

RESOLUTION NO. 16-01
MEETING DATE: 01-06-16

RESOLUTION APPOINTING PROFESSIONALS FOR 2016

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, there exists a need for the services of a Township Attorney, Auditor, Planner, Bond Counsel, Prosecutor, Public Defender, Tree Expert and Bankruptcy Counsel; and

WHEREAS, funds for this purpose will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the Year 2016, when finally adopted, and the Treasurer has so certified in writing; and,

WHEREAS, The Local Public Contract Law (N.J.S.A. 40:A 11-1 et seq.) requires that the resolution of appointment be publicly advertised when professional services are engaged without competitive bids.

WHEREAS, these contracts are being awarded pursuant to a fair and open process, and;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Millstone that:

1. The Township Committee of Millstone Township and its Mayor and Clerk are hereby authorized and directed to engage the services of:

PROFESSIONAL	FIRM	POSITION
Robert F. Munoz, Esq.	Davison, Eastman & Munoz, PA	Township Attorney
Robert W. Allison, CPA	Holman, Frenia & Allison, PC	Township Auditor
Fred Heyer, P.P.	Heyer, Gruel & Associates	Township Planner
John D. Draikiwicz	Gibbons P.C.	Township Bond Counsel
Richard Kelly, Esq.	Richard Kelly, Attorney At Law	Township Prosecutor
Raymond Albert Raya, Esq.	Raymond Albert Raya, Esq.	Township Public Defender
Lisa Spaziano	Tupelo Tree Experts, LLC	Township Tree Expert
James G. Aaron, Esq.	Ansell, Grimm & Aaron, PC	Township Bankruptcy Counsel

2. These appointments are being made without competitive bidding because these appointments involve members of recognized professions, licensed and regulated by law, and are therefore specifically exempt under N.J.S.A. 40A:11-5.

3. These appointments are one (1) year appointments for the Year 2016, or until they are re-appointed and/or their successors are appointed and have qualified. Writings indicating the agreements between the parties have been sent or shall be or are on file with the Municipal Clerk of Millstone Township.

4. The Mayor and Municipal Clerk are hereby authorized to execute Contracts for the provisions of the above services, a copy of which Contracts shall be maintained in the Municipal Clerk's Office.

5. A copy of this Resolution certified to be a true copy by the Municipal Clerk, shall be published in the official newspaper of the Township as required by law, within 10 days of the adoption, and forwarded to each of the appointees and Township Treasurer.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Chief Financial Officer and each of the above listed professionals.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey

NAYS: None

ABSENT: None

ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 16-02
MEETING DATE: 01-06-16

RESOLUTION APPOINTING DEPUTY MUNICIPAL CLERK KATHLEEN HART

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

BE IT RESOLVED by the Township Committee of the Township of Millstone that Kathleen Hart be and is hereby appointed Deputy Municipal Clerk for the Township of Millstone to serve for a term of one (1) year, expiring December 31, 2016.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Municipal Clerk to be a true copy is forwarded to the appointee.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-03
MEETING DATE: 01-06-16**

**RESOLUTION APPOINTING REGISTRAR AND DEPUTY REGISTRAR'S OF VITAL
STATISTICS**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

BE IT FURTHER RESOLVED by the Township Committee of Township of Millstone that Kathleen Hart is hereby appointed Local Registrar of Vital Statistics, Maria Dellasala and Lorraine Maher are hereby appointed as Local Deputy Registrar's of Vital Statistics for a one (1) year term commencing January 1, 2016 and ending December 31, 2016.

BE IT FURTHER RESOLVED that a copy of the Resolution certified by the Municipal Clerk to be a true copy is forwarded to the State Registrar of Vital Statistics, P.O. Box 370, Trenton, New Jersey 08625-0370 and to the appointees.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee of the Township of Millstone at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-04
MEETING DATE: 01-06-16**

RESOLUTION APPOINTING TOWNSHIP PURCHASING AGENT

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

BE IT RESOLVED by the Township Committee of the Township of Millstone that Amanda Salerno be and is hereby appointed Purchasing Agent for the Township of Millstone to serve a term commencing January 1, 2016 and expiring December 31, 2016.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Municipal Clerk to be a true copy is forwarded to the appointee.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 16-05
MEETING DATE: 01-06-16

RESOLUTION APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, it is necessary that the Township appoint a Public Agency Compliance Officer; and

WHEREAS, among the duties to be performed by the Public Agency Compliance Officer is the monitoring of Affirmative Action requirements submitted by vendors contracting with the municipality, which duties have been performed by the Purchasing Agent Amanda Salerno.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that Amanda Salerno, Treasurer/Purchasing Agent, Millstone Township Municipal Building, 470 Stagecoach Road, Millstone Twp., NJ 08510, is hereby appointed the Public Agency Compliance Officer for the Township of Millstone.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Municipal Clerk to be a true copy, be forwarded to the Department of Treasury, Office of Affirmative Action, P.O. Box 002, Trenton, New Jersey 08625.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone at its regular meeting held on January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 16-06
MEETING DATE: 01-06-16

RESOLUTION APPOINTING TOWNSHIP TREASURER

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

BE IT RESOLVED by the Township Committee of the Township of Millstone that Amanda Salerno is hereby appointed Treasurer of the Township of Millstone term expiring on December 31, 2016.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Municipal Clerk to be a true copy is forwarded to the appointee.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 16-07
MEETING DATE: 01-06-16

RESOLUTION MAKING CONSTRUCTION DEPARTMENT APPOINTMENTS

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, there is a need to make certain appointments within the Construction Department of the Township; and

WHEREAS, the Township Committee has reviewed the positions for which appointments are necessary.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millstone that the following appointments are hereby made:

<u>POSITION</u>	<u>NAME</u>	<u>TERM</u>	<u>EXPIRATION DATE</u>
Fire Protection Inspector	Michael Martin	1 year	12/31/16
Plumbing Inspector	Dennis Gibson	1 year	12/31/16
Building Inspector	Michael Martin	1 year	12/31/16
Electrical Inspector	David Wone	1 year	12/31/16

BE IT FURTHER RESOLVED that the appointments made hereby is effective immediately.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-08
MEETING DATE: 01-06-16**

RESOLUTION APPOINTING TOWNSHIP CODE ENFORCEMENT OFFICER

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

BE IT RESOLVED by the Township Committee of the Township of Millstone that Daniel Specht be and is hereby appointed Code Enforcement Officer for the Township of Millstone to serve for a one (1) year term, commencing January 16, 2016 and expiring December 31, 2016.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Municipal Clerk to be a true copy is forwarded to the appointee.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-09
MEETING DATE: 01-06-16**

RESOLUTION APPOINTING TOWNSHIP PURCHASING OFFICIAL

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

BE IT RESOLVED by the Township Committee of the Township of Millstone that Maria Dellasala be and is hereby appointed Purchasing Official for the Township of Millstone to serve a term commencing January 1, 2016 and expiring December 31, 2016.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Municipal Clerk to be a true copy is forwarded to the appointee.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 16-10
MEETING DATE: 01-06-16

RESOLUTION APPOINTING RECYCLING COORDINATOR

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, Section 43A-3 of the Code of the Township of Millstone provides for the position of Recycling Coordinator who shall be appointed by the Township Committee for a one (1) year term expiring December 31, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that Daniel Specht is hereby appointed as the Recycling Coordinator for the Township of Millstone for a one (1) year term, commencing January 16, 2016 and expiring December 31, 2016.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Municipal Clerk to be a true copy is forwarded to the appointee and to the Monmouth County Recycling Coordinator, 6000 Asbury Avenue, Tinton Falls, NJ 07724 and the appointee.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-11
MEETING DATE: 01-06-16**

**RESOLUTION APPOINTING COMMUNITY DEVELOPMENT
REPRESENTATIVES**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

BE IT RESOLVED by the Township Committee of the Township of Millstone that Maria Dellasala is hereby appointed the Community Development Representative for the year 2016 for the Township of Millstone.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Millstone that Lorraine Maher is hereby appointed as the alternate Community Development Representative for the year 2016 for the Township of Millstone.

BE IT FURTHER RESOLVED that the Municipal Clerk forwards a certified true copy of this Resolution to Owen Redmond, Community Development Director, Hall of Records Annex, One East Main Street, Freehold, New Jersey 07728 and the appointee.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-12
MEETING DATE: 01-06-16**

**RESOLUTION APPOINTING MONMOUTH COUNTY TRANSPORTATION
COUNCIL REPRESENTATIVE**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

BE IT RESOLVED by the Township Committee of the Township of Millstone that **Barry Frost** is hereby appointed as a Monmouth County Transportation Council Representative for Millstone Township for the 2016 calendar year.

BE IT FURTHER RESOLVED that the Municipal Clerk will forward a certified true copy of this Resolution to the Monmouth County Transportation Council, Monmouth County Hall of Records, One East Main Street, P.O. Box 1255, Freehold, NJ 07728 and appointee.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-13
MEETING DATE: 01-06-16**

**RESOLUTION APPOINTING MEMBERS TO THE MILLSTONE
TOWNSHIP VETERAN'S MEMORIAL COUNCIL**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

BE IT RESOLVED by the Township Committee of the Township of Millstone that the following are hereby appointed regular members to the permanent Millstone Township Veteran's Memorial Council beginning with the year 2016.

Regular Members:

William M. Nurko
Richard Hileman
Francis Simacek
John Bumarra
David Williamson

Alternate Member:

Jerry Gottlieb

Deceased Members:

Jack McLaughlin – Chairman Emeritus
Jeffery Miller – Chairman Emeritus
Richard D. Brody – Chairman Emeritus
Albert Lukowicz, Secretary/Treasurer Emeritus

BE IT FURTHER RESOLVED that a copy of this resolution is forwarded to the Millstone Township Veteran's Memorial Council and to the appointees.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the appointments made by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-14
MEETING DATE: 01-06-16**

**RESOLUTION APPOINTING MIDDLESEX COUNTY JIF
REPRESENTATIVES**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

BE IT RESOLVED by the Township Committee of the Township of Millstone that Maria Dellasala is appointed as the Middlesex County JIF Representative for the year 2016 for the Township of Millstone.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Millstone that Kathleen Hart is hereby appointed as the alternate Middlesex County JIF Representative for the year 2016 for the Township of Millstone.

BE IT FURTHER RESOLVED that the Municipal Clerk forwards a certified true copy of this Resolution to the Middlesex County JIF, 1 Jocama Blvd., Suite 2B, Old Bridge, NJ 08857 and to the appointees.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 16-15
MEETING DATE: 01-06-16

RESOLUTION APPOINTING 911 COORDINATOR

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

BE IT RESOLVED by the Township Committee of the Township of Millstone that Michael Kuczinski is hereby appointed 911 Coordinator for the Township of Millstone to serve for a term of one (1) year, expiring December 31, 2016.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Municipal Clerk to be a true copy is forwarded to the appointee.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-16
MEETING DATE: 01-06-16**

**RESOLUTION APPOINTING COORDINATOR OF THE MILLSTONE TOWNSHIP
OFFICE OF EMERGENCY MANAGEMENT**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

BE IT RESOLVED by the Township Committee of the Township of Millstone that **Michael Kuczinski** is hereby appointed OEM Coordinator for the Township of Millstone to serve for a term of one (1) year, expiring December 31, 2016.

BE IT FURTHER RESOLVED that a copy of this appointment is forwarded to the Monmouth County Office of Emergency Management, Millstone Township Office of Emergency Management and to the appointee.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-17
MEETING DATE: 01-06-16**

**RESOLUTION APPOINTING A CLASS III MEMBER TO THE MILLSTONE
TOWNSHIP PLANNING BOARD**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

BE IT RESOLVED by the Township Committee of the Township of Millstone that **Committeewoman Nancy Grbelja** is hereby appointed the Class III Member to the Millstone Township Planning Board for a one (1) year term commencing January 1, 2016 and ending December 31, 2016.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Municipal Clerk to be a true copy is forwarded to the appointee and the Millstone Township Planning Board.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-18
MEETING DATE: 01-06-16**

**RESOLUTION APPOINTING MEMBERS TO THE OPEN SPACE AND
FARMLAND PRESERVATION COUNCIL**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

BE IT RESOLVED by the Township Committee of the Township of Millstone that the following people are appointed to the Open Space and Farmland Preservation Council:

1. **Patricia Butch**, is hereby appointed member of the Open Space and Farmland Preservation Council to seat number one (1) for a three (3) year term commencing January 1, 2016 and ending December 31, 2018.
2. **Anthony Marra**, is hereby appointed member of the Open Space and Farmland Preservation Council to seat number two (2) for a three (3) year term commencing January 1, 2016 and ending December 31, 2018.
3. **Robert Bailey**, is hereby appointed as Planning Board Liaison member of the Open Space and Farmland Preservation Council for a three (3) year term commencing January 1, 2016 and ending December 31, 2018.
4. **Jeanette Kozak**, is hereby appointed as Alternate I member of the Open Space and Farmland Preservation Council to fulfill the unexpired term of Anthony Marra, term expires December 31, 2016.
5. **Michele Lenzo** is hereby appointed as Alternate II member of the Open Space and Farmland Preservation Council for a two (2) year term commencing January 1, 2016 and ending December 31, 2017.
6. **Michael Kuczinski**, is hereby appointed as Township Committee Liaison member of the Open Space and Farmland Preservation Council for a one (1) year term commencing January 1, 2016 and ending December 31, 2016.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Municipal Clerk to be a true copy, be forwarded to the Open Space and Farmland Preservation Council and each of the appointees.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-19
MEETING DATE: 01-06-16**

**RESOLUTION APPOINTING MEMBERS TO THE AGRICULTURAL
ADVISORY COUNCIL**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

BE IT RESOLVED by the Township Committee of the Township of Millstone that the following people are appointed to the Agricultural Advisory Council:

1. **Patricia Butch**, is hereby appointed member of the Agricultural Advisory Council to seat number one (1) for a two (2) year term commencing January 1, 2016 and ending December 31, 2017.
2. **George Asprocolas**, is hereby appointed member of the Agricultural Advisory Council to seat number five (5) for a two (2) year term commencing January 1, 2016 and ending December 31, 2017.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Municipal Clerk to be a true copy be forwarded to the Agricultural Advisory Council and each of the appointees.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-20
MEETING DATE: 01-06-16**

**RESOLUTION APPOINTING MONMOUTH COUNTY AGRICULTURE
DEVELOPMENT BOARD REPRESENTATIVE**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

BE IT RESOLVED by the Township Committee of the Township of Millstone that **Thomas Dancer** is hereby appointed as representative of Millstone Township to the Monmouth County Agriculture Development Board for the year of 2016.

BE IT FURTHER RESOLVED that the Municipal Clerk will forward a certified true copy of this Resolution to the Monmouth County Agriculture Development Board 1 East Main Street, Freehold, NJ 07728 and the appointee.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 16-21
MEETING DATE: 01-06-16

**RESOLUTION MEMORIALIZING THE APPOINTMENT OF MEMBERS TO THE
MUNICIPAL DRUG ALLIANCE COMMITTEE**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, alcoholism and drug use are important public health and law enforcement problems in this area; and

WHEREAS, Millstone Township is desirous in continuing the Municipal Alliance Committee work presenting education and prevention programs, as well as short term counseling and intervention assistance in an effort to resolve the problems of abuse of alcohol and other drugs, and

WHEREAS, the Millstone Township Committee in accordance with P.L. 1989, CH. 51 recognizes the Municipal Alliance Committee and supports its efforts to organize and coordinate the schools, law enforcement, business groups, and other community organizations for the purpose of reducing alcoholism and drug abuse as well as establishing outreach programs for residents and other comprehensive awareness programs to meet the needs of the community; and

WHEREAS, the Township Committee has, on an annual basis, at its reorganization meeting in January of each year, appointed members to the Municipal Alliance Committee.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millstone that the following people are hereby appointed to the Municipal Alliance Committee to serve as executive board members for the calendar year 2016:

- Helen Varvi
- Susan Cerulo
- Raquel Khodash
- Frank LaMagna
- Maureen LaMagna
- Catherine Pluntino
- Gary Brennan

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Municipal Clerk to be a true copy is forwarded to:

Barry W. Johnson, Director
Monmouth County Department of Human Services
Division of Alcohol and Drug Abuse Services
P.O. Box 3000
Kozloski Road
Freehold, New Jersey 07728

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 16-22
MEETING DATE: 01-06-16

RESOLUTION APPOINTING VIOLATIONS CLERK

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

BE IT RESOLVED by the Township Committee of the Township of Millstone that **Dawn Wattai** is hereby appointed Violations Clerk for the Municipal Court of Millstone Township. Term expires December 31, 2016.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Municipal Clerk to be a true copy be forwarded to the Municipal Court Judge, Monmouth County AOC, the Court Administrator and to the appointee.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey

NAYS: None

ABSENT: None

ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO: 16-23
MEETING DATE: 01-06-16

**RESOLUTION AUTHORIZING THE APPOINTMENT OF INDIVIDUALS
TO PERFORM DUTIES OF A MUNICIPAL COURT ADMINISTRATOR WHEN
THE MUNICIPAL COURT ADMINISTRATOR IS UNAVAILABLE**

C/Dorfman offered the following Resolution and moved its adoption, which was second by C/Kuczinski:

WHEREAS, the Township Committee of the Township of Millstone has been informed the Municipal Court Administrator that there are certain occasions when the Administrator is unavailable to perform the duties of their post; and

WHEREAS, the Township Committee of the Township of Millstone finds that it is necessary to always have an alternative individual/s available to perform those duties for 2016 from January 1, 2016 through December 31, 2016.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millstone that in the event that the Municipal Court Administrator;

BE IT FURTHER RESOLVED that Lynn Richard, C.M.C.A., Kristy Gilsean, C.M.C.A., Cathy Gaetner, C.M.C.A., or Julia Burton, C.M.C.A. will be paid to cover Court session at a rate of \$100 per 3 hour court session and an additional \$25 for each hour (or portion thereof) above 3 hours. In addition these individuals may be called upon for call outs if so they will receive \$45 per call out. These individuals will not be deemed as employee's of the Township when performing this function for the purposes of obtaining a pension and/or benefits;

BE IT FURTHER RESOLVED that a copy of this Resolution be provided to the Municipal Clerk, Municipal Court Administrator, Lynn Richard CMCA, Kristy Gilsean, and Julia Burton, CMCA.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 16-24
MEETING DATE: 01-06-16

**RESOLUTION AUTHORIZING INTERLOCAL SERVICES AGREEMENT PROVIDING FOR
MUNICIPAL COURT SERVICES WITH ROOSEVELT BOROUGH**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, N.J.S.A. 2B:12-1(c) and 40A:65-1 authorizes Agreements between municipalities for the performance and provisions of services related to the operation of a Municipal Court; and

WHEREAS, the Borough of Roosevelt has requested continuation of the previously existing arrangement whereby Municipal Court matters arising within the corporate boundaries of Roosevelt Borough are processed and heard in the Millstone Township Municipal Court system; and

WHEREAS, the Township and Roosevelt Borough wish to enter into an Agreement for the purposes of allowing the Borough to utilize the Township Municipal Court and related personnel and services.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Millstone as following:

1. The Mayor and Municipal Clerk are hereby authorized to execute an Interlocal Services Agreement providing for Municipal Court services with the Borough of Roosevelt.
2. The Agreement shall be for a term of one year commencing January 1, 2016 and ending December 31, 2016 and the compensation to be paid to the Township by the Borough is \$6,000.00.
3. A copy of the executed Agreement shall be maintained in the Office of the Municipal Clerk and available for public inspection during regular business hours.

BE IT FURTHER RESOLVED that a copy of this Resolution certified to be a true copy by the Municipal Clerk, be forwarded to each of the following:

1. Honorable Judge Lisa P. Thorton , A.J.S.C., Monmouth County Assignment Judge, Superior Court.
2. Honorable Judge Nicole Sonnenblick, Millstone Township Municipal Judge.
3. Debra Sopronyi, Municipal Clerk, Borough of Roosevelt.
4. Department of Community Affairs, Division of Local Government Services.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-25
MEETING DATE: 01-06-16**

RESOLUTION APPOINTING COAH REPRESENTATIVE

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

BE IT RESOLVED by the Township Committee of the Township of Millstone that **Fred Heyer** is hereby appointed as the COAH representative for Millstone Township.

BE IT FURTHER RESOLVED that the Municipal Clerk will forward a certified true copy of this Resolution to COAH and the appointee for the 2016 calendar year.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-26
MEETING DATE: 01-06-16**

**RESOLUTION APPOINTING COORDINATOR BETWEEN THE TOWNSHIP OF
MILLSTONE AND THE OFFICE ON AGING**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

BE IT RESOLVED by the Township Committee of the Township of Millstone that **Margaret Patterson** is hereby appointed the Coordinator between the Township of Millstone and the Office on Aging for Senior Citizens to serve for a term of one (1) year, expiring December 31, 2016.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Municipal Clerk to be a true copy is forwarded to the appointee and to the Monmouth County Department of Human Services, Division of Aging, P.O. Box 3000, Kozloski Road, Freehold, NJ 07728 and the appointee.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-27
MEETING DATE: 01-06-16**

RESOLUTION APPOINTING LOCAL HISTORIAN

C/Dorfman offered the following Resolution and moved its adoption which was second by **C/Kuczinski**:

BE IT RESOLVED by the Township Committee of Township of Millstone that **Joann Keltz** is hereby appointed Local Historian for a term commencing January 1, 2016 and ending December 31, 2016.

BE IT FURTHER RESOLVED that a copy of this appointment be forwarded to the Millstone Township Historic Preservation Council and the appointee.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 16-28
MEETING DATE: 01-06-16

RESOLUTION ESTABLISHING THE 2016 TEMPORARY BUDGET

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, N.J.S.A. 40A: 4-19 provides that where any contract commitment or payments are to be made prior to the final adoption of the 2016 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2016; and

WHEREAS, the total appropriations for the 2016 budget, exclusive of any appropriations made for debt service, capital improvement fund and public assistance is the sum of \$4,934,296.70 and

WHEREAS, the temporary operating budget shall not exceed 26.25% of this amount, which is \$1,295,252.88.

2016 TEMPORARY OPERATING BUDGET

DEPARTMENT	S&W	OE
General Administration	\$ 20,000.00	\$ 30,000.00
Mayor & Committee	9,000.00	600.00
Municipal Clerk	34,000.00	3,500.00
Finance	32,000.00	17,000.00
Audit		6,000.00
Tax Collector	18,000.00	4,500.00
Tax Assessor	24,000.00	2,500.00
Legal		20,000.00
Engineering		10,000.00
Historic Preservation		500.00
Veterans Memorial		500.00
Open Space	15,000.00	500.00
Agricultural		500.00
Planning Board	6,500.00	3,000.00
Zoning Board	6,500.00	3,000.00
Construction	70,000.00	3,500.00
Code Enforcement	10,000.00	7,000.00
General Liability Insurance		32,975.00

DEPARTMENT	S&W	OE
Workmen's Compensation		17,762.50
Health Insurance		231,000.00
Unemployment		3,500.00
Emergency Management		2,000.00
Aid to Volunteer Ambulance		8,750.00
Prosecutor		7,000.00
Streets & Roads	110,000.00	80,000.00
Shade Tree		1,400.00
Sanitation	7,000.00	30,000.00
Buildings & Grounds		40,000.00
Vehicle Maintenance		35,000.00
Public Health		2,015.00
Environmental Commission	800.00	500.00
Animal Control		4,500.00
Recreation	17,000.00	1,500.00
Electricity		11,000.00
Street Lights		25,000.00
Telephone		12,000.00
Natural Gas		12,000.00
Gasoline		10,000.00
Social Security		30,000.00
Pension (PERS)		153,895.00
DCRP		1,000.00
Municipal Alliance-State Share		5,000.00
Municipal Alliance-Local Share		1,000.00
Clean Communities		1,500.00
Municipal Court	33,000.00	8,000.00
Public Defender		1,550.00
Total	\$ 412,800.00	\$ 882,447.50

GRAND TOTAL **\$1,295,247.50**

2016 CAPITAL IMPROVEMENT FUND

Capital Improvement Fund	\$ 33,100.00
Total	\$ 33,100.00

2016 DEBT SERVICE (through 6/30/16)

Interest on MCIA Lease	\$ 3,307.50
Interest on Bonds	136,225.00
Principal and Interest on Notes	72,897.56
Principal and Interest on Notes (Open Space Trust)	152,581.70
Green Trust Loan, Principal and Interest (Open Space Trust)	<u>21,602.88</u>
Total	\$386,614.64

NOW, THEREFORE, BE IT RESOLVED that the above temporary operating appropriations in the amount of **\$1,295,247.50**, Capital Improvement Fund in the amount of **\$33,100.00**, and Debt Service payments in the amount of **\$386,614.64** be made and that a certified copy of this resolution be provided to the Chief Financial Officer for the records.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey

NAYS:

ABSENT:

ABSTAIN:

I HEREBY CERTIFY the following to be a true copy of the Resolution adopted by the Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-29
MEETING DATE: 1-06-16**

RESOLUTION ADOPTING CASH MANAGEMENT PLAN

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, it is the desire of the Township of Millstone to establish and maintain a uniform and documented cash management plan regarding the use and investment of its cash assets, and;

WHEREAS, the Chief Financial Officer has developed an initial plan for the management of cash;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Township of Millstone hereby adopts said cash management plan and that said plan be implemented immediately;

BE IT FURTHER RESOLVED, that the Millstone Township Clerk forward certified copies of this resolution together with a copy of the plan to all department heads and to any committees or commissions that are recipients of municipal funds.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of a Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Township Clerk

RESOLUTION NO. 16-30
MEETING DATE: 01-06-16

**RESOLUTION TO AUTHORIZE THE CONTINUATION OF
PETTY CASH FUNDS FOR CALENDAR YEAR 2016**

C/Dorfman offered the following resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, in accordance with N.J.S.A. 40A:5-21 "A local unit may establish a petty cash fund upon written application to and after approval by the Director. All matters relating to the establishment, accounting, repayment, and discontinuance of such funds shall be in the discretion of the Director, who shall promulgate reasonable rule and regulation in respect thereto".

WHEREAS, regulations require all petty cash funds be returned to the Local Unit's Chief Financial Officer prior to December 31st of each year to be reestablished by subsequent resolution on or after January 1st of the following year. By prior resolution, establishment of petty cash funds is authorized at preceding year levels. Approval by the Director of the Division of Local Government Services is required for petty cash modifications.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee approves the continuance of Petty Cash funds for immediate needs consistent with 2016 authorized levels.

<u>DEPARTMENT</u>	<u>2016 Request</u>
Township Clerk	\$ 100.00
Recreation	\$ 500.00

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY that the Resolution is a true copy of the Resolution adopted by the Millstone Township Committee at its meeting held on January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-31
MEETING DATE: 01-06-16**

**RESOLUTION TO ESTABLISH OFFICIAL DEPOSITORIES
FOR THE TOWNSHIP OF MILLSTONE**

C/Dorfman offered the following resolution and moved its adoption, which was second by **C/Kuczinski**;

WHEREAS, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate, as a depository for its monies, a bank or trust company having its place of business in the state and organized under the laws of the United States or this state;

NOW, THEREFORE, BE IT RESOLVED, on the 6th day of January 2016, by the Committee of the Township of Millstone, County of Monmouth, State of New Jersey, that:

Bank of America
Capital One, NA
First Commerce Bank
Freehold Savings Bank
Fulton Bank (fka The Bank)
Investors Savings Bank
Magyar Savings Bank
New Jersey Cash Management
Ocean First Bank
PNC Bank
Provident Bank
Sun National Bank
TD Bank (fka Commerce Bank)
Two River Community Bank
Valley National Bank

BE IT FURTHER RESOLVED that said banks are hereby designated as depositories for the Township of Millstone for the 2016 year. Prior to the deposit of any municipal funds in the above-mentioned depositories, said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Governmental Unit Deposit Protection Act (R.S. 17:9-41).

BE IT FURTHER RESOLVED that said banks shall be hereby authorized to honor checks with the following signatures:

- 1) **SIGNATURES REQUIRED:**
Mayor or Deputy Mayor and
Treasurer or Chief Financial Officer, and
Township Administrator or Deputy Municipal Clerk

FOR THE FOLLOWING ACCOUNTS:

Operating Account, Payroll Trust, Alliance to Prevent Drug Abuse, General Capital Fund, Master Trust, COAH Trust, Animal Trust, Developers Escrow Accounts, Open Space Preservation Trust,

Grant Fund, Veterans Memorial Trust, Recreation Trust, Basin Maintenance Trust, Shade Tree Trust and Reserve Trust Fund.

- 2) **SIGNATURES REQUIRED:**
Tax Collector and
Treasurer or CFO, and
Township Administrator or Deputy Municipal Clerk

FOR THE FOLLOWING ACCOUNT:
Tax Special Account.

- 3) **SIGNATURES REQUIRED:**
Court Administrator or Municipal Judge.

FOR THE FOLLOWING ACCOUNTS:
Township of Millstone
Court Account
Court Bail Account

Borough of Roosevelt
Court Account
Court Bail Account

- 4) **SIGNATURES REQUIRED:**
Municipal Clerk or Deputy Municipal Clerk

FOR THE FOLLOWING ACCOUNT:
Clerk's Account.

BE IT FURTHER RESOLVED that a copy of this resolution, certified by the TMunicipal Clerk to be a true copy, is forwarded to the Mayor and Deputy Mayor, the Township Administrator, the Chief Financial Officer, the Treasurer, the Tax Collector, the Municipal Clerk, the Court Administrator and the Auditor.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 16-32
MEETING DATE: 01-06-16

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF CREDIT CARD PAYMENTS
FOR THE COLLECTION OF FEES FOR SPECIFIC SERVICES**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, the Department of Community Affairs, Division of Local Government Services, has promulgated regulations, N.J.A.C. 5:30-9 et seq, authorizing municipalities to accept credit card payments in accordance with the provisions of the Administrative Code and in regard to transactions related to the Municipal Court, pursuant to the Rules of Court promulgated by the New Jersey Supreme Court, as well as for other accounts, such as Construction and Recreation; and

WHEREAS, the Township Committee of the Township of Millstone is of the opinion that allowing residents to pay for various services by use of credit card payments could provide needed convenience; and processing is free to the residents (face to face transactions only); and

WHEREAS, the Township CFO has recommended such action through Ocean First Bank, who supports this service internally for the following accounts:

- Municipal Court Accounts (3)
- Construction
- Recreation

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that it hereby authorizes the acceptance of credit card payments for various services, including municipal court fees and fines, construction fees and permits and recreation fees.

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Municipal Clerk to be a true copy be forwarded to each of the following:

- (a) Township CFO
- (b) Director, Division of Local Government Services
- (c) Municipal Court Administrator
- (d) Municipal Clerk
- (e) Construction Official
- (f) Recreation Coordinator
- (g) Township Auditor

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee of the Township of Millstone at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-33
MEETING DATE: 01-06-16**

RESOLUTION TO AUTHORIZE TAX COLLECTOR TO HOLD TAX SALE

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, the Township Committee authorizes the Tax Collector to conduct a tax sale for all prior year's taxes, municipal charges and municipal liens, pursuant to N.J. Law Chapter 99.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Township Committee authorize the Tax Collector to conduct a Tax Sale for prior year(s) delinquent taxes, municipal charges and municipal liens pursuant to N.J. Law Chapter 99.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee of the Township of Millstone at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-34
MEETING DATE: 01-06-16**

**RESOLUTION AUTHORIZING THE CANCELLATION OF MINIMAL BALANCES
AND OVERPAYMENTS BY TAX COLLECTOR**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, New Jersey Statute 40A: 5-17 subsection b, permits the governing body of a municipality to adopt a resolution authorizing a municipal employee to process without further action on the part of the governing body, the cancellation of any property tax delinquency or refund of less that \$10.00; and

WHEREAS, the Tax Collector currently has minimal amounts affecting several prior years and will have minimal amounts affecting current and future years and is desirous of canceling these amount expeditiously;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Township Committee of the Township of Millstone, County of Monmouth, State of New Jersey as follows:

1. The Township Committee of the Township of Millstone hereby authorizes the Tax Collector to process, without further action on the part of the governing body, the cancellation of any property tax delinquency or refund of less that \$10.00

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee of the Township of Millstone at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-35
MEETING DATE: 01-06-16**

**RESOLUTION SETTING INTEREST RATES TO BE CHARGED ON ALL
DELINQUENT TAXES AND ASSESSMENTS**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, the Statutes of the state of New Jersey provide for the setting of an interest rate to be charged on all delinquent taxes and assessments; and

WHEREAS, the Township Committee of the Township of Millstone desires to establish the interest rate of (8%) percent per annum to be charged on delinquent taxes and assessments on the first \$1,500.00 and said interest to be waived for a ten (10) day period after they may become due and 18% on any balance over \$1,500.00, effective January 1, 2016.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Millstone that pursuant to the provisions of nonpayment of taxes and assessments, on or before the date when the same becomes delinquent it is hereby fixed at (8%) percent per annum for the first \$1,500.00, said interest may be waived for a ten (10) day period after actual due date, and (18%) on any balance over \$1,500.00, effective January 1, 2016.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-36
MEETING DATE: 01-06-16**

**RESOLUTION TO ALLOW AN ADDITIONAL PENALTY OF 6% TO BE COLLECTED
AGAINST A DELINQUENCY IN EXCESS OF \$10,000.00**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, N.J.S.A. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum of the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% to be collected against delinquencies in excess of \$10,000.00 on properties that fail to pay delinquencies prior to the end of the calendar year.

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Township Committee of the Township of Millstone, County of Monmouth, State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date, and 18% per annum on any delinquency over \$1,500.00. Taxes and penalties together that exceed \$10,000.00 and are in the arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.
2. Effective January 1, 2016, there will be a ten (10) day grace period of quarterly tax payments made by cash, check, or money order.
3. Any payments not made in accordance with this Resolution shall be charged interest from the due date as set forth above.
4. This Resolution shall be published in its entirety once in an official newspaper of the Township of Millstone.
5. The Municipal Clerk shall provide a certified copy of this Resolution to the Township Tax Collector, Township Attorney, and Township Auditor for the Township of Millstone.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 16-37
MEETING DATE: 01-06-16

**RESOLUTION AUTHORIZING REAL ESTATE TAX PAYMENTS BY ELECTRONIC FUNDS
TRANSFER VIA INTERNET VIA CIT-e-NET LLC**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, the Department of Community Affairs, Division of Local Government Services, has promulgated regulations, N.J.A.C. 5:30-9 et seq, authorizing municipalities to utilize credit cards, debit cards, and electronic fund transfer mechanism of collecting local unit obligations; and

WHEREAS, the Township Committee of the Township of Millstone is of the opinion that allowing property owners to pay real estate taxes by use of electronic funds transfer via the Internet could provide needed convenience;

WHEREAS, the Township Tax Collector has recommended such action through CIT-e-NET LLC, 463 Main Street, Little Falls, NJ 07424.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of the Township of Millstone that it hereby authorizes the payment of real estate tax obligations to be made by use of electronic funds transfer via the internet via CIT-e-NET LLC.

BE IT FURTHER RESOLVED that the Township Tax Collector, the Township Attorney and all other municipal officials are hereby authorized to take such action as is necessary to implement the purposes of the Resolution.

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Municipal Clerk to be a true copy be forwarded to each of the following:

- (a) Township Tax Collector
- (b) Director, Division of Local Government Services, DCA
- (c) CIT-e-NET LLC
- (d) Township CFO

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee of the Township of Millstone at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 16-38
MEETING DATE: 01-06-16

**A RESOLUTION AUTHORIZING THE TAX ASSESSOR TO FILE APPEALS, OMITTED AND
ADDED ASSESSMENT APPEALS, AND ROLLBACK COMPLAINTS WITH THE
MONMOUTH COUNTY BOARD OF TAXATION**

C/Dorfman offered the following Resolution and moved its adoption, which was second by C/Kuczinski:

WHEREAS, a statutory provision is made for review and correction of errors prior to certification of an assessment list; and

WHEREAS, provision is also allowed for the discovery and correction of errors after establishment of the tax rate; and

WHEREAS, changes in property ownership at times necessitates adjustments in the veteran's and /or senior citizen's deduction allowed on the assessment list; and

WHEREAS, responsibility for maintenance and correction of the assessment list rests with the local Tax Assessor subject to specific laws and regulations;

NOW, THEREFORE, BE IT RESOLVED by the Committee of the Township of Millstone, County of Monmouth and State of New Jersey that the Tax Assessor is hereby authorized to file with the Monmouth County Board of Taxation all such appeals, including omitted and added assessment appeals, as may be necessary to maintain accuracy and equality in the assessment list of the Township of Millstone; and

BE IT FURTHER RESOLVED that the Tax Assessor is hereby authorized to execute Stipulation of Settlement on behalf of Township of Millstone; and

BE IT FURTHER RESOLVED that certified copies of this Resolution accompany any appeal filed by the Tax Assessor with the Monmouth County Board of Taxation.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 16-39
MEETING DATE: 01-06-16

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT
WITH ROOSEVELT BOROUGH**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, N.J.S.A.40A:65-4 as part of the Uniform Shared Services and Consolidation Act, authorizes local units to enter into an Agreement to provide or receive any service that each local unit participating in the Agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Township of Millstone and Roosevelt Borough wish to enter into an Agreement for the purposes of:

1. Millstone shall provide the following services to Roosevelt, as needed and requested by Roosevelt: Repair, maintenance, snow removal and ice control on Nurko Road

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Millstone as following:

1. The Mayor and Municipal Clerk are hereby authorized to execute an Shared Services Agreement maintaining of Nurko Road
2. A copy of the executed Agreement shall be maintained in the Office of the Municipal Clerk and available for public inspection during regular business hours.

BE IT FURTHER RESOLVED that a copy of this Resolution certified to be a true copy by the Municipal Clerk, be forwarded to each of the following:

1. Debra Sopronyi, Municipal Clerk, Borough of Roosevelt.
2. Department of Community Affairs, Division of Local Government Services.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-40
MEETING DATE: 01-06-16**

**RESOLUTION AUTHORIZING CONTRACT WITH
EDMUNDS & ASSOCIATES INC.**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, there is a need for a continuation of finance/purchasing, tax collection and escrow computer system for the Township Treasurer, Purchasing Agent, Tax Collector and Chief Financial Officer; and

WHEREAS, Edmunds & Associates, Inc., has provided a price of \$6,458.00 (no increase) plus \$450.00 maintenance; and

WHEREAS, the Purchasing Agent has recommended that we honor the contract for a one (1) year period; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Millstone that the Mayor and Municipal Clerk are hereby authorized to execute a contract as described above in the maximum amount of \$6,908.00.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Municipal Clerk to be a true copy, is forwarded to the following:

- (a) Edmunds & Associates, Inc.
- (b) Township Purchasing Agent
- (c) Township Treasurer
- (d) Township CFO
- (e) Tax Collector

ROLL CALL:

AYES: C/Kuczinski, C/Masçi, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-41
MEETING DATE: 01-06-16**

**RESOLUTION AUTHORIZING CONTRACT WITH
EASTERN ARMORED SERVICES, INC.**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, there is a continued need for armored car delivery services for deposits received by the Township of Millstone and delivered to Ocean First Bank; and

WHEREAS, Eastern Armored Service, Inc., has provided a reduced price of \$7,461.00; and

WHEREAS, the Certified Financial Officer has recommended that we honor the contract for a two (2) year period, expiring December 31, 2017; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Millstone that the Mayor and Municipal Clerk are hereby authorized to execute a contract as described above in the maximum amount of \$7,461.00.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Municipal Clerk to be a true copy, is forwarded to the following:

- (a) Eastern Armored Services, Inc.
- (b) Township Purchasing Agent
- (c) Township Treasurer
- (d) Township CFO

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-42
MEETING DATE: 01-06-16**

**RESOLUTION AUTHORIZING CONTRACT WITH
ACTION DATA SERVICES**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, there is a continued need for payroll services for the Township of Millstone; and

WHEREAS, Action Data Services has provided a price for a two-year contract of \$9,728.00; and

WHEREAS, the fee for year 2 will adhere to the contract terms; and

WHEREAS, the Chief Financial Officer has recommended that we honor the contract for a two (2) year period expiring December 31, 2016;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Millstone that the Mayor and Municipal Clerk are hereby authorized to execute a contract as described above in the maximum amount of \$9,728.00.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Municipal Clerk to be a true copy, is forwarded to the following:

- (a) Action Data Services
- (b) Township Purchasing Agent
- (c) Township Treasurer
- (d) Township CFO

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey

NAYS: None

ABSENT: None

ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-43
MEETING DATE: 01-06-16**

**RESOLUTION AUTHORIZING RECREATION REGISTRATION
PAYMENTS VIA INTERNET VIA AUTHORIZE.NET LLC**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, the Department of Community Affairs, Division of Local Government Services, has promulgated regulations, N.J.A.C. 5:30-9 et seq, authorizing municipalities to utilize credit cards, debit cards, and electronic fund transfer mechanism of collecting local unit obligations; and

WHEREAS, the Township Committee of the Township of Millstone is of the opinion that allowing residents to pay for recreation registrations by use of electronic funds transfer via the Internet could provide needed convenience;

WHEREAS, the Township Recreation Coordinator has recommended such action through Authorize.Net LLC. Authorize.Net is an approved gateway utilized by Ocean First Bank to transfer electronic funds.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of the Township of Millstone that it hereby authorizes the payment of recreation registrations to be made by use of electronic funds transfer via the internet via Authorize.Net LLC.

BE IT FURTHER RESOLVED that the Township Recreation Coordinator, the Township Attorney and all other municipal officials are hereby authorized to take such action as is necessary to implement the purposes of the Resolution.

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Municipal Clerk to be a true copy be forwarded to each of the following:

- (a) Township Recreation Coordinator
- (b) Director, Division of Local Government Services, DCA
- (c) Authorize.Net LLC
- (d) Ocean First Bank
- (e) Township CFO

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee of the Township of Millstone at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-44
MEETING DATE: 01-06-16**

**RESOLUTION GRANTING PERMISSION TO PAY
CERTAIN BILLS PRIOR TO COMMITTEE MEETINGS**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, the payment of certain bills is occasionally needed prior to the Regular Meeting of Mayor and Committee.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Millstone that the Mayor/Deputy Mayor, Municipal Clerk/Township Administrator and Treasurer/CFO are hereby authorized to sign checks for the following purposes, subject to approval at the next meeting of the Committee, and subject to the availability of funds:

1. School Taxes
2. County Taxes
3. Payrolls – all obligations
4. Health Benefits
5. Insurance Premiums
6. Employee related contractual obligations, garnishments, liens, unemployment, etc.
7. Postage – replenish meter
8. All Trust Fund Expenses
9. Debt Service
10. Petty Cash Fund
11. Petty Cash Fund – replenish fund
12. Gasoline Purchases
13. Government Fees, Applications, etc.
14. Utilities
15. Contractor Payments

BE IT FURTHER RESOLVED, that a certified copy of this resolution be supplied to the Chief Financial Officer for her information and action as necessary.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY that this is a true copy of a resolution passed at a meeting held on January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-45
MEETING DATE: 01-06-16**

**RESOLUTION AUTHORIZING DEER CARCASS REMOVAL AS PER
MONMOUTH COUNTY CONTRACT F-95-2012**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, the Township Committee of the Township of Millstone wishes to award contract for Deer Carcass Removal, from an authorized vendor under the Monmouth County Cooperative Program; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by Local Contracts Law, 40A: 11-12; and

WHEREAS, Kelly Winthrop, LLC is under the Monmouth County Cooperative Program No. F-95-2012 for Deer Carcass Removal for 2016; and

WHEREAS, the Purchasing Agent recommends the utilization of this contract on the grounds that they can provide the quality of product at the most reasonable price; and

WHEREAS, the cost for the purchase is not to exceed \$5,000.00; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for this contract are available in the line item number 6-01-26-290-204, upon adoption of the 2016 budget.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the award for Deer Carcass Removal under Monmouth County Cooperative Program No. F-95-2012 be and is ratified.

ROLL CALL

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone at its regular meeting held on January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-46
MEETING DATE: 01-06-16**

**RESOLUTION AWARDDING CONTRACT FOR
MUNICIPAL COURT SECURITY**

C/Dorfman offered the following Resolution and moved its adoption which was second by **C/Kuczinski**:

WHEREAS, the Township Purchasing Agent received quotes for Municipal Court Security for 2016 and 2017; and

WHEREAS, the following quotes were received:

NJ State Police	\$87.49 Armed Officer per hour
Hometown Security	\$32-\$36 Armed per hour \$19.75 Unarmed per hour
State Corporate	\$34.50 Armed per hour \$16.25 Unarmed per hour

WHEREAS, the Township Purchasing Agent has recommended award of the Contract to the lowest responsible bidder, State Corporate; and.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Millstone that the Contract for 2016 and 2017 Municipal Court Security is awarded to State Corporate in the above amount, subject to the availability of funds in the 2016 and 2017 budget account.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Municipal Clerk to be a true copy be forwarded to State Corporate, the Township's Chief Financial Officer, Township's Purchasing Agent and to the unsuccessful vendors.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 16-47
MEETING DATE: 01-06-16

**RESOLUTION AUTHORIZING GOVERNOR'S COUNCIL ON ALCOHOLISM AND
DRUG ABUSE FISCAL GRANT CYCLE JULY 2014 - JUNE 2019
FORM 1B**

C/Dorfman offered the following Resolution and moved its adoption, which was second by C/Kuczinski:

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township of Millstone Council of the Township of Millstone, County of Monmouth, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township of Millstone Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township of Millstone Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Monmouth;

NOW, THEREFORE, BE IT RESOLVED by the Township of Millstone, County of Monmouth, State of New Jersey hereby recognizes the following:

1. The Township of Millstone Committee does hereby authorize submission of a strategic plan for the Millstone Municipal Alliance grant for fiscal year 2017 in the amount of:

DEDR	\$20,000.00
Cash Match	\$ 5,000.00
In-Kind	\$15,000.00

2. The Township of Millstone Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
ROBERT J. KINSEY, Mayor

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey

NAYS: None

ABSENT: None

ABSTAIN: None

CERTIFICATION

I, Maria Dellasala, Municipal Clerk of the Township of Millstone, County of Monmouth, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township of Millstone Committee on this 6th. day of January, 2016.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 16-48
MEETING DATE: 01-06-16

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN
MILLSTONE TOWNSHIP AND MILLSTONE TOWNSHIP BOARD OF EDUCATION
FOR MAINTENANCE SERVICES FOR HVAC AND ELECTRICAL**

C/Dorfman offered the following Resolution and moved its adoption which was second by **C/Kuczinski**:

WHEREAS, Millstone Township has the need for maintenance services inclusive of HVAC and Electrical to be provided to various facilities owned by the Township; and

WHEREAS, the Millstone Township Board of Education wishes to assist and cooperate with the Township to meet this need; and

WHEREAS, Millstone Township and the Millstone Township Board of Education have agreed to enter into a Shared Services Agreement pursuant to N.J.S.A. 40A:65-1 et. seq.; and

WHEREAS, the form of Agreement to be entered into is on file in the Township Clerk's office and may be inspected by members of the public during regular business hours.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that the Mayor and Municipal Clerk are hereby authorized to execute a Shared Services Agreement for maintenance services inclusive of HVAC and electrical to be provided to various facilities owned by the Township, through June 30, 2016.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Municipal Clerk to be a true copy be forwarded to the Millstone Township Board of Education, Annette Murphy, Millstone Township Chief Financial Officer and to the New Jersey Department of Community Affairs, Division of Local Government Services.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-49
MEETING DATE: 01-06-16**

**RESOLUTION AUTHORIZING STATE CONTRACT PURCHASE FOR
GASOLINE (T-0083) AND DIESEL (T-1845) FUEL
(STATE CONTRACT #A80909 and #A82763)**

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, the Township Committee of the Township of Millstone wishes to purchase gasoline and diesel fuel, from an authorized vendor under the State of New Jersey State Contract Purchasing Program; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by Local Contracts Law, 40A: 11-12; and

WHEREAS, Riggins, Inc. is under the State Contract No. A80909 and A82763 for 2016; and

WHEREAS, the Purchasing Agent recommends the utilization of this contract on the grounds that they can provide the quality of product at the most reasonable price; and

WHEREAS, the cost for the purchase is not to exceed \$50,000.00; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for this contract are available in the line item number 6-01-31-460-275, upon adoption of the 2016 budget.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the purchase of Gasoline and Diesel Fuel under State Contract Nos. A80909 and A82763 be and is ratified.

ROLL CALL

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone at its regular meeting held on January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 16-50
MEETING DATE: 01-06-16**

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CHARGE A FEE FOR
THE ISSUANCE OF A DUPLICATE TAX SALE CERTIFICATE PURSUANT TO
CHAPTER 99 PUBLIC LAWS OF 1997**

C/Dorfman offered the following Resolution and moved its adoption which was second by **C/Kuczinski**.

WHEREAS, the Tax Collector of the Township of Millstone has issued a tax sale certificate to a successful bidder during the annual tax sale; and

WHEREAS, the purchaser of the aforesaid tax sale certificate has indicated to the Tax Collector that they have lost or otherwise misplaced the original tax sale certificate and have duly filed the appropriate Affidavit of Loss with the Tax Collector, a copy of which is attached hereto;

WHEREAS, New Jersey State Statute 54:5-21.1 authorizes the Tax Collector to issue a duplicate certificate which shall appear that it is a duplicate of the original one which was destroyed or lost and the date of said original one which date of the tax sale upon which it was issued and the name and the title of officer who issued same. The municipality may charge a fee not to exceed \$100 for such a duplicate certificate;

WHEREAS, no fee shall be collected if the redemption amount is \$200 or less; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Millstone in the County of Monmouth and State of New Jersey, that the Tax Collector of the Township of Millstone be and is hereby authorized, upon receipt of the appropriately executed and notarized Loss Affidavit, to charge a fee not to exceed \$100 for such duplicate certificate, in accordance with the requirements of Chapter 99 of Public Laws of 1997.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Municipal Clerk to be a true copy be forwarded to the Tax Collector.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 16-51
MEETING DATE: 01-06-16

RESOLUTION APPOINTING TOWNSHIP QUALIFIED PURCHASING AGENT

C/Dorfman offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

BE IT RESOLVED by the Township Committee of the Township of Millstone that Maria Dellasala be and is hereby appointed Qualified Purchasing Agent for the Township of Millstone to serve a term commencing January 1, 2016 and expiring December 31, 2016.

BE IT FUTHER RESOLVED by the Township Committee of the Township of Millstone that the bid threshold shall be raised to \$40,000.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy is forwarded to Maria Dellasala and the Department of Community Affairs, Division of Local Government Services.

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 6, 2016.

Maria Dellasala, RMC
Municipal Clerk