

TOWNSHIP OF MILLSTONE
Meeting Room
215 Millstone Road
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE
RE-ORGANIZATION MINUTES
JANUARY 7, 2015 @ 7:00 pm**

Municipal Clerk Maria Dellasala calls the meeting to order at 7:00 pm. followed by Flag Salute and a moment of Silence.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 17, 2014.

Oath of Office administered to Committeemen Michael Kuczinski and Fiore Masci by Assemblyman Rob Clifton.

M/Kinsey thanks Assemblyman Bob Clifton for attending our meeting tonight and swearing in Committeemen Kuczinski and Masci. Assemblyman Clifton thanks the committee for allowing him to come to tonight's meeting and reminds everyone that his office is right here in Millstone at 516 Route 33 West and wishes the residents and township committee a happy and healthy new year. Remember his door is always open.

ROLL CALL: Committeeman Dorfman –absent, Committeeman Kinsey – present, Committeeman Kuczinski – present, Committeeman Masci – present. Committeewoman Grbelja. Also in attendance – Attorney – Bob Munoz, Municipal Clerk/Administrator – Maria Dellasala and Deputy Municipal Clerk – Kathleen Hart.

Municipal Clerk Maria Dellasala asks for a motion for Mayor:

C/Masci nominates C/Kinsey as Mayor for the year 2015, Second by C/Grbelja.

C/Masci states that he was recently at a party for a resident in town and was asked about the township committee and the people he works with; C/Masci stated he answered by saying the committee is smart, strong leaders. I've been working with Bob Kinsey now or the past 6 years and he is never afraid to be challenged. That he has saved us hundreds of thousands of dollars. I respect everybody up here. Bob is a great person and a smart leader.

VOTE:

AYES: C/Grbelja, C/Kinsey, C/Kuczinski, C/Masci
NAYS: None
ABSTAIN: None
ABSENT: C/Dorfman

M/Kinsey nominates C/Kuczinski for Deputy Mayor, second by C/Masci.

M/Kinsey states he nominates C/Kuczinski for Deputy Mayor, he has stepped up for me in the later part of last year and I appreciate everything he has done for me and the committee.

VOTE:

AYES: C/Grbelja, C/Kuczinski, C/Masci, M/Kinsey
NAYS: None
ABSTAIN: None
ABSENT: C/Dorfman

Statement by newly appointed Mayor:

M/Kinsey thanks the committee and the residents for the trust they have given him. I question things, I listen to others point of views. This is my 11th. year up here and the only person up here longer than him is C/Grbelja who has done a wonderful job in all her years here. Sometimes it gets tiring but at the end of the day it's well worth it. I think the residents are happy with us, I've been in town for 20 years and will always be part of the solution. Thank you for believing in me and for re-electing C/Kuczinski and C/Masci.

ORDINANCES:

ORDINANCE 15-01

FIRST READING AN ORDINANCE AMENDING CHAPTER TWO, (ADMINISTRATION) ARTICLE VI (ADMINISTRATIVE PROCEDURES AND POLICIES) SECTION THIRTY NINE, 2-39.7, (PAYROLL) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE BY FIXING SALARIES OF THE TOWNSHIP OFFICIALS AND EMPLOEES IN THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY.

EXPLANATORY STATEMENT: This Ordinance fixes salaries for Township Officials and Employees for 2015.

Motion to adopt/table on first reading and authorize publication of same.

Moved C/Kuczinski, Second C/Grbelja. Committee Discussion: M/Kinsey states this ordinance fixes salary ranges for officials and employees; we will pass a salary resolution with exact salaries after adoption of salary ordinance.

VOTE:

AYES: C/Kuczinski, C/Masci, C/Grbelja, M/Kinsey
NAYS: None
ABSTAIN: None
ABSENT: C/Dorfman

Second reading and Public Hearing to be held on January 21, 2015 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD. ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

15-01 Resolution Appointing Professionals for 2015: Township Attorney, Township Auditor, Township Prosecutor, Bond Counsel, Public Defender, Affordable Housing Administrator, Bankruptcy Counsel

15-02 Resolution Appointing Deputy Municipal Clerk

15-03 Resolution Appointing Deputy Registrar and Alternate Registrar

- 15-04 Resolution Appointing Purchasing Agent
- 15-05 Resolution Appointing Public Agency Compliance Officer
- 15-06 Resolution Appointing Treasurer
- 15-07 Resolution Appointing Construction Department Appointments: Fire Protection Inspector, Plumbing Inspector, Building Inspector and Electrical Inspector
- 15-08 Resolution Appointing Code Enforcement Officer
- 15-09 Resolution Appointing Purchasing Official
- 15-10 Resolution Appointing Recycling Coordinator
- 15-11 Resolution Appointing Community Development Representative
- 15-12 Resolution Appointing Monmouth County Transportation Council Representative
- 15-13 Resolution Appointing Members to the Millstone Township Veteran’s Memorial Council
- 15-14 Resolution Appointing Middlesex County JIF Representative
- 15-15 Resolution Appointing 911Coordinator
- 15-16 Resolution Appointing OEM Coordinator
- 15-17 Resolution Appointing the Class III Member to the Millstone Township Planning Board
- 15-18 Resolution Appointing Members to the Open Space and Farmland Preservation Council
- 15-19 Resolution Appointing Members to the Agricultural Advisory Council
- 15-20 Resolution Appointing Monmouth County Agriculture Development Board Representative for 2015
- 15-21 Resolution Appointing Members to the Municipal Alliance Committee’s Executive Board
- 15-22 Resolution Appointing Violations Clerk
- 15-23 Resolution Authorizing the Appointment of Individuals to Perform Duties of a Municipal Court Administrator when the Municipal Court Administrator is Unavailable
- 15-24 Resolution Authorizing Inter-local Services Agreement Providing for Municipal Court Services for Roosevelt Borough
- 15-25 Resolution Appointing Municipal Court Judge
- 15-26 Resolution Appointing Coordinator Between the Township of Millstone and the Office of Aging, Margaret Patterson
- 15-27 Resolution Appointing Local Historian, Joann Kelty
- 15-28 Resolution Adopting the Temporary Budget
- 15-29 Resolution Adopting a Cash Management Plan
- 15-30 Resolution to Authorize the Continuation of Petty Cash Funds
- 15-31 Resolution to Establish Official Depository for Township Funds
- 15-32 Resolution Authorizing the Acceptance of Credit Card Payments for the Collection of Fees for Specific Services
- 15-33 Resolution to Authorize Tax Collector to Hold Tax Sale
- 15-34 Resolution Authorizing the Cancellation of Minimal Balances and Overpayments by Tax Collector
- 15-35 Resolution Setting Interest Rates to be Charged on all Delinquent Taxes and Assessments
- 15-36 Resolution to Allow an Additional Penalty of 6% to be Collected Against a Delinquency in Excess of \$10,000.00
- 15-37 Resolution Authorizing Real Estate Tax Payments by Electronic Funds Transfer via Internet via CIT-e-Net, LLC
- 15-38 Resolution Authorizing the Tax Assessor to File Appeals Omitted and Added Assessment Appeals and Rollback Complaints with the Monmouth County Board of Taxation
- 15-39 Resolution Shared Services Agreement with Roosevelt Borough for Repair, Maintenance, Snow Removal and Ice Control on Nurko Road
- 15-40 Resolution Authorizing Contract with Edmunds & Associates, Inc.
- 15-41 Resolution Authorizing Contract with Eastern Armored Services Inc
- 15-42 Resolution Authorizing Contract with Action Data Services
- 15-43 Resolution Authorizing Recreation Registration Payments via Internet via Authorized.net LLC
- 15-44 Resolution Granting Permission to Pay Certain Bills Prior to Committee Meetings

- 15-45 Resolution Authorizing Deer Carcass Removal as per Monmouth County Contract F-95-2012
- 15-46 Resolution Awarding Contract for Municipal Court Security
- 15-47 Resolution Appointing Plumbing Subcode Official
- 15-48 Resolution Awarding Contract for the Salt Mixture and Special Rock Salt Mixture as per Monmouth County Contract F-157-2015
- 15-49 Resolution Authorizing State Contract Purchase for Unleaded Gasoline and Diesel Fuel as per State Contact No. A80909 and A82763
- 15-50 Resolution Authorizing the Tax Collector to Charge a fee for the Issuance of a Duplicate Tax Sale Certificate Pursuant to Chapter 99 Pubic Laws of 1997
- 15-51 Resolution Authorizing Reduction of Existing Performance Guarantees and Authorizing the Release of Performance Guarantees Conditioned Upon Posting and Acceptance of Replacement Cash Guarantees for Block 42, Lots 2.01, 2.02, 2.03, 2.04, 2.05, 2.06, 2.07, 2.08 and 2.09
- 15-52 Resolution Authorizing Shared Services Agreement for Motor Vehicle Maintenance and Repairs with Manalapan Township
- 15-53 Resolution Accepting Bid of KMK Realty Associates LLC for New Plenary Retail Consumption Liquor License to be Issued by the Township Committee of the Township of Millstone
- 15-54 Resolution of the Township of Millstone, County of Monmouth, Declaring its Intent to Fully Comply with its Current and Future MOUNT LAUREL Obligations and to Serve as the "Catalyst for Change" to Render and MOUNT LAUREL Lawsuits as Unnecessary Litigation"
- 15-55 Resolution Authorizing Shared Services Agreement for Animal Control Services with Manalapan Township

Motion to adopt, Moved C/Masci, Second M/Kinsey. Committee Discussion: None

VOTE:

- AYES: C/Grbelja (except 15-55), C/Kuczinski, C/Masci, M/Kinsey
- NAYS: C/Grbelja 15-55
- ABSTAIN: None
- ABSENT: C/Dorfman

- 15-56 Resolution Awarding Land Lease for a Telecommunications Tower On A Portion of Block 43, Lot 4, 237 Woodville Road in the Township of Millstone to Gaelic Communications LLC

Motion to adopt, Moved M/Kinsey, Second C/Kuczinski. Committee Discussion: None

VOTE:

- AYES: C/Grbelja, C/Kuczinski, C/Masci, M/Kinsey
- NAYS: None
- ABSTAIN: None
- ABSENT: C/Dorfman

APPOINTMENTS TO BE MADE BY THE MAYOR

1. Mayor's appointments to the Millstone Township Environmental Commission.

Mayor Kinsey appoints the following people to serve as members on the Millstone Township Environmental Commission.

BE IT RESOLVED that **Rene Peerboom, Doug Lischick and Eric Davis** are hereby appointed as members to the Millstone Township Environmental Commission for three (3) year terms commencing January 1, 2015 and ending December 31, 2017.

BE IT FURTHER RESOLVED that Mayor Kinsey hereby appoints **Eric Davis** as Chairperson to the Millstone Township Environmental Commission, term expiring December 31, 2015.

BE IT FURTHER RESOLVED that **Nick Frost** is hereby appointed as Alternate II member to the Millstone Township Environmental Commission for a 2 year term commencing January 1, 2015 and ending December 31, 2016.

BE IT FURTHER RESOLVED that a copy of these appointments be forwarded to the Millstone Township Environmental Commission and to the appointees.

I HEREBY CERTIFY the foregoing to be a true copy of the appointments made by the Mayor of the Township of Millstone at its meeting of January 7, 2015.

2. Mayor's appointments to the Millstone Township Planning Board.

Mayor Kinsey appoints the following people to serve as members on the Millstone Township Planning Board.

BE IT RESOLVED that **Thomas Pado and David Kurzman** shall serve as Class IV members to the Millstone Township Planning Board for four (4) year terms commencing January 1, 2015 and ending December 31, 2018.

BE IT RESOLVED that **Mayor Kinsey** shall serve as the Class I member to the Millstone Township Planning Board for a one (1) year term commencing January 1, 2015 and ending December 31, 2015.

BE IT RESOLVED that **Ed Kocur** shall serve as the Alternate II member to the Millstone Township Planning Board for a (2) two year term commencing January 1, 2015 and ending December 31, 2016.

BE IT FURTHER RESOLVED that a copy of this appointment be forwarded to the Millstone Township Planning Board and to the appointees.

I HEREBY CERTIFY the foregoing to be a true copy of the appointment made by the Mayor of the Township of Millstone at its meeting of January 7, 2015.

3. Mayor's appointments to the Millstone Township Board of Adjustment.

Mayor Kinsey appoints the following people to serve as members of the Millstone Township Board of Adjustment.

BE IT RESOLVED, by the Mayor of the Township of Millstone that **Anthony Conoscenti and Barry Frost** are hereby appointed as Regular Members to the Millstone Township Board of Adjustment for four-year term commencing January 1, 2015 and ending on December 31, 2018.

BE IT FURTHER RESOLVED, by the Mayor of the Township of Millstone that **Al Ferro** is hereby appointed as an Alternate II member to the Millstone Township Board of Adjustment for a 2 year term commencing January 1, 2015 and ending December 31, 2016.

BE IT FURTHER RESOLVED, that a copy of these appointments be forwarded to the Millstone Township Zoning Board of Adjustment and to the appointees.

I HEREBY CERTIFY, the foregoing to be a true copy of the appointments made by the Mayor of the Township of Millstone at its meeting of January 7, 2015

4. Mayor's appointments to the Millstone Township Recreation Commission.

Mayor Kinsey appoints the following to serve as members on the Millstone Township Parks and Recreation Commission.

BE IT RESOLVED that **Chris Morris** is hereby appointed to the Millstone Township Recreation Commission as a regular member for 5 year terms commencing January 1, 2015 and ending December 31, 2019.

BE IT RESOLVED that **Joseph Adornetti** is hereby appointed to the Millstone Township Recreation Commission as the Alternate II member to fulfill the unexpired term Sharon Peake, term expires December 31, 2017.

BE IT FURTHER RESOLVED that a copy of this appointment be forwarded to the Millstone Township Parks and Recreation Commission and to the appointee.

I HEREBY CERTIFY the foregoing to be a true copy of the appointments made by the Mayor of the Township of Millstone at its meeting of January 7, 2015.

5. Mayor’s appointments to the Millstone Township Historic Preservation Commission.

Mayor Kinsey appoints the following persons to serve as members on the Millstone Township Historic Preservation Commission.

BE IT RESOLVED by the Mayor of the Township of Millstone that **Jim Matthews** is hereby appointed Class C member of the Millstone Township Historic Preservation Commission for two (2) year term, term commencing January 1, 2015 and ending December 31, 2016.

BE IT RESOLVED by the Mayor of the Township of Millstone that **Joann Kelty** is hereby appointed Class C member of the Millstone Township Historic Preservation Commission for four (4) year term, term commencing January 1, 2015 and ending December 31, 2018.

BE IT RESOLVED by the Mayor of the Township of Millstone that **Pam Teel** is hereby appointed Class C member of the Millstone Township Historic Preservation Commission for three (3) year term, term commencing January 1, 2015 and ending December 31, 2017.

BE IT RESOLVED by the Mayor of the Township of Millstone that **Diane Blackwell** is hereby appointed Class C member of the Millstone Township Historic Preservation Commission for two (2) year term, term commencing January 1, 2015 and ending December 31, 2016.

BE IT RESOLVED by the Mayor of the Township of Millstone that **Eric Sinha** is hereby appointed Class C member of the Millstone Township Historic Preservation Commission for four (4) year term, term commencing January 1, 2015 and ending December 31, 2018.

BE IT RESOLVED by the Mayor of the Township of Millstone that **Bob Garvey** is hereby appointed Alt I member of the Millstone Township Historic Preservation Commission for a two (2) year term, term commencing January 1, 2015 and ending December 31, 2016.

BE IT FURTHER RESOLVED that a copy of this appointment is forwarded to the Millstone Township Historic Preservation Commission and to the appointees.

I HEREBY CERTIFY the foregoing to be a true copy of the appointment made by the Mayor of the Township of Millstone at its meeting of January 7, 2015

6. Mayor’s appointment to the Millstone Township Shade Tree Commission.

Mayor Kinsey appoints the following persons to serve as members on the Millstone Township Shade Tree Commission.

BE IT RESOLVED that **Philip Cooney, Christopher Porcello, Ronald Schlegel and John Kiczalis** are hereby appointed as members to the Millstone Township Shade Tree Commission, for a five (5) year terms commencing January 1, 2015 and ending December 31, 2019.

BE IT FURTHER RESOLVED that a copy of this appointment be forwarded to the Millstone Township Shade Tree Commission and to the appointees.

I HEREBY CERTIFY the foregoing to be a true copy of the appointment made by the Mayor of the Township of Millstone at its meeting of January 7, 2015.

COMMITTEE VOLUNTEER LIASIONS TO ADMINISTER VARIOUS TOWNSHIP DEPARTMENTS FOR 2015:

Liaison of Dept. of Public Works/Building and Grounds/Recycling	C/Masci
Liaison of Finance	C/Kinsey
Liaison of Health, Safety and Welfare	C/Dorfman
Liaison of Community Newsletter/Web Site/Cable TV	C/Masci
Liaison of Office of Emergency Management	C/Kuczinski
Liaison of Personnel	C/Grbelja
Liaison to Board of Parks and Recreation Commission	C/Kinsey
Liaison to County & State Agencies	C/Grbelja

Liaison to Drug Alliance	C/Dorfman
Liaison to Senior Citizens	C/Grbelja
Liaison to Environmental Commission	C/Dorfman
Liaison to Historic Preservation Commission	C/Dorfman
Liaison to Board of Education	C/Masci
Liaison to Economic Development Council	C/Dorfman
Liaison to Municipal Court	C/Masci
Liaison to Fire & First Aid	C/Kuczinski
Liaison to AG Board	C/Grbelja

Statement by Committeemen/Committeewoman if they so desire:

C/Kuczinski thanks everyone in town for their support during the election for both him and C/Masci. Thank you for the turnout it is always appreciated. We try to do what’s best and do everything we can to keep taxes low and to continue to remain a rural character and allow to grow but without abandoning our beliefs. Thank you very much.

C/Grbelja states that Freehold Burry wanted to be here tonight and sends her regrets. I have been appointed to the County Planning Board, the Agricultural Development Board and Library Commission, Pat Butch has been appointed to the County Board of Recreation Commission for a 5 year term. Millstone will be well represented on County level.

C/Masci states a liaison to the Municipal Court he would like to introduce our new Municipal Court Judge, Judge Sonnenblick. Judge Sonnenblick thanks the committee for its support and is sworn in by Assemblyman Clifton.

TOWNSHIP COMMITTEE MINUTES:

1. Regular and Executive Session December 17, 2014

Motion to adopt, Moved C/Kuczinski, Second C/Masci. Committee Discussion: None

VOTE:

AYES: C/Kuczinski, C/Masci, M/Kinsey
 NAYS: None
 ABSTAIN: C/Grbelja
 ABSENT: C/Dorfman

OTHER BUSINESS:

Rabies Clinics will be held on Saturday January 24, 2015, from 1:00 – 2:00pm at the Millstone Township Public Works Garage, 899 Perrineville Road, Perrineville, NJ.

PRIVILEGE OF THE FLOOR:

Mayor Kinsey opens the meeting to the public at 7:37 pm.
 No Public Comment
 Mayor Kinsey closes the meeting to the public at 7:37pm.

Limited to ½ Hour

Mayor Kinsey and the Township Committee would like to wish everyone a Healthy and Happy New Year!

Please join us for some light refreshments.

Motion to adjourn: Moved C/Grbelja, Second C/Kuczinski. © Time Out 7:38pm.

Tapes of the meeting are available in the Municipal Clerks Office.

January 7, 2015 minutes approved at a Township Committee meeting held on February 4, 2015.

Maria Dellasala, RMC
Municipal Clerk
Millstone Township