

RESOLUTION NO. 18-195
MEETING DATE: 11-07-18

**RESOLUTION AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION, AT
WHICH THE PUBLIC SHALL BE EXCLUDED**

C/Kuczinski offered the following Resolution and moved its adoption, which was second by **C/Ferro**.

WHEREAS, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12(b); and

WHEREAS, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

1. The public shall be excluded for the discussion of any action upon the here in after specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - 1 Contracts
 2. Items falling under the Attorney/Client Privilege
 3. Personnel

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or at such time as any litigation discussed is resolved.

3. This Resolution shall take effect immediately.

ROLL CALL:

AYES: C/Ferro, C/Kuczinski, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: C/Grbelja (Arrived at 7:07pm), C/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on November 7, 2018.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO: 18-196
MEETING DATE: 11-07-18

**RESOLUTION AUTHORIZING THE APPOINTMENT OF INDIVIDUALS
TO PERFORM DUTIES OF A MUNICIPAL COURT ADMINISTRATOR WHEN
THE MUNICIPAL COURT ADMINISTRATOR IS UNAVAILABLE**

C/Kuczinski offered the following Resolution and moved its adoption, which was second by **M/Dorfman**:

WHEREAS, the Township Committee of the Township of Millstone has been informed the Municipal Court Administrator that there are certain occasions when the Administrator is unavailable to perform the duties of their post; and

WHEREAS, the Township Committee of the Township of Millstone finds that it is necessary to always have an alternative individual available to perform those duties for 2018 from October 1, 2018 through December 31, 2018.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millstone that in the event that the Municipal Court Administrator;

BE IT FURTHER RESOLVED that Penny Danley-Gravatt, will be paid to cover Court session at a rate of \$100 per 3 hour court session and an additional \$25 for each hour (or a portion thereof) above 3 hours. This individual will not be deemed as employee of the Township when performing this function for the purposes of obtaining a pension and/or benefits;

BE IT FURTHER RESOLVED that a copy of this Resolution be provided to the Municipal Clerk, Municipal Court Administrator, Penny Danley-Gravatt.

ROLL CALL:

AYES: C/Grbelja, C/Kuczinski, C/Ferro, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: C/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township committee at its meeting of November 7, 2018.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 18-197
MEETING DATE: 11-07-18**

RESOLUTION TO TRANSFER FUNDS ON CURRENT YEAR APPROPRIATIONS #1

C/Kuczinski offered the following Resolution and moved its adoption, which was second by **M/Dorfman**.

WHEREAS, N.J.S.A. 40A:4-58 provides for transfers within certain appropriations within the Municipal Budget during the last two months of the fiscal year; and

WHEREAS, the Chief Financial Officer has advised the Mayor and Committee of the Township of Millstone that the need for certain transfers within the 2018 Municipal Budget exists; and,

WHEREAS, it is recommended that these budget transfers be made.

NOW, THEREFORE, BE IT RESOLVED that the following budget transfers be made in the 2018 Municipal Budget:

<u>CURRENT ACCOUNT</u>		<u>FROM</u>	<u>TO</u>
Mayor/Twp Committee	SW	\$ 200	
Municipal Clerk	SW	900	
Tax Collector	SW	2,750	
Tax Assessor	SW	500	
Open Space	SW	3,450	
Planning	SW	450	
Zoning	SW	450	
Construction	SW	40,000	
Code Enforcement	SW	800	
Buildings & Grounds	SW	400	
Recreation	SW	10,475	
Streets & Roads	SW		\$ 2,000
Sanitation	SW		4,150
Unemployment	OE		650
Shade Tree	OE	7,500	
Electricity	OE	3,000	
Street Lighting	OE	4,000	
Telephone	OE	4,500	
Natural Gas	OE	6,000	
Landfill Tipping	OE	<u>1,025</u>	
General Administration	OE		4,000
Tax Collector	OE		350
Legal	OE		10,000
Planning	OE		10,000
Construction	OE		4,000
Health Benefits	OE		45,000
Health Benefit Waiver	OE		2,250
Buildings & Grounds	OE		<u>4,000</u>
TOTAL		\$86,400	\$86,400

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to the Chief Financial Officer and the Treasurer.

ROLL CALL:

AYES: C/Grbelja, C/Kuczinski, C/Ferro, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: C/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of November 7, 2018.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 18-198
MEETING DATE: 11-07-18

RESOLUTION APPOINTING TEMPORARY UCC PLAN OFFICIAL

C/Kuczinski offered the following Resolution and moved its adoption, which was second by **M/Dorfman**

WHEREAS, the Construction Official has advised the Township is in need of a ICS temporary UCC plan review official; and

WHEREAS, as the current Building Sub-Code Official is waiting on his certificate; and

WHEREAS, the Construction Official has recommended John Gerrity be hired on a as needed basis at \$35 per hour

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Millstone that John Gerrity is hereby appointed as ICS temporary UCC plan review, effective October 26, 2018 and ending when Robert Scott D'Amico receives his certificate.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Chief Financial Officer, the Township Administrator, the Construction Official and the appointee.

ROLL CALL:

AYES: C/Grbelja, C/Kuczinski, C/Ferro, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: C/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of November 7, 2018.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 18-199
MEETING DATE: 11-07-18

**RESOLUTION AUTHORIZING INTERLOCAL SHARED SERVICES
AGREEMENT WITH MONROE TOWNSHIP FOR DISBROW HILL ROAD
IMPROVEMENTS**

C/**Kuczinski** offered the following Resolution and moved its adoption which was second by **M/Dorfman**.

WHEREAS, Disbrow Hill Road serves as a portion of the boundary line between Millstone Township, Monmouth County, New Jersey (“Millstone Township”) and Monroe Township, Middlesex County, New Jersey (“Monroe Township”); and

WHEREAS, Disbrow Hill Road is in need of repair; and

WHEREAS, Millstone and Monroe desire to work cooperatively to undertake the improvements to Disbrow Hill Road in a fashion which will provide cost savings to both municipalities; and

WHEREAS, Millstone and Monroe are authorized to enter into such a Interlocal Shared Services Agreement pursuant to N.J.S.A. 40A:65-1 et. seq.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Millstone that the Mayor and Township Clerk are hereby authorized to execute a copy of the Agreement attached hereto.

BE IT FURTHER RESOLVED that a copy of the Agreement shall be available for public inspection in the office of the Township Clerk during regular business hours.

BE IT FURTHER RESOLVED that this Resolution shall take effect upon the adoption of a similar authorizing Resolution by Monroe and upon execution of the attached Agreement by Monroe.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to the following:

1. Township Clerk of the Township of Monroe.
2. Millstone Township Engineer.
3. Millstone Township Chief Financial Officer.

ROLL CALL:

AYES: C/Grbelja, C/Kuczinski, C/Ferro, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone at its regular meeting held on November 7, 2018.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 18-200

SCHEDULE 18-11 S

CONSOLIDATED BILL LIST

TOWNSHIP OF MILLSTONE VOUCHERS FOR PAYMENT PRESENTED TO
THE TOWNSHIP COMMITTEE AT A MEETING
HELD ON November 7, 2018

SEE SCHEDULE 18-11 ATTACHED

A resolution was passed by the Township Committee for the payment of the vouchers listed on Schedule 18-11 attached.

Gary Dorfman, Mayor

Nancy Grbelja, Deputy Mayor

Albert Ferro, Committeeman

Michael Kuczinski, Committeeman

Fiore Masci, Committeeman

Attest: _____
Maria Dellasala
Municipal Clerk

**TOWNSHIP OF MILLSTONE
RESOLUTION NO. 18-200**

November 7, 2018

BE IT RESOLVED by the Township Committee of the Township of Millstone that the vouchers listed on Schedule 18-11, November 7, 2018, Consolidated Bill List, and the vouchers listed below as Schedule 18-11 S, Supplement to Consolidated Bill List, as presented by the Township Treasurer, Amanda Salerno, to be paid from existing appropriations.

CURRENT FUND

TOTAL CURRENT FUND: \$ 9,494,918.41

SCHEDULE 18-11 S

PAYROLL FUND

TOTAL PAYROLL TRUST FUND \$ 4,557.86

GENERAL CAPITAL FUND

TOTAL GENERAL CAPITAL FUND \$ 71,972.60

GRANT FUND

TOTAL GRANT FUND \$ 1,377.67

RESERVE TRUST FUND

TOTAL RESERVE TRUST FUND \$ 1,000.00

BASIN MAINTENANCE TRUST

TOTAL BASIN MAINTENANCE TRUST \$ 0.00

SHADE TREE TRUST

TOTAL SHADE TREE TRUST \$ 0.00

COAH TRUST FUND

TOTAL COAH TRUST FUND \$ 21,281.14

OPEN SPACE FARMLAND TRUST FUND

TOTAL OPEN SPACE FARMLAND TRUST FUND \$ 6,585.60

MUNICIPAL DRUG ALLIANCE FUND

TOTAL MUNICIPAL DRUG ALLIANCE FUND \$ 0.00

VETERAN'S MEMORIAL TRUST FUND

TOTAL VET MEMORIAL TRUST FUND \$ 0.00

RECREATION TRUST FUND (DEDICATION BY RIDER)

TOTAL RECREATION TRUST FUND \$ 13,194.81

ANIMAL CONTROL TRUST FUND

TOTAL DOG TRUST FUND \$ 210.15

TOTAL FOR ALL FUNDS \$ 9,615,098.24

ESCROW

DEVELOPERS ESCROW ACCOUNT UNDER \$5,000

TOTAL DEVELOPERS ESCROW UNDER \$5,000 \$ 2,511.40

DEVELOPERS ESCROW ACCOUNT OVER \$5,000

TOTAL DEVELOPERS ESCROW OVER \$5,000 \$ 26,779.13

TOTAL FOR ESCROW \$ 29,290.53

RESOLUTION WAS OFFERED BY COMMITTEEPERSON KUCZINSKI
AND MOVED ITS ADOPTION;
MOTION WAS SECOND BY MAYOR DORFMAN
RESOLUTION WAS ADOPTED ON THE FOLLOWING

ROLL CALL:

AYES: C/Grbelja, C/Kuczinski, C/Ferro, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: C/Masci