

**RESOLUTION NO. 16-88**  
**INTRODUCTION DATE: 04-06-16**  
**ADOPTION DATE: 05-04-16**

**2016 Municipal Budget**  
**of the Township of Millstone, County of**  
**Monmouth for the fiscal year 2016.**

**Revenue and Appropriation Summaries**

Summary of Revenues		Anticipated	
		2016	2015
1	Surplus	891,893.04	832,663.28
2	Total Miscellaneous Revenue	2,434,630.06	2,316,488.64
3	Receipts from Delinquent Taxes	496,261.24	475,357.32
4 a)	Local Tax for Municipal Purpose	2,590,456.72	2,590,456.72
b)	Addition to Local District School Tax	.00	.00
c)	Minimum Library Tax	.00	.00
Total Amount to be Raised for Support of Municipal Budget		2,590,456.72	2,590,456.72
Total General Revenues		6,413,241.06	6,214,965.96

Summary of Appropriations		2016 Budget	Final 2015 Budget
1.	Operating Expenses: Salaries and Wages	1,506,600.00	1,468,600.00
	Other Expenses	2,301,198.29	2,373,981.70
2.	Deferred Charges and Other Appropriations	639,395.00	412,715.00
3.	Capital Improvements	37,850.00	41,750.00
4.	Debt Service (Include for School Purposes)	1,098,197.77	1,087,919.26
5.	Reserve for Uncollected Taxes	830,000.00	830,000.00
Total General Appropriations		6,413,241.06	6,214,965.96

Balance of Outstanding Debt			
		General	No Utilities
Interest		341,788.77	
Principal		756,409.00	
Outstanding Balance - CF		14,211,627.20	

Notice is hereby given that the budget and tax resolution was approved by the governing body of the

Township of Millstone, County of Monmouth on April 6, 2016.

A hearing on the budget and tax resolution will be held at 215 Millstone Road, on  
May 4, 2016 at 8:00 p.m. at which time and place objections to the Budget and Tax Resolution  
for the year 2016 may be presented by taxpayers or other interested persons.

Copies of the budget are available in the office of Maria Dellasala, Municipal Clerk, at the Municipal Building,  
470 Stage Coach Road, Millstone Twp., NJ 08510, 732-446-4249 ext. 1701, during the hours of 8:30 a.m. to 4:00 p.m.

**RESOLUTION NO. 16-102  
MEETING DATE: 05-04-16**

**RESOLUTION AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION, AT  
WHICH THE PUBLIC SHALL BE EXCLUDED**

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C/Kuczinski offered the following Resolution and moved its adoption, which was second by C/Masci.

**WHEREAS**, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12(b); and

**WHEREAS**, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Millstone as follows:

1. The public shall be excluded for the discussion of any action upon the here in after specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
  - Contracts

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or at such time as any litigation discussed is resolved.

3. This Resolution shall take effect immediately.

**ROLL CALL:**

**AYES:** C/Dorfman, C/Kuczinski, C/Masci, M/Kinsey  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** C/Grbelja

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on May 4, 2016.

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Maria Dellasala, RMC  
Municipal Clerk

RESOLUTION NO. 16-103

SCHEDULE 16-05 S

CONSOLIDATED BILL LIST

TOWNSHIP OF MILLSTONE VOUCHERS FOR PAYMENT PRESENTED TO  
THE TOWNSHIP COMMITTEE AT A MEETING  
HELD ON May 4, 2016

SEE SCHEDULE 16-05 ATTACHED

A resolution was passed by the Township Committee for the payment of the vouchers listed on Schedule 16-05 attached.

\_\_\_\_\_  
Robert J. Kinsey, Mayor

\_\_\_\_\_  
Michael Kuczinski, Deputy Mayor

\_\_\_\_\_  
Nancy Grbelja, Committeewoman

\_\_\_\_\_  
Fiore Masci, Committeeman

\_\_\_\_\_  
Gary Dorfman, Committeeman

Attest: \_\_\_\_\_  
Maria Dellasala  
Municipal Clerk

**TOWNSHIP OF MILLSTONE  
RESOLUTION NO. 16-103  
May 4, 2016**

BE IT RESOLVED by the Township Committee of the Township of Millstone that the vouchers listed on Schedule 16-05, May 4, 2016, Consolidated Bill List, and the vouchers listed below as Schedule 16-05 S, Supplement to Consolidated Bill List, as presented by the Township Treasurer, Amanda Salerno, to be paid from existing appropriations.

**CURRENT FUND**

TOTAL CURRENT FUND: \$ 8,337,166.36

**SCHEDULE 16-05 S**

**PAYROLL FUND**

TOTAL PAYROLL TRUST FUND \$ 435.52

**GENERAL CAPITAL FUND**

TOTAL GENERAL CAPITAL FUND \$ 145,345.80

**GRANT FUND**

TOTAL GRANT FUND \$ 7,216.72

**BASIN MAINTENANCE TRUST**

TOTAL BASIN MAINTENANCE TRUST \$ 595.44

**RESERVE TRUST FUND**

TOTAL RESERVE TRUST FUND \$ 828.15

**TRUST OTHER**

TOTAL TRUST OTHER FUND \$ 0.00

**SHADE TREE TRUST**

TOTAL SHADE TREE TRUST \$ 0.00

**COAH TRUST FUND**

TOTAL COAH TRUST FUND \$ 7,697.00

**OPEN SPACE FARMLAND TRUST FUND**

TOTAL OPEN SPACE FARMLAND TRUST FUND \$ 4,045.81

**MUNICIPAL DRUG ALLIANCE FUND**

TOTAL MUNICIPAL DRUG ALLIANCE FUND \$ 0.00

**VETERAN'S MEMORIAL TRUST FUND**

TOTAL VET MEMORIAL TRUST FUND \$ 0.00

**RECREATION TRUST FUND (DEDICATION BY RIDER)**

TOTAL RECREATION TRUST FUND \$ 11,514.31

**ANIMAL CONTROL TRUST FUND**

TOTAL DOG TRUST FUND \$ 500.20

**TOTAL FOR ALL FUNDS \$ 8,515,345.31**

**ESCROW**

**DEVELOPERS ESCROW ACCOUNT UNDER \$5,000 BOA**

TOTAL DEVELOPERS ESCROW UNDER \$5,000 \$ 819.44

**DEVELOPERS ESCROW ACCOUNT OVER \$5,000 BOA**

TOTAL DEVELOPERS ESCROW OVER \$5,000 \$ 19,473.50

**TOTAL FOR ESCROW BANK OF AMERICA \$ 20,292.94**

RESOLUTION WAS OFFERED BY COMMITTEEPERSON GRBELJA  
AND MOVED ITS ADOPTION;  
MOTION WAS SECOND BY COMMITTEEPERSON DORFMAN  
RESOLUTION WAS ADOPTED ON THE FOLLOWING  
ROLL CALL VOTES:

AYES: C/Grbelja, C/Kuczinski, C/Masci, C/Dorfman, M/Kinsey

NAYS: NONE

ABSTAIN: NONE

ABSENT: NONE

**RESOLUTION NO. 16-104**  
**MEETING DATE: 05-04-16**

**RESOLUTION AWARDING CONTRACT FOR 2016 RECREATION CAMP BUSES**

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C/Grbelja offered the following Resolution and moved its adoption which was second by C/Dorfman .

WHEREAS, the Township Purchasing Agent received bids on Wednesday, April 6, 2016 at 2:00 p.m. for 2016 recreation camp buses; and

WHEREAS, the following bids were received:

GST Transport Corp.	\$13,200.00
Irvin Raphael, Inc.	\$19,865.00

WHEREAS, the Township Purchasing Agent has recommended award of the Contract to the lowest responsible bidder, GST Transport Corp.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that the contract for the 2016 recreation camp buses is hereby awarded to GST Transport Corp. in the amount of \$13,200.00.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to GST Transport Corp., the Township's Chief Financial Officer, Township's Purchasing Agent and to the unsuccessful bidder together with the return of its bid security.

**ROLL CALL:**

**AYES:** C/Grbelja, C/Kuczinski, C/Masci, C/Dorfman, M/Kinsey  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of May 4, 2016.

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Maria Dellasala, RMC  
Municipal Clerk

**RESOLUTION NO. 16-105**  
**MEETING DATE: 05-04-16**

**RESOLUTION AUTHORIZING REDUCTION OF PERFORMANCE  
GUARANTEES FOR MILLSTONE PROPERTY INVESTMENTS, LLC, SITE  
PLAN NO. P13-12 (BLOCK 16, LOTS 11.01-11.03)**

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C/Grbelja offered the following Resolution and moved its adoption which was second by C/Dorfman.

WHEREAS, the developer of Site Plan No. P13-12, located on Prodelin Way requested that certain performance guarantees be reduced due to the completion of certain items required pursuant to the posted performance guarantees; and

WHEREAS, the Township Engineer has, in a letter dated April 1, 2016, revised April 25, 2016, a copy of which is annexed hereto as Exhibit "A", recommends the following:

Performance Bond No. B10019576, issued by Aegis Security Insurance Company dated May 20, 2014 in the amount of \$588,600.00 be reduced to \$263,915.28.

Cash performance guarantee in the amount of \$65,400.00 be reduced to \$29,323.92.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Millstone as follows:

1. It hereby authorizes the reduction of performance guarantees for Millstone Property Investments, LLC in accordance with the recommendation of the Township Engineer conditioned upon the following:

(a) The Developer presenting the Township Clerk with a certification of the Township Treasurer that all inspection fees have been paid in full.

(b) The Developer by accepting the reduction approved herein, agrees to post maintenance bonds for the improvements at such time as required by the Township Engineer, but in no circumstance later than the release of the balance of the performance guarantee.

2. A certified copy of this Resolution shall be provided by the Township Clerk to each of the following:

- (a) Township Engineer
- (b) Township Treasurer
- (c) Township Attorney
- (d) Developer

**ROLL CALL:**

**AYES:** C/Grbelja, C/Kuczinski, C/Masci, C/Dorfman, M/Kinsey  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** None

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone at its regular meeting held on May 4, 2016.

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Maria Dellasala, RMC  
Municipal Clerk

**RESOLUTION NO. 16-106**  
**MEETING DATE: 05-04-16**

**RESOLUTION TO READ BUDGET BY TITLE ONLY**

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**C/Grbelja** offered the following Resolution and moved its adoption, which was second by **C/Dorfman**.

**WHEREAS**, N.J.S. 40A:4-8, as amended by Chapter 95, P.L. 2015 provides that the public hearing shall be held at the time and place specified in the advertisement thereof, but may be adjourned from time to time until the hearing is closed. The budget shall be read, at the public hearing in full, or it may be read by its title, if

1. At least one week prior to the date of the hearing and at the hearing, a complete copy of the approved budget,

a. shall be made available for public inspection, and

b. shall be made available to each person upon request, and

2. The governing body shall, by resolution passed by not less than a majority of the full membership, determine that the budget shall be read by its title and declare that the conditions set forth in subsection 1. of this section have been met.

After closing the hearing, the governing body may adopt the budget, by title without amendments, or may approve amendments as provided in N.J.S.40A:4-9 before adoption.

**WHEREAS**, these two conditions have been met.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Millstone, County of Monmouth, State of New Jersey that the budget shall be read by title only.

**ROLL CALL:**

**AYES:** C/Grbelja, C/Kuczinski, C/Masci, C/Dorfman, M/Kinsey

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on May 4, 2016.

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Maria Dellasala, RMC  
Municipal Clerk

**RESOLUTION NO. 16-107**  
**MEETING DATE: 05-04-16**

**RESOLUTION AUTHORIZING SELF-EXAMINATION OF BUDGET**

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**C/Grbelja** offered the following Resolution and moved its adoption which was second by **C/Dorfman**.

**WHEREAS**, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

**WHEREAS**, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Millstone has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2016 budget year.

**NOW THEREFORE BE IT RESOLVED**, by the Governing Body of the Township of Millstone that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the Governing Body has found the budget has met the following requirements:

- I. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:

- a. All estimates of revenue are reasonable, accurate and correctly stated,
- b. Items of appropriation are properly set forth
- c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

**ROLL CALL:**

**AYES:** C/Grbelja, C/Kuczinski, C/Masci, C/Dorfman, M/Kinsey

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of May 4, 2016.

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Maria Dellasala, RMC  
Municipal Clerk