

TOWNSHIP OF MILLSTONE
Meeting Room
216 Millstone Road
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE
RE-ORGANIZATION AGENDA
JANUARY 6, 2016 @ 8:00 pm**

Municipal Clerk Maria Dellasala calls the meeting to order at ____ p.m. followed by Flag Salute and a moment of Silence.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 16, 2015.

Oath of Office administered to Committeeman Gary Dorfman and Committeewoman Nancy Grbelja.

ROLL CALL: C/Dorfman ____, C/Grbelja ____, C/Kinsey ____, C/Kuczinski ____,
C/Masci ____.

Municipal Clerk Maria Dellasala asks for a motion for Mayor:

C/ ____ nominates C/ ____ as Mayor for the year 2016, Second by C/ ____.

VOTE: C/Dorfman ____, C/Grbelja ____, C/Kinsey ____, C/Kuczinski ____, C/Masci ____.

C/ ____ nominates C/ ____ for Deputy Mayor, second by C/ ____.

VOTE: C/Dorfman ____, C/Grbelja ____, C/Kinsey ____, C/Kuczinski ____, C/Masci ____.

Statement by newly appointed Mayor:

CORRESPONDENCE:

1. Received a letter from the Board of Chosen Freeholders of the County of Monmouth, dated December 14, 2015 regarding the Open Space Grant Program Application for the Clarksburg MEC-CRC Historic Preservation Phase I development project. The Township of Millstone has been selected by the Freeholders to receive full grant funding in the amount of \$250,000 for this project.

**RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.
ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.**

16-01 Resolution Appointing Professionals for 2016: Township Attorney, Township Auditor,

Township Prosecutor, Bond Counsel, Public Defender, Tree Expert, Bankruptcy Counsel

- 16-02 Resolution Appointing Deputy Municipal Clerk
- 16-03 Resolution Appointing Registrar and Deputy Registrar's of Vital Statistics
- 16-04 Resolution Appointing Purchasing Agent
- 16-05 Resolution Appointing Public Agency Compliance Officer
- 16-06 Resolution Appointing Treasurer
- 16-07 Resolution Appointing Construction Department Appointments: Fire Protection Inspector, Plumbing Inspector, Building Inspector and Electrical Inspector
- 16-08 Resolution Appointing Code Enforcement Officer
- 16-09 Resolution Appointing Purchasing Official
- 16-10 Resolution Appointing Recycling Coordinator
- 16-11 Resolution Appointing Community Development Representative
- 16-12 Resolution Appointing Monmouth County Transportation Council Representative
- 16-13 Resolution Appointing Members to the Millstone Township Veteran's Memorial Council
- 16-14 Resolution Appointing Middlesex County JIF Representative
- 16-15 Resolution Appointing 911Coordinator
- 16-16 Resolution Appointing OEM Coordinator
- 16-17 Resolution Appointing the Class III Member to the Millstone Township Planning Board
- 16-18 Resolution Appointing Members to the Open Space and Farmland Preservation Council
- 16-19 Resolution Appointing Members to the Agricultural Advisory Council
- 16-20 Resolution Appointing Monmouth County Agriculture Development Board Representative for 2016
- 16-21 Resolution Appointing Members to the Municipal Alliance Committee's Executive Board
- 16-22 Resolution Appointing Violations Clerk
- 16-23 Resolution Authorizing the Appointment of Individuals to Perform Duties of a Municipal Court Administrator when the Municipal Court Administrator is Unavailable
- 16-24 Resolution Authorizing Inter-local Services Agreement Providing for Municipal Court Services for Roosevelt Borough
- 16-25 Resolution Appointing COAH Representative
- 16-26 Resolution Appointing Coordinator Between the Township of Millstone and the Office of Aging, Margaret Patterson
- 16-27 Resolution Appointing Local Historian, Joann Kelty
- 16-28 Resolution Adopting the Temporary Budget
- 16-29 Resolution Adopting a Cash Management Plan
- 16-30 Resolution to Authorize the Continuation of Petty Cash Funds
- 16-31 Resolution to Establish Official Depository for Township Funds
- 16-32 Resolution Authorizing the Acceptance of Credit Card Payments for the Collection of Fees for Specific Services
- 16-33 Resolution to Authorize Tax Collector to Hold Tax Sale
- 16-34 Resolution Authorizing the Cancellation of Minimal Balances and Overpayments by Tax Collector
- 16-35 Resolution Setting Interest Rates to be Charged on all Delinquent Taxes and Assessments
- 16-36 Resolution to Allow an Additional Penalty of 6% to be Collected Against a Delinquency in Excess of \$10,000.00
- 16-37 Resolution Authorizing Real Estate Tax Payments by Electronic Funds Transfer via Internet via CIT-e-Net, LLC
- 16-38 Resolution Authorizing the Tax Assessor to File Appeals Omitted and Added Assessment Appeals and Rollback Complaints with the Monmouth County Board of Taxation
- 16-39 Resolution Shared Services Agreement with Roosevelt Borough for Repair, Maintenance, Snow Removal and Ice Control on Nurko Road
- 16-40 Resolution Authorizing Contract with Edmunds & Associates, Inc.
- 16-41 Resolution Authorizing Contract with Eastern Armored Services Inc

- 16-42 Resolution Authorizing Contract with Action Data Services
- 16-43 Resolution Authorizing Recreation Registration Payments via Internet via Authorized.net LLC
- 16-44 Resolution Granting Permission to Pay Certain Bills Prior to Committee Meetings
- 16-45 Resolution Authorizing Deer Carcass Removal as per Monmouth County Contract F-95-2012
- 16-46 Resolution Awarding Contract for Municipal Court Security
- 16-47 Resolution Authorizing Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2014 - June 2019 - Form 1B
- 16-48 Resolution Authorizing Shared Services Agreement between Millstone Township Board of Education and Millstone Township for Maintenance Services for HVAC and Electrical
- 16-49 Resolution Authorizing State Contract Purchase for Unleaded Gasoline and Diesel Fuel as per State Contact No. T0083/T1845
- 16-50 Resolution Authorizing the Tax Collector to Charge a fee for the Issuance of a Duplicate Tax Sale Certificate Pursuant to Chapter 99 Pubic Laws of 1997
- 16-51 Resolution appointing Township Qualified Purchasing Agent

Motion to adopt/table, Moved _____, Second _____, (Committee Discussion) VOTE: C/Dorfman _____, C/Grbelja _____ C/Kinsey _____, C/Kuczinski _____, C/Masci _____.

APPOINTMENTS TO BE MADE BY THE MAYOR

1. Mayor's appointments to the Millstone Township Environmental Commission.
2. Mayor's appointments to the Millstone Township Planning Board.
3. Mayor's appointments to the Millstone Township Board of Adjustment.
4. Mayor's appointments to the Millstone Township Recreation Commission.

COMMITTEE VOLUNTEER LIASIONS TO ADMINISTER VARIOUS TOWNSHIP DEPARTMENTS FOR 2016:

Liaison of Dept. of Public Works/Building and Grounds/Recycling	C/
Liaison of Finance	C/
Liaison of Health, Safety and Welfare	C/
Liaison of Community Newsletter/Web Site/Cable TV	C/
Liaison of Office of Emergency Management	C/
Liaison of Personnel	C/
Liaison to Board of Parks and Recreation Commission	C/
Liaison to County & State Agencies	C/
Liaison to Drug Alliance	C/
Liaison to Senior Citizens	C/
Liaison to Environmental Commission	C/
Liaison to Historic Preservation Commission	C/
Liaison to Board of Education	C/
Liaison to Economic Development Council	C/
Liaison to Municipal Court	C/
Liaison to Fire & First Aid	C/
Liaison to AG Board	C/

Statement by Committeemen/Committeewoman if they so desire:

TOWNSHIP COMMITTEE MINUTES:

1. Regular and Executive Session December 16, 20154

Motion to adopt/table, Moved C/_____, Second C/_____. (Committee Discussion)

VOTE: C/Dorfman _____, C/Grbelja _____, C/Kinsey _____, C/Kuczinski _____, C/Masci _____.

SOCIAL AFFAIRS PERMIT:

1. St. Joseph Catholic Church - Food and Wine Tasting event scheduled for March 5, 2016

Motion to approve/table, Moved C/_____, Second C/_____. ©

OTHER BUSINESS:

Rabies Clinics will be held on Saturday January 23, 2016, from 1:00 – 2:00pm at the Millstone Township Public Works Garage, 899 Perrineville Road, Perrineville, NJ.

PRIVILEGE OF THE FLOOR:

Mayor _____ opens the meeting to the public at _____.

Mayor _____ closes the meeting to the public at _____.

Limited to ½ Hour

Mayor _____ and the Township Committee would like to wish everyone a Healthy and Happy New Year!

Please join us for some light refreshments.

Motion to adjourn: Moved C/_____, Second C/_____. © Time Out _____