

TOWNSHIP OF MILLSTONE  
Meeting Room  
215 Millstone Road  
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE  
AGENDA  
MAY 15, 2019 @ 8:00 pm**

**Mayor Masci calls the meeting to order at 7:03 p.m.**

**ROLL CALL:** Mayor Masci - present, Committeeman Dorfman –present, Committeeman Ferro - present, Committeeman Kuczinski - present, Committeewoman Grbelja - present. Also in attendance – Attorney – Robert Munoz, Business Administrator Roger K. Staib and Municipal Clerk – Maria Dellasala.

**STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.**

**I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 19, 2018.**

**RESOLUTION TO GO INTO EXECUTIVE SESSION, (19-116) Moved C/Dorfman, Second C/Kuczinski. Committee Discussion: None**

**VOTE:**

**AYES: C/Dorfman, C/Kuczinski, M/Masci**

**NAYS: None**

**ABSTAIN: None**

**ABSENT: C/Grbelja arrives at 7:33pm, C/Ferro arrives at 7:40pm**

Motion to carry Executive Session to end of meeting, Moved M/Masci, Second C/Dorfman. 8:08pm ©  
Motion to adjourn Executive Session, Moved C/Grbelja, Second C/Dorfman. ©

Time In 7:05 pm Time Out 9:49 pm.

**MAYOR MASCI CALLS THE REGULAR MEETING TO ORDER AT 8:11 P.M.  
FOLLOWED BY A FLAG SALUTE AND A MOMENT OF SILENCE.**

The Township of Millstone will be videotaping this meeting for replay on Millstone PEG Channel. By attending this evening, attendees acknowledge this recording and agree to allow their images to be recorded.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person's public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

**ORDINANCES:**

**ORDINANCE 19-07**

**SECOND READING** AN ORDINANCE AMENDING CHAPTER V (FEES), SECTION 5-14 (FEES FOR CHAPTER XIV: BUILDING AND HOUSING), SUBSECTION 14-1.3 (BUILDING SUBCODE FEE), OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

**EXPLANATORY STATEMENT:** This Ordinance amends certain Construction Code fees.

Affidavit of Publication Presented

Mayor Masci opens the public hearing at 8:14 p.m.

No Public Comment.

Mayor Masci closes the public hearing at 8:14 p.m.

Moved M/Masci, Second C/Dorfman. Committee Discussion: None

**VOTE:**

**AYES:** C/Dorfman, C/Ferro, C/Grbelja, C/Kuczinski, M/Masci,

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

**ORDINANCE 19-08**

**SECOND READING** AN ORDINANCE AMENDING CHAPTER X (PERSONNEL POLICIES), BY CREATING SECTION 10-7 (OUTSIDE EMPLOYMENT) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

**EXPLANATORY STATEMENT:** This Ordinance sets forth the parameters all employees must follow for outside employment or outside business activities.

Affidavit of Publication Presented

Mayor Masci opens the public hearing at 8:15 p.m.

No Public Comment.

Mayor Masci closes the public hearing at 8:15 p.m.

Moved C/Ferro, Second C/Dorfman. Committee Discussion: C/Kuczinski asks why the 20 hours, what happens if a employee has a financial hardship, M/Masci states we shouldn't be short changing the residents of Millstone, the township is trying to be fair, C/Kuczinski states that he has worked two full time jobs and one never interfered with the other - your limiting what they can do. C/Grbelja states in those circumstance's they can come before the Township Committee, C/Kuczinski states that is not written in this ordinance, C/Dorfman asks if the 20 hours is specific for the Business Administrator to review - should we exclude the 20 hours. M/Masci states we can always re-visit. C/Grbelja states it's important that there is no conflict or interfere with the employee's performance, also that township time or equipment is not being used for other employment. C/Ferro states if a township employee has another job at 30 or 40 hours, that's just to much on the body, we need a minimum amount of hours: C/Dorfman makes a motion to carry second reading to the June 5th. meeting which is second by C/Kuczinski:

Vote:

C/Dorfman - Yes, C/Ferro - No, C/Kuczinski - Yes, C/Grbelja - No, M/Masci - No - Motion does not carry.

C/Kuczinski asks what if a employee is self employed

Attorney Bob Munoz asks is the object a standard number of hours, there is nothing magical about 20 hours, how about taking out the 20 hours.  
Consensus is to move forward as is.

**VOTE:**

**AYES:** C/Ferro, C/Grbelja, C/Dorfman, M/Masci

**NAYS:** C/Kuczinski

**ABSTAIN:** None

**ABSENT:** None

**ORDINANCE 19-09**

**SECOND READING** BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$1,000,000 FOR 2019 ROAD IMPROVEMENT PROGRAM IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$736,250 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION.

**EXPLANATORY STATEMENT:** This Bond Ordinance provides an appropriation of \$1,000,000 for the 2019 Road Improvement Program and authorizes the issuance of \$736,250 bonds or notes; the 2019 Road Improvement Program includes, but is not limited to, Disbrow Hill Road, Huneke Way, Prodelin Way, Agress Road portions, Paint Island Spring Road portion and miscellaneous minor roadway and drainage repairs throughout the Township. A DOT Grant, in the amount of \$225,000, will be utilized for Disbrow Hill Road.

Affidavit of Publication Presented

Mayor Masci opens the public hearing at 8:35 p.m.

No Public Comment.

Mayor Masci closes the public hearing at 8:36p.m.

Moved C/Kuczinski, Second C/Ferro. Committee Discussion: None

**VOTE:**

**AYES:** C/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro, M/Masci,

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

**ORDINANCE 19-10**

**FIRST READING** BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$250,000 FOR ACQUISITION OF PUBLIC WORKS VEHICLES AND EQUIPMENT IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$237,500 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION.

**EXPLANATORY STATEMENT:** This Bond Ordinance provides an appropriation of \$250,000 for acquisition of Public Works Vehicles and Equipment, including, but not limited to a snow removal truck, pick-up truck and zero turn mower, and authorizing the issuance of \$237,500 Bonds or Notes.

Motion to adopt on first reading and authorize publication of same.

Moved C/Ferro, Second C/Dorfman. Committee Discussion: C/Ferro states anything on this Ordinance to be purchased must first come back to the township committee for approval.

**VOTE:**

**AYES:** C/Kuczinski, C/Dorfman, C/Ferro, C/Grbelja, M/Masci

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

Second reading and Public Hearing to be held on June 5, 2019 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

**RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD. ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.**

- 19-117 Payment of Vouchers May 15, 2019
- 19-118 Resolution Increasing the Temporary Construction Official Hours
- 19-119 Resolution Directing Tax Collector to Cancel Real Estates Taxes on Block 47, Lot 7.12
- 19-120 Resolution Amending Resolution 09-56 Establishing Policy for Electronic Communication Devices and Computers
- 19-121 Resolution of the Township of Millstone, County of Monmouth, State of New Jersey, Opposing New Jersey Becoming a Sanctuary State
- 19-122 Resolution Appointing Seasonal Clean Communities Employee
- 19-123 Resolution Appointing Township Qualified Purchasing Agent
- 19-124 Resolution Changing Custodian for the Administration and Recreation Petty Cash Funds
- 19-125 Resolution Awarding Contract for Fire and Burglar Systems at Various Township Owned Properties
- 19-126 Resolution Authorizing Draw Down of Letter of Credit for Buck Mining
- 19-127 Resolution Appointing Fire Protection Sub-Code Official/Fire Protection Inspector

Motion to adopt, Moved C/Grbelja, Second C/Kuczinski. Committee Discussion: None

**VOTE:**

**AYES:** C/Kuczinski, C/Dorfman , C/Ferro, C/Grbelja, M/Masci

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

- 19-128 Resolution Appointing Part Time Construction Official

Motion to adopt, Moved C/Kuczinski, Second C/Grbelja. Committee Discussion: None

**VOTE:**

**AYES:** C/Dorfman, C/Ferro, C/Kuczinski, C/Grbelja, M/Masci

**NAYS:** None

**ABSTAIN:** None

**ABSENT: None**

19-129 Resolution Extending The Term of Roger Staib as Acting Business Administrator

Motion to adopt, Moved C/Kuczinski, Second M/Masci. Committee Discussion: None

**VOTE:**

**AYES: C/Ferro, C/Grbelja, C/Dorfman, C/Kuczinski, M/Masci**

**NAYS: None**

**ABSTAIN: None**

**ABSENT: None**

**REPORTS FROM VARIOUS DEPARTMENTS FOR APRIL 2019:**

Tax Collector	\$6,474,233.72
Clerks report	\$ 3,570.50
Dog License	\$ 1,577.80
Recreation	\$ 54,566.00
Building Department	\$ 69,003.00
COAH	\$ 38,945.00
Court	\$ 14,538.89
2019 Interest Revenue	
BAN Sale	
Code Enforcement	

Motion to file, Moved C/Grbelja, Second C/Kuczinski. ©

**TOWNSHIP COMMITTEE MINUTES:**

1. Regular and Executive Session - May 1, 2019

Motion to adopt, Moved C/Grbelja, Second C/Kuczinski. Committee Discussion: None

**VOTE:**

**AYES: C/Dorfman, C/Ferro, C/Grbelja, C/Kuczinski, M/Masci**

**NAYS: None**

**ABSTAIN: None**

**ABSENT: None**

**NEW BUSINESS:**

1. Diseased Trees - BA Staib discusses with the committee the number of diseased Ash Trees around the township. They are both on Township and Public Property. This needs to be addressed , we need to keep an eye on the situation and if anyone has any ideas on how we proceed please bring them forward. M/Masci states that when DPW is out on the roads and they see signs of compromised trees or any safety issue with trees they let us know. BA Staib will send a letter to DPW informing them of this. C/Grbelja states in the past we worked with a consultant who worked with our Shade Tree Commission, it's a big loss that she is no longer working with us - we should look into bringing her back. M/Masci states that JCP&L is doing a area survey - is there any way they might be able to inform us. C/Kuczinski states that JCP&L hires sub contractors to prune maybe they can advise. M/Masci states that we need to educate the residents, maybe post on our website. C/Grbelja states we have worked in the past

with Shared Services with Monmouth County on aerial spraying. BA Staib states that when DPW is out pruning there is only so much that they can do with their equipment. C/Dorfman states that we need to remind the citizens to be good neighbors and trim back shrubs that may impede sight lines.

2. M/Masci reads the following:

a. Voting Location Change -

District 1 and 4 will now vote at the Court House, 215 Millstone Road

District 2,3 and 6 will now vote at Wagner Farm Park, 4 Baird Road

District 5 will now vote at the Community Center, 463 Stage Coach Road as will District 7 who currently votes at the Community Center.

b. Memorial Day Parade - M/Masci asks C/Ferro to bring everyone up to date.

This year the State Police will have both horse mounted and motorcycle units in this year's Memorial Day Parade. there will be Classic Cars, the Boy Scouts, Girls Scouts, Allentown Marching Band, activities, ceremony, bag pipes - it's going to be an exciting event. Please come out an honor our veterans that allow us to live they way we live. After the ceremony both Black Bear and Vesuvio's are sponsoring food, there will be a singing contest with awards and other activities. M/Masci states bring all your family, kids, aunts, uncles and grandparents.

c. Clambake - 13th. Annual - Sunday June 9th. at Wagner Farm Park. C/Grbelja states there will be two seating's 1 at 1:00pm and 1 at 3:30pm. the FFA will be helping out; if you're interested in good lobster please come out. We also have take out service. Call Melissa Peerboom at 732-446-4249 X1103.

d. Free Rabies Clinic sponsored by the Monmouth County Board of Health will take place on Thursday, June 13 from 6:00pm-7:00pm at 899 Perrineville Road - DPW Garage.

**APPLICATIONS FOR A RAFFLE LICENSE**

1. St. Joseph Catholic Church of Perrineville, RA# 249, Off-Premise 50/50 Raffle to be held on December 15, 2019 at St. Joseph Church, 91 Stillhouse Road.

Motion to approve, Moved C/Grbelja, Second C/Kuczinski. ©

**PRIVILEGE OF THE FLOOR:**

Mayor Masci opens the meeting to the public at 9:11 pm.

No Public Comment.

Mayor Masci closes the meeting to the public at 9:11 pm.

Motion to go back into executive session: Moved C/Grbelja, Second C/Dorfman, no action will be taken. © Time In 9:12 pm.

Motion back into regular session: Moved C/Grbelja, Second C/Dorfman 9:49pm

M/Masci states before we close tonight was Maria's last meeting and I would like to thank her for her 27 years of service 9 of which I have been a part of. I want to personally thank you for all the time you have given to this township and wish you only the best in the next chapter - a long chapter, enjoy yourself, come back to visit us.

C/Grbelja states that she has the longest tenure with Maria and she applauds all the work she has done, often Maria has been put in difficult spots. Maria always works hard and has done the best she could. I applaud you for all you've done for Millstone Township, best for you and your family - Good Luck.

C/Kuczinski states Maria has been nothing but the best to him and the Township. If I have had a question at any time of day, weekend, holiday Maria has always been there to answer. Maria has been instrumental in countless changes, she is a stand up person and cherish the next 27 years, the best 27 years.

C/Dorfman wishes nothing but the best happiness for Maria, when we worked together you constantly were there - you were an asset to the committee and him. Thank you and again nothing but the best in your future.

C/Ferro states that he has had the shortest tenure with Maria but agrees with everyone, you have been there always, I remember one day speaking with you when you were at Great Adventure. Ill tell you that moving forward you are not going to know how you had the time to work because you are going to be busy with so many other things.

BA Staib states I started working with Maria when she was still cutting teeth back in 1995. Our meetings could go till 2am, we learned together. Now as the BA if it wasn't for Maria I'd be the captain of the Titanic, I'm very appreciative for all she has done for me since I've become the BA. Best of luck.

Attorney Bob Munoz states on behalf of him and Duane Davison nothing but the best for your future.

**Motion to adjourn:** Moved C/Grbelja, Second C/Kuczinski. © Time Out 9:58 pm.

Tapes of the meeting are available in the Municipal Clerks Office.

May 15, 2019 minutes approved at a Township Committee meeting held on June 5, 2019.

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Maria Dellasala, RMC  
Municipal Clerk  
Millstone Township