

TOWNSHIP OF MILLSTONE
Meeting Room
215 Millstone Road
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE MINUTES
JUNE 17, 2015 @ 8:00 PM**

Mayor Kinsey calls the meeting to order at 7:05P.M.

ROLL CALL: Mayor Kinsey – present, Committeeman Dorfman – present, Committeeman Kuczinski – present, Committeeman Masci – present, Committeewoman Grbelja - absent. Also in attendance – Attorney – Robert Munoz, Engineer Matt Shafai and Municipal Clerk/Administrator – Maria Dellasala.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 17, 2014.

RESOLUTION TO GO INTO EXECUTIVE SESSION, (15-111) Moved C/Kuczinski, Second C/Dorfman. Committee Discussion: None

VOTE:

AYES: C/Dorfman, C/Kuczinski, C/Masci, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Grbelja

Motion to adjourn executive session, Moved C/Kuczinski, Second M/Kinsey. ©

Time In 7:07 pm, Time Out 8:04 pm.

MAYOR KINSEY CALLS THE REGULAR MEETING TO ORDER AT 8:08 P.M. FOLLOWED BY A FLAG SALUTE AND A MOMENT OF SILENCE.

ORDINANCE 15-13

SECOND READING CALENDAR YEAR 2015 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

EXPLANATORY STATEMENT: This ordinance authorizes an increase to 3.5% over the previous year's final appropriations.

Affidavit of Publication Presented

Mayor Kinsey opens the public hearing at 8:09 p.m.

No Public Comment

Mayor Kinsey closes the public hearing at 8:09 p.m.

Motion to adopt, Moved C/Dorfman, Second C/Kuczinski. Committee Discussion: None

VOTE:

AYES: C/Dorfman, C/Kuczinski, C/Masci, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Grbelja

RESOLUTIONS:

15-112 Resolution to Read Budget by Title Only

Motion to adopt, Moved C/Kuczinski, Second M/Kinsey. Committee Discussion: None

VOTE:

AYES: C/Kuczinski, C/Masci, C/Dorfman, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Grbelja

RESOLUTION:

15-99 Adoption of the 2015 Municipal Budget

Affidavit of publication presented.

Mayor Kinsey opens the public hearing at 8:10 p.m.

No Public Comment

Mayor Kinsey closes the public hearing at 8:10 p.m.

Motion to adopt on second reading, Moved C/Kuczinski, Second C/Masci. Committee Discussion: M/Kinsey introduces Annette Murphy CFO for presentation of the 2015 Municipal Budget; see attachment. Annette introduces Mat Holman – Auditor and Amanda Salerno – Treasurer.

Annette Murphy, CFO, presents the final 2015 Millstone Township Municipal Budget to the Township Committee and the community.

Ms. Murphy proudly stated that Millstone continues to have the lowest municipal tax rate out of all 53 towns in Monmouth County.

The municipal tax levy will remain flat however it has been adjusted for the increase in the 2015 assessed valuation. The assessed valuation increased almost \$160 million this year so therefore, there will be a corresponding decrease in the tax rate to maintain a stable tax levy. This essentially means there is no impact; one went up and the corresponding tax rate goes down so it offsets each other. This is the third year in a row Millstone has maintained a flat municipal tax levy.

The 2015 Budget Workshop was held on May 6th, the Budget Introduction was held on May 20th and the Public Hearing and Adoption was held on June 17th. Since the budget introduction meeting, there were no comments or changes to the budget requested by the Township Committee.

M/Kinsey states - since the budget workshop meetings, there have been a lot of conversations and a lot of opportunities for the Township Committee and the residents to take a look at the documents and understand them. The fact that we do not have a lot of people here tonight speaks volumes – people feel really comfortable with the way finances are being managed in this town. I'm very comfortable and very confident that the town is once again in the best fiscal position we could possibly be in. We have been able to hold the tax levy flat now for four years and my goal is to continue that as we move forward. It's not because we are borrowing to cover costs. Our debt is going down and that's not an accident. We manage that process. Our surplus has been going up. While we will continue to have challenges, we will continue to meet those challenges head-on. We appreciate the work of the employees to meet those challenges.

C/Masci states - we all recall this room when we had the gentlemen from the County come here to talk about re-evaluations programs that the County instituted. At that point, we asked the public to please trust in us that there will be a reflection of the rate versus the increase uptick on the re-evaluations. Tonight certainly proves that. We were true to our word when we told the residents that would take place. I believe there was a lot of skepticism that evening and certainly this budget is indicative to us keeping to our word.

M/Kinsey states -Don't focus on the municipal tax rate. Focus on the municipal tax levy because the rate is just a mathematical equation.

VOTE:

AYES: C/Masci, C/Dorfman, C/Kuczinski, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Grbelja

ORDINANCES

ORDINANCE 15-12

SECOND READING ORDINANCE AMENDING CHAPTER XXXV (LAND USE), ARTICLE VI (CONDITIONAL USES), SECTION 6-3 (WIRELESS COMMUNICATION FACILITIES), OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This amendment brings the Township's Telecommunications Ordinance into compliance with the recent FCC rule changes.

Affidavit of Publication Presented

Mayor Kinsey opens the public hearing at 8:30 p.m.

No Public Comment

Mayor Kinsey closes the public hearing at 8:31 p.m.

Motion to adopt, Moved C/Dorfman, Second C/Kuczinski. Committee Discussion: This ordinance is consistent with the Master Plan.

VOTE:

AYES: C/Dorfman, C/Kuczinski, C/Masci, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Grbelja

ORDINANCE 15-14

SECOND READING ORDINANCE AMENDING CHAPTER XXXV (LAND USE AND DEVELOPMENT REGULATIONS), ARTICLE IV, (REGULATIONS APPLICABLE TO ALL ZONING DISTRICTS), SECTION 4-9.11 (ACCESSORY BUILDINGS SIZE AND ARCHITECTURAL RESTRICTIONS) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance amends Section 4-9.11 by adding paragraph d. to require that accessory buildings be architecturally compatible with the principal residence.

Affidavit of Publication Presented

Mayor Kinsey opens the public hearing at 8:32 p.m.

No Public Comment

Mayor Kinsey closes the public hearing at 8:32 p.m.

Motion to adopt, Moved C/Masci, Second M/Kinsey. (Committee Discussion: This ordinance is consistent with the Master Plan. M/Kinsey states that accessory structure has to look like principal structure.

VOTE:

AYES: C/Kuczinski, C/Masci, C/Dorfman, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Grbelja

ORDINANCE 15-15

FIRST READING BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$900,000 FOR 2015 ROAD IMPROVEMENT PROGRAM IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$741,000 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION

EXPLANATORY STATEMENT: This Bond Ordinance provides an appropriation of \$900,000 for the 2015 Road Improvement Program and authorizes the issuance of \$741,000 Bonds or Notes; the 2015 Road Improvement Program includes, but is not limited to, improvements to Charleston Spring Road, Millstone Road (from Pine Hill Road to Baird Road), Baird Road (west of Millstone Road), and Windsor Road (from Perrineville Road to Feldsher Road) and miscellaneous improvements, including milling, paving, drainage, curbing, site preparations and including all work and materials necessary. A DOT Grant, in the amount of \$120,000, will be utilized for Charleston Spring Road.

Motion to adopt on first reading and authorize publication of same.

Moved C/Masci, Second C/Dorfman. Committee Discussion: None

VOTE:

AYES: C/Masci, C/Dorfman, C/Kuczinski, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Grbelja

Second reading and Public Hearing to be held on July 1, 2015 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

ORDINANCE 15-16

FIRST READING BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$55,000 FOR ACQUISITION OF PUBLIC WORKS VEHICLES AND EQUIPMENT IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$52,250 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION

EXPLANATORY STATEMENT: Bond Ordinance providing an appropriation of \$55,000 for acquisition of a portion of the cost of Public Works Vehicles and Equipment and authorizing the issuance of \$52,250 bonds or notes. The acquisition includes, but is not limited to, a snow removal vehicle.

Motion to adopt on first reading and authorize publication of same.

Moved C/Masci, Second M/Kinsey. Committee Discussion: None

VOTE:

AYES: C/Dorfman, C/Kuczinski, C/Masci, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Grbelja

Second reading and Public Hearing to be held on July 1, 2015 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

ORDINANCE 15-17

FIRST READING AN ORDINANCE AMENDING CHAPTER TWO, (ADMINISTRATION) ARTICLE VI (ADMINISTRATIVE PROCEDURES AND POLICIES) SECTION THIRTY NINE, 2-39.7, (PAYROLL) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE BY FIXING SALARIES OF THE TOWNSHIP OFFICIALS AND EMPLOYEES IN THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY.

EXPLANATORY STATEMENT: This Ordinance fixes salaries for Township Officials and Employees for 2015.

Motion to adopt on first reading and authorize publication of same.

Moved C/Kuczinski, Second C/Dorfman. Committee Discussion: None

VOTE:

AYES: C/Kuczinski, C/Masci, C/Dorfman, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Grbelja

Second reading and Public Hearing to be held on July 1, 2015 at 8:00 p.m. at the Millstone

Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.
ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

15-113 Resolution Authorizing the Execution of a Developer’s Agreement for WAWA, Inc., Block 56, Lot 4, Site Plan No. Z14-08

15-114 Resolution Conditionally Approving a Two Year Mining Permit to Campo Construction, Inc., Block 28, Lots 13.02, 14.01, 14.02, 19, 20 and 21

15-115 **Motion to table C/Kuczinski, Second C/Dorfman**

VOTE:

AYES: C/Dorfman, C/Kuczinski, C/Masci, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Grbelja

15-116 Payment of vouchers

15-117 Resolution Authorizing the Execution of a Municipal Share Services Defense Agreement

15-118 Resolution Awarding Contract for Survey with Installation of Monuments for Block 35 Lot 2, A/K/A 557 Stage Coach Road, Kaut Farm

15-119 Resolution Authorizing Planning Board Attorney to Represent the Township’s Interests in the Mt. Laurel Declaratory Judgment Action

Motion to adopt, Moved C/Kuczinski, Second C/Dorfman. Committee Discussion: None

VOTE:

AYES: C/Kuczinski, C/Masci, C/Dorfman, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Grbelja

15-120 Resolution Approving Change Order No. 1 for Allan Barn

Motion to adopt, Moved C/Kuczinski, Second M/Kinsey. Committee Discussion: None

VOTE:

AYES: C/Kuczinski, C/Masci, C/Dorfman, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Grbelja

15-121 Resolution Approving Change Order No. 1 for Blacksmith Shop

Motion to adopt, Moved C/Kuczinski, Second C/Masci. Committee Discussion: None

VOTE:

AYES: C/Masci, C/Dorfman, C/Kuczinski, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Grbelja

REPORTS FROM VARIOUS DEPARTMENTS FOR MAY 2015:

Tax Collector	\$ 6,524,598.23
Clerks Report	\$ 1,822.68
Dog License	\$ 1,109.00
Recreation	\$ 106,160.00
Building Department	\$ 46,909.00
COAH	\$ 7,018.00
Municipal Court (April)	\$ 21,357.00
2015 Interest Revenue	
Code Enforcement	
BAN Sale	

Motion to file, Moved C/Kuczinski, Second M/Kinsey. ©

TOWNSHIP COMMITTEE MINUTES:

1. Regular Session, May 20, 2015 and June 3, 2015

Motion to adopt/table, Moved M/Kinsey, Second C/Kuczinski. Committee Discussion: None

VOTE:

AYES: C/Dorfman, C/Kuczinski, C/Masci – Abstain 6/3/15, M/Kinsey – Abstain 6/3/15

NAYS: None

ABSTAIN: C/Masci – 6/3/15, M/Kinsey 6/3/15

ABSENT: C/Grbelja

APPLICATION FOR RAFFLE LICENSE:

1. Millstone Elks BPO #2613 requesting year round pull tab games starting July 1, 2015 through June 30, 2016.

Motion to approve, Moved M/Kinsey, Second C/Kuczinski. ©

2. St. Joseph Catholic Church of Perrineville requesting Off-Premise 50-50 held on December 13, 2015.

Motion to approve, Moved C/Dorfman, Second C/Masci. ©

COMMENTS FROM THE DAIS:

C/Kuczinski states that we had a very successful clambake this year, big thank you goes out to all the volunteers – they worked very hard and were very effective. Also a big thank you to all that came out supporting the clambake, the Open Space & Farmland Preservation Council did a great job.

PRIVILEGE OF THE FLOOR:

Mayor Kinsey opens the meeting to the public at 8:47 p.m.

1. Lesle Stone Buck – Asks what happened to the Resolution for their mine. Attorney Bob Munoz states that we received a letter from her Attorney, Mr. Toto, therefore Mr. Munoz will be reaching out to Mr. Toto tomorrow so the denial is still in place. Mr. Stone asks what is the fine if they decided to run truck tomorrow.

Mayor Kinsey closes the meeting to the public at 8:50 p.m.

Motion to adjourn, Moved C/Kuczinski, Second C/Dorfman. © Time Out 8:50 p.m.

Tapes of the meeting are available in the Municipal Clerks Office.

June 17, 2015 minutes approved at a Township Committee meeting held on July 1, 2015.

Maria Dellasala, RMC
Municipal Clerk
Millstone Township