

**RESOLUTION NO. 17-171**  
**MEETING DATE: 11-01-17**

**RESOLUTION AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION, AT WHICH THE PUBLIC SHALL BE EXCLUDED**

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C/Grbelja offered the following Resolution and moved its adoption, which was second by M/Kuczinski:

**WHEREAS**, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12(b); and

**WHEREAS**, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Millstone as follows:

1. The public shall be excluded for the discussion of any action upon the here in after specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
  - a. COAH
  - b. Items falling under attorney/client privilege

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or at such time as any litigation discussed is resolved.

3. This Resolution shall take effect immediately.

**ROLL CALL:**

**AYES:** C/Dorfman, C/Grbelja, C/Masci, M/Kuczinski  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** C/Kinsey

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on November 1, 2017.

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Maria Dellasala, RMC  
Municipal Clerk

**RESOLUTION NO: 17-172**  
**MEETING DATE: 11-01-17**

**RESOLUTION APPOINTING FULL-TIME MAINTENANCE CUSTODIAN**

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**C/Grbelja** offered the following resolution and moved its adoption, which was second by **C/Dorfman**.

**WHEREAS**, Millstone Township's has determined that the part-time Maintenance Custodial position needs to be full-time; and

**WHEREAS**, the Administrator and Public Works Coordinator has determined that Christopher Hart is hereby appointed Full-Time Maintenance Custodian for a 40 hour work week at a salary of \$14.50 and will fulfill the position effective November 6, 2017.

**BE IT FURTHER RESOLVED** that a copy of this resolution, certified by the Township Clerk to be a true copy be forwarded to:

1. Christopher Hart
2. Maria Dellasala, Administrator
3. Dan Specht, Public Works Coordinator
4. Annette Murphy, Chief Financial Officer

**ROLL CALL:**

**AYES:** C/Masci, C/Dorfman, C/Grbelja, M/Kuczinski

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** C/Kinsey

**I HEREBY CERTIFY** the foregoing to be a true copy of the resolution adopted by the Millstone Township Committee at its meeting of November 1, 2017.

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Maria Dellasala, RMC  
Municipal Clerk

**RESOLUTION NO. 17-173**  
**MEETING DATE: 11-01-17**

**RESOLUTION TO ENTER AGREEMENT WITH MONMOUTH COUNTY BOARD OF  
CHOSEN FREEHOLDERS TO PROVIDE SPECIAL CITIZEN AREA  
TRANSPORTATION SERVICE**

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**C/Grbelja** offered the following Resolution and moved its adoption which was second by **C/Dorfman**.

**WHEREAS**, the Monmouth County Division of Transportation operates the Special Citizen Area Transportation (SCAT) program for senior citizens and disabled residents of Monmouth County, and

**WHEREAS**, the SCAT program provides food shopping transportation under contract with municipalities in Monmouth County, and

**WHEREAS**, the Township of Millstone has entered into SCAT agreements previously and wishes to renew its contract for the year 2018, and

**WHEREAS**, the Township of Millstone is desirous to enter into an agreement with Monmouth County Board of Chosen Freeholders for SCAT services.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Millstone, County of Monmouth that the agreement attached is approved and authorized, and

**BE IT FURTHER RESOLVED** that the Clerk of the Township of Millstone forward to the Board of Chosen Freeholders of the County of Monmouth, State of New Jersey a true and certified copy of this resolution and a signed copy of the Agreement to enter a contract with the County of Monmouth to provide SCAT services to the residents of Millstone Township.

**ROLL CALL:**

AYES: C/Masci, C/Dorfman, C/Grbelja, M/Kuczinski  
NAYS: None  
ABSTAIN: None  
ABSENT: C/Kinsey

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of November 1, 2017.

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Maria Dellasala, RMC  
Municipal Clerk

RESOLUTION NO.: 17-174

SCHEDULE 17-11 S

CONSOLIDATED BILL LIST

TOWNSHIP OF MILLSTONE VOUCHERS FOR PAYMENT PRESENTED TO  
THE TOWNSHIP COMMITTEE AT A MEETING  
HELD ON November 1, 2017

SEE SCHEDULE 17-11 ATTACHED

A resolution was passed by the Township Committee for the payment of the vouchers listed on Schedule 17-11 attached.

\_\_\_\_\_  
Michael Kuczinski, Mayor

\_\_\_\_\_  
Fiore Masci, Deputy Mayor

\_\_\_\_\_  
Nancy Grbelja, Committeewoman

\_\_\_\_\_  
Robert J. Kinsey, Committeeman

\_\_\_\_\_  
Gary Dorfman, Committeeman

Attest: \_\_\_\_\_  
Maria Dellasala  
Municipal Clerk

**TOWNSHIP OF MILLSTONE**  
**RESOLUTION NO.: 17-174**  
November 01, 2017

BE IT RESOLVED by the Township Committee of the Township of Millstone that the vouchers listed on Schedule 17-11, November 1, 2017, Consolidated Bill List, and the vouchers listed below as Schedule 17-11 S, Supplement to Consolidated Bill List, as presented by the Township Treasurer, Amanda Salerno, to be paid from existing appropriations.

**CURRENT FUND**

TOTAL CURRENT FUND: \$ 9,123,632.20

**SCHEDULE 17-11 S**

**PAYROLL FUND**

TOTAL PAYROLL TRUST FUND \$ 5,577.70

**GENERAL CAPITAL FUND**

TOTAL GENERAL CAPITAL FUND \$ 4,448.75

**GRANT FUND**

TOTAL GRANT FUND \$ 731.81

**RESERVE TRUST FUND**

TOTAL RESERVE TRUST FUND \$ 105.00

**BASIN MAINTENANCE TRUST**

TOTAL BASIN MAINTENANCE TRUST \$ 462.50

**SHADE TREE TRUST**

TOTAL SHADE TREE TRUST \$ 0.00

**COAH TRUST FUND**

TOTAL COAH TRUST FUND \$ 19,195.00

**OPEN SPACE FARMLAND TRUST FUND**

TOTAL OPEN SPACE FARMLAND TRUST FUND \$ 100,411.82

**MUNICIPAL DRUG ALLIANCE FUND**

TOTAL MUNICIPAL DRUG ALLIANCE FUND \$ 0.00

**VETERAN'S MEMORIAL TRUST FUND**

TOTAL VET MEMORIAL TRUST FUND \$ 400.00

**RECREATION TRUST FUND (DEDICATION BY RIDER)**

TOTAL RECREATION TRUST FUND \$ 4,130.10

**ANIMAL CONTROL TRUST FUND**

TOTAL DOG TRUST FUND \$ 206.04

**TOTAL FOR ALL FUNDS \$ 9,259,300.92**

**ESCROW**

**DEVELOPERS ESCROW ACCOUNT UNDER \$5,000**

TOTAL DEVELOPERS ESCROW UNDER \$5,000 \$ 3,707.50

**DEVELOPERS ESCROW ACCOUNT OVER \$5,000**

TOTAL DEVELOPERS ESCROW OVER \$5,000 \$ 7,973.70

**TOTAL FOR ESCROW \$ 11,681.20**

RESOLUTION WAS OFFERED BY COMMITTEEPERSON GRBELJA  
AND MOVED ITS ADOPTION;  
MOTION WAS SECOND BY COMMITTEEPERSON DORFMAN  
RESOLUTION WAS ADOPTED ON THE FOLLOWING ROLL CALL VOTES:

AYES: C/MASCI, C/DORFMAN, C/GRBELJA, M/KUCZINSKI  
NAYS: NONE  
ABSTAIN: NONE  
ABSENT: C/KINSEY

**RESOLUTION NO: 17-175**  
**MEETING DATE: 11-01-17**

**RESOLUTION OF THE TOWNSHIP OF MILLSTONE AUTHORIZING A PERSON TO PERSON AND PLACE TO PLACE TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE FOR CLARKSBURG INN INC., T/A CLARKSBURG INN LICENSE NO. 1332-33-001-009**

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**C/Grbelja** offered the following resolution and moved its adoption, which was second by **C/Dorfman**.

**WHEREAS**, an application has been filed for a person to person and place to place transfer of Plenary Retail Consumption License No. 1332-33-001-009, heretofore issued to Clarksburg Inn Inc., T/A Clarksburg Inn for premises located at 465 Stagecoach Road Clarksburg, NJ 08510; and

**WHEREAS**, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

**WHEREAS**, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated there under, as well as pertinent local ordinances and conditions consistent with Title 33; and

**WHEREAS**, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business.

**NOW, THEREFORE BE IT RESOLVED** that the Township Committee of the Township of Millstone does hereby approve, effective November 1, 2017, the transfer of the aforesaid Plenary Retail Consumption License to Vesuvio's Family Restaurant, L.L.C. and does hereby direct the Municipal Clerk to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to Vesuvio's Family Restaurant, L.L.C., effective November 1, 2017."

**ROLL CALL:**

**AYES:** C/Masci, C/Dorfman, C/Grbelja, M/Kuczinski  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** C/Kinsey

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of November 1, 2017.

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Maria Dellasala, RMC  
Municipal Clerk

**RESOLUTION NO. 17-176**  
**MEETING DATE: 11-01-17**

**RESOLUTION TO TRANSFER FUNDS ON CURRENT YEAR APPROPRIATIONS #1**

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**C/Grbelja** offered the following Resolution and moved its adoption, which was seconded by **C/Dorfman**.

**WHEREAS**, N.J.S.A. 40A:4-58 provides for transfers within certain appropriations within the Municipal Budget during the last two months of the fiscal year; and

**WHEREAS**, the Chief Financial Officer has advised the Mayor and Committee of the Township of Millstone that the need for certain transfers within the 2017 Municipal Budget exists; and,

**WHEREAS**, it is recommended that these budget transfers be made.

**NOW, THEREFORE, BE IT RESOLVED** that the following budget transfers be made in the 2017 Municipal Budget:

<u>CURRENT ACCOUNT</u>		<u>FROM</u>	<u>TO</u>
Construction	SW	\$ 2,000	
Code Enforcement	SW	3,045	
Streets & Roads	SW	15,000	
Recreation	SW	2,000	
FICA (Social Security)	OE	1,000	
DCRP	OE	1,000	
Shade Tree	OE	1,500	
Landfill Tipping	OE	4,865	
Buildings & Grounds	SW		\$ 1,000
General Administration	OE		8,000
Code Enforcement	OE		4,000
Streets & Roads	OE		6,000
Sanitation	OE		1,000
Buildings & Grounds	OE		6,000
Senior Transportation	OE		410
Telephone	OE		4,000
<b>TOTAL</b>		<b>\$30,410</b>	<b>\$30,410</b>

**BE IT FURTHER RESOLVED** that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to the Chief Financial Officer and the Treasurer.

**ROLL CALL:**

AYES: C/Masci, C/Dorfman, C/Grbelja, M/Kuczinski  
NAYS: None  
ABSTAIN: None  
ABSENT: C/Kinsey

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of November 1, 2017.

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Maria Dellasala, RMC  
Municipal Clerk

**RESOLUTION NO: 17-177**  
**ADOPTION DATE: 11-01-17**

**RESOLUTION AUTHORIZING EXECUTION OF LONG TERM LEASE WITH  
AFFORDABLE HOUSING ALLIANCE  
RE: 17 BURNT TAVERN ROAD, BLOCK 57, LOT 14.03**

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**C/Grbelja** offered the following Resolution and moved its adoption which was second by **C/Dorfman**.

**WHEREAS**, Millstone Township is the owner of 17 Burnt Tavern Road, Block 57, Lot 14.03, vacant land, consisting of 3.44 acres; and

**WHEREAS**, the Township Committee of the Township of Millstone has determined that this property is best suited to be used for the construction of affordable housing to assist the Township in meeting its affordable housing fair share requirement pursuant to the New Jersey Fair Housing Act; and

**WHEREAS**, Affordable Housing Alliance is in the business of consultation, development and management of affordable housing; and

**WHEREAS**, the Township has received final site plan approval from the Millstone Township Planning Board (Application No. PB17-06) for the construction of a four (4) unit residential structure to be used for affordable housing; and

**WHEREAS**, the New Jersey Fair Housing Act, N.J.S.A. 52:27D-325, permits municipalities to enter into leases to supply affordable housing for a minimum of thirty (30) years.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Millstone that it hereby authorizes entry into a fifty (50) year lease with Affordable Housing Alliance for the construction of four (4) units of affordable housing at 17 Burnt Tavern Road.

**BE IT FURTHER RESOLVED** that a copy of the proposed lease be available for inspection by members of the public during regular business hours at the office of the Township Clerk located at 470 Stagecoach Road, Millstone Township, New Jersey.

**BE IT FURTHER RESOLVED** that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to:

- (1) Donna Blaze, CEO, Affordable Housing Alliance, 59 Broad Street, Eatontown, NJ
- (2) Millstone Township Chief Financial Officer
- (3) Michael Steib, Esq., Millstone Township Special Counsel for Affordable Housing
- (4) Fred Heyer, Millstone Township Professional Planning Consultant
- (5) Matt Shafai, Millstone Township Engineer

**ROLL CALL:**

AYES: C/Masci, C/Dorfman, C/Grbelja, M/Kuczinski  
NAYS: None  
ABSTAIN: None  
ABSENT: C/Kinsey

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of November 1, 2017.

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Maria Dellasala, RMC  
Municipal Clerk

**RESOLUTION NO. 17-178**  
**MEETING DATE: 11-01-17**

**RESOLUTION AUTHORIZING DISPOSAL OF SURPLUS PROPERTY**

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**C/Grbelja** offered the following Resolution and moved its adoption which was second by **C/Dorfman**.

**WHEREAS**, the Township of Millstone is the owner of certain surplus property which is no longer needed for public use; and

**WHEREAS**, the Township of Millstone are desirous of selling said surplus property in an “as is” condition without express or implied warranties.

**NOW THEREFORE, be it RESOLVED** by the Township Committee of the Township of Millstone, County of Monmouth, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Township of Millstone.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows: 2004 Peterbilt P330, (single axis dump).

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Township of Millstone reserves the right to accept or reject any bid submitted.

**BE IT FURTHER RESOLVED** that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to GovDeals, the Millstone Township Chief Financial Officer and the Millstone Township Purchasing Agent.

**ROLL CALL:**

AYES: C/Masci, C/Dorfman, C/Grbelja, M/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: B/Kinsey

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of November 1, 2017.

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Maria Dellasala, RMC  
Municipal Clerk