

RESOLUTION NO. 19-224
MEETING DATE: 12-04-19

RESOLUTION AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION, AT WHICH THE PUBLIC SHALL BE EXCLUDED

C/Kuczinski offered the following Resolution and moved its adoption, which was second by **C/Ferro**.

WHEREAS, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12(b); and

WHEREAS, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

1. The public shall be excluded for the discussion of any action upon the here in after specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 1. Contracts
 2. Personnel - CFO Position

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or at such time as any litigation discussed is resolved.

3. This Resolution shall take effect immediately.

ROLL CALL:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: M/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on December 4, 2019.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 19-225

SCHEDULE 19-12 S

CONSOLIDATED BILL LIST

TOWNSHIP OF MILLSTONE VOUCHERS FOR PAYMENT PRESENTED TO
THE TOWNSHIP COMMITTEE AT A MEETING
HELD ON December 4, 2019

SEE SCHEDULE 19-12 ATTACHED

A resolution was passed by the Township Committee for the payment of the vouchers listed on Schedule 19-12 attached.

Fiore Masci, Mayor

Nancy Grbelja, Deputy Mayor

Gary Dorfman, Committeeman

Albert Ferro, Committeeman

Michael Kuczinski, Committeeman

Attest: _____
Kathleen Hart
Municipal Clerk

TOWNSHIP OF MILLSTONE
RESOLUTION NO. 19-225

December 4, 2019

BE IT RESOLVED by the Township Committee of the Township of Millstone that the vouchers listed on Schedule 19-12, December 4, 2019, Consolidated Bill List, and the vouchers listed below as Schedule 19-12 S, Supplement to Consolidated Bill List, as presented by the Township Treasurer, Amanda Salerno, to be paid from existing appropriations.

CURRENT FUND

TOTAL CURRENT FUND: \$ 276,644.96

SCHEDULE 19-12 S

PAYROLL FUND

TOTAL PAYROLL TRUST FUND \$ 9,952.10

GENERAL CAPITAL FUND

TOTAL GENERAL CAPITAL FUND \$ 89,483.56

GRANT FUND

TOTAL GRANT FUND \$ 3,377.84

RESERVE TRUST FUND

TOTAL RESERVE TRUST FUND \$ 6,032.46

BASIN MAINTENANCE TRUST

TOTAL BASIN MAINTENANCE TRUST \$ 254.46

SHADE TREE TRUST

TOTAL SHADE TREE TRUST \$ 0.00

COAH TRUST FUND

TOTAL COAH TRUST FUND \$ 29,990.34

OPEN SPACE FARMLAND TRUST FUND

TOTAL OPEN SPACE FARMLAND TRUST FUND \$ 12,673.14

MUNICIPAL DRUG ALLIANCE FUND

TOTAL MUNICIPAL DRUG ALLIANCE FUND \$ 0.00

VETERAN'S MEMORIAL TRUST FUND

TOTAL VET MEMORIAL TRUST FUND \$ 0.00

RECREATION TRUST FUND (DEDICATION BY RIDER)

TOTAL RECREATION TRUST FUND \$ 17,573.40

ANIMAL CONTROL TRUST FUND

TOTAL DOG TRUST FUND \$ 1,117.04

TOTAL FOR ALL FUNDS \$ 447,099.30

ESCROW

DEVELOPERS ESCROW ACCOUNT UNDER \$5,000

TOTAL DEVELOPERS ESCROW UNDER \$5,000 \$ 3,616.25

DEVELOPERS ESCROW ACCOUNT OVER \$5,000

TOTAL DEVELOPERS ESCROW OVER \$5,000 \$ 11,196.50

TOTAL FOR ESCROW \$ 14,812.75

RESOLUTION WAS OFFERED BY COMMITTEEPERSON DORFMAN
AND MOVED ITS ADOPTION;
MOTION WAS SECOND BY COMMITTEEPERSON FERRO
RESOLUTION WAS ADOPTED ON THE FOLLOWING ROLL CALL VOTES:

AYES: DM/GRBELJA, C/KUCZINSKI, C/DORFMAN, C/FERRO

NAYS: NONE

ABSTAIN: NONE

ABSENT: M/MASCI

RESOLUTION NO. 19-226
MEETING DATE: 12-04-19

**RESOLUTION AUTHORIZING GOVERNOR'S COUNCIL ON ALCOHOLISM
AND DRUG ABUSE FISCAL GRANT CYCLE JULY 2020 - JUNE 2025
FORM 1B**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Ferro**.

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, The Township Committee of the Township of Millstone, County of Monmouth, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Monmouth.

NOW, THEREFORE, BE IT RESOLVED by the Township of Millstone, County of Monmouth, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Millstone Municipal Alliance grant for fiscal year **July 1, 2020 – June 30, 2021** in the amount of:

DEDR	\$17,601.00
Cash Match	\$ 4,400.00
In-Kind	\$13,201.00

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
Fiore Masci, Mayor

ROLL CALL:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro
NAYS: None
ABSTAIN: None
ABSENT: M/Masci

CERTIFICATION

I, Kathleen Hart, Municipal Clerk of the Township of Millstone, County of Monmouth, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township of Millstone Committee on this 4th day of December, 2019.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO.: 19-227
MEETING DATE: 12-04-19

**RESOLUTION CONSENTING TO THE PROPOSED MONMOUTH COUNTY WATER
QUALITY MANAGEMENT (WQM) PLAN AMENDMENT FOR
MILLSTONE RIVER MART LLC, BLOCK 59, LOT 11**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Ferro**.

WHEREAS, the **Millstone River Mart, Block 59, Lot 11** desires to provide for the orderly development of wastewater facilities within **the Township of Millstone, Monmouth County**; and

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) requires that proposed wastewater treatment and conveyance facilities and wastewater treatment service areas, as well as related subjects, conform with an approved WQM plan; and

WHEREAS, the NJDEP has established the WQM plan amendment procedure through the WQMP rules at N.J.A.C. 7:15-3.5 as the method of incorporating unplanned facilities into a WQM plan; and

WHEREAS, a proposed WQM plan amendment noticed in the New Jersey Register on **October 16, 2019** for **Proposed Amendment to the Monmouth County Water Quality Management Plan** has been prepared by **NJDEP, Division of Water Monitoring and Standards**.

NOW, THEREFORE, BE IT RESOLVED on this **4th** day of **December, 2019**, by the governing body of the Township of Millstone that:

1. The **Township of Millstone** hereby consents to the **Proposed Amendment to the Monmouth County Water Quality Management Plan** amendment and publicly noticed on **October 16, 2019** prepared by **NJDEP, Division of Water Monitoring and Standards**, for the purpose of its incorporation into the applicable WQM plan(s).
2. This consent shall be submitted to the NJDEP in accordance with N.J.A.C. 7:15-3.5(g)6.
3. That a copy of this resolution, certified by the Township Clerk, to be a true copy to be forwarded to each of the following:
 - a. Mill Brook Engineering, LLC
 - b. NJDEP, Division of Water Monitoring and Standards
 - c. Township Engineer
 - d. Millstone River Mart

ROLL CALL:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro

NAYS: None

ABSTAIN: None

ABSENT: M/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 4, 2019.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO.: 19-228
MEETING DATE: 12-04-19

**RESOLUTION AWARDING A CONTRACT FOR THE COLLECTION AND
REMOVAL OF RESIDENTAL RECYCLABLE MATERIALS**

C/Dorfman offered the following Resolution and moved its adoption which was seconded by **C/Ferro**.

WHEREAS, bids were received on Tuesday, October 29, 2019 at 2:00 p.m. at the Municipal Building, Millstone Township, New Jersey for the collection and removal of residential recyclable materials; and

WHEREAS, the Township received the following bid:

Central Jersey Waste & Recycling \$239,940.00; and

WHEREAS, the Purchasing Agent has recommended an award be made to Central Jersey Waste & Recycling; and

WHEREAS, the funding for this Contract is subject to the necessary funds being appropriated in the 2020 budget.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Millstone hereby awards a contract to Central Jersey Waste & Recycling in accordance with the bid documents in the amount of \$239,940.00, subject to the necessary funds being appropriated in the 2020 budget.

BE IT FURTHER RESOLVED that the award of this Contract is for a one (1) year period; however, the Township of Millstone has the option to extend said Contract for up to four (4) additional one (1) year periods for the amounts set forth in the bid.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to Central Jersey Waste & Recycling, the Township's Chief Financial Officer, Township's Purchasing Agent and Township Engineer.

ROLL CALL:

AYES: **DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro**

NAYS: **None**

ABSTAIN: **None**

ABSENT: **M/Masci**

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 4, 2019.

KATHLEEN HART, RMC
Municipal Clerk

RESOLUTION NO. 19-229
MEETING DATE: 12-04-19

**RESOLUTION AMENDING RESOLUTIONS 19-69 AND 19-149 APPOINTING
PROFESSIONAL LABOR COUNSEL FOR 2019**

C/Dorfman offered the following Resolution and moved its adoption which was seconded by **C/Ferro**.

WHEREAS, by Resolution 19-69, the Township Committee appointed Brian J. Chabarek, Esq. of Davison, Eastman, Muñoz, Paone, P.A. as Labor Counsel for 2019 with a contract price not to exceed \$10,000.00; and

WHEREAS, by Resolution 19-149, adopted on July 3, 2019, the Township Committee increased the contract price to a not to exceed amount of \$20,000.00; and

WHEREAS, there is a need to increase the contract price to a not to exceed amount of \$25,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that the aforesaid Resolutions No. 19-69 and No. 19-149 be and are hereby amended to authorize an increase in the contract price to a not to exceed amount of \$25,000.00.

BE IT FURTHER RESOLVED that all other provisions of Resolution No. 19-69 are hereby readopted.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded the Township's Chief Financial Officer and the appointee.

ROLL CALL:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro
NAYS: None
ABSTAIN: None
ABSENT: M/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 4, 2019.

KATHLEEN HART, RMC
Municipal Clerk

RESOLUTION NO: 19-230
MEETING DATE: 12-04-19

RESOLUTION APPOINTING CERTIFIED PUBLIC WORKS MANAGER

C/Dorfman offered the following resolution and moved its adoption, which was second by **C/Ferro**.

WHEREAS, Dan Specht has successfully completed the Certified Public Works Manager Program and passed the State of NJ, Department of Community Affairs exam on October 24, 2018; and

WHEREAS, the Township Committee of the Township of Millstone hereby appoints Dan Specht as the Certified Public Works Manager with an increase in salary of \$5,000, effective January 1, 2019.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy is forwarded to Dan Specht, Annette Murphy, CFO and Roger Staib, Business Administrator.

ROLL CALL:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro
NAYS: None
ABSTAIN: None
ABSENT: M/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the resolution adopted by the Millstone Township Committee at its meeting of December 4, 2019.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 19-231
MEETING DATE: 12-04-19

**RESOLUTION RATIFYING COLLECTIVE NEGOTIATIONS AGREEMENTS
(SUPERVISORY AND NON-SUPERVISORY) WITH CWA LOCAL 1075 WITH AN
EFFECTIVE DATE OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2022**

C/Dorfman offered the following Resolution and moved its adoption which was seconded by **C/Ferro**.

WHEREAS, the Township of Millstone has reached an agreement with the CWA Local 1075 setting forth the terms of a Collective Negotiations Agreement (“CNA”) for the years 2019, 2020, 2021 and 2022 for both Supervisory and Non-Supervisory Members of the Collective Bargaining Unit; and

WHEREAS, the Township Committee does hereby agree to approve and ratify said Collective Negotiations Agreements.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that the Collective Negotiations Agreements between the Township of Millstone and CWA Local 1075 (Supervisory and Non-Supervisory) to cover the years 2019, 2020, 2021 and 2022 be and are hereby approved.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Millstone that the Mayor and Township Administrator be and are hereby authorized to execute the Collective Negotiations Agreements (Supervisory and Non-Supervisory) for the years 2019, 2020, 2021 and 2022 between the Township of Millstone and CWA Local 1075.

BE IT FURTHER RESOLVED that the Mayor and Township Administrator are hereby authorized to execute such documents and to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

ROLL CALL:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro

NAYS: None

ABSTAIN: None

ABSENT: M/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 4, 2019.

KATHLEEN HART, RMC
Township Clerk

Township of Millstone

RESOLUTION NO. 19-232
MEETING DATE: 12-04-19

AUTHORIZING 2019 SALARIES
FOR UNION AND NON-UNION EMPLOYEES

C/Dorfman offered the following Resolution and moved its adoption which was seconded by C/Ferro.

WHEREAS, the salaries are depicted for union employees and non-union employees for the respective titles, in 2019 as follows:

NOW, THEREFORE, BE IT RESOLVED those salaries are as follows:

<u>TITLE</u>	<u>Annual 2019 Salaries</u>
Mayor.....	\$ 7,321.00
Township Committee.....	7,112.00
Web/PEG/Newsletter.....	6,502.00
Technical Support.....	-
Administrative Assistant.....	-
Qualified Purchasing Agent.....	13,954.00
Municipal Clerk/Assessment Clerk.....	58,915.00
Health Benefits Coordinator.....	6,178.00
Deputy Township Clerk.....	-
Vital Statistics Registrar.....	2,804.00
Deputy Vital Statistics Registrar.....	1,108.00
Clean Communities Coordinator.....	3,323.00
Animal Control Coordinator.....	5,601.00
Certified Municipal Financial Officer.....	74,885.00
Treasurer.....	52,210.00
Tax Collector/Search Officer.....	12,300.00
Deputy Tax Collector.....	47,094.00
Tax Collector Clerk - Backup.....	23,437.4 hr.
Tax Assessor.....	68,380.00
Tax Assessor Clerk/Inspector.....	24,363.00
Land Use Administrator.....	59,956.00
Open Space/Farmland Secretary.....	48,659.00
Construction Code Official.....	33,500.00
Technical Assistant to Construction Official.....	42,656.00
Technical Assistant.....	32,781.00
Construction Secretary.....	- hr.
Building Inspector/Sub-Code Official.....	41,025.6 hr.
Plumbing Inspector/Sub-Code Official.....	34,599.00
Fire Protection Inspector/Sub-Code Official.....	43.00 hr.
Electrical Inspector/Sub-Code Official.....	33,500.00
Temporary Inspectors.....	- hr.
Code Enforcement Officer.....	27,194.00
Code Enforcement/Recycling Assistant.....	28,142.00
Zoning Official.....	10,877.00
Certified Public Works Manager.....	32,193.00
Public Works Crew Chief.....	26,731.80 hr.
Public Works Assistant Coordinator.....	22,316.40 hr.
Public Works Senior Operator - ii.....	22,316.40 hr.
Public Works Senior Operator - i.....	19,753.90 hr.
Public Works Operator - i.....	19,014.70 hr.
Public Works Laborer With CDL - ii.....	17,385.60 hr.
Public Works Laborer With CDL - i.....	16,000.00 hr.
Public Works Laborer Without CDL - ii.....	16,469.50 hr.
Public Works Laborer Without CDL - i.....	15,000.00 hr.
Buildings & Grounds Maintenance Custodian.....	15,000.00 hr.
Recycling Coordinator.....	16,316.00
Recycling Yard Operator.....	19,765.1 hr.
Recreation Coordinator.....	41,000.00
Recreation Clerk.....	- hr.
Summer Recreation Director.....	8,000.00
Municipal Court Judge.....	20,200.00
Court Administrator.....	61,500.00
Violations Clerk.....	15,375 hr.
Municipal Drug Alliance Coordinator.....	15.00 hr.
Municipal Drug Alliance Teachers.....	30.00 hr.
Temporary Employee #1.....	11.00 hr.
Temporary Employee #2.....	12.00 hr.
Temporary Employee #3.....	12.50 hr.
Temporary Snow Plow Driver.....	25.00 hr.
Floater.....	15.00 hr.

Notes: Additional S/W notes, as follows:

- 1) Environmental Commission Secretary shall receive \$75.00 for regular minutes and \$25 for executive minutes, and \$100 per meeting.
- 2) The Township will provide shirts with collars to the Construction Department Inspectors, Code Enforcement Official, Code Enforcement Assistant, Tax Assessor and Tax Assessor Clerk/Inspector equal to the number of days per week that they work on an annual basis. The Township will also provide a jacket, not to exceed \$150, which will be replaced on a salvage system, to same employees.
- 3) Court personnel shall receive \$45 per call-out up to two hours, and \$20 per hour thereafter.
- 4) The hourly salary range for all summer recreation counselors is \$9.50 - \$18.
- 5) Overtime rate for hourly employees is 1 1/2 x hourly rate, in excess of 40 hours.

BE IT FURTHER RESOLVED that a certified copy of this Resolution, certified by the Township Clerk to be a true copy, be forwarded to each Union and Non-union employee, the Certified Municipal Financial Officer, the Treasurer and the Auditor.

VOTE:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro

NAYS: None

ABSTAINED: None

ABSENT: M/Masci

I HEREBY CERTIFY the forgoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 4, 2019.

KATHLEEN HART
Township Clerk

RESOLUTION NO. 19-233
MEETING DATE: 12-04-19

RESOLUTION TO TRANSFER FUNDS ON CURRENT YEAR APPROPRIATIONS #2

C/Dorfman offered the following Resolution and moved its adoption, which was seconded by **C/Ferro**.

WHEREAS, N.J.S.A. 40A:4-58 provides for transfers within certain appropriations within the Municipal Budget during the last two months of the fiscal year; and

WHEREAS, the Chief Financial Officer has advised the Mayor and Committee of the Township of Millstone that the need for certain transfers within the 2019 Municipal Budget exists; and

WHEREAS, it is recommended that these budget transfers be made.

NOW, THEREFORE, BE IT RESOLVED that the following budget transfers be made in the 2019 Municipal Budget:

<u>CURRENT ACCOUNT</u>		<u>FROM</u>	<u>TO</u>
Clerk	SW	\$24,050	
Finance	SW		\$1,500
Streets & Roads	SW		6,100
DCRP	OE		200
General Administration	OE		3,000
Planning	OE		3,500
Zoning	OE		750
Buildings & Grounds	OE		4,000
Vehicle Maintenance	OE		<u>5,000</u>
TOTAL		\$24,050	\$24,050

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to the Chief Financial Officer and the Treasurer.

ROLL CALL:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro
NAYS: None
ABSTAIN: None
ABSENT: M/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 4, 2019.

Kathleen Hart, RMC
Municipal Clerk

**RESOLUTION NO. 19-234
MEETING DATE: 12-04-19**

**RESOLUTION AUTHORIZING CANCELLATION OF
PRIOR YEAR'S GRANT RECEIVABLE AND APPROPRIATION**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Ferro**.

WHEREAS, there exists in the Grant Fund balances from a prior year's Grant Receivable, in the amount of **\$3,588.43**, and Appropriated Reserves, in the amount of **\$3,588.43**:

<u>Name</u>	<u>Receivable</u>	<u>Appropriated Reserves</u>
Municipal Alliance-DEDR FY 2018/2019 (1/1-6/30/19)	\$3,588.43	\$3,588.43
Total	\$3,588.43	\$3,588.43

WHEREAS, the Township now desires to cancel said balances remaining in the Grant Fund.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone, the above Grant Receivable of \$3,588.43 and Grant Appropriation of \$3,588.43 be cancelled.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk, to be a true copy be forwarded to each of the following:

- a. Township CFO
- b. Township Auditor

ROLL CALL:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro
NAYS: None
ABSTAIN: None
ABSENT: M/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 4, 2019.

KATHLEEN HART, RMC
Township Clerk

**RESOLUTION NO: 19-235
MEETING DATE: 12-04-19**

**RESOLUTION APPOINTING FULL-TIME BUILDINGS & GROUNDS
MAINTENANCE CUSTODIAN**

C/Dorfman offered the following resolution and moved its adoption, which was second by **C/Ferro**.

WHEREAS, there is an opening for a full-time Buildings & Grounds Maintenance Custodian; and

WHEREAS, the Public Works Coordinator has interviewed potential candidates and has indicated that James Maraday is the applicant whom best meets the needs for this position; and

WHEREAS, the Township Committee of the Township of Millstone hereby appoints James Maraday as Full-Time Buildings & Grounds Maintenance Custodian at an hourly rate of \$15.00, 40 hours per week, effective date of December 16, 2019.

BE IT FURTHER RESOLVED that a copy of this resolution, certified by the Township Clerk to be a true copy be forwarded to:

1. James Maraday
2. Roger Staib, Business Administrator
3. Dan Specht, Public Works Coordinator
4. Annette Murphy, Chief Financial Officer

ROLL CALL:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro
NAYS: None
ABSTAIN: None
ABSENT: M/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the resolution adopted by the Millstone Township Committee at its meeting of December 4, 2019.

Kathleen Hart, RMC
Municipal Clerk

**RESOLUTION NO. 19-236
MEETING DATE: 12-04-19**

**RESOLUTION AUTHORIZING CANCELLATION OF
PORTION OF 2017 NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION,
DIVISION OF PARKS & FORESTRY SERVICE, COMMUNITY FORESTRY
MANAGEMENT PLAN GRANT RECEIVABLE AND APPROPRIATION**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Ferro**.

WHEREAS, Resolution 17-156 requested approval of Items of Revenue and Appropriation, NJS 40A:4-87, in the amount of \$10,000 from the Community Stewardship Incentive Program Grant; and

WHEREAS, only a portion (81%) of the work was completed due to an unforeseen medical circumstance with the Licensed Tree Expert, Christian Plunkett Consulting Arborist, LLC; and

WHEREAS, the Forester of Urban & Community Forestry of the NJ Department of Environmental Protection, has agreed to close out the Grant at 81%, in the amount of \$8,100, with a 50% Cash Match of \$4,050; and

WHEREAS, the Township now desires to cancel the balance of \$1,900 in the Grant Fund.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone, the Grant Receivable of \$1,900 and Grant Appropriation of \$1,900 be cancelled.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk, to be a true copy be forwarded to the Township CFO and Township Auditor.

ROLL CALL:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, C/Ferro
NAYS: None
ABSTAIN: None
ABSENT: M/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 4, 2019.

KATHLEEN HART, RMC
Township Clerk