

TOWNSHIP OF MILLSTONE  
Meeting Room  
215 Millstone Road  
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE  
MINUTES  
MARCH 6, 2019 @ 7:00 pm**

**Mayor Masci calls the meeting to order at 7:01 p.m.**

**ROLL CALL:** Mayor Masci - present, Committeeman Dorfman – absent, Committeeman Ferro - present, Committeeman Kuczinski - absent, Committeewoman Grbelja - present. Also in attendance – Attorney – Duane Davison and Municipal Clerk/Administrator – Maria Dellasala.

**STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.**

**I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 19, 2018.**

**RESOLUTION TO GO INTO EXECUTIVE SESSION, (19-76) Moved C/Grbelja, Second C/Kuczinski. Committee Discussion: None**

VOTE:

**AYES: C/Dorfman , C/Ferro, C/Grbelja, C/Kuczinski, M/Masci,**

**NAYS: None**

**ABSTAIN: None**

**ABSENT: None**

Time In 7:02pm

Motion to adjourn carry session, Moved C/Grbelja, Second C/Kuczinski. © 8:06pm

Back into Executive Session, Moved M/Masci, Second C/Kuczinski. © 8:57pm

Motion to adjourn Executive Session, Moved M/Masci, Second C/Ferro. ©

Time Out 10:31pm

The Township of Millstone will be videotaping this meeting for replay on Millstone PEG Channel. By attending this evening, attendees acknowledge this recording and agree to allow their images to be recorded.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person's public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

M/Masci introduces new Business Administrator Roger Staib. Mr. Staib brings a wealth of experience, welcome aboard.

**PROCLAMATION:**

**AMERICAN RED CROSS MONTH 2019**

*More than 137 years ago, the American Red Cross was established as a humanitarian organization, guided by seven fundamental principles—including humanity, impartiality and independence—to provide services to those in need regardless of race, religion, gender, sexual orientation or citizenship status. Today, the American Red Cross is one of the largest humanitarian organizations in the world, and delivers its mission every day to prevent and alleviate human suffering in the face of emergencies.*

*Every year, the American Red Cross responds to an average of more than 62,000 disasters across the country, from small home fires to devastating massive disasters. Last year's large crises included mudslides in California, a volcano in Hawaii, wildfires in Colorado and California, destructive hurricanes in Florida and the Carolinas, and a devastating typhoon in U.S. territories. Thousands of American Red Cross volunteers provided around-the-clock shelter for disaster victims, served millions of meals and snacks with partners, and distributed millions of relief items.*

*In New Jersey, the Red Cross has a long history of helping our neighbors in need. The Red Cross New Jersey Region assisted with 902 local disasters in the past year alone and helped save lives through our Home Fire Campaign. Since the campaign launched in October 2014, the New Jersey Region has worked with community partners to install more than 31,761 smoke alarms. Meanwhile, in our area, the Red Cross handles an average of 5,100 emergency military calls every year and collects an average of 95,000 units of blood from our generous blood donors.*

*March is Red Cross Month, a special time to recognize and thank the Red Cross volunteers and donors who give of their time and resources to help members of the community. The Red Cross depends on these local heroes to deliver help and hope during a disaster. We applaud our heroes here in New Jersey who give of themselves to assist their neighbors when they need a helping hand.*

*The American Red Cross shelters, feeds and provides emotional support to victims of disasters; supplies about 40 percent of the nation's blood; teaches skills that save lives; provides international humanitarian aid; and supports military members and their families.*

*We dedicate the month of March to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies. Our community depends on the American Red Cross, which relies on volunteers and the generosity of the public to perform its mission.*

*NOW, THEREFORE, I, Fiore Masci, Mayor of Township of Millstone, by virtue of the authority vested in me by the Constitution and laws of Millstone Township and the State of New Jersey, do hereby proclaim March 2019 as Red Cross Month. I encourage all Americans to support this organization and its noble humanitarian mission.*

*Proclaimed this 6th. day of March 2019.  
Fiore Masci, Mayor*

**CORRESPONDENCE:**

1. Letter from Division of Alcoholic Beverage Control regarding Working Dog Winery new outlet/salesroom at 520 Route 33 West, Millstone, NJ 08535.
2. Letter received from Heilbrunn Pape, dated March 21, 2018 regarding Request for Modification of Certain Terms and Conditions of the Millstone Township Land Use and Development Regulations Chapter XXXV for Black Bear Day Camp, Block 35 Lots 17, 17.01, 19, 19.01, 19.02, 19.04, 20 & 20.04 along with a Memorandum from Fred Heyer, Township Planner, dated February 14, 2019 regarding proposed rezoning.
  - C/Grbelja motions to forward the request to the Planning Board, Second C/Kuczinski . All are in favor. ©

**ORDINANCE:**

**ORDINANCE 19-01**

**FIRST READING** ORDINANCE AMENDING CHAPTER XXXV (LAND USE AND DEVELOPMENT REGULATIONS), ARTICLE XIII, (GUARANTEES AND INSPECTIONS), SECTION 13-2 (PERFORMANCE GUARANTEES REQUIRED), SECTION 13-3 (INSPECTIONS), SECTION 13-4 (DEVELOPERS AGREEMENT AND SECTION 13-5 (RELEASE OF GUARANTEES) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY.

**EXPLANATORY STATEMENT:** This ordinance revises the Land Use Ordinance provisions for Performance Guarantees, Inspections and Maintenance Guarantees to reflect recent amendment to the state Municipal Land Use Law, N.J.S.A. 40:55D-1 et. seq.

Moved C/Grbelja, Second C/Kuczinski. Committee Discussion: None

VOTE:

AYES: C/Dorfman , C/Ferro, C/Grbelja, C/Kuczinski, M/Masci,

NAYS: None

ABSTAIN: None

ABSENT: None

Second reading and Public Hearing to be held on April 3, 2019 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

**RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.**

**ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.**

- 19-77 Resolution: Approving Change Order No. 1 for 2018 Roadway Improvement Project
- 19-78 Resolution Extending Contract for 2019 Curbside Spring Cleanup Program
- 19-79 Transfer on Appropriation Reserves #3
- 19-80 Payment of Vouchers for February 20, 2019
- 19-81 Resolution Directing Tax Collector to Cancel Real Estate Taxes on Block 34, Lot 13.01
- 19-82 Resolution Declining Acceptance of Conservation Easement for Block 56, Lots 5, 6, 7 and 8.01
- 19-83 Payment of Vouchers for March 6, 2019
- 19-84 Resolution Directing Tax Collector to Cancel Real Estates Taxes Listed on Schedule A
- 19-85 Resolution Awarding Contract for ADA Door Improvements at the Municipal Building Court House

19-86 Resolution to Adopt Temporary Emergency Appropriations #1

Motion to adopt, Moved C/Kuczinski, Second M/Masci. Committee Discussion: None  
VOTE:

AYES: C/Ferro, C/Grbelja, C/Kuczinski, C/Dorfman , M/Masci,  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**REPORTS FROM VARIOUS DEPARTMENTS FOR JANUARY 2019:**

Tax Collector	\$2,995,883.07
Clerks report	\$ 2,086.00
Dog License	\$ 5,856.80
Recreation	\$ 3,648.00
Building Department	\$ 38,463.00
COAH	\$ 43,498.00
Court	\$ 19,178.35
2019 Interest Revenue	
Board of Adjustment 2018 Annual Report	

Motion to file, Moved C/Grbelja, Second C/Kuczinski. ©

**TOWNSHIP COMMITTEE MINUTES:**

1. Regular and Executive Session - January 30, 2019

Motion to adopt, Moved C/Grbelja, Second C/Dorfman. Committee Discussion: None  
VOTE:

AYES: C/Grbelja, C/Dorfman , C/Ferro, M/Masci,  
NAYS: None  
ABSTAIN: C/Kuczinski  
ABSENT: None

**OLD BUSINESS:**

1. Buck Mining and Materials Inc.

Engineer Matt Shafai report of February 25, 2019

**Re: Mining Permit Renewal Application 2018/20 Buck Mining & Materials  
Block 28Lots 11 & 13.01**

At your request, we have reviewed the Mining Permit Renewal Application for the above referenced mining site and report as follows:

1. Documents Submitted

- A. “Soil Erosion and Sediment Control Plan/Revised Mining Plan”, Buck Mining & Materials, Inc., Lots 11 and 13.01, Block 28, consisting of five(5) sheets prepared by Sharif H. Aly, P.E. from AmerTech Engineering, Inc., dated July 19, 2010, last revised July 13, 2018.

- B. “Environmental Impact Statement” for Buck Mining & Materials, Inc., prepared by Sharif H. Aly, P.E. from AmerTech Engineering, Inc., dated July 14, 2004, last revised August 3, 2016.
- C. “Stormwater Management Report” for Buck Mining Pine Hill Materials, Inc., prepared by Hussain Ibrahim, P.E. from AmerTech Engineering, Inc., dated July 20, 2010, last revised August 3, 2016.

2. Project Location & Description

- A. The subject property is known as Lots 11 and 13.01, Block 28, consisting of approximately 22.27 Acres. The site has frontage and access on Pine Hill Road.
- B. The property is located within the RU-P (Rural reservation Zone District). The application incorrectly shows that this project is in the R-170 Zone.
- C. The Mining Permit expired on June 30, 2018. The Township granted a 6-month extension to December 31, 2018. The mine has been closed since January 1, 2019.
- D. The site has been used for mining operations since the 1960’s. The Applicant has removed 29,000 cubic yards from the site in 2017 & 2018. The estimated amount of soil that remains to be removed is 640,000 cubic yards.
- E. Haul Routes: the trucks leaving the mining site are required to turn right onto Pinehill Road and travel west to Millstone Road. The route then continues south along Millstone Road to Sweetman’s Lane to Route 33. Trucks coming to the mine are required to use the same route. Any revisions to the approved haul route will require Township Committee review and approval.

3. Site Plan Review Comments

- A. The Applicant should provide proof of posting a Performance Guarantee in the amount of \$228,000 as required in 2016.
- B. The Applicant should provide status of the agreement to sell this property to the County Park System.
- C. The Applicant should provide us with a copy of the December 18, 2017 topographic survey noted on the plan’s General Note #4.
- D. The Detention/Sediment Basin has not been completed yet.
- E. The Ordinance permits a temporary maximum slope of 2 to 1. The site has slopes that are steeper.
- F. The haul routes, Pine Hill Road and Millstone Road need to be milled and resurfaced. We recommend that the Applicant contribute toward this roadway improvement which would cost the Township about \$180,000.

- G. The Applicant's December 11, 2018 letter states they have started to grow about 1,200 smaller trees with the anticipation of replanting when areas are stabilized. The Applicant should provide updates on this.
- H. The Freehold Soil Conservation District approval has been secured, (August 7, 2018).
- I. Proof of general liability insurance should be provided.
- J. Updated "Environmental Impact Statement" and "Stormwater Management Report" have not been submitted.

Carry to the April 17, 2019 meeting and see if Buck Mining produces any of the documentation that Matt Shafai has requested.

**APPLICATION FOR A CHARITABLE BIN (RENEWAL)**

- 1. World of Hope Recycling, LLC. (renewal for 2019): Bin located at Clarksburg General Store, (has received permission from owner).

Motion to approve, Moved C/Grbelja, Second C/Ferro. ©

- 2. World of Hope Recycling, LLC. (renewal for 2019): Bin located at 899 Perrineville Rd. (Parking Lot over by DPW)

Motion to approve, Moved C/Dorfman, Second C/Kuczinski. ©

**APPLICATIONS FOR A RAFFLE LICENSE**

- 1. Millstone Twp. Middle School PTSA, RA# 242, On Premise 50/50 Raffle to be held on April 3, 2019 at the Middle School

Motion to approve, Moved M/Masci, Second C/Kuczinski. ©

- 2. Ladies of St. Joseph Church of Perrineville, RA# 243, Off Premise 50/50 Raffle to be drawn on June 9, 2019 at St. Joseph Church.

Motion to approve, Moved C/Grbelja, Second C/Ferro. ©

- 3. B.P.O.E. Elks Millstone #2613, RA# 244, Instant Raffle Game, drawn daily from July 1, 2019 – June 30, 2020.

Motion to approve, Moved C/Dorfman, Second C/Kuczinski. ©

- 4. Standardbred Retirement Foundation, RA #245, Off-Premise Merchandise Raffle, to be drawn on May 6, 2019 at 353 Sweetmans Lane.

Motion to approve, Moved C/Grbelja, Second C/Dorfman. ©

- 5. Friends of the Monmouth County Park System, Inc. RA #246, On-Premise Merchandise Raffle, to be drawn on May 15, 2019 at Charleston Springs Golf Course.

Motion to approve, Moved C/Grbelja, Second C/Dorfman. ©

**PARADE/DEMOSTRATION/PUBLIC ASSEMBLY APPLICATION:**

1. Cars & Coffee of NJ - Car Show: Sunday car shows to take place on 4/28, 5/19, 6/9, 6/30, 7/14, 7/28, 8/11, 8/25, 9/29, 10/13 from 7:00am – 12:00 pm on Rike Drive in the Moto Industrial Park, (has received permission from Association).

Motion to approve, Moved M/Masci, Second C/Ferro. ©

**APPOINTMENTS TO BE MADE BY THE MAYOR**

1. Mayor's appointments to the Millstone Township Recreation Commission  
*Mayor Masci appoints the following to serve as members on the Millstone Township Parks and Recreation Commission.*  
***BE IT RESOLVED** that Jennifer Casale is hereby appointed to the Millstone Township Recreation Commission as regular member to fulfill the unexpired term of Sharon Peake, term expires December 31, 2022.*  
***BE IT RESOLVED** that Sean Kilcomons is hereby appointed to the Millstone Township Recreation Commission as the Alternate I member to fulfill the unexpired term of Jennifer Casale, term expires December 31, 2021.*  
***BE IT RESOLVED** that Jared Rosenfeld is hereby appointed to the Millstone Township Recreation Commission as the Alternate II member to fulfill the unexpired term of Sean Kilcomons, term expires December 31, 2022.*  
***BE IT FURTHER RESOLVED** that a copy of this appointment be forwarded to the Millstone Township Parks and Recreation Commission and to the appointees.*  
***I HEREBY CERTIFY** the foregoing to be a true copy of the appointments made by the Mayor of the Township of Millstone at its meeting of March 6, 2019.*

**PRIVILEGE OF THE FLOOR:**

Mayor Masci opens the meeting to the public at 8:55pm.  
No Public Comment  
Mayor Masci closes the meeting to the public at 8:56pm.

**Motion to adjourn:** Moved C/Grbelja, Second C/Ferro. © Time Out 10:31pm.

Tapes of the meeting are available in the Municipal Clerks Office.

March 6, 2019 minutes approved at a Township Committee meeting held on March 20, 2019.

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Maria Dellasala, RMC  
Municipal Clerk  
Millstone Township