

TOWNSHIP OF MILLSTONE
Meeting Room
215 Millstone Road
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE
MINUTES
MAY 1, 2019 @ 8:00 pm**

Mayor Masci calls the meeting to order at 8:12 p.m.

ROLL CALL: Mayor Masci - present, Committeeman Dorfman –present, Committeeman Ferro - present, Committeeman Kuczinski - present, Committeewoman Grbelja - present. Also in attendance – Attorney – Robert Munoz, Business Administrator Roger K. Staib and Municipal Clerk – Maria Dellasala.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 19, 2018.

RESOLUTION TO GO INTO EXECUTIVE SESSION, (19-104) Moved C/Grbelja, Second C/Kuczinski. Committee Discussion: None

VOTE:

AYES: C/Dorfman , C/Ferro, C/Grbelja, C/Kuczinski, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

Motion to adjourn Executive Session, Moved M/Masci, Second C/Dorfman. ©

Time In 7:47 pm Time Out 8:06 pm.

The Township of Millstone will be videotaping this meeting for replay on Millstone PEG Channel. By attending this evening, attendees acknowledge this recording and agree to allow their images to be recorded.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person's public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

M/Masci reads the following Proclamation for the 50th. Anniversary of Municipal Clerks Week.

Office of the Mayor

Proclamation

*50th Anniversary of Municipal Clerks Week
May 5- 11, 2019*

Whereas, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

*Now, Therefore, I, Fiore Masci, Mayor of Millstone Township, do recognize the week of May 5th through May 11, 2019, as Municipal Clerks Week, and further extend appreciation to our **Municipal Clerk, Maria Dellasala and Deputy Municipal Clerk, Kathleen Hart** and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.*

Dated this 1st day of May, 2019

Mayor Fiore Masci

Attest: Maria Dellasala, RMC

M/Masci states on behalf of the Township Committee, the people here in this room and the residents of the township, thank you for your years of dedicated service to Millstone.

CORRESPONDENCE:

1. Thank you letter received from The Watershed Institute, dated April 19, 2019, regarding the 2019 Stream Cleanup.
2. Resignation letter from Randi Rosenfeld from the Open Space and Farmland Preservation Council.

ORDINANCES:

ORDINANCE 19-05

SECOND READING CALENDAR YEAR 2019 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

EXPLANATORY STATEMENT: This Ordinance authorizes an increase to 3.5% over the previous year’s final appropriations.

Affidavit of Publication Presented

Mayor Masci opens the public hearing at 8:19 p.m.

No Public Comment.

Mayor Masci closes the public hearing at 8:19 p.m.

Motion to adopt, Moved C/Grbelja, Second C/Dorfman. Committee Discussion: None

VOTE:

AYES: C/Ferro, C/Grbelja, C/Kuczinski, C/Dorfman , M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

ORDINANCE 19-07

FIRST READING AN ORDINANCE AMENDING CHAPTER V (FEES), SECTION 5-14 (FEES FOR CHAPTER XIV: BUILDING AND HOUSING), SUBSECTION 14-1.3 (BUILDING SUBCODE FEE), OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance amends certain Construction Code fees.

Motion to adopt on first reading and authorize publication of same.

Moved C/Kuczinski, Second M/Masci. Committee Discussion: None

VOTE:

AYES: C/Grbelja, C/Kuczinski, C/Dorfman , C/Ferro, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

Second reading and Public Hearing to be held on May 15, 2019 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

ORDINANCE 19-08

FIRST READING AN ORDINANCE AMENDING CHAPTER X (PERSONNEL POLICIES), BY CREATING SECTION 10-7 (OUTSIDE EMPLOYMENT) OF THE REVISED

GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance sets forth the parameters all employees must follow for outside employment or outside business activities.

Motion to adopt on first reading and authorize publication of same.

Moved C/Dorfman, Second C/Ferro. Committee Discussion: None

VOTE:

AYES: C/Kuczinski, C/Dorfman , C/Ferro, C/Grbelja, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

Second reading and Public Hearing to be held on May 15, 2019 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTION:

19-105 Resolution to Read Budget by Title Only

Motion to adopt, Moved C/Grbelja, Second C/Dorfman. Committee Discussion: None

VOTE:

AYES: C/Ferro, C/Grbelja, C/Kuczinski, C/Dorfman , M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

BUDGET RESOLUTION:

19-96 **ADOPTION OF THE 2019 MUNICIPAL BUDGET -**

M/Masci introduces CFO, Annette Murphy. CFO, Annette Murphy introduces BA Roger Staib, Treasurer/Purchasing Agent Amanda Salerno and Auditor Matt Holman and gives the following Presentation: M/Masci asks Annette to explain what the residents get for their tax dollars, which amounts to \$881 a year or \$73 per month. CFO Murphy states services that the township offers ranges from Building, Construction, Land Use, Dog Licensing, Recreation Programs, Notary, Media, Public Safety, Public Works, Vital Statistics, Community Events and Recycling. The municipal tax levy has been flat over the past 7 years. That can no longer be sustained, however in comparison to nearby towns in Monmouth County, over the same 7 years period their tax levy have risen from 11% to 37%. CFO Murphy asks if there are any questions:

1. Barry Frost - asks about revenue and about the dollars we keep for Court fines. C/Kuczinski states that the activity is the same but we are receiving less dollars. M/Masci states if a person is pulled over on RT 195 we keep less of those dollars compared if a person is pulled over on Millstone Road - it varies.

2. Steve Morelli - asks what do we receive in Code Enforcement revenue - CFO Murphy answers again that is through our Court systems and she does not have those numbers but can get them, please stop by and see Annette. Mr. Morelli asks if there is a breakdown on Construction revenues - again Ms. Murphy does not have those numbers readily available but would be more than happy to go over those numbers in her office.

3. Barry Frost - asks how do we compare to other towns

M/Masci thanks Annette and states that you have outdid yourself, it was a very understandable

presentation. Thank you to BA Staib, Treasurer/Purchasing Agent Amanda Salerno and Auditor Matt Holman for coming to tonight's meeting. We have dedicated professionals that exemplify fiscally responsibility to our community. Again I state as I have before we all moved here for the Quality of Life that Millstone affords us. M/Masci thanks the employees who are always helping in stretching the dollar the best they can.

(Presentation attached to back of minutes)

Affidavit of publication presented.

Mayor Masci opens the public hearing at 9:04 p.m.

No Public Comment,.

Mayor Masci closes the public hearing at 9:04 p.m.

Moved C/Grbelja, Second C/Dorfman. Committee Discussion: None

VOTE:

AYES: C/Grbelja, C/Kuczinski, C/Dorfman , C/Ferro, M/Masci,

NAYS: None

ABSTAIN: None

ABSENT: None

ORDINANCE 19-09

FIRST READING BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$1,000,000 FOR 2019 ROAD IMPROVEMENT PROGRAM IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$736,250 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION.

EXPLANATORY STATEMENT: This Bond Ordinance provides an appropriation of \$1,000,000 for the 2019 Road Improvement Program and authorizes the issuance of \$736,250 bonds or notes; the 2019 Road Improvement Program includes, but is not limited to, Disbrow Hill Road, Huneke Way, Prodelin Way, Agress Road portions, Paint Island Spring Road portion and miscellaneous minor roadway and drainage repairs throughout the Township. A DOT Grant, in the amount of \$225,000, will be utilized for Disbrow Hill Road.

Motion to adopt on first reading and authorize publication of same.

Moved C/Kuczinski, Second C/Grbelja. Committee Discussion: None

VOTE:

AYES: C/Grbelja, C/Kuczinski, C/Dorfman , C/Ferro, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

Second reading and Public Hearing to be held on May 15, 2019 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTIONS: **CONSENT RESOLUTION POSTED ON BULLETIN BOARD.**
ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 19-106 Resolution Awarding Contract For 2019 Recreation Camp Buses
- 19-107 Payment of Vouchers
- 19-108 Resolution Authorizing Awarding Contract for Emergency Drainage Pipe Repair on Red Valley Road
- 19-109 Resolution Authorizing Self-Examination of Budget
- 19-110 Resolution to Rescind Resolution 19-97 Opposing the Proposed Jughandle Reconfiguration at the Intersection of County Route 537/Pine Drive
- 19-111 Resolution Supporting the Proposed Jughandle Reconfiguration at the Intersection of County Route 537/Pine Drive
- 19-112 Resolution Appointing Part-Time Floater Position
- 19-113 Resolution Appointing a Regular Member to the Open Space and Farmland Preservation Council
- 19-114 Governing Body Certification of Compliance With the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”

Motion to adopt, Moved C/Kuczinski, Second M/Masci. Committee Discussion: None

VOTE:

AYES: C/Kuczinski, C/Dorfman , C/Ferro, C/Grbelja, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

- 19-115 Resolution Authorizing Shared Service Agreement With County Of Monmouth For The Widening Of Baird Road And Culvert Ms70

Motion to adopt, Moved C/Kuczinski, Second C/Grbelja. Committee Discussion: None

VOTE:

AYES: C/Dorfman , C/Ferro, C/Grbelja, C/Kuczinski, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: None

TOWNSHIP COMMITTEE MINUTES:

- 1. Regular and Executive Session - April 17, 2019

Motion to adopt, Moved C/Dorfman, Second C/Grbelja. Committee Discussion: None

VOTE:

AYES: C/Dorfman , C/Ferro, C/Grbelja

NAYS: None

ABSTAIN: C/Kuczinski, M/Masci

ABSENT: None

OLD BUSINESS:

M/Masci reads thank you letter from The Watershed Institute thanking Millstone Township once again for participating in the Stream Clean Up. M/Masci states that we will be looking at our fines and looking to put movable cameras on some of our roads. Every day I drive down Prodelin Way and am

so tired of the trash that he sees. We need to do everything we can to stop it. We are going to be aggressive.

NEW BUSINESS:

1. The widening of Baird Road has been something the township has been working on with the County - if you've ever driven over the bridge there you know it's a bottleneck. Pat Butch has played a key roll - so thank you Pat - for all your hard work, this wouldn't have gotten done without you. There will also be a beautiful trail for the students to use to cross from the school property to the Thomas Baird Homestead.
2. C/Grbelja states there will also be a pedestrian walkway, which will be really helpful. The Baird Road areas is very tight and Pat Butch has advocated for the students to have a safe travel path from the school to the Thomas Baird Homestead. Baird Road is extremely dangerous, there is excessive speeding on the road. We just has a loose horse and dog on the road - people need to slow down.
3. M/Masci states that if you have not had a chance to sign the petition regarding the school state aid that has been cut, please sign by Tuesday as C/Dorfman along with School Superintendent Huss will be going to Trenton to meet with the State Education Commissioner, thank to our legislatures for arranging the meeting. The petition is available at town hall also at Albivi, Vesuvio, our Website and at the schools.
4. C/Ferro reminds everyone about the Memorial Day Parade, which will take place on Monday, May 27th. at 9:00am. Please come out and honor our veterans, first there will be a large parade which will include motorcycles, old cars and horses along with many other organizations. Then at Blackbear there will be food available to all compliments from Blackbear and Vesuvios.

PRIVILEGE OF THE FLOOR:

Mayor Masci opens the meeting to the public at 9:20 pm.

No Public Comment.

Mayor Masci closes the meeting to the public at 9:20 pm.

Motion to adjourn: Moved M/Masci, Second C/Ferro. © Time Out 9:20 pm.

Tapes of the meeting are available in the Municipal Clerks Office.

May 1, 2019 minutes approved at a Township Committee meeting held on May 15, 2019.

Maria Dellasala, RMC
Municipal Clerk
Millstone Township