

TOWNSHIP OF MILLSTONE  
Meeting Room  
215 Millstone Road  
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE MINUTES  
DECEMBER 20, 2017 @ 8:00 PM**

**Mayor Kuczinski calls the meeting to order at 7:47 P.M.**

**ROLL CALL:** Mayor Kuczinski - present, Committeeman Dorfman – present, Committeeman Kinsey – present, Committeeman Masci – present, Committeewoman Grbelja -present. Also in attendance: Attorney, Robert Munoz and Municipal Clerk, Maria Dellasala.

**STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.**

**I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 27, 2016.**

**RESOLUTION TO GO INTO EXECUTIVE SESSION, (17-186) Moved M/Kuczinski, Second C/Grbelja. Committee Discussion: None**

**VOTE:**

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski  
NAYS: None  
ABSTAIN: None  
ABSENT: None

Motion to adjourn executive session, Moved C/Masci, Second M/Kuczinski. ©

Time In 7:49 p.m., Time Out 8:10 p.m.

**MAYOR KUCZINSKI CALLS THE REGULAR MEETING TO ORDER AT 8:10 P.M. FOLLOWED BY A FLAG SALUTE AND A MOMENT OF SILENCE.  
M/Kuczinski states our thoughts go out to all to have a wonderful holiday season.**

The Township of Millstone will be videotaping this meeting for replay on Millstone PEG Channel. By attending this evening, attendees acknowledge this recording and agree to allow their images to be recorded.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person's public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

**ORDINANCES:  
ORDINANCE 17-11**

**SECOND READING** AN ORDINANCE VACATING A PORTION OF THE RIGHT-OF-WAY OF WITCHES HOLLOW ROAD IN THE TOWNSHIP OF MILLSTONE TO THE COUNTY OF MONMOUTH.

**EXPLANATORY STATEMENT:** This Ordinance vacates the unimproved portion of Witches Hollow Road adjacent to a Monmouth County park, known as the Perrineville Lake Park.

Affidavit of Publication Presented

Mayor Kuczinski opens the public hearing at 8:12 p.m.

No Public Comment

Mayor Kuczinski closes the public hearing at 8:12 p.m.

Motion to adopt, Moved C/Kinsey, Second C/Dorfman. Committee Discussion: None  
VOTE:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: None

**ORDINANCE 17-12**

**SECOND READING** AN ORDINANCE AMENDING CHAPTER III (POLICE REGULATIONS), SECTION 3-4 (BRUSH, HEDGES AND OTHER PLANTS) BY ADDING SECTION 3-4B (INVASIVE SPECIES PLANTS) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

**EXPLANATORY STATEMENT:** This Ordinance creates new Section 3-4B, Invasive Species Plants, for the purpose of protecting public and private property in the Township from the damaging spread of Invasive Species Plants.

Affidavit of Publication Presented

Mayor Kuczinski opens the public hearing at 8:13 p.m.

No Public Comment

Mayor Kuczinski closes the public hearing at 8:13 p.m.

Motion to adopt, Moved C/Dorfman, Second C/Masci. Committee Discussion: C/Grbelja states this ordinance comes from a request of the Environmental Commission.

VOTE:

AYES: C/Grbelja, C/Kinsey, C/Masci, C/Dorfman, M/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: None

**ORDINANCE 17-13**

**SECOND READING** AN ORDINANCE AMENDING CHAPTER TWO, (ADMINISTRATION SECTION 39.7, (PAYROLL) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE BY FIXING SALARIES OF THE TOWNSHIP OFFICIALS

AND EMPLOYEES IN THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

**EXPLANATORY STATEMENT:** This Ordinance fixes salaries for Township Officials and Employees for 2018.

Affidavit of Publication Presented

Mayor Kuczinski opens the public hearing at 8:15 p.m.

No Public Comment

Mayor Kuczinski closes the public hearing at 8:15 p.m.

Motion to adopt, Moved C/Grbelja, Second M/Kuczinski. Committee Discussion: None

VOTE:

AYES: C/Kinsey, C/Masci, C/Dorfman, C/Grbelja, M/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: None

**ORDINANCE 17-14**

**SECOND READING** AN ORDINANCE AMENDING CHAPTER IV (GENERAL LICENSING), SECTION 4-5 (COMMERCIAL SOLICITATIONS) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

**EXPLANATORY STATEMENT:** This Ordinance provides fees for multiple solicitors from a single corporate or other applicant.

Affidavit of Publication Presented

Mayor Kuczinski opens the public hearing at 8:16 p.m.

No Public Comment

Mayor Kuczinski closes the public hearing at 8:16 p.m.

Motion to adopt, Moved M/Kuczinski, Second C/Masci. Committee Discussion: None

VOTE:

AYES: C/Masci, M C/Dorfman, C/Grbelja, C/Kinsey, /Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: None

**ORDINANCE 17-15**

**SECOND READING** AN ORDINANCE AMENDING CHAPTER V (FEES), SECTION 5-2 (FEES FOR CHAPTER II: ADMINISTRATION), PARAGRAPH C (RECREATION REGISTRATION) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

**EXPLANATORY STATEMENT:** This Ordinance amends the registration fee for Recreation Cheer Clinic.

Affidavit of Publication Presented

Mayor Kuczinski opens the public hearing at 8:17 p.m.

No Public Comment

Mayor Kuczinski closes the public hearing at 8:17 p.m.

Motion to adopt, Moved C/Masci, Second C/Dorfman. Committee Discussion: None

VOTE:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: None

**RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.**  
**ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.**

- 17-187 Resolution Authorizing Bonds Aggregating The Principal Sum Not To Exceed \$9,240,929.04 Authorized By Thirteen Bond Ordinances Heretofore Adopted To Finance Part Of The Cost Of Various General Improvements And Open Space Acquisitions In The Township Of Millstone, County Of Monmouth, New Jersey Into One Consolidated Issue Of Bonds And Providing For The Form, Maturities And Other Details Of Said Consolidated Issue.
- 17-188 Resolution Amending Resolution 16-71 Authorizing Shared Services Agreement for Motor Vehicle Maintenance and Repairs with Manalapan Township
- 17-189 Resolution Authorizing Shared Services Agreement for Sign Making Services with Freehold Township
- 17-190 Resolution Authorizing 2018 Salaries for Union and Non-Union Employees
- 17-191 Resolution Authorizing a Grant Agreement Between Millstone Township and the State of New Jersey by and for the Department Of Environmental Protection: Grant Identifier: FS18-027
- 17-192 Resolution Authorizing the Receipt of a Release and Payment of a Claim to TLP Climate Control Systems, Inc.
- 17-193 Resolution Awarding Contract for the Salt Mixture and Special Rock Salt Mixture as Per Monmouth County Contract F-23-2018
- 17-194 Resolution Authorizing the Township of Millstone to Establish a Commodity Resale Agreement with the Millstone Township Board of Education
- 17-195 Resolution Amending Resolution 16-208 Authorizing Execution of an Interlocal Services Agreement for Regional Animal Control
- 17-196 Resolution to Designate Official Newspapers Which Will Receive Public Notices for 2018
- 17-197 Resolution Establishing the 2018 Annual Schedule of Meetings for the Millstone Township Committee
- 17-198 Resolution Authorizing Friends of Millstone Township to Seek Grants and Administer Capital Improvement Projects on Historic Properties
- 17-199 Resolution Authorizing Schedule of Holidays for 2018
- 17-200 Resolution Listing Holidays to be Observed by the Mining Operators in Millstone Township for 2018

- 17-201 Resolution to Transfer Funds on Current Year Appropriations #2
- 17-202 Resolution Directing Tax Collector to Cancel Real Estates Taxes on Block 43, Lot 29
- 17-203 Resolution Directing Tax Collector to Cancel Real Estates Taxes on Block 39.01, Lot 16.15
- 17-204 Resolution Authorizing Voiding Of Check And Adding Funds Back To Millstone Township Account
- 17-205 Payment of Vouchers
- 17-206 Resolution To Report Additions And Deletions To The Fixed Assets Report
- 17-207 Resolution Directing Chief Financial Officer to Reverse Tax Payment Received on Bl. 57 Lot 16QFARM

Motion to adopt, Moved C/Grbelja, Second M/Kuczinski. Committee Discussion: None

VOTE:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: None

**REPORTS FROM VARIOUS DEPARTMENTS FOR NOVEMBER 2017:**

|                       |                |
|-----------------------|----------------|
| Tax Collector         | \$8,690,167.17 |
| Clerks report         | \$ 559.35      |
| Dog License           | \$ 15.00       |
| Recreation            | \$ 4,556.00    |
| Building Department   | \$ 34,824.00   |
| COAH                  | \$ 0.00        |
| Municipal Court       | \$ 17,902.00   |
| 2017 Interest Revenue |                |
| Code Enforcement      |                |

Motion to file, Moved C/Masci, Second C/Grbelja. ©

**TOWNSHIP COMMITTEE MINUTES:**

- 1. Regular Session and Executive Session December 6, 2017

Motion to adopt, Moved C/Grbelja, Second C/Dorfman. Committee Discussion: None

VOTE:

AYES: C/Dorfman, C/Grbelja, M/Kuczinski

NAYS: None

ABSTAIN: C/Masci, C/Kinsey

ABSENT: None

**COMMENTS FROM THE DAIS:**

M/Kuczinski states there was an incident at the Mentor Group Home on Dugans Grove Road between the youths and counselors. The New Jersey State Police have advised that no crime was committed the First Aid Squad there were some minor cuts. The Mayor has spoken with Brian Ross about the incident because area residents and the Mentor Group versions differ. If any resident has anything they would like to report about the incident they should call Brian Ross directly.

C/Dorfman speaks about the program put on by the Drug Alliance Council, there was a guest speaker from the DEA. In all there were about 30-40 people in the audience. Helen Varvi and the rest of the Drug Alliance volunteers did a great job.

C/Grbelja speaks about the speeding dump trucks on Agress Road, Administrator Maria Dellasala will advise both Code Enforcement and the Engineer's office first thing Thursday morning.

C/Masci states that it was an honor for him to speak at the Eagle Scout ceremony. The projects that these Scouts put together were very impressive and tonight we do have 2 of the Eagle Scouts here and we will call them up shortly and they can speak about their projects.

C/Grbelja states that she has attended many of the Eagle Scout Ceremonies in the past. These boys could not have accomplished as much without the support of their families.

M/Kuczinski states that a big percentage of Eagle Scouts are from Millstone Township.

### **PRIVILEGE OF THE FLOOR:**

Mayor Kuczinski opens the meeting to the public at 8:30 p.m.

No Public Comment

Mayor Kuczinski closes the meeting to the public at 8:30 p.m.

Michele Rabinowitz - Baird Road states we are very fortunate to have the Thomas Baird Homestead, Jake and Andrew both did their Eagle Scout projects there.

M/Kuczinski reads the Eagle Scout Proclamations:

### **PROCLAMATIONS:**

*Designating November 25, 2017 as Eagle Scout Day in  
Millstone Township for the following:*

*Designating November 25, 2017 as  
Eagle Scout Jacob Samuel Detwiler Day*

#### **WHEREAS,**

*Eagle Scout (Jacob Detwiler, Andrew Duffy, Jason Mendelsohn,  
Marcus Jones and Sawyer Matthews)*

*has completed the requirements for, and has been examined by an Eagle Scout Board of Review,  
was found worthy of the rank of Eagle Scout; and*

**WHEREAS,** *the Eagle Scout rank represents the highest advancement in scouting fulfilling  
requirements in the areas of leadership, service, and outdoor skills; and*

**WHEREAS,** *the Eagle Scout has earned 21 Merit Badges signifying the mastery of certain  
Scoutcraft skills, including First Aid, Citizenship in the Community, Citizenship in the Nation,  
Citizenship in the World, Communications, Environmental Science, Personal Fitness, Personal  
Management, Camping and Family Life, Emergency Preparedness and/or Lifesaving; as well as  
helping boys increase their skill in an area of personal interest; and*

**WHEREAS,** *the Eagle Scout has demonstrated leadership skills by holding one or more specific  
youth positions of responsibility in his patrol and/or troop; and*

*WHEREAS, the Mayor and the Township Committee desire to congratulate and express their sincere thanks and appreciation to Eagle Scout (Jacob Detwiler, Andrew Duffy, Jason Mendelsohn, Marcus Jones and Sawyer Matthews ) for his exceptional character, citizenship, and commitment to the community:*

*NOW, THEREFORE, I, Michael T. Kuczinski, Mayor of Millstone Township, do hereby declare November 25, 2017 to be Eagle Scout (Jacob Detwiler, Andrew Duffy, Jason Mendelsohn,*

*Marcus Jones and Sawyer Matthews) and request that the Millstone Township residents join in this celebration with their support.*

*Proclaimed this 20th day of December 2017.*

*Michael T. Kuczinski, Mayor*

*Tonight we have Jacob Detwiler and Andrew Duffy here and ask them both to tell the residents about their projects.*

Motion to adjourn, Moved C/Grbelja, Second M/Kuczinski. © Time Out 8:51 p.m.

Tapes of the meeting are available in the Municipal Clerks Office.

December 20, 2017 minutes approved at a Township Committee meeting held on January 3, 2018.

---

Maria Dellasala, RMC  
Municipal Clerk  
Millstone Township