

TOWNSHIP OF MILLSTONE
Meeting Room
215 Millstone Road
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE MEETING MINUTES
MARCH 18, 2020**

Mayor Masci calls the meeting to order at 7:32 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 18, 2019.

ROLL CALL: Mayor Masci – present, Committeeman Dorfman – present, Committeeman Ferro - present, Deputy Mayor Grbelja – present, Committeeman Kuczinski – present. Also, in attendance: Township Attorney - Robert Munoz, Business Administrator – Kevin Abernethy and Municipal Clerk - Kathleen Hart.

Municipal Clerk read Resolution 20-103 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded

Motion to adopt: Moved by C/Kuczinski, Second C/Ferro.
Committee Discussion: None

ROLL CALL VOTE:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: None

Motion to adjourn Executive Session was moved by DM/Grbelja, Second C/Dorfman. All in Favor

Time In: 7:34 pm; Time Out: 8:00 pm

M/Masci calls the Regular Meeting to order at 8:04 pm followed by a flag salute and a moment of silence. M/Masci read the following statement:

The Township of Millstone will be videotaping this meeting for replay on Millstone PEG Channel. By attending this evening, attendees acknowledge this recording and agree to allow their images to be recorded.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person's public

comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

M/Masci announced that this first time where four Committee members, including the Mayor, are participating in a meeting via this electronic medium due to the Covid-19, also known as the coronavirus that has impacted us globally. He advised that he and Deputy Mayor Grbelja will be addressing the residents in a different forum and asked that the public stay safe during this trying time.

Township Attorney Munoz announced that under the Open Public Meeting Acts, a meeting can be held electronically. He advised that we are not holding the meeting entirely electronically, since the equipment to do so is not in place presently, but with the Deputy Mayor present, and with a member of the public present, we are holding the meeting as what would be called corpora and the rest of the governing body are present on the phone and he advised that there is a quorum this evening.

CORRESPONDENCE:

Municipal Clerk read the correspondence into the record as follows:

1. Resignation letter received from Mark Messino, DPW Operator, last day March 13, 2020.
2. Resignation email received from Beth Kiernan, Tax Collector, last day April 1, 2020.
3. Letter received from Giordano, Halleran & Ciesla, P.C., dated March 12, 2020 requesting rezoning RU-P zone, Block 57.01, Lots 1.01 – 1.06 and 2.01.

Township Attorney Munoz advised that upon posting of escrow, they could meet with the Township Engineer and Planner to discuss. Deputy Mayor does not have a problem with them making a presentation to the Engineer and the Planner.

RESOLUTION:

20-104 Resolution Acknowledging Receipt and Review of Planning Board Consistency Reports for Ordinances 20-02, 20-03, 20-04, 20-05, 20-06 & 20-07

Motion to adopt: Moved by DM/Grbelja, Second C/Kuczinski.
Committee Discussion. None.

ROLL CALL VOTE:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: None

Township Attorney Munoz stated that the all of the Resolutions of the Planning Board found the Ordinances to be consistent with the Master Plan.

ORDINANCES:

FIRST READING:

ORDINANCE 20-09 AMENDMENT TO ORDINANCE NO. 19-17 AMENDING CHAPTER II (ADMINISTRATION) PAYROLL OF THE REVISED GENERAL

ORDINANCES OF THE TOWNSHIP OF MILLSTONE BY FIXING SALARY RANGES OF THE TOWNSHIP OFFICIALS AND EMPLOYEES IN THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

M/Masci read the Explanatory Statement as follows: This is Ordinance amends the salary range for the Construction Code Official.

Motion to adopt: Motion made by C/Kuczinski, Second C/Dorfman.

ROLL CALL VOTE:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

Second reading and Public Hearing to be held on April 1, 2020 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

SECOND READING:

ORDINANCE 20-02 ORDINANCE AMENDING CHAPTER XXXV (LAND USE) ARTICLE 5, (ZONING DISTRICT REGULATIONS) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY TO ADD NEW SECTION 5-17 (ACCESSORY APARTMENTS)

M/Masci read the Explanatory Statement as follows: This Ordinance revision provides for the opportunity to create affordable housing units to assist Millstone Township in meeting its affordable housing obligation pursuant to the Mount Laurel Doctrine.

Affidavit of Publication Presented

M/Masci opens the public hearing at 8:11 p.m.

No public comment.

M/Masci closes the public hearing at 8:12 p.m.

Motion to adopt: Motion made by C/Kuczinski, Second DM/Grbelja.

ROLL CALL VOTE:

AYES: C/Kuczinski, C/Dorfman, C/Ferro, DM/Grbelja, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

SECOND READING:

ORDINANCE 20-03 AN ORDINANCE OF THE TOWNSHIP OF MILLSTONE AMENDING THE GENERAL CODE OF THE TOWNSHIP OF MILLSTONE BY REPEALING AND REPLACING ARTICLE 8 “AFFORDABLE HOUSING” TO ADDRESS THE REQUIREMENTS OF THE FAIR HOUSING ACT AND THE UNIFORM HOUSING AFFORDABILITY

CONTROLS (UHAC) REGARDING COMPLIANCE WITH THE TOWNSHIP'S AFFORDABLE HOUSING OBLIGATIONS AND TO ESTABLISH THE DEVELOPMENT FEES PERTAINING TO THE TOWNSHIP'S AFFORDABLE HOUSING TRUST FUND

M/Masci read the Explanatory Statement as follows: This Ordinance provides for the opportunity to create affordable housing units to assist Millstone Township in meeting its obligation to provide its fair share of affordable housing pursuant to the Mt. Laurel Doctrine in compliance with a certain Settlement Agreement dated September 5, 2019 and approved by the Superior Court of New Jersey in the case of In the Matter of the Application of the Township of Millstone and the Planning Board of the Township of Millstone, County of Monmouth Docket No. MON-L-2501-15. The Ordinance replaces former Article 8 in its entirety in order to update it to comply with current standards to address the requirements of the Fair Housing Act and the Uniform Housing Affordability Controls (UHAC) regarding compliance with the Township's Affordable Housing obligations and to establish the Development Fees pertaining to the Townships Affordable Housing Trust Fund.

Affidavit of Publication Presented

M/Masci opens the public hearing at 8:15 p.m.
No public comment.
M/Masci closed the public hearing at 8:15 p.m.

Motion to adopt: Motion made by DM/Grbelja and a Second C/Kuczinski.

ROLL CALL VOTE:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: None

SECOND READING:

ORDINANCE 20-04 ORDINANCE AMENDING CHAPTER XXXV (LAND USE AND DEVELOPMENT REGULATIONS), ARTICLE 5, SECTIONS 5-2 AND 5-3.1 ADDING THE R-MF MULTI-FAMILY ZONE DISTRICT TO THOSE SECTIONS AND THE SCHEDULE OF AREA, YARD AND BUILDING REQUIREMENTS (SECTION 5-5) AND CREATING NEW SECTION 5-17 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

M/Masci read the Explanatory Statement as follows: This Ordinance revision is designed to implement the provisions of the Settlement Agreement reached between Millstone Township, Fair Share Housing Center and Showplace Farms, LLC and approved by Order of the Superior Court of New Jersey, Monmouth County, Law Division, Docket No. MON-L-2501-15 dated November 12, 2019 resolving the Township of Millstone's Mount Laurel Declaratory Judgment action to satisfy its Constitutional obligation to provide its fair share of affordable housing.

Affidavit of Publication Presented

M/Masci opens the public hearing at 8:17 p.m.

Doug Lischick resident of Millstone Township. He asked about the creation of the new zoning district. Is this zoning in compliance with where Millstone Township is looking to go with their Master Plan. Township Attorney Munoz reported that the Planning Board has reviewed the ordinance and has given the Township a report that they have found this ordinance and all of the Land Use ordinances before us tonight, to be consistent with the Master Plan. The Master Plan is the jurisdiction of the Planning Board.

Mr. Lischick asked if this rezoning was limited to the two locations or how far does this spread through the Township. Special Counsel, Attorney Michael Steib offered that this rezoning only is dealing with Block 11, Lot 9 and Block 9, Lot 7.

Mr. Lischick's concern is multi-family zoning and general development of Millstone keep it as it is intended with the Master Plan and not permit multi- family dwelling take over the Township. He would like to see the rural character of the Township continue and not become overcrowded with development.

M/Masci offered that DM/Grbelja is the person most familiar with the Master Plan and an integral part in the creation of the Master Plan. M/Masci offered that we are trying to minimize the impact that Affordable Housing has on the Township.

M/Masci closed the public hearing at 8:24 p.m.

Motion to adopt: Motion made by DM/Grbelja and a Second C/Kuczinski.

ROLL CALL VOTE:

AYES: C/Ferro, DM/Grbelja, C/Kuczinski, C/Dorfman, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: None

DM/Grbelja offered that we have really worked very hard under the time constraints that we have had to minimize the least amount of homes that could possibly be built and we are always looking to shave anything that we can as we move forward and if the opportunity arises. She has been intimately involved in preparing the master plan. We cannot allow out zoning to be thrown out and subject ourselves to builders' remedy.

SECOND READING:

ORDINANCE 20-05 ORDINANCE AMENDING CHAPTER XXXV (LAND USE AND DEVELOPMENT REGULATIONS), ARTICLE 5, SECTION 5-13 AND THE SCHEDULE OF AREA, YARD AND BUILDING REQUIREMENTS (SECTION 5-5) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

M/Masci read the Explanatory Statement as follows: This Ordinance revision is designed to implement the provisions of the Settlement Agreement reached between Millstone Township, Fair Share Housing Center and Showplace Farms, LLC and approved by Order of the Superior Court of New Jersey, Monmouth County, Law Division, Docket No. MON-L-2501-15 dated November 12, 2019 resolving the Township of Millstone's Mount Laurel Declaratory Judgment action to satisfy its Constitutional obligation to provide its fair share of affordable housing.

Affidavit of Publication Presented

M/Masci opens the public hearing at 8:27 p.m.
No public comment.
M/Masci closes the public hearing at 8:27 p.m.

Motion to adopt: Motion made by DM/Grbelja and a Second M/Masci.

ROLL CALL VOTE:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: None

SECOND READING:

ORDINANCE 20-06 ORDINANCE AMENDING CHAPTER XXXV (LAND USE AND DEVELOPMENT REGULATIONS), ARTICLES 3, 4, 5, 7, 9, 11 AND 17, SECTIONS 3-9.3 (ESCROW FEES), 4-9.12 (FENCES), 4-11.4 (NOISE), 4-14.8.c.1 (SITE DEVELOPMENT STORMWATER PLAN), 4-16 (ARCHITECTURAL GUIDELINES & DESIGN STANDARDS FOR NONRESIDENTIAL BUILDINGS), 5-15 (PCD PLANNED COMMERCIAL DEVELOPMENT) 5-16, 5-16.2, 5-16.4, 5-16.6 (FHSC), 7-3.4 (EMERGENCY SPILLWAYS), 9-5 (ENVIRONMENTAL CONSTRAINTS) 11-5.9, 11-11, 11-14.8.b, 11-24, 11-25.6, 11-30, 11-32.3, 11-33 (DESIGN AND PERFORMANCE STANDARDS) AND 17-1 (RIPARIAN ZONE ORDINANCE) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

Mayor Masci read the Explanatory Statement as follows: This Ordinance revision is designed to implement the provisions of the Settlement Agreement reached between Millstone Township, Fair Share Housing Center and Showplace Farms, LLC and approved by Order of the Superior Court of New Jersey, Monmouth County, Law Division, Docket No. MON-L-2501-15 dated November 12, 2019 resolving the Township of Millstone’s Mount Laurel Declaratory Judgment action to satisfy its Constitutional obligation to provide its fair share of affordable housing.

Affidavit of Publication Presented

M/Masci opens the public hearing at 8:30 p.m.
No public comment.
M/Masci closes the public hearing at 8:31 p.m.

Motion to adopt: Motion made by C/Kuczinski and a Second DM/Grbelja.

ROLL CALL VOTE:

AYES: C/Kuczinski, C/Dorfman, C/Ferro, DM/Grbelja, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: None

SECOND READING:

ORDINANCE 20-07 ORDINANCE AMENDING CHAPTER XXXV (LAND USE AND DEVELOPMENT REGULATIONS), ARTICLE 5, SECTION 5-7 AND THE SCHEDULE OF AREA, YARD AND BUILDING REQUIREMENTS (SECTION 5-5) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

Mayor Masci read the Explanatory Statement as follows: This Ordinance revision is designed to implement the provisions of the Settlement Agreement reached between Millstone Township, Fair Share Housing Center and Showplace Farms, LLC and approved by Order of the Superior Court of New Jersey, Monmouth County, Law Division, Docket No. MON-L-2501-15 dated November 12, 2019 resolving the Township of Millstone’s Mount Laurel Declaratory Judgment action to satisfy its Constitutional obligation to provide its fair share of affordable housing.

Affidavit of Publication Presented

M/Masci opens the public hearing at 8:33 p.m.

No public comment.

M/Masci closes the public hearing at 8:33 p.m.

Motion to adopt: Motion made by DM/Grbelja. Second C/Dorfman.

ROLL CALL VOTE:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

SECOND READING:

ORDINANCE 20-08 AN ORDINANCE AMENDING CHAPTER V (FEES), SECTION 5-2 (FEES FOR CHAPTER II: ADMINISTRATION), PARAGRAPH C (RECREATION REGISTRATION) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

M/Masci read the Explanatory Statement as follows: This Ordinance amends registration fees for Recreation programs.

Affidavit of Publication Presented

M/Masci opens the public hearing at 8:34 p.m.

No public comment.

M/Masci closes the public hearing at 8:35 p.m.

Motion to adopt: Motion made by C/Ferro. Second DM/Grbelja.

ROLL CALL VOTE:

AYES: C/Ferro, DM/Grbelja, C/Kuczinski, C/Dorfman, M/Masci

NAYS: None
ABSTAIN: None
ABSENT: None

RESOLUTIONS:

20-105 Resolution to Adopt Temporary Emergency Appropriations #2

Motion to adopt: Motion made by C/Ferro. Second C/Kuczinski.

ROLL CALL VOTE:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: None

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.
ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

Township Attorney Munoz Resolution 20-113 will be separated and they will carry that Resolution and he will explain after the Resolutions are considered.

- 20-106 Resolution Authorizing an Application to Monmouth County Municipal Open Space Grant Program
- 20-107 Resolution Awarding Contract for 2020 Curbside Spring Cleanup and Reserving Option for 2021 Contract
- 20-108 Awarding Contract to Stewart, A Xerox Company
- 20-109 Resolution Directing Tax Collector to Cancel Real Estates Taxes Listed on Schedule A
- 20-110 Resolution of the Township Committee of the Township of Millstone to Fund the Accessory Apartment Component of the 2020 Amended Housing Element and Fair Share Plan
- 20-111 Resolution of the Township Committee of the Township of Millstone Approving Spending Plan
- 20-112 Payment of Vouchers for March 18, 2020
- 20-114 Resolution Authorizing the Execution of an Agreement Between the Township of Millstone and Gerald Baldachino Pursuant to the Township’s Compliance Plan and Settlement Agreement for Block 11, Lot 19 and Block 9, Lot 7
- 20-115 Resolution Authorizing the Execution of an Agreement Between the Township of Millstone and the Affordable Housing Alliance, Inc., a New Jersey Non-Profit Corporation, Pursuant to the Township’s Compliance Plan and Settlement Agreement for “CKV Millstone Woods,” Block 57, Lot 16.03
- 20-116 Resolution Authorizing the Execution of an Agreement Between the Township of Millstone and the Affordable Housing Alliance, Inc., a New Jersey Non-Profit Corporation, Pursuant to the Township’s Compliance Plan and Settlement Agreement for “Shu Lee Apartments,” Block 57.01, Lot 21.02

- 20-117 Resolution Appointing Electrical Inspector
- 20-118 Resolution Appointing Electrical Subcode Official

Motion to adopt: Motion made by C/Kuczinski. Second C/Dorfman.

ROLL CALL VOTE:

- AYES:** C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski, M/Masci
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** None

Township Attorney Munoz provided that Resolution 20-113 is a Place to Place transfer of a liquor license. The holder of the License may not want to make that transfer and has asked the Township to table Resolution 20-113 to Township Committee Meeting of April 1, 2020 to allow him time to decide.

- 20-113 Resolution of the Township of Millstone Authorizing a Place to Place Transfer of Plenary Retail Distribution License for Indus Holdings Inc., License No. 1332-44-004-007

M/Masci asked for a Motion to carry Resolution 20-113 until the April 1, 2020 meeting. Motion made by C/Kuczinski. Second C/Ferro.

ROLL CALL VOTE:

- AYES:** C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski, M/Masci
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** None

REPORTS FROM VARIOUS DEPARTMENTS FOR FEBRUARY 2020:

Tax Collector	\$7,448,939.05
Clerks Report	\$ 1,053.23
Dog License	\$ 1,501.20
Recreation	\$ 2,478.82
Building Department	\$ 37,445.00
COAH	\$ 0.00
Municipal Court	\$ 15,702.11
2020 Interest Revenue	

M/Masci asked for a Motion to file. Motion made by C/Ferro, Second C/Kuczinski. All in Favor.

COMMITTEE MINUTES:

1. Special Regular Session Minutes – December 30, 2019

Motion to adopt: Motion made by C/Kuczinski and a Second M/Masci.

ROLL CALL VOTE:

- AYES:** C/Ferro, DM/Grbelja, C/Kuczinski, C/Dorfman, M/Masci
- NAYS:** None

ABSTAIN: None
ABSENT: None

2. Special Executive Session Minutes – December 30, 2019

Motion to adopt: Motion made by C/Kuczinski and a Second M/Masci.

ROLL CALL VOTE:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: None

3. Regular Session Minutes – March 4, 2020

Motion to adopt: Motion made by C/Ferro and a Second C/Kuczinski.

ROLL CALL VOTE:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro
NAYS: None
ABSTAIN: M/Masci
ABSENT: None

NEW BUSINESS:

1. Discussion on Amending Ordinance 10-25

Committeeman Ferro was seeking Committee discussion regarding a tree clearing ordinance that is currently in place for residents to apply for a tree clearing permit. He explained that there is not an enforcement piece to this ordinance. He explained that we have had several residents to remove trees without obtaining the permit or even clear cutting their property. He is looking for an enforcement piece to the tree clearing ordinance. He is asking the Township Attorney to help us with this. Mayor Masci stated that a diseased tree is a different situation. We do not want people clearing their lots in this way. Mayor Masci supports this.

Deputy Mayor Grbelja advised that the Township had an arborist that was assigned to work with the Shade Tree Commission. At one point, they were not rehired by the Township. She explained the process whereby the arborist would look at the trees to discuss the tree health that potentially would be removed. She supports what Committeeman Ferro wants to do.

Committeeman Ferro explains that the Shade Tree Commission has been resurrected. Committeeman Ferro is seeking to bring additional volunteer members on the Commission. He explains the experience that they would bring to the Shade Tree team. They have submitted talent bank applications.

Committeeman Dorfman feels that trees help with erosion and are important in water management. Tree removal under certain circumstances could have an impact. The ordinance and enforcement of that ordinance are important.

M/Masci explained that we are in the midst of dealing with this pandemic. He and DM/Grbelja and Township Administrator, Kevin Abernethy, have placed links on the Township Website. The numbers and information changes daily and we will be updating it and posting it. Mayor Masci wants the public to be aware of this. The Monmouth County Health Department would like to residents to have a number to call for questions, 732-845-2070 between 9:00 a.m. to 8:00 p.m. A further number for questions regarding this pandemic is the Poison Control Center 1-800-222-1222. Mayor Masci stated that we are dealing with something that none of us thought would ever be a reality. Be aware, do not panic and make sure the sources where you get your information is from are scientific sources. We will get through this. Should anyone need assistance, please go to the website, we are here to help all of you. We must work together.

C/Kuczinski stated that this is an evolving crisis. The virus is not fully understood. Be sensible with hygiene and keep safe distances. He stated the importance of being patient to get through this.

M/Masci reiterated the Township website has up to date information and informative links.

DM/Grbelja read a Proclamation for Local Disaster Emergency (Attachment A) on behalf of M/Masci and the OEM Coordinator C/Kuczinski. This will be set forth in the Township Website.

Proclamation of Local Disaster Emergency

To all Departments, Divisions and Offices of the Township of Millstone, New Jersey and to all Citizens of the Township and Persons within its Boundaries:

WHEREAS, pursuant to the powers vested in me by Chapter 251 of the Laws of 1942; as amended and supplemented, N.J.S.A. App A:9-30 et seq; N.J.S.A. 40:48-1(6); N.J.S.A. 40:87-31 et seq, N.J.S.A. 2C:33-1 et seq; by Township Ordinance set forth at Section 2-44.1 of the Township Code; and all sections and subsections, I have declared that a local disaster emergency exists within the Township of Millstone; and

WHEREAS, the aforesaid laws authorize the promulgation of such orders, rules and regulations as are necessary to meet the various problems which have or may be presented by such emergency; and,

WHEREAS, by reason of the serious conditions which presently exist or will exist in the Township of Millstone due to the global outbreak of COVID-19 which may affect the health, safety and or welfare of the people; and

WHEREAS, it has been determined that the Township of Millstone should be declared a disaster area, and further, that certain measures must be taken in order to ensure that the authorities will be unhampered in their efforts to maintain law and order as well as an orderly flow of traffic.

NOW, THEREFORE, IN ACCORDANCE WITH the aforesaid laws, I do hereby promulgate and declare that in order to protect the persons and property affected by said conditions that:

1. All Millstone Township buildings and Parks will be closed to the Public beginning March 19, 2020. This includes the Municipal Building, Courthouse, Wagner Farm Park, The Thomas Baird Homestead, Community Center, Clarksburg Cultural Center, Abate, Brandywine Parks and Rocky Brook.
2. Municipal Court sessions have been suspended but payments will be accepted in the drop box outside the Courthouse.

All permit applications and payments will be accepted via the drop box outside the front door of the Municipal Building. Construction and home Inspections appointments may be considered on a case by case basis. Contact the construction Department 732.917.2953.

All tax payments, dog licenses, recreation fees will be accepted via the mail or the drop box outside the Municipal Building.

The Fire Department, First Aid and the Department of Public Works will be operating with enhanced procedures and the latest protocols.

6. All Municipal Staff may be reached by phone or email. Contact information can be found on the Millstone Website (www.millstonenj.gov) so please call or email the departments until this emergency has passed. Also, please sign up for emails on the Township's website to stay informed.

FURTHERMORE, the above cited applicable regulations shall be in addition to all other laws of the State of New Jersey, the County of Monmouth and of the Township of Millstone.

Michael Kuczinski
Emergency Management Coordinator

Fiore Masci
Mayor

All public buildings and parks will be therefore closed to the public and municipal court sessions have been suspended. M/Masci advised these are steps we must take. C/Ferro provided that the Monmouth County Clerk has information at www.monmouthcountyclerk.com and there is a link for Covid 19

DM/Grbelja announced that the Township Roadside cleanup is still taking place on April 13th and Spring Brush Drop Off dates are April 11, 18, May 2, 9 and 16.

OLD BUSINESS: None.

COMMENTS FROM THE DAIS: None.

PRIVILEGE OF THE FLOOR:

M/Masci opens the meeting to the public at 9:10 p.m.

No public comment.

M/Masci closes the meeting to the public at 9:10 p.m.

Motion to adjourn meeting: Moved C/Ferro, Second C/Kuczinski. All in Favor.

Time Out: 9:11 p.m.

Audio of the meeting is available in the Municipal Clerks Office. March 18, 2020 minutes approved at a Township Committee meeting held on April 15, 2020.

Kathleen Hart, RMC
Municipal Clerk