

TOWNSHIP OF MILLSTONE
Meeting Room
215 Millstone Road
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE MINUTES
MAY 17, 2017 @ 8:03 PM**

Mayor Kuczinski calls the meeting to order at 8:03 P.M.

ROLL CALL: Mayor Kuczinski - present, Committeeman Dorfman –present, Committeeman Kinsey – present, Committeeman Masci –present, Committeewoman Grbelja - present. Also in attendance – Attorney – Bob Munoz and Municipal Clerk/Administrator – Maria Dellasala.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 27, 2016.

PROCLAMATIONS:

June 3, 2017 as Tracy Littlefield Day

WHEREAS, one person in a community can inspire, equip and mobilize people to take action that changes the world; and

WHEREAS, Tracy Littlefield is that one person;

WHEREAS, Tracy Littlefield has given of herself to our community in so many ways to the benefit of the community's families and children; and

WHEREAS, Tracy Littlefield has participated in many on-going programs within the Township of Millstone, including but not limited to creating and spearheading the Special Needs Soccer Program, which has been renamed Soccer Buddies, and over many years serving in several capacities for Millstone United Travel Soccer and the Millstone Township Recreational Soccer Program; and

WHEREAS, the giving of oneself in service to another empowers the giver and the recipient; and

WHEREAS, experience teaches us that one person can make a difference and indeed, Tracy Littlefield has made a difference in the lives of countless families and children within the Millstone Township community;

NOW, THEREFORE, I, Michael T. Kuczinski, Mayor of Millstone Township, do hereby proclaim:

June 3, 2017 as Tracy Littlefield Day

In the Township of Millstone, and urge my fellow citizens to volunteer in their respective communities. By volunteering and recognizing those who serve, we can replace disconnection with understanding and compassion.

Proclaimed this 17th day of May 2017

Michael T. Kuczinski, Mayor

C/Dorfman states his first community involvement was when his kids were little, he had no idea what he was doing but there was Tracy doing what she does. You never know the impact you have on kids, she has put in 1000's of hours which has been an enjoyment to the many families she has encountered.

C/Masci states that Tracy is a model parent, some parents are over the top, she is very supportive thank you very much. C/Kinsey states it's been a pleasure working with Tracy all these years. Tracy has started the special needs programs, we may be the only town that offers such programs, they have been a real success and we can't thank you enough for stepping outside the lines.

LYME DISEASE AWARENESS MONTH

WHEREAS, Lyme disease is the fastest growing vector-borne disease in the United States caused by the bacterium *Borrelia burgdorferi*, and is transmitted by the common black-legged tick found in nearly one-half of all U.S. counties;

WHEREAS, Ticks that carry Lyme disease can also carry at least 15 other pathogens, many of them transmitted within minutes of being bitten, with one painless tick bite frequently resulting in multiple infections including bacteria, parasites, and viruses;

WHEREAS, The risk of contracting Lyme disease can be year-round, the nymphal ticks, which are the size of a poppy seed, are most active in the Spring. Tick bites are nearly painless, with fewer than 50% of patients with Lyme disease able to recall a tick bite and fewer than 50% reporting a "bull's-eye" rash;

WHEREAS, Lyme disease infects more than 300,000 people annually in the United States, yet testing for Lyme disease remains only 50% accurate, with the average patient going two or more years before getting a proper diagnosis;

WHEREAS, Lyme disease is an underreported illness, therefore the actual number of people with Lyme disease in Millstone Township is likely 10 times the reported number of cases;

WHEREAS, Lyme disease is a complex, multi-system illness which if caught early can be easily treated with antibiotics, but if left untreated can invade the nervous system, heart and multiple organs of the body causing years of pain, suffering, severe disability, and even death;

WHEREAS, Children are at the highest risk for contracting Lyme disease, it is the responsibility of every community to educate the public about the signs, symptoms, treatment, and how to prevent Lyme disease.

NOW, THEREFORE, be it resolved that I, Michael T. Kuczinski, Mayor of Millstone Township, do hereby proclaim May 2017, Lyme Disease Awareness Month throughout Millstone Township.

I encourage all community members to take advantage of the resources available to them from LymeDisease.org and Monmouth County, New Jersey and help to spread Lyme disease awareness and prevention education.

Proclaimed this, the 17th. day of May 2017.

Michael T. Kuczinski, Mayor

C/Masci states this is a very serious disease with more than 1 family member having Lyme's, it can be very depilating disease. When out this summer cover up.

CORRESPONDENCE:

1. Resignation letter received from Sean Fisher, Department of Public Works.

ORDINANCE:

ORDINANCE 17-03

SECOND READING CALENDAR YEAR 2017 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

(N.J.S.A. 40A: 4-45.14)

EXPLANATORY STATEMENT: This Ordinance authorizes an increase to 3.5% over the previous year's final appropriations.

Affidavit of Publication Presented

Mayor Kuczinski opens the public hearing at 8:14 p.m.

No Public Comment

Mayor Kuczinski closes the public hearing at 8:14 p.m.

Moved C/Kinsey, Second M/Kuczinski. Committee Discussion: None

VOTE:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: None

RESOLUTION:

17-103 Resolution to Read Budget by Title Only

Moved C/Masci, Second C/Dorfman. Committee Discussion: None

VOTE:

AYES: C/Kinsey, C/Masci, C/Dorfman, C/Grbelja, M/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: None

BUDGET RESOLUTION:

17-87 **ADOPTION OF THE 2017 MUNICIPAL BUDGET - Presentation**

*see Annette Murphy's presentation attached to the back of the minutes.

C/Kinsey states once again there will be no increase in the municipal tax levy, our surplus is strong in this environment. We manage every aspect of our budget.

Affidavit of publication presented.

Mayor Kuczinski opens the public hearing at 8:38 p.m.

Mayor Kuczinski closes the public hearing at 8:45 p.m.

Moved C/Grbelja, Second C/Dorfman. Committee Discussion: None

VOTE:

AYES: C/Masci, C/Dorfman, C/Grbelja, C/Kinsey, M/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: None

ORDINANCES:

ORDINANCE 17-04

SECOND READING AN ORDINANCE AMENDING CHAPTER 3 (POLICE REGULATIONS), SECTION 3-20 (HALLOWEEN CURFEW), SUBSECTION 3-20.1 (CURFEW ESTABLISHED; RESTRICTIONS), AND ADDINGSUBSECTION 3-20.4 (VIOLATIONS AND PENALTY) OF THE

REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF
MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This amendment to the Halloween Curfew Ordinance reflects the statutory provisions of N.J.S.A. 40:48-2.52.

Affidavit of Publication Presented

Mayor Kuczinski opens the public hearing at 8:47 p.m.

No Public Comment

Mayor Kuczinski closes the public hearing at 8:47 p.m.

Moved C/Grbelja, Second C/Masci. Committee Discussion: None

VOTE:

AYES: C/Grbelja, C/Kinsey, C/Masci, C/Dorfman, M/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: None

ORDINANCE 17-05

SECOND READING BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$340,000 FOR ACQUISITION OF PUBLIC WORKS VEHICLES AND EQUIPMENT IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$323,000 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION.

EXPLANATORY STATEMENT: This Ordinance provides an appropriation of \$340,000 for the Acquisition of Public Works Vehicles and Equipment and authorizes the issuance of \$323,000 Bonds or Notes.

Affidavit of Publication Presented

Mayor Kuczinski opens the public hearing at 8:48 p.m.

No Public Comment

Mayor Kuczinski closes the public hearing at 8:48 p.m.

Moved C/Masci, Second M/Kuczinski. Committee Discussion: None

VOTE:

AYES: C/Kinsey, C/Masci, C/Dorfman, C/Grbelja, M/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: None

ORDINANCE 17-06

FIRST READING AN ORDINANCE AMENDING SECTION 3-1.19 (Violations and Penalties) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY.

EXPLANATORY STATEMENT: This Ordinance amends Section 3-1.19 regarding violations and penalties. (Liter)

Motion to adopt on first reading and authorize publication of same.

Moved C/Grbelja, Second C/Dorfman. Committee Discussion: None

VOTE:

AYES: C/Masci, C/Dorfman, C/Grbelja, C/Kinsey, M/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: None

Second reading and Public Hearing to be held on June 7, 2017 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

ORDINANCE 17-07

FIRST READING ORDINANCE VACATING A PORTION OF OLDE NOAH HUNT ROAD CONSISTING OF A 10 FOOT RIGHT-OF-WAY AND VACATING MCNEILL DRIVE, TOWNSHIP OF MILLSTONE, MONMOUTH COUNTY, NEW JERSEY.

EXPLANATORY STATEMENT: This Ordinance vacates, if and only if the subject property is purchased by NJDEP, a portion of Olde Noah Hunt Road consisting of a 10 foot right-of-way that was conveyed to Millstone Township in 2005 and is not needed, and further vacates, if and only if the subject property is purchased by NJDEP, the internal roadway reflected on the filed subdivision map as McNeill Drive.

Motion to adopt on first reading and authorize publication of same.

Moved C/Grbelja, Second C/Dorfman. Committee Discussion: None

VOTE:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: None

Second reading and Public Hearing to be held on June 7, 2017 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

ORDINANCE 17-08

FIRST READING ORDINANCE VACATING EASEMENTS, RIGHT-OF-WAY DEDICATION, DEVELOPER'S AGREEMENT AND ASSIGNMENT AND ASSUMPTION AGREEMENT RELATING TO BLOCK 55, LOT 4.02, SUBDIVIDED INTO LOTS 4.24, 4.25, 4.26, 4.27 AND 4.28, IF ACQUIRED BY NJDEP

EXPLANATORY STATEMENT: This Ordinance extinguishes the Property Interests represented by the above recorded documents, if and only if the Subject Property is purchased by NJDEP.

Motion to adopt on first reading and authorize publication of same.

Moved C/Grbelja, Second C/Dorfman. Committee Discussion: C/Grbelja states the property is under contract with Green Acres for Fish and Wildlife.

VOTE:

AYES: C/Grbelja, C/Kinsey, C/Masci, C/Dorfman, M/Kuczinski
NAYS: None

ABSTAIN: None

ABSENT: None

Second reading and Public Hearing to be held on June 7, 2017 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.
ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 17-104 Resolution Authorizing Self-Examination of Budget
- 17-105 Resolution Declaring An Emergency And Temporary Condition For A Special Parking Regulation On Mountainview Court, Cottrell Drive, Hartshorne Court, Francis Court, Clarksburg Road, Beechwood Lane, Disbrow Hill Road, Ossener Court, Purcell Court, Princess Court, Perrine Circle, Agress Road, And Mercy Mount Way Pursuant To N.J.S.A. 39:4-197.3
- 17-106 Payment of Vouchers
- 17-107 Resolution Appointing Steward Of Clarksburg Methodist Episcopal Church

Moved C/Dorfman, Second C/Grbelja. Committee Discussion: None

VOTE:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: None

REPORTS FROM VARIOUS DEPARTMENTS FOR APRIL 2017:

Tax Collector	\$2,848,484.92
Clerks report	\$ 975.15
Dog License	\$ 1,371.60
Recreation	\$ 19,094.00
Building Department	\$ 42,099.00
COAH	\$ 14,509.00
Municipal Court	\$ 17,072.00
2017 Interest Revenue	
Code Enforcement	
Tax Sale Report - April 19, 2017	
BAN Sale	

Motion to file, Moved C/Kinsey, Second M/Kuczinski. ©

TOWNSHIP COMMITTEE MINUTES:

1. Regular Session and Executive Session May 3, 2017

Moved C/Grbelja, Second C/Dorfman. Committee Discussion: None

VOTE:

AYES: C/Grbelja, C/Kinsey, C/Masci, C/Dorfman, M/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: None

APPLICATION FOR A RAFFLE LICENSE:

1. The Friends of Millstone Twp., Historic Registered Properties - Off-Site 50/50 Raffle - drawing to be held on September 1, 2017 at 24 Baird Rd, Millstone Twp, NJ

Motion to approve, Moved C/Grbelja, Second C/Masci. ©

COMMENTS FROM THE DAIS:

C/Grbelja speaks about the Open Space Newsletter - it was printed incorrectly - it's an embarrassment.

C/Dorfman states the content is all good

C/Dorfman speaks about the Bald Eagle and the pictures that were taken by a resident, Dennis Hansen, a lot of residents have been posting beautiful birds on the Millstone blog, we have a lot of bird watcher in the town. On Saturday June 3, 2017 there will be an ice cream social at the newly renovated Clarksburg Methodist Episcopal Church at 1:00pm, please come out and join us. Also on Sunday June 11, 2017 we will have our annual Clambake at Wagner Farm Park, there will be 2 seating, 1:00pm-3:00pm and 3:30pm-5:30pm, rain or shine.

M/Kuczinski states the last brush drop off will be this Saturday, may 20, 2107. The Memorial Day Parade will take place on Monday, may 29, 2017, parade begin at 9:30am.

PRIVILEGE OF THE FLOOR:

Mayor Kuczinski opens the meeting to the public at 9:05 p.m.

1. Barry Frost - Deer Trail Drive - Thank you for a very exciting meeting and reads a letter on behalf of a resident:

All of us here in Millstone Township enjoy the quiet, rural atmosphere of a town blessed many times with beautiful surroundings a good standard of living and a population of peaceful, law abiding, respectful citizens.

Anywhere, any time, there exists the possibility and in this case the reality of diversion from this ideal. On the evening of Wednesday, April 26 and yet again on the evening of Saturday, April 29th one of our resident's home was pelted with eggs, resulting in considerable property damage. Apart from the mess, considerable damage and expense of repairs, the damage done to the resident's sense of security and well being is impossible to assess. The occupancy of the home by a 91 year old elderly woman on a heart monitor and who was frightened by this callous act, only add to what could have resulted in a tragic outcome.

An act or acts such as this cannot be ignored, even if only for selfish reasons of becoming victims ourselves.

Perhaps discussion by our citizens, at home, in school, at business and anywhere we meet, can root out the individuals responsible for this cowardly act.

If you have any information at all, about what has taken place, please report it to the police, additionally there is a \$1,000 reward being offered by the resident for information leading to the arrest and conviction of the perpetrators.

Mayor Kuczinski closes the meeting to the public at 9:13 p.m.

Motion to adjourn, Moved C/Grbelja, Second C/Masci. © Time Out 9:14 p.m.

Tapes of the meeting are available in the Municipal Clerks Office.

May 17, 2017 minutes approved at a Township Committee meeting held on June 7, 2017.

Maria Dellasala, RMC
Municipal Clerk
Millstone Township