

**RESOLUTION NO. 17-54
MEETING DATE: 1-18-17**

**RESOLUTION AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION, AT
WHICH THE PUBLIC SHALL BE EXCLUDED**

C/Grbelja offered the following Resolution and moved its adoption, which was second by **C/Kinsey**:

WHEREAS, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12(b); and

WHEREAS, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

1. The public shall be excluded for the discussion of any action upon the here in after specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - Items falling under attorney/client privilege

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or at such time as any litigation discussed is resolved.

3. This Resolution shall take effect immediately.

ROLL CALL:

AYES: C/Grbelja, C/Kinsey, C/Masci
NAYS: None
ABSTAIN: None
ABSENT: C/Dorfman, M/Kuczinski

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on January 18, 2017.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 17-55
MEETING DATE: 01-18-17

**RESOLUTION AWARDING A CONTRACT FOR DRAINAGE IMPROVEMENTS AT
CREST CIRCLE DRIVE AND PERRINE CIRCLE**

C/Kinsey offered the following Resolution and moved its adoption which was second by C/Grbelja.

WHEREAS, on Wednesday, December 22, 2016 the Township Engineer accepted quotes for Drainage Improvements to Crest Circle Drive and Perrine Circle; and

WHEREAS, the following quotes were received:

All Ways Trucking & Excavating, Jackson	\$29,650.00
KTK Construction, Monroe	\$47,360.00
Glenside Equipment Co, Farmingdale	\$67,900.00

WHEREAS, since the lowest quoted price is below the Public Bidding Threshold, the Township Engineer has recommended awarding the Contract to All Ways Trucking & Excavating, Jackson in the amount of \$29,650.00; and

WHEREAS, the Township Chief Financial Officer has certified to the Township Clerk that funds are available in the following Account:

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Millstone hereby awards a Contract to All Ways Trucking & Excavating, Jackson for Drainage Improvements to Crest Circle Drive and Perrine Circle in the total amount of \$29,650.00.

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to Annette Murphy - Chief Financial Officer, Matt Shafai - Township Engineer, All Ways Trucking & Excavating, Jackson, and to the unsuccessful vendors.

ROLL CALL:

AYES: C/Grbelja, C/Kinsey, C/Masci
NAYS: None
ABSTAIN: None
ABSENT: C/Dorfman, M/Kuczinski

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 18, 2017.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 17-56
MEETING DATE: 01-18-17

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT WITH ROOSEVELT
BOROUGH FOR CERTIFIED RECYCLING COORDINATOR**

C/Kinsey offered the following Resolution and moved its adoption, which was second by C/Grbelja:

WHEREAS, N.J.S.A.40A:65-4 as part of the Uniform Shared Services and Consolidation Act, authorizes local units to enter into an Agreement to provide or receive any service that each local unit participating in the Agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Township of Millstone and Roosevelt Borough wish to enter into an Agreement for the purposes of:

1. Millstone will provide Certified Recycling Services Coordinator services to Roosevelt for a cost not to exceed \$200 annually.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Millstone as following:

1. The Mayor and Township Clerk are hereby authorized to execute an Shared Services Agreement for Certified Recycling Services Coordinator.
2. A copy of the executed Agreement shall be maintained in the Office of the Township Clerk and available for public inspection during regular business hours.

BE IT FURTHER RESOLVED that a copy of this Resolution certified to be a true copy by the Township Clerk, be forwarded to each of the following:

1. Kathleen Hart, Borough Clerk, Borough of Roosevelt.
2. Department of Community Affairs, Division of Local Government Services.

ROLL CALL:

AYES: C/Grbelja, C/Kinsey, C/Masci
NAYS: None
ABSTAIN: None
ABSENT: C/Dorfman, M/Kuczinski

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 18, 2017.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 17-57
MEETING DATE: 01-18-17

RESOLUTION TO TRANSFER FUNDS ON APPROPRIATION RESERVES #1

C/Kinsey offered the following Resolution and moved its adoption, which was second by C/Grbelja.

WHEREAS, N.J.S.A. 40A:4-59 provides for the transfer of appropriation reserves within the first three months of the current fiscal year when it shall become necessary to expend for any purpose specified in the Budget an amount in excess of the respective sums appropriated therefore; and when there shall be an excess in one or more appropriation reserves over and above the amount deemed to be necessary to fulfill the purpose of such appropriations; transfer the amount of such excess to an appropriation reserve deemed to be insufficient to fulfill its purpose; and

WHEREAS, this condition now exists.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone in the County of Monmouth that the following transfer of 2016 appropriation reserves be and the same are hereby authorized and the Chief Financial Officer be and hereby is directed to make said transfers on the records:

<u>CURRENT ACCOUNT</u>		<u>FROM</u>	<u>TO</u>
Streets & Roads	OE	\$ 6,003.00	
Legal	OE		\$4,500.00
Senior Transportation	OE		180.00
Natural Gas	OE		1,323.00
TOTAL		\$ 6,003.00	\$6,003.00

An explanation of the transfers is as follows:

To transfer available money to pay four outstanding invoices.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to the Chief Financial Officer and the Treasurer.

ROLL CALL

AYES: C/Grbelja, C/Kinsey, C/Masci
NAYS: None
ABSTAIN: None
ABSENT: C/Dorfman, M/Kuczinski

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting on January 18, 2017.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 17-58
MEETING DATE: 01-18-17

RESOLUTION APPOINTING PART TIME MAINTENANCE CUSTODIAN

C/Kinsey offered the following Resolution and moved its adoption, which was second by **C/Grbelja**:

WHEREAS, the Administrator has advised that the performance of the cleaning contractor has been very poor over the past year and would like to hire a part time maintenance custodian; and

WHEREAS, the position of a part time Maintenance Custodian was advertised and interviews were held by the Administrator and Public Works Coordinator; and

WHEREAS, the Township Committee has reviewed the position for which appointment is necessary.

WHEREAS, the best candidate for the position is Michael Yok.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millstone that Michael Yok is hereby appointed Part Time Maintenance Custodian for a 21 hour work week at a salary of \$14.50 per hour.

BE IT FURTHER RESOLVED that the appointments made hereby is effective January 23, 2017. and is contingent on a clean background check and drivers abstract.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Municipal Clerk to be a true copy shall be forwarded to each of the following:

- (1) Dan Specht - Public Works Coordinator
- (2) Michael Yok
- (3) Annette Murphy - Township's Chief Financial Officer

ROLL CALL:

AYES: C/Grbelja, C/Kinsey, C/Masci
NAYS: None
ABSENT: None
ABSTAIN: C/Dorfman, M/Kuczinski

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 18, 2017.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 17-59

SCHEDULE 17-01-B S

CONSOLIDATED BILL LIST

TOWNSHIP OF MILLSTONE VOUCHERS FOR PAYMENT PRESENTED TO
THE TOWNSHIP COMMITTEE AT A MEETING
HELD ON January 18, 2017

SEE SCHEDULE 17-01-B ATTACHED

A resolution was passed by the Township Committee for the payment of the vouchers listed on Schedule 17-01-B attached.

Michael Kuczinski, Mayor

Fiore Masci, Deputy Mayor

Nancy Grbelja, Committeewoman

Robert J. Kinsey, Committeeman

Gary Dorfman, Committeeman

Attest: _____
Maria Dellasala
Municipal Clerk

**TOWNSHIP OF MILLSTONE
RESOLUTION NO. 17-59
January 18, 2017**

BE IT RESOLVED by the Township Committee of the Township of Millstone that the vouchers listed on Schedule 17-01-B, January 18, 2017, Consolidated Bill List, and the vouchers listed below as Schedule 17-01-B S, Supplement to Consolidated Bill List, as presented by the Township Treasurer, Amanda Salerno, to be paid from existing appropriations.

CURRENT FUND

TOTAL CURRENT FUND: \$ 1,155,033.68

SCHEDULE 17-01-B S

PAYROLL FUND

TOTAL PAYROLL TRUST FUND \$ 11,106.63

GENERAL CAPITAL FUND

TOTAL GENERAL CAPITAL FUND \$ 1,100,000.00

GRANT FUND

TOTAL GRANT FUND \$ 5,182.52

BASIN MAINTENANCE TRUST

TOTAL BASIN MAINTENANCE TRUST \$ 0.00

RESERVE TRUST FUND

TOTAL RESERVE TRUST FUND \$ 1,499.80

TRUST OTHER

TOTAL TRUST OTHER FUND \$ 175.00

SHADE TREE TRUST

TOTAL SHADE TREE TRUST \$ 0.00

COAH TRUST FUND

TOTAL COAH TRUST FUND \$ 7,790.27

OPEN SPACE FARMLAND TRUST FUND

TOTAL OPEN SPACE FARMLAND TRUST FUND \$ 85,583.26

MUNICIPAL DRUG ALLIANCE FUND

TOTAL MUNICIPAL DRUG ALLIANCE FUND \$ 0.00

VET MEMORIAL FUND

TOTAL VET MEMORIAL FUND \$ 0.00

RECREATION TRUST FUND (DEDICATION BY RIDER)

TOTAL RECREATION TRUST FUND \$ 4,214.80

ANIMAL TRUST FUND

TOTAL DOG TRUST FUND \$ 415.84

TOTAL FOR ALL FUNDS \$ 2,371,001.80

ESCROW

DEVELOPERS ESCROW ACCOUNT UNDER \$5,000 BOA

TOTAL DEVELOPERS ESCROW UNDER \$5,000 \$ 3,154.05

DEVELOPERS ESCROW ACCOUNT OVER \$5,000 BOA

TOTAL DEVELOPERS ESCROW OVER \$5,000 \$ 63,024.02

TOTAL FOR ESCROW BANK OF AMERICA \$ 66,178.07

RESOLUTION WAS OFFERED BY COMMITTEEPERSON KINSEY
AND MOVED ITS ADOPTION;
MOTION WAS SECOND BY COMMITTEEPERSON GRBELJA
RESOLUTION WAS ADOPTED ON THE FOLLOWING ROLL CALL VOTES:

AYES: C/GRBELJA, C/KINSEY, C/MASCI

NAYS: NONE

ABSTAIN: NONE

ABSENT: C/DORFMAN, M/KUCZINSKI