

**RESOLUTION NO. 17-103  
MEETING DATE: 05-17-17**

**RESOLUTION TO READ BUDGET BY TITLE ONLY**

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**C/Masci** offered the following Resolution and moved its adoption, which was second by **C/Dorfman**.

**WHEREAS**, N.J.S. 40A:4-8, as amended by Chapter 95, P.L. 2015 provides that the public hearing shall be held at the time and place specified in the advertisement thereof, but may be adjourned from time to time until the hearing is closed. The budget shall be read, at the public hearing in full, or it may be read by its title, if

1. At least one week prior to the date of the hearing and at the hearing, a complete copy of the approved budget,
  - a. shall be made available for public inspection, and
  - b. shall be made available to each person upon request, and
2. The governing body shall, by resolution passed by not less than a majority of the full membership, determine that the budget shall be read by its title and declare that the conditions set forth in subsection 1. of this section have been met.

After closing the hearing, the governing body may adopt the budget, by title without amendments, or may approve amendments as provided in N.J.S.40A:4-9 before adoption.

**WHEREAS**, these two conditions have been met.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Millstone, County of Monmouth, State of New Jersey that the budget shall be read by title only.

**ROLL CALL:**

**AYES:** C/Kinsey, C/Masci, C/Dorfman, C/Grbelja, M/Kuczinski  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** None

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on May 17, 2017.

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Maria Dellasala, RMC  
Municipal Clerk

**RESOLUTION NO. 17-87**  
**INTRODUCTION DATE: 04-05-17**  
**ADOPTION DATE: 05-17-17**

**2017 Municipal Budget**  
**of the Township of Millstone, County of**  
**Monmouth for the fiscal year 2017.**

**Revenue and Appropriation Summaries**

Summary of Revenues	Anticipated	
	2017	2016
1 Surplus	944,746.38	891,893.04
2 Total Miscellaneous Revenue	2,051,936.58	2,483,556.51
3 Receipts from Delinquent Taxes	531,563.03	496,261.24
4 a) Local Tax for Municipal Purpose	2,590,456.72	2,590,456.72
b) Addition to Local District School Tax	.00	.00
c) Minimum Library Tax	.00	.00
Total Amount to be Raised for Support of Municipal Budget	2,590,456.72	2,590,456.72
Total General Revenues	6,118,702.71	6,462,167.51

Summary of Appropriations	2017 Budget	Final 2016 Budget
1. Operating Expenses: Salaries and Wages	1,524,100.00	1,506,600.00
Other Expenses	2,255,769.01	2,347,661.25
2. Deferred Charges and Other Appropriations	270,018.00	639,395.00
3. Capital Improvements	49,000.00	37,850.00
4. Debt Service (Include for School Purposes)	1,189,815.70	1,100,661.26
5. Reserve for Uncollected Taxes	830,000.00	830,000.00
Total General Appropriations	6,118,702.71	6,462,167.51

Balance of Outstanding Debt			
	General	No Utilities	
Interest	378,307.59		
Principal	811,508.11		
Outstanding Balance - CF	15,361,868.20		

Notice is hereby given that the budget and tax resolution was approved by the governing body of the Township of Millstone, County of Monmouth on April 5, 2017.

A hearing on the budget and tax resolution will be held at 215 Millstone Road, on May 17, 2017 at 8:00 p.m. at which time and place objections to the Budget and Tax Resolution for the year 2017 may be presented by taxpayers or other interested persons.

Copies of the budget are available in the office of Maria Dellasala, Municipal Clerk, at the Municipal Building, 470 Stage Coach Road, Millstone Twp., NJ 08510, 732-446-4249 ext. 1701, during the hours of 8:30 a.m. to 4:00 p.m.

**RESOLUTION NO. 17-104**  
**MEETING DATE: 05-17-17**

**RESOLUTION AUTHORIZING SELF-EXAMINATION OF BUDGET**

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**C/Dorfman** offered the following Resolution and moved its adoption which was second by **C/Grbelja**.

**WHEREAS**, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

**WHEREAS**, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Millstone has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2017 budget year.

**NOW THEREFORE BE IT RESOLVED**, by the governing body of the Township of Millstone that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

- I. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate and correctly stated,
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

**ROLL CALL:**

**AYES:** C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** None

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of May 17, 2017.

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Maria Dellasala, RMC  
Municipal Clerk

**RESOLUTION NO. 17-105**  
**MEETING DATE: 05-17-17**

**RESOLUTION DECLARING AN EMERGENCY AND TEMPORARY  
CONDITION FOR A SPECIAL PARKING REGULATION ON  
MOUNTAINVIEW COURT, COTTRELL DRIVE, HARTSHORNE COURT,  
FRANCIS COURT, CLARKSBURG ROAD, BEECHWOOD LANE, DISBROW  
HILL ROAD, OSSENER COURT, PURCELL COURT, PRINCESS COURT,  
PERRINE CIRCLE, AGRESS ROAD, AND MERCY MOUNT WAY PURSUANT  
TO N.J.S.A. 39:4-197.3**

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C/Dorfman offered the following Resolution and moved its adoption which was second by C/Grbelja.

**WHEREAS**, N.J.S.A. 39:4-197.3, "Special Traffic Regulations", provides that a governing body of a municipality may adopt a resolution declaring that an emergency or temporary condition that dictates adoption of a special traffic regulation within the scope of any of the items listed in N.J.S.A. 39:4-197, provided that said resolution for such special traffic regulation does not exceed three (3) months from the effective date thereof; and

**WHEREAS**, the Township Committee of the Township of Millstone has been advised by Maria Dellasala, Township Administrator, that a certain emergent and temporary condition exists within the Township of Millstone on Mountainview Court, Cottrell Drive, Hartshorne Court, Francis Court, Clarksburg Road, Beechwood Lane, Disbrow Hill Road, Ossener Court, Purcell Court, Princess Court, Perrine Circle, Agress Road, and Mercy Mount Way as a result of activities being held at residences on Clarksburg Road and Beechwood Lane, which have previously resulted in the potential inability of emergency vehicles to adequately transverse said roadways; and

**WHEREAS**, the Township Committee of the Township of Millstone finds that in the interest of public safety, it believes that the concerns of Maria Dellasala are valid.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Millstone as follows:

1. The Township Committee of the Township of Millstone declares that an emergent and temporary condition exists requiring the adoption of special traffic regulations within the scope of its powers as defined by N.J.S.A. 39:4-197.

2. Based upon the recommendations of Maria Dellasala, Township Administrator, parking shall be prohibited:

a. On the South side of Mountainview Court from the intersection of Cottrell Drive, 1400 feet to the end of Mountainview Court at the cul-de-sac.

- b. On the West side of Cottrell Drive from the intersection of Clarksburg Road, 2310 feet to the intersection with Agress Road.
- c. On the West side of Hartshorne Court from the intersection of Stage Coach Road, 900 feet to the intersection with Francis Court.
- d. On the North side of Francis Court, from the westerly cul-de-sac 1200 feet east to the easterly cul-de-sac.
- e. On the South side of Clarksburg Road from the intersection of Stage Coach Road, 2800 feet to the intersection of Quail Hill.
- f. On the North side of Beechwood Lane from the intersection of Disbrow Hill Road, 1000 feet to the cul-de-sac.
- g. On the North East side of Disbrow Hill Road, beginning at the intersection of Purcell Drive 1800 feet North to the intersection of Ossener Court.
- h. On the East side of Ossener Court from the intersection of Disbrow Hill Road, 1100 feet to the cul-de-sac.
- i. On the South side of Strahan Court from the intersection of Ossener Court, 1000 feet to the cul-de-sac.
- j. On the North side of Purcell Court from the intersection of Disbrow Hill Road, 500 feet to the intersection with Princess Court.
- k. On the North East side of Princess Court from the Southerly cul-de-sac, 2500 feet to the intersection with Perrine Circle.
- l. On the North East side of Perrine Circle from the intersection of Disbrow Hill Road, 2900 feet to the intersection with Princess Court.
- m. On the East side of Agress Road from the intersection of Rising Sun Tavern Road (County Route 571), 2800 feet to Birchwood Dr.
- n. On the North side of Mercy Mount Way from the intersection of Stage Coach Road (County Route 524) , 750 feet to the cul-de-sac.

3. This Special Traffic Regulation shall be effective beginning 12 Noon on June 16, 2017 and shall expire 2:00 A.M. September 16, 2017.

4. All signs, posts, bolts and other necessary materials shall be installed for purposes of notifying the public of the special regulation adopted pursuant to this resolution as provided by N.J.S.A. 39:4-198.

**BE IT FURTHER RESOLVED** that a copy of this Resolution, certified by the Township Clerk to be a true copy, be forwarded to each of the following:

- (a) Maria Dellasala, Township Administrator
- (b) Dan Specht, Millstone Township Code Enforcement
- (c) Hamilton Barracks, New Jersey State Police
- (d) New Jersey Department of Transportation
- (e) Township Attorney
- (f) Monmouth County AOC
- (g) Millstone Township Municipal Court
- (h) Monmouth County Sheriff
- (i) Monmouth County Department of Transportation

**ROLL CALL:**

**AYES:** C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** None

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone at its regular meeting held on May 17, 2017.

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Maria Dellasala, RMC  
Municipal Clerk

RESOLUTION NO.: 17-106

SCHEDULE 17-05-B S

CONSOLIDATED BILL LIST

TOWNSHIP OF MILLSTONE VOUCHERS FOR PAYMENT PRESENTED TO  
THE TOWNSHIP COMMITTEE AT A MEETING  
HELD ON May 17, 2017

SEE SCHEDULE 17-05-B ATTACHED

A resolution was passed by the Township Committee for the payment of the vouchers listed on Schedule 17-05-B attached.

\_\_\_\_\_  
Michael Kuczinski, Mayor

\_\_\_\_\_  
Fiore Masci, Deputy Mayor

\_\_\_\_\_  
Nancy Grbelja, Committeewoman

\_\_\_\_\_  
Robert J. Kinsey, Committeeman

\_\_\_\_\_  
Gary Dorfman, Committeeman

Attest: \_\_\_\_\_  
Maria Dellasala  
Municipal Clerk

**TOWNSHIP OF MILLSTONE**  
**RESOLUTION NO.: 17-106**  
**May 17, 2017**

BE IT RESOLVED by the Township Committee of the Township of Millstone that the vouchers listed on Schedule 17-05-B, May 17, 2017, Consolidated Bill List, and the vouchers listed below as Schedule 17-05-B S, Supplement to Consolidated Bill List, as presented by the Township Treasurer, Amanda Salerno, to be paid from existing appropriations.

**CURRENT FUND**

TOTAL CURRENT FUND: \$ 228,844.86

**SCHEDULE 17-05-B S**

**PAYROLL FUND**

TOTAL PAYROLL TRUST FUND \$ 5,676.66

**GENERAL CAPITAL FUND**

TOTAL GENERAL CAPITAL FUND \$ 14,290.00

**GRANT FUND**

TOTAL GRANT FUND \$ 996.48

**BASIN MAINTENANCE TRUST**

TOTAL BASIN MAINTENANCE TRUST \$ 548.99

**RESERVE TRUST FUND**

TOTAL RESERVE TRUST FUND \$ 140.00

**TRUST OTHER**

TOTAL TRUST OTHER FUND \$ 0.00

**SHADE TREE TRUST**

TOTAL SHADE TREE TRUST \$ 0.00

**COAH TRUST FUND**

TOTAL COAH TRUST FUND \$ 1,471.50

**OPEN SPACE FARMLAND TRUST FUND**

TOTAL OPEN SPACE FARMLAND TRUST FUND \$ 8,083.55

**MUNICIPAL DRUG ALLIANCE FUND**

TOTAL MUNICIPAL DRUG ALLIANCE FUND \$ 0.00

**VET MEMORIAL FUND**

TOTAL VET MEMORIAL FUND \$ 0.00

**RECREATION TRUST FUND (DEDICATION BY RIDER)**

TOTAL RECREATION TRUST FUND \$ 2,158.44

**ANIMAL TRUST FUND**

TOTAL DOG TRUST FUND \$ 397.44

**TOTAL FOR ALL FUNDS \$ 262,607.92**

**ESCROW**

**DEVELOPERS ESCROW ACCOUNT UNDER \$5,000 BOA**

TOTAL DEVELOPERS ESCROW UNDER \$5,000 \$ 0.00

**DEVELOPERS ESCROW ACCOUNT OVER \$5,000 BOA**

TOTAL DEVELOPERS ESCROW OVER \$5,000 \$ 0.00

**TOTAL FOR ESCROW BANK OF AMERICA \$ 0.00**

RESOLUTION WAS OFFERED BY COMMITTEEPERSON DORFMAN  
AND MOVED ITS ADOPTION;  
MOTION WAS SECOND BY COMMITTEEPERSON GRBELJA  
RESOLUTION WAS ADOPTED ON THE FOLLOWING ROLL CALL VOTES:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: None

**RESOLUTION NO. 17-107  
MEETING DATE: 05-17-17**

**RESOLUTION APPOINTING STEWARD OF CLARKSBURG  
METHODIST EPISCOPAL CHURCH**

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**C/Dorfman** offered the following Resolution and moved its adoption which was second by **C/Grbelja**.

**BE IT RESOLVED** by the Township Committee of Township of Millstone that Doreen Polhemus is hereby appointed Steward of Clarksburg Methodist Episcopal Church for a term ending December 31, 2017.

**BE IT RESOLVED** the duties are to oversee the overall operations of the Clarksburg Methodist Episcopal Church and grounds. Responsibilities include, but are not limited to, overseeing the maintenance to the building and grounds; coordinating the scheduling of the public usage of the Church building with the Township Clerk; work in corroboration with the Township Historian in preparing an educational historical program for the Church to be used for public awareness; Open and Close the Church to the public on special event days; address any maintenance needs or concerns with the Township Historic Preservation Commission Liaison to the Township Committee; rely upon the Township Land Use Department for any assistance in fulfilling her responsibilities.

**BE IT FURTHER RESOLVED** that a copy of this appointment be forwarded to the Millstone Township Historic Preservation Commission and the appointee.

**ROLL CALL:**

**AYES:** C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** None

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of May 17, 2017.

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Maria Dellasala, RMC  
Municipal Clerk