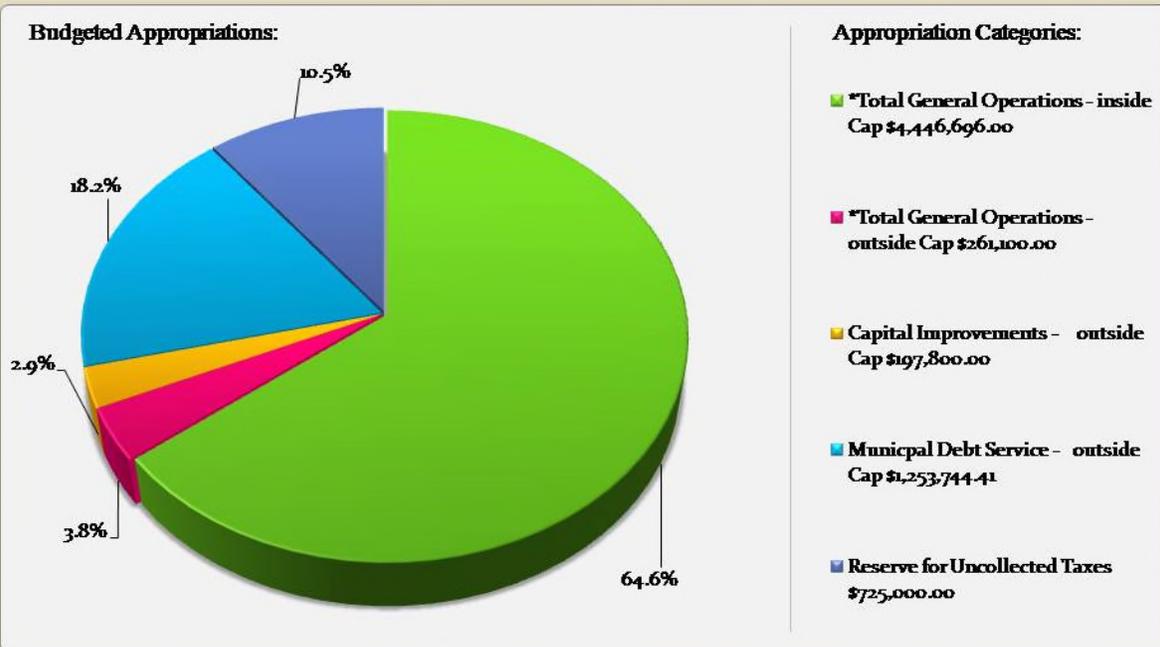


13

Township of Millstone



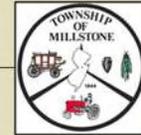
Analysis of 2019 Budget Appropriations - \$6,884,040.41



* Total General Operations = \$4,707,796.

14

Township of Millstone



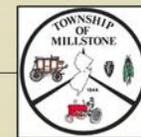
Breakdown of Total General Operations

Appropriation Sub-Category	Amount	%
Public Works	\$ 1,169,175.00	24.8%
General Government	\$ 971,730.00	20.6%
Insurance (JIF, HB, WC & Unemployment)	\$ 855,722.00	18.2%
Uniform Construction Code & Code Enforcement	\$ 498,520.00	10.6%
Statutory Expenditures (PERS, DCRP & SS)	\$ 283,639.00	6.0%
Utilities	\$ 241,000.00	5.1%
Court & Public Defender	\$ 127,500.00	2.7%
Public Safety	\$ 54,000.00	1.1%
Land-Use Administration	\$ 94,700.00	2.0%
Parks & Recreation	\$ 108,000.00	2.3%
Health/Human Svc (Animal Ctrl, Sr Trans & BC)	\$ 40,900.00	0.9%
Grants	\$ 5,000.00	0.1%
Landfill	\$ 20,700.00	0.4%
Shared Services	\$ 231,600.00	4.9%
Education (including Library)	\$ 250.00	0.0%



15

Township of Millstone



Analysis of Capital Improvements

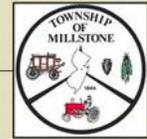
2020 Capital Projects	Total Cost	CIF *	Est. Grants	Debt Auth
General Capital:				
1 Road Program - 2020	\$2,000,000	\$100,000	\$183,000	\$1,717,000
2 Acq. Of DPW Vehicles & Equip	\$206,000	\$10,300		\$195,700
3 MP Storage Facility and Twp. Building	\$550,000	\$27,500		\$522,500
4 Am bulance	\$200,000	\$10,000		\$190,000
Total:	\$2,956,000	\$147,800	\$183,000	\$2,625,200

Notes

*CIF = Capital Improvement Fund, which represents the 5% down payment required to be raised in the Municipal Budget.

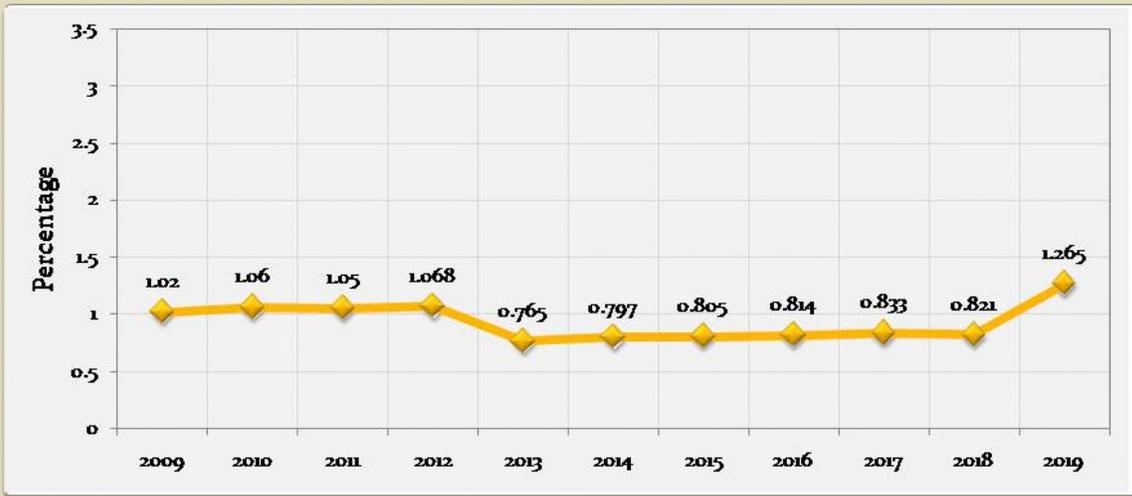
16

Township of Millstone



Debt Management

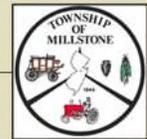
Net Debt as a Percentage of 3-Year Average Equalized Valuation



Notes

- *N.J.S.A. 40A:2-5 allows a municipality to incur debt up to a maximum of 3.5% of the 3-year average equalized valuation in any year.*
- *Includes Open Space Debt*

Township of Millstone



Park Improvements & Updates



Abate Park

- Assessing improvements needed for Basketball & Tennis Courts
- Phase II of Security Cameras (Bond Ordinance 19-06)
- Replacing Old/Damaged Playground Equipment



Brandywine Park

- Phase II of Security Cameras (Bond Ordinance 19-06)



Millstone Park

- Phase II of Security Cameras (Bond Ordinance 19-06) Lite Hardscape Courts and Baseball fields - at least 9 new sporting activities



Rocky Brook Park

- Upgrade to Tennis Courts Completed
- Assessing Improvements Needed for Basketball Courts
- Replacing Old/Damaged Playground Equipment



Wagner Farm Park

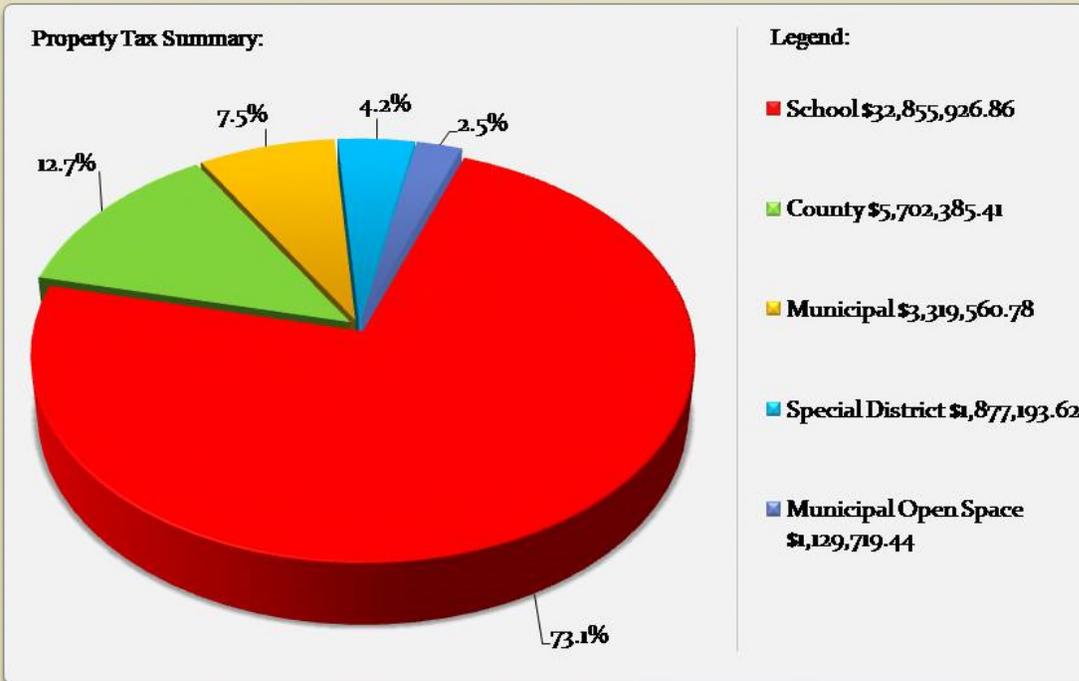
- Phase I of Security Cameras (Bond Ordinance 18-02)
- Assessing Improvements Needed for Building & Playground Equipment.



Township of Millstone

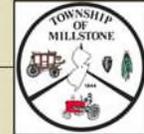


Estimated Property Tax Rate Summary



169

Township of Millstone



Average Homeowner pays \$930/year or \$78/month in Municipal Taxes for:

Building, Construction, Land Use Services & Other

- Code Enforcement
- Construction inspections and proper permitting
- Planning & Zoning Boards
- Recreation, Shade Tree, Open Space, Agriculture, Historic & Environmental Commission Boards

Other Services

- Dog Licensing
- Recreation Programs
- Notarizing documents

Media Resources

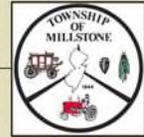
- Newsletter
- Township Website
- Public Access Channel
- E-mail Blasts

Public Safety

- Emergency Management
- **First Aid – New Service Provided**
- Municipal Court Services, including Public Defender
- Deer Carcass Removal from Township/County Roads
- Special Citizen Area Transportation – SCAT
- Municipal Drug Alliance
- Animal Control

263

Township of Millstone



Average Homeowner pays \$930/year or \$78/month in Municipal Taxes for:

Public Works

- o Road Repair & Maintenance of 244 lane miles of roadway
- o Snow Removal - 244 lane miles of roadway & 158 cul-de-sacs
- o Park Maintenance – increase from 83 acres to 247 acres
- o Building & Grounds Maintenance
- o Vehicle Maintenance
- o Stormwater management – 2,334 catch basins & 303 outfalls & 113 water quality basins

Vital Statistics

- o Marriage License/Civil Union/Domestic Partnership
- o Other Vital Records

Community Events

- o Memorial Day Parade
- o Veteran's Day Service – Millstone Day

Recycling

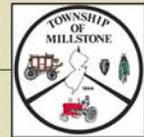
- o Recycling Collection – Every other Wednesday
- o Electronics Recycling/Drop Off (Recycling Yard)
- o Recycling Yard– Sat & Sun 8am-1pm
Tues/Thurs 11am-3pm
- o Christmas Tree Pick-up
- o Spring/Fall Brush Drop Off (12 times a year)
- o Spring Clean up – Annually
- o Tire Drop Off – Annually

Revenue Collection

- o Pay Taxes Online
- o Pay for Recreation Programs online
- o Pay by credit card for:
 - Municipal Court Fines
 - Recreation Programs
 - Construction Fees

21

Township of Millstone



Summary

Ongoing Management:

- Collaborative effort to manage new challenges and priorities
- Continual review of appropriations
- Seek shared services and cost reduction opportunities
- Research additional revenue sources



22

Township of Millstone



Summary

2019 Ranking in Monmouth County



Millstone remained ranked #1 of 53 for the lowest Municipal Local Purposes Tax Rate

2020 Ranking in Monmouth County

❖ To Be Determined



23

Township of Millstone



Questions?

Comments?



OR



24