

TOWNSHIP OF MILLSTONE
Meeting Room
215 Millstone Road
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE MINUTES
DECEMBER 4, 2019**

Deputy Mayor Grbelja calls the meeting to order at 6:01 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON NOVEMBER 27, 2019.

ROLL CALL: Mayor Masci - absent, Committeeman Dorfman – present, Committeeman Ferro - present, Deputy Mayor Grbelja – present, Committeeman Kuczinski – present. Also, in attendance: Duane Davison - Township Attorney, Roger K. Staib - Business Administrator and Kathleen Hart - Municipal Clerk.

Municipal Clerk read Resolution 19-224 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded, which was moved by C/Kuczinski, Second C/Ferro.

Committee Discussion: None

ROLL CALL VOTE:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: M/Masci

Motion to adjourn Executive Session was moved by C/Ferro, Second C/Dorfman. All in Favor

Time In: 6:05 pm; Time Out: 7:58 pm

Deputy Mayor Grbelja calls the Regular Meeting to order at 8:02 pm and asked Lorenzo Munoz to lead the flag salute followed by a moment of silence.

Deputy Mayor Grbelja read the following statement:

The Township of Millstone will be videotaping this meeting for replay on Millstone PEG Channel. By attending this evening, attendees acknowledge this recording and agree to allow their images to be recorded.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person's public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

PRESENTATION:

The Millstone Township Elementary School Community Problem Solving Team took turns explaining to the Township Committee and residents on “Stopping the Spread of the Spotted Lanternflies”. One of the big problems is the Trees of Heaven and is the favorite host plant for the Spotted Lanternfly. The spotted lanternflies destroy crops and harm ecosystems. The Problem Solving Team has been educating the community and has also presented to the Millstone Township Environmental Commission. The Township Committee praised the Team on the information presented and how they did an excellent job presenting the material.

CORRESPONDENCE:

1. Letter received from the State of New Jersey, Department of Transportation that Millstone Township has been selected to receive funding from the NJDOT Fiscal Year 2020 Municipal Aid Program for the Improvements to Nurko Road Project in the amount of \$180,000.00.
2. Resignation letter from Annette Murphy, CFO, with last date of employment to be January 10, 2020.

ORDINANCES:

ORDINANCE 19-17

SECOND READING AMENDING CHAPTER II (ADMINISTRATION) PAYROLL OF THE REVISED GENERAL ORDINANCE OF THE TOWNSHIP OF MILLSTONE BY FIXING SALARY RANGES OF THE TOWNSHIP OFFICIALS AND EMPLOYEES; IN THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY.

EXPLANATORY STATEMENT: This Ordinance fixes salary ranges for Township Officials and Employees for 2019 and 2020, in accordance with the CWA Contract term of 2019-2022.

Affidavit of Publication Presented

Deputy Mayor Grbelja opens the public hearing at 8:28 p.m.

No Public Comment.

Deputy Mayor Grbelja closes the public hearing at 8:28 p.m.

Motion to adopt, Moved C/Kuczinski, Second C/Dorfman. Committee Discussion: None

VOTE:

AYES: C/Ferro, DM/Grbelja, C/Kuczinski, C/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: M/Masci

RESOLUTIONS: **CONSENT RESOLUTION POSTED ON BULLETIN BOARD.**

ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

19-225 Payment of Vouchers for December 4, 2019

19-226 Resolution Authorizing Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2020 - June 2025 Form 1B

- 19-227 Resolution Consenting to the Proposed Monmouth County Water Quality Management (WQM) Plan Amendment for Millstone River Mart LLC, Block 59, Lot 11
- 19-228 Resolution Awarding a Contract for the Collection and Removal of Residential Recyclable Materials
- 19-229 Resolution Amending Resolutions 19-69 and 19-149 Appointing Professional Labor Counsel for 2019
- 19-230 Resolution Appointing Certified Public Works Manager
- 19-231 Resolution Ratifying Collective Negotiations Agreements (Supervisory and Non-Supervisory) with CWA Local 1075 with an Effective Date of January 1, 2019 through December 31, 2022
- 19-232 Resolution Authorizing 2019 Salaries for Union and Non-Union Employees
- 19-233 Resolution to Transfer Funds on Current Year Appropriations #2
- 19-234 Resolution Authorizing Cancellation of Prior Year’s Grant Receivable and Appropriation
- 19-235 Resolution Appointing Full-Time Buildings & Grounds Maintenance Custodian
- 19-236 Resolution Authorizing Cancellation of Portion of 2017 NJ Department of Environmental Protection, Division of Parks and Forestry Service, Community Forestry Management Plan Grant

Motion to adopt: Moved C/Dorfman, Second C/Ferro. Committee Discussion: None

ROLL CALL VOTE:

- AYES:** DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** M/Masci

REPORTS FROM VARIOUS DEPARTMENTS FOR OCTOBER 2019:

Tax Collector	\$3,350,442.99
Clerks Report	\$ 1,785.20
Dog License	\$ 74.80
Recreation	\$ 36,793.00
Building Department	\$ 71,748.00
COAH	\$ 0.00
Municipal Court	\$ 15,950.71
2019 Interest Revenue	

Motion to file, Moved C/Ferro, Second C/Kuczinski. All in Favor.

TOWNSHIP COMMITTEE MINUTES:

- 1. Regular Session – November 6, 2019

Motion to adopt: Moved DM/Grbelja, Second C/Dorfman. Committee Discussion: None

ROLL CALL VOTE:

- AYES:** C/Kuczinski, C/Dorfman, C/Ferro, DM/Grbelja
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** M/Masci

2. Regular Session – November 23, 2019

Motion to adopt: Moved C/Kuczinski, Second C/Dorfman. Committee Discussion: None

ROLL CALL VOTE:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: M/Masci

APPLICATIONS FOR A RAFFLE/BINGO LICENSE:

1. Millstone Twp. PTO, RA#259, On-Premise 50/50 Raffle to be held on February 28, 2020 at 5 Dawson Court, Millstone Township.

Motion to approve, Moved C/Ferro, Second C/Dorfman. All in Favor.

2. Millstone Twp. PTO, RA#260, On-Premise Merchandise Raffle License to be held on February 28, 2020 at 5 Dawson Court, Millstone Township.

Motion to approve, Moved C/Kuczinski, Second C/Dorfman. All in Favor.

3. Friends of Millstone Township Historic Registered Properties, RA#261, On-Premise 50/50 Raffle License to be held on February 22, 2020 and March 21, 2020 at 461 Stagecoach Road, Millstone Township

Motion to approve, Moved C/Dorfman, Second C/Kuczinski. All in Favor.

4. Friends of Millstone Township Historic Registered Properties, BA#262, Bingo License to be held on February 22, 2020 and March 21, 2020 at 461 Stagecoach Road, Millstone Township

Motion to approve, Moved C/Kuczinski, Second C/Ferro. All in Favor.

NEW BUSINESS:

1. Recycling Containers – Business Administrator discusses the possibility of the municipality to purchase recycling containers (32 gallon) and how to handle the distribution to residents. The recycling contract has increased considerably and there was only one bidder. The Township Committee discusses the increase. DM/Grbelja states that in the December newsletter, there is information on single stream recycling and what is mandated and not accepted.
2. Strategic Planning – The Township Committee will start looking at 1, 3- and 5-year strategic planning and prioritize projects. DM/Grbelja said that we need to take a look at the budget. Preliminary discussion is to update the software for the Construction, Land Use, Tax and Zoning Offices; Smartboards for presentations; building maintenance needs; possible consolidation and determine the needs of the residents.

OLD BUSINESS:

1. LED Signage – Business Administrator said that Monmouth County has put signs up at Stillhouse Road and Stagecoach intersection. The County was contacted and the signs can be removed and replaced with the LED stop signs the Township is considering. The Township

Committee discusses the options, possibly paint stop ahead on pavement, put a strip of LED lights on the stop sign pole or put up the LED stop sign or stop ahead sign.

DM/Grbelja attended the Eagle Scout Ceremony this past weekend and congratulates Luke DePinho Jordan Lisnow, Nicholas Meier, Noah Meier, Andrew Raccuglia and Jared Scott Skidmore on meeting their requirements for Eagle Scouts.

DM/Grbelja mentioned the following in the Township December Newsletter:

1. The Annual Holiday Lighting presented by the Recreation Department is scheduled for December 6, 2019 from 6pm – 8pm at the Millstone Township Fire House.
2. The Hospital Auxiliary is hosting a Poinsettia Sale on December 12, 2019 from 10am – 8pm at CentraState Medical Center.
3. The Rabies Clinic, sponsored by the Monmouth County Board of Health, is scheduled for January 18, 2020 from 1pm – 2pm at 899 Perrineville Rd.
4. The 2020 Recycling Calendar is in the December Newsletter and posted on the Township website.

COMMENTS FROM THE DAIS:

PRIVILEGE OF THE FLOOR:

Deputy Mayor Grbelja opens the meeting to the public at 8:57 pm.

Pat Butch, Prodelin Way likes the idea of the LED stops signs and has also has seen LED curve signs. There are areas in town that would benefit from LED curve signs.

Deputy Mayor Grbelja closes the meeting to the public at 8:59 pm.

Motion to adjourn: Moved C/Ferro, Second C/Dorfman. All in Favor.

Time Out: 8:59 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

December 4, 2019 minutes approved at a Township Committee meeting held on December 18, 2019.

Kathleen Hart, RMC
Municipal Clerk