

TOWNSHIP OF MILLSTONE  
Meeting Room  
215 Millstone Road  
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE MINUTES  
DECEMBER 16, 2015 @ 8:00 PM**

**Mayor Kinsey calls the meeting to order at 7:32 p.m.**

**ROLL CALL:** Mayor Kinsey – present, Committeeman Dorfman – present, Committeewoman Grbelja - present, Committeeman Kuczinski – absent, Committeeman Masci – absent. Also in attendance: Attorney – Robert Munoz and Municipal Clerk – Maria Dellasala.

**STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.**

**I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 17, 2014.**

**RESOLUTION TO GO INTO EXECUTIVE SESSION, (15-187) Moved: C/Dorfman, Second: C/Grbelja, Committee Discussion: None**

**VOTE:**

**AYES: C/Dorfman, C/Grbelja, M/Kinsey**  
**NAYS: None**  
**ABSTAIN: None**  
**ABSENT: C/Kuczinski, C/Masci**

Motion to adjourn executive session, Moved C/Dorfman, Second C/Grbelja. ©

Time In 7:34 pm. Time Out 7:54 p.m.

**PRESENTATION: Gerald Ricciardi, Area Manager and Millstone Township Contact Person, JCP&L - Line Route 33 Presentation.**

Mr. Ricciardi states that First Energy is in the process of upgrading the Englishtown-Wyckoff Street Transmission Line. The project will enhance services reliability and resiliency for customers while meeting growing demand for electricity in the region.

The project includes a new single-circuit 115-kilovolt transmission line between the Englishtown Substation in Manalapan and the existing Wyckoff Street Substation in Hightstown.

This project has been in the works for close to two years, easements had to be acquired from property owners for tree rights. The project should start around January 6, 2016. Mr. Ricciardi showed everyone a graph of how much energy was needed 40 years ago compared to today and project how much energy will be needed in 40 years from now. This project will benefit Millstone Township residents who receive their power from the Applegarth Substation. If anyone has any questions please do not hesitate to contact Nicole Chamoun at 866-279-1102.

**CORRESPONDENCE:**

Resignation letter received from Richard Buscemi, Tax Assessor Clerk - thanking Millstone for contributing to his growth and development.

**ORDINANCES:**

**ORDINANCE 15-19**

**SECOND READING AN ORDINANCE AMENDING CHAPTER TWO, (ADMINISTRATION) ARTICLE VI (ADMINISTRATIVE PROCEDURES AND POLICIES) SECTION THIRTY NINE, 2-39.7, (PAYROLL) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE BY FIXING SALARIES OF THE TOWNSHIP OFFICIALS AND EMPLOEES IN THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

**EXPLANATORY STATEMENT:** This Ordinance fixes salaries for Township Officials and Employees for 2016.

Affidavit of Publication Presented

Mayor Kinsey opens the public hearing at 8:13 p.m.

No Public Comment

Mayor Kinsey closes the public hearing at 8:13 p.m.

Motion to adopt, Moved C/Grbelja, Second C/Dorfman. Committee Discussion: None

**VOTE:**

**AYES:** C/Dorfman, C/Grbelja, M/Kinsey

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** C/Kuczinski, C/Masci

**RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.**

**ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.**

- 15-188 Resolution to Transfer Funds on Current Year Appropriations #2
- 15-189 Resolution Authorizing the Execution of a Developer's Agreement for 352 Monmouth Road, LLC, Block 62, Lot 20.05, Site Plan No. Z12-06
- 15-190 Resolution correcting Resolution 15-183 Directing Tax Collector to Cancel Real Estate Taxes on Block 24, Lot 8.11
- 15-191 Resolution Awarding Contract for the Community Center Site Improvements
- 15-192 Resolution Authorizing Shared Services Agreement for Sign Making Services with Freehold Township
- 15-193 Resolution Awarding Contract for the Salt Mixture and Special Rock Salt Mixture as per Monmouth County Contract F-41-2016.
- 15-194 Resolution Authorizing the Township of Millstone to Establish a Commodity Resale Agreement with the Millstone Township Board of Education
- 15-195 Resolution to Designate Official Newspapers Which Will Receive Public Notices for 2016.

- 15-196 Resolution Authorizing Schedule of Holidays for 2016
- 15-197 Resolution Listing Holidays to be Observed by the Mining Operators in Millstone Township for 2016
- 15-198 Resolution Establishing the 2016 Annual Schedule of Meetings for the Millstone Township Committee
- 15-199 Resolution Authorizing 2016 Salaries for Union and Non-Union Employees
- 15-200 Payment of Vouchers
- 15-201 Resolution to Report Additions and Deletions to the Fixed Assets report
- 15-202 Resolution Advising the Monmouth County Board of Taxation that the Township of Millstone is Opting Out of the Monmouth County Board of Taxation Assessment Demonstration Program

Motion to adopt, Moved C/Grbelja, Second C/Dorfman. Committee Discussion: None

**VOTE:**

**AYES:** C/Dorfman, C/Grbelja, M/Kinsey

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** C/Kuczinski, C/Masci

**REPORTS FROM VARIOUS DEPARTMENTS FOR NOVEMBER 2015:**

Tax Collector	\$ 8,176,711.10
Clerks report	\$ 484.45
Dog License	\$ 168.00
Recreation	\$ 4,659.00
Building Department	\$ 38,308.00
COAH	\$ 21,722.00
2015 Interest Revenue	
Code Enforcement	

Motion to file, Moved C/Dorfman, Second C/Grbelja. ©

**TOWNSHIP COMMITTEE MINUTES:**

1. Regular and Executive Session December 2, 2015

Motion to adopt, Moved C/Dorfman, Second C/Grbelja. Committee Discussion: None

**VOTE:**

**AYES:** C/Dorfman, C/Grbelja, M/Kinsey

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** C/Kuczinski, C/Masci

**COMMENTS FROM THE DAIS**

M/Kinsey stated we are opting out of the Assessment Demonstration Program. The only thing the Assessment Demonstration Program has really been beneficial on in Millstone is pissing the residents off when they get their (tax) cards in the mail.

There has been a lot of upheaval, lot of uproar. I'm sure for a lot of towns, they have had a lot of issues with regard to appeals. Maybe for some towns, the demonstration program is helpful. For Millstone, not so much. M/Kinsey said that historically, there have been between six and eight appeals annually. Last year, the first year of the demonstration program, there were 30 to 40. The Township has been proactive over the years reassessing property values in 2010 and again in 2012 in an effort to minimize the losses of revenue from successful appeals. We are very tight on our assessment. We had a re-evaluation in 2010, we tweaked it in 2012. We have been moving along pretty good. Our homes are very personal to us and every year when residents get a card that says your values have changed, they see values that don't equate to what is happening in their neighborhoods. Of course they are going to get upset. It causes a lot of extra work for our tax assessor to go through the process of touching 20% of our housing stock every year – not 100% – so people's assessments are going up when their neighborhoods might not have even been looked at. This causes a lot of questions as to how do you set values on a neighborhood area if you haven't looked at that neighborhood. That is what the Demonstration Program was designed to do. How accurate is it? I don't know. Like anything else when you deal with valuations, it's part art and part science. The Township Committee was not in favor of the Assessment Demonstration Program but they were forced to comply with this pilot initiative. It hasn't been helpful to Millstone. We were not fans of it when it was forced on us. We always said there should be an opt out clause for townships that did not meet a certain threshold – like they are not in danger of appeals – or they are not losing money from their budget because they are refunding dollars they don't have. We just don't have that issue here in Millstone. For lots of reasons, the first chance we got to opt out, we did. We took a hard look at this and wanted to make sure we did it right and we are opting out of the program. As far as we are concerned, the future of getting the assessment cards where you will see all these changes will end in Millstone. Hopefully people will be less excited about what's coming in the mail next year and the year after that.

C/Grbelja states the Thomas Baird project is almost complete, the barns are up, just some electrical work to finish up, the windmill needs to be erected on site, then we will be 100% complete.

### **PRIVILEGE OF THE FLOOR:**

Mayor Kinsey opens the meeting to the public at 8:23 p.m.

1. Doreen Polhemus - Clarksburg Road - Congratulates the Township in receiving \$250,000 Grant from Monmouth County for Improvements to the Clarksburg Methodist Episcopal Church, then asks when will bid packages be ready to be picked up. C/Grbelja states that Matt Shafai said they are ready. We received a waiver SHPO, (State Historic Planning Office) on ADA bathrooms, and we can put in temporary ramps when needed.

Mayor Kinsey closes the meeting to the public at 8:25 p.m.

Motion to adjourn, Moved C/Grbelja, Second C/Dorfman. © Time Out 8:26 p.m.

Tapes of the meeting are available in the Municipal Clerks Office.

December 16, 2015 minutes approved at a Township Committee meeting held on January 6, 2016.

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Maria Dellasala, RMC  
Municipal Clerk, Millstone Township