

**RESOLUTION NO. 16-206
MEETING DATE: 12-21-16**

**RESOLUTION AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION, AT
WHICH THE PUBLIC SHALL BE EXCLUDED**

C/Grbelja offered the following Resolution and moved its adoption, which was second by **C/Dorfman**:

WHEREAS, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12(b); and

WHEREAS, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

1. The public shall be excluded for the discussion of any action upon the here in after specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - Contracts

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or at such time as any litigation discussed is resolved.

3. This Resolution shall take effect immediately.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Masci, C/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: M/Kinsey

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on December 21, 2016.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO.:16-207

SCHEDULE 16-12-B S

CONSOLIDATED BILL LIST

TOWNSHIP OF MILLSTONE VOUCHERS FOR PAYMENT PRESENTED TO
THE TOWNSHIP COMMITTEE AT A MEETING
HELD ON December 21, 2016

SEE SCHEDULE 16-12-B ATTACHED

A resolution was passed by the Township Committee for the payment of the vouchers listed on Schedule 16-12-B attached.

Robert J. Kinsey, Mayor

Michael Kuczinski, Deputy Mayor

Nancy Grbelja, Committeewoman

Fiore Masci, Committeeman

Gary Dorfman, Committeeman

Attest: _____
Maria Dellasala
Municipal Clerk

**TOWNSHIP OF MILLSTONE
RESOLUTION NO.: 16-207
December 21, 2016**

BE IT RESOLVED by the Township Committee of the Township of Millstone that the vouchers listed on Schedule 16-12-B, December 21, 2016, Consolidated Bill List, and the vouchers listed below as Schedule 16-12-B S, Supplement to Consolidated Bill List, as presented by the Township Treasurer, Amanda Salerno, to be paid from existing appropriations.

CURRENT FUND

TOTAL CURRENT FUND: \$ 551,042.16

SCHEDULE 16-12-B S

PAYROLL FUND

TOTAL PAYROLL TRUST FUND \$ 8,177.46

GENERAL CAPITAL FUND

TOTAL GENERAL CAPITAL FUND \$ 1,136,292.50

GRANT FUND

TOTAL GRANT FUND \$ 1,059.98

BASIN MAINTENANCE TRUST

TOTAL BASIN MAINTENANCE TRUST \$ 285.00

RESERVE TRUST FUND

TOTAL RESERVE TRUST FUND \$ 2,462.00

TRUST OTHER

TOTAL TRUST OTHER FUND \$ 2,998.00

SHADE TREE TRUST

TOTAL SHADE TREE TRUST \$ 0.00

COAH TRUST FUND

TOTAL COAH TRUST FUND \$ 2,135.80

OPEN SPACE FARMLAND TRUST FUND

TOTAL OPEN SPACE FARMLAND TRUST FUND \$ 68,162.19

MUNICIPAL DRUG ALLIANCE FUND

TOTAL MUNICIPAL DRUG ALLIANCE FUND \$ 0.00

VET MEMORIAL FUND

TOTAL VET MEMORIAL FUND \$ 0.00

RECREATION TRUST FUND (DEDICATION BY RIDER)

TOTAL RECREATION TRUST FUND \$ 1,324.74

ANIMAL TRUST FUND

TOTAL DOG TRUST FUND \$ 1,217.00

TOTAL FOR ALL FUNDS \$ 1,775,156.83

ESCROW

DEVELOPERS ESCROW ACCOUNT UNDER \$5,000 BOA

TOTAL DEVELOPERS ESCROW UNDER \$5,000 \$ 5,696.85

DEVELOPERS ESCROW ACCOUNT OVER \$5,000 BOA

TOTAL DEVELOPERS ESCROW OVER \$5,000 \$ 4,313.11

TOTAL FOR ESCROW BANK OF AMERICA \$ 10,009.96

RESOLUTION WAS OFFERED BY COMMITTEEPERSON DORFMAN
AND MOVED ITS ADOPTION;
MOTION WAS SECOND BY COMMITTEEPERSON KUCZINSKI
RESOLUTION WAS ADOPTED ON THE FOLLOWING ROLL CALL VOTES:

AYES: C/Dorfman, C/Grbelja, C/Masci, C/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: M/Kinsey

**RESOLUTION NO. 16-208
MEETING DATE: 12-21-16**

**RESOLUTION AUTHORIZING EXECUTION OF AN INTERLOCAL SERVICES
AGREEMENT FOR REGIONAL ANIMAL CONTROL**

C/Dorfman offered the following Resolution and moved its adoption which was second by **CKuczinski**:

WHEREAS, the existing contract for Regional Animal Control among Freehold Township, Manalapan Township (lead agency), Millstone Township and Freehold Borough will expire on December 31, 2016; and

WHEREAS, Manalapan Township, as the lead agency, will prepare an Agreement for the upcoming Contract period; and

WHEREAS, this Agreement will be entered into pursuant to the Interlocal Services Act, N.J.S.A. 40:8A-1 et. seq; and

WHEREAS, a copy of the Agreement shall be on file in the Township Clerk's Office and available for public inspection;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that the Mayor and Municipal Clerk are hereby authorized to execute the aforementioned Shared Services Agreement for Regional Animal Control Services with the Township of Manalapan.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Manalapan Township Health Officer, the Clerks of Manalapan Township, Freehold Borough and Freehold Township, Annette Murphy, Millstone Township Chief Financial Officer and to the New Jersey Department of Community Affairs, Division of Local Government Services.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Masci, C/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: M/Kinsey

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 21, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-209
MEETING DATE: 12-21-16**

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT FOR SIGN
MAKING SERVICES WITH FREEHOLD TOWNSHIP**

C/Dorfman offered the following Resolution and moved its adoption which was second by **C/Kuczinski**:

WHEREAS, Millstone Township is in need of making provision for sign making services; and

WHEREAS, Freehold Township has the personnel and facilities to meet that need; and

WHEREAS, Freehold Township and Millstone Township will enter into a Shared Services Agreement on January 1, 2017 pursuant to N.J.S.A. 40A:65-1 et. seq.; and

WHEREAS, the form of Agreement to be entered into is on file in the Municipal Clerk's office and may be inspected by members of the public during regular business hours.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that the Mayor and Township Clerk are hereby authorized to execute a Shared Services Agreement for sign making services with the Township of Freehold.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Municipal Clerk to be a true copy be forwarded to Terry Warner - Freehold Township Clerk, Dan Specht - Millstone Township Department of Public Works and Annette Murphy - Millstone Township Chief Financial Officer.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Masci, C/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: M/Kinsey

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 21, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-210
MEETING DATE: 12-21-16**

**RESOLUTION AWARDING CONTRACT FOR THE SALT MIXTURE
AND SPECIAL ROCK SALT MIXTURE
AS PER MONMOUTH COUNTY CONTRACT F-41-2016**

C/Dorfman offered the following Resolution and moved its adoption which was second by **C/Kuczinski**:

WHEREAS, the Township Committee of the Township of Millstone wishes to award contract for Salt Mixture and Special Rock Salt Mixture, from an authorized vendor under the Monmouth County Cooperative Program; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by Local Contracts Law, 40A: 11-12; and

WHEREAS, Morton Salt, Inc. is under the Monmouth County Cooperative Program No. F-41-2016 effective January 1, 2017 for furnishing and delivery of Granular Sodium Chloride treated with Liquid Magnesium Chloride and Sodium Chloride (Rock Salt) effective through December 31, 2017; and

WHEREAS, the Purchasing Agent recommends the utilization of this contract on the grounds that they can provide the quality of product at the most reasonable price; and

WHEREAS, the cost for the purchase is not to exceed \$100,000.00; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for this contract are available upon the adoption of the 2017 budget

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the award for furnishing and delivery of Granular Sodium Chloride treated with Liquid Magnesium Chloride and Sodium Chloride (Rock Salt) under Monmouth County Cooperative Program No. F-41-2016 be and is ratified.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Masci, C/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: M/Kinsey

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 21, 2106.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-211
MEETING DATE: 12-21-16**

**RESOLUTION TO DESIGNATE OFFICIAL NEWSPAPERS WHICH
WILL RECEIVE PUBLIC NOTICES FOR 2017**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

BE IT RESOLVED, that this Committee hereby designates The Times of Trenton, 413 River View Plaza, Trenton, NJ 08611 and The Asbury Park Press, P.O. Box 1550, Neptune, New Jersey, 07754 as the two Newspapers to receive Public Notices as required by P.L. 1975, C231 (OPEN PUBLIC MEETINGS ACT).

BE IT FURTHER RESOLVED, that a copy of this resolution is forwarded to the above newspapers.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Masci, C/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: M/Kinsey

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 26, 2016.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION: 16-212
MEETING DATE: 12-21-16

RESOLUTION AUTHORIZING SCHEDULE OF HOLIDAYS FOR 2017

C/Dorfman offered the following Resolution and moved its adoption, which was second by C/Kuczinski:

THE FOLLOWING IS A LIST OF OFFICIAL HOLIDAYS FOR 2017:

January	2,	2017	Monday	New Year's Day Observed
January	16,	2017	Monday	Martin Luther King Day
* February	13,	2017	Monday	Lincoln's Birthday Observed
February	20,	2017	Monday	President's Day
April	14,	2017	Friday	Good Friday
May	29,	2017	Monday	Memorial Day
July	4,	2017	Tuesday	Independence Day
September	4,	2017	Monday	Labor Day
* October	9,	2017	Monday	Columbus Day
* November	7,	2017	Tuesday	Election Day
November	10,	2017	Friday	Veteran's Day Observed
November	23,	2017	Thursday	Thanksgiving Day
** November	24,	2017	Friday	Day After Thanksgiving
December	25,	2017	Monday	Christmas Day
January	1,	2018	Monday	New Years Day

INFORMATION: Holidays that fall on Saturday are celebrated on Friday. Holidays that fall on Sunday are celebrated on Monday. This is in accordance with the Monmouth County Holiday Schedule, which the Township follows.

*Floating Holiday – Municipal Offices Open.

** As approved by the Township's policy manual, the day after Thanksgiving municipal offices will be closed.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Masci, C/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: M/Kinsey

I HEREBY CERTIFY the following to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 21, 2016.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO: 16-213
MEETING DATE: 12-21-16

**RESOLUTION ESTABLISHING THE 2017 ANNUAL SCHEDULE OF MEETINGS
FOR THE MILLSTONE TOWNSHIP COMMITTEE**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, it is necessary and expedient for members of the Township Committee to meet together formally and informally during the year 2017; and

WHEREAS, the Open Public Meetings Act requires that a schedule of all meetings be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

1. The Township Committee of the Township of Millstone will hold its Re-Organization meeting on Wednesday, January 4, 2017 at 7:00 p.m. and hold its regular official meetings on the first and third Wednesday of each month in the year 2017 at 8:00 p.m., with the exception of the month of November which only has a scheduled meeting on the first Wednesday of the month. All meetings will be held at the Municipal Meeting Room, 215 Millstone Road, Perrineville, New Jersey, 08535.
2. Official action may be taken at any of the meetings listed in paragraph 1.
3. Whenever a meeting scheduled in paragraph 1 falls on a Legal Holiday of the State of New Jersey or of the Federal Government the Township Committee meeting shall be held on the following day at the same time and place.
4. To the extent required and in order not to inconvenience the attending public, the aforementioned meetings shall begin at 7:00 p.m. to accommodate any items that are permitted or required, to be discussed in closed session. Said meetings shall be open to the public at 7:00 p.m. in order to adopt the requisite Resolution to go into Executive Session.

BE IT FURTHER RESOLVED that the Municipal Clerk shall do the following:

1. Post a copy of this Resolution on the Bulletin Board reserved for public announcements in the Municipal Building.
2. Maintain a copy of this Resolution in the Municipal Clerk's office.
3. Provide a certified true copy of this Resolution to The Times of Trenton, 413 River View Plaza, Trenton, NJ 08611 and The Asbury Park Press, P.O. Box 1550, Neptune, NJ 07754.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Masci, C/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: M/Kinsey

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 21, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-214
MEETING DATE: 12-21-16**

**RESOLUTION LISTING HOLIDAYS TO BE OBSERVED BY THE MINING
OPERATORS IN MILLSTONE TOWNSHIP FOR 2017**

C/Dorfman offered the following Resolution and moved its adoption, which was second by C/Kuczinski:

WHEREAS, the following is a listing of holidays to be observed by the mining operators in Millstone Township for 2017:

January 2, 2017	Monday	New Year's Day Observed
May 29, 2017	Monday	Memorial Day
July 4, 2017	Tuesday	Independence Day
September 4, 2017	Monday	Labor Day
November 23, 2017	Thursday	Thanksgiving Day
December 25, 2017	Monday	Christmas Day

BE IT FURTHER RESOLVED a copy of this Resolution certified by the Municipal Clerk to be a true copy be forwarded to the Code Enforcement Officer, Township Engineer and Mining Operators.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Masci, C/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: M/Kinsey

I HEREBY CERTIFY the following to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 21, 2016.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION: 16-215
MEETING DATE: 12-21-16

**RESOLUTION AUTHORIZING THE TOWNSHIP OF MILLSTONE TO ESTABLISH A
COMMODITY RESALE AGREEMENT WITH THE MILLSTONE TOWNSHIP
BOARD OF EDUCATION**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, *N.J.A.C. 5:34-7.15* authorizes contracting units to establish a Commodity Resale System; and

WHEREAS, the Township of Millstone, County of Monmouth, State of New Jersey is desirous of establishing a Commodity Resale System for the resale of Rock Salt; and

WHEREAS, the Township of Millstone, has agreed to serve as the Lead Agency for a Commodity Resale System with The Millstone Township Board of Education.

NOW, THEREFORE, BE IT RESOLVED on the 21st. day of December 2016 (with an effective date of January 1, 2017) by the Governing Body of the Township of Millstone, County of Monmouth, State of New Jersey, as follows:

- The Governing Body hereby authorizes the creation of a Commodity Resale System to be known as the Township of Millstone/Millstone Township Board of Education Rock Salt Resale, with the Township of Millstone serving as the Lead Agency.
- The Mayor and Township Clerk are hereby authorized to enter into a contract with the Millstone Township Board of Education for the sale of Rock Salt.
- A single certified copy of this Resolution, along with a copy of the Purchase Agreement, and a copy of the Request for Registration or Modification of a Commodity Resale System Form shall be forwarded to the Director of the Division of Local Government Services within the State Department of Community Affairs.

This resolution shall take effect immediately upon passage.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Masci, C/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: M/Kinsey

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 21, 2016.

Maria Dellasala, RMC
Municipal Clerk

Township of Millstone

RESOLUTION NO. 16-216
MEETING DATE: 12-21-16

AUTHORIZING 2017 SALARIES
FOR UNION AND NON-UNION EMPLOYEES

C/Dorfman offered the following Resolution and moved its adoption which was second by C/Kuczinski:

WHEREAS, the salaries are depicted for union employees and non-union employees for the respective titles, in 2017 as follows:

NOW, THEREFORE, BE IT RESOLVED those salaries are as follows:

<u>TITLE</u>	<u>Annual 2017 Salaries</u>
Mayor.....	\$ 7,321.00
Township Committee.....	7,112.00
Township Administrator.....	42,282.00
Web/PEG (including videography)/Newsletter.....	9,282.00
Technical Support.....	5,688.00
Administrative Assistant.....	-
Purchasing Agent.....	8,057.00
Municipal Clerk/Assessment Clerk.....	89,849.00
Health Benefits Coordinator.....	5,909.00
Deputy Township Clerk.....	34,104.00
Vital Statistics Registrar.....	2,682.00
Deputy Vital Statistics Registrar.....	1,060.00
Clean Communities Coordinator.....	3,180.00
Animal Control Coordinator.....	5,357.00
Certified Municipal Financial Officer.....	71,626.00
Treasurer.....	48,484.00
Tax Collector/Search Officer.....	62,483.00
Tax Collector Clerk - Backup.....	19.907 hr.
Tax Assessor.....	66,130.00
Tax Assessor Clerk/Inspector.....	23,381.00
Land Use Administrator.....	57,524.00
Open Space/Farmland Secretary.....	45,058.00
Construction Secretary - 1.....	38,646.00
Construction Secretary - 2.....	36,231.00
Construction Code Official.....	13,080.00
Building Inspector.....	80,022.00
Building Sub-Code Official.....	3,820.00
Plumbing Inspector.....	29,450.00
Plumbing Sub-Code Official.....	3,820.00
Fire Protection Inspector.....	3,903.00
Fire Protection Sub-Code Official.....	3,820.00
Electrical Inspector.....	31,540.00
Electrical Sub-Code Official.....	3,820.00
Temporary Inspectors.....	25.00 hr.
Code Enforcement Officer.....	26,010.00
Code Enforcement/Recycling Assistant.....	13.50 hr.
Zoning Officer.....	10,404.00
Public Works Coordinator.....	26,010.00
Public Works Crew Chief.....	24.345 hr.
Public Works Equipment Operator #1.....	20.037 hr.
Public Works Equipment Operator #2.....	18.651 hr.
Public Works Repairer #1.....	17.537 hr.
Public Works Repairer #2.....	17.035 hr.
Public Works Repairer #3.....	16.000 hr.
Public Works Laborer #1.....	15.535 hr.
Public Works Laborer #2.....	14.500 hr.
Public Works Administrative Assistant.....	20.037 hr.
Maintenance Custodian.....	14.500 hr.

Recycling Coordinator.....	15,606.00
Recycling Yard Operator	18.750 hr.
Recreation Coordinator.....	43,952.00
Recreation Clerk	13.50 hr.
Summer Recreation Director.....	8,000.00
Municipal Court Judge.....	20,200.00
Court Administrator.....	64,849.00
Violations Clerk.....	24.110 hr.
Municipal Drug Alliance Coordinator.....	15.00 hr.
Municipal Drug Alliance Teachers.....	30.00 hr.
Temporary Employee #1.....	12.50 hr.
Temporary Employee #2.....	11.00 hr.
Temporary Employee #3.....	10.00 hr.
Temporary Snow Plow Driver.....	25.00 hr.
Floater	13.50 hr.

Notes: Additional S/W notes, as follows:

- 1) Environmental Commission Secretary shall receive \$75.00 for regular minutes and \$25 for executive minutes, and \$100 per meeting.
- 2) The Township will provide three shirts with collars to the Construction Department Inspectors, Code Enforcement Official, Tax Assessor and Tax Assessor Clerk/Inspector annually. The Township will also provide a jacket, not to exceed \$100 and replaced on a salvage system, to same employees.
- 3) Court personnel shall receive \$45 per call-out up to two hours, and \$20 per hour thereafter.
- 4) The hourly salary range for all summer recreation counselors is \$8.50 - \$15.
- 5) Overtime rate for hourly employees is 1 1/2 x hourly rate, in excess of 40 hours.

BE IT FURTHER RESOLVED that a certified copy of this Resolution, certified by the Township Clerk to be a true copy, be forwarded to each Union and Non-union employee, the Certified Municipal Financial Officer, the Treasurer and the Auditor.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Masci, C/Kuczinski
 NAYS: None
 ABSTAIN: None
 ABSENT: M/Kinsey

I HEREBY CERTIFY the forgoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 21, 2016.

Maria Dellasala, RMC
 Municipal Clerk

RESOLUTION NO. 16-217
MEETING DATE: 12-21-16

RESOLUTION TO TRANSFER FUNDS ON CURRENT YEAR APPROPRIATIONS #2

C/Dorfman offered the following Resolution and moved its adoption, which was second by C/Kuczinski:

WHEREAS, N.J.S.A. 40A:4-58 provides for transfers within certain appropriations within the Municipal Budget during the last two months of the fiscal year; and

WHEREAS, the Chief Financial Officer has advised the Mayor and Committee of the Township of Millstone that the need for certain transfers within the 2016 Municipal Budget exists; and,

WHEREAS, it is recommended that these budget transfers be made.

NOW, THEREFORE, BE IT RESOLVED that the following budget transfers be made in the 2016 Municipal Budget:

<u>CURRENT ACCOUNT</u>		<u>FROM</u>	<u>TO</u>
Construction	SW	\$ 2,460.83	
Zoning	SW	450.00	
Engineering	OE	3,000.00	
Planning	OE	6,000.00	
Gasoline	OE	10,000.00	
Legal	OE		\$ 5,000.00
Zoning	OE		450.00
Health Insurance	OE		500.00
Streets & Roads	OE		10,000.00
Vehicle Maintenance	OE		5,000.00
PERS	OE		860.83
DCRP	OE		100.00
TOTAL		\$21,910.83	\$21,910.83

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to the Chief Financial Officer and the Treasurer.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Masci, C/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: M/Kinsey

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 21, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-218
MEETING DATE: 12-21-16**

**RESOLUTION TO REPORT ADDITIONS AND DELETIONS
TO THE FIXED ASSETS REPORT**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, N.J.A.C. 5:30-5.6, as well as Technical Accounting Directive No. 85-2, specify the accounting requirements for government fixed assets; and

WHEREAS, the threshold for “nonexpendable, tangible personal property” is \$5,000 and a useful life of at least five years; and

WHEREAS, the Chief Financial Officer has advised the Mayor and Committee of the Township of Millstone of the attached Additions and Deletions to the cumulative Fixed Assets Report for Machinery and Equipment.

NOW, THEREFORE, BE IT RESOLVED that the attached Additions and Deletions to the cumulative Fixed Assets for Machinery and Equipment be approved; and

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy, be forwarded to the Chief Financial Officer and the Township Auditor.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Masci, C/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: M/Kinsey

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 21, 2016.

**Maria Dellasala, RMC
Municipal Clerk**

**RESOLUTION NO. 16-219
MEETING DATE: 12-21-16**

RESOLUTION AWARDING OF A CONTRACT FOR INSURANCE COVERAGE

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, there exists a need for insurance coverage for the Township of Millstone, including its officials, employees, agents and board members; and

WHEREAS, Middlesex County Municipal Joint Insurance Fund is to insure Millstone Township for the years 2016 – 2018 for:

1. Workers Compensation and Employer's Liability
2. General Liability Coverage (including Public Official, Police Professional)
3. Motor Vehicle and Equipment Liability coverage
4. Property Damage Coverage (including Building & Contents, Automobile Physical Damage, Contractors Equipment, Boiler & Machinery and Public Employee Blanket Bonds)
5. Cyber Liability; and

WHEREAS, this Resolution is conditioned upon sufficient funds being appropriated in the 2017 budget for this contract and upon the Local Finance Officer certifying the availability of funds; and

WHEREAS, the awarding of a contract for insurance coverage is, pursuant to the opinion of the Division of Local Government Services of the State of New Jersey, an automatic extraordinary, unspecifiable service as designated by N.J.S.A. 40A: 11-5(1) (m) and therefore the Resolution authorizing the award of contracts for insurance coverage may be done without competitive bidding so long as the Resolution and contract itself are available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone memorializing the following actions:

1. The Township shall contract with insurance agent, Middlesex County Municipal Joint Insurance Fund, for the insurance coverage for the years 2016, 2017 and 2018.
2. This contract is awarded without competitive bidding for the reasons set forth above.
3. A notice of this action shall be published forthwith in an official newspaper of the municipality, which notice shall state the nature, duration, service provided and the amount of the contract.
4. A copy of this Resolution together with the contract of insurance shall be on file and available for public inspection in the office of the Township Clerk.
5. This Resolution is conditioned upon sufficient funds being appropriated in the 2017 budget for this contract and upon the Local Finance Officer certifying the availability of funds.

BE IT FURTHER RESOLVED that a copy of the Resolution certified by the Municipal Clerk to be a true copy is forwarded to Middlesex County Municipal Joint Insurance Fund.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Masci, C/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: M/Kinsey

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 21, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO.16-220
MEETING DATE: 12-21-16**

**RESOLUTION DIRECTING TAX COLLECTOR TO WAIVE INTEREST ON REAL
ESTATES TAXES ON BLOCK 14, LOT 11.06 and QFARM**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **CKuczinski**:

WHEREAS, the Tax Assessor's Book was finalized on November 1, 2015 for the year 2016; and

WHEREAS, Monmouth County purchased Block 14 Lot 11.06 and QFARM and a portion of Lot 11.07 on January 8, 2016, and a minor sub-division was perfected, new lots 11.08 and 11.09 were created, and the new lots would not show up on the tax books until 2017; and

WHEREAS, taxes on Block 14 Lot 11.06 and QFARM are past due and Monmouth County will be issuing payment in full prior to December 30, 2016 and would like the Township Committee to waive interest due on the delinquent balance,

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millstone that the Tax Collector is hereby authorized to waive interest on taxes due for the balance of 2016 on Block 14, Lot 11.06 and QFARM, now owned by Monmouth County.

BE IT FURTHER RESOLVED a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to the Tax Collector.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Masci, C/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: M/Kinsey

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 21, 2016.

Maria Dellasala, RMC
Municipal Clerk