

**TOWNSHIP OF MILLSTONE
BUDGET WORKSHOP MEETING**

MAY 7, 2014

AGENDA

**Mayor Kinsey calls the meeting to order at 5:30 pm.
Followed by a Flag Salute and a moment of silence.**

ROLL CALL: Mayor Kinsey – present, Committeeman Dorfman – absent, Committeewoman Grbelja – present, Committeeman Kuczinski – arrives at 6:00 pm, Committeeman Masci – present. Also in attendance – Township Administrator/Municipal Clerk – Maria Dellasala and Chief Financial Officer – Annette Murphy.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.
I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN A FAX TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON APRIL 29, 2014.

REVIEW OF THE 2014 MUNICIPAL BUDGET

Mayor Kinsey states this process started very early on in the year with Annette Murphy and Maria Dellasala; this is probably the fifth (5) draft. Appropriations are flat and the tax rate is stable. We are weaning off of using surplus. We are up on UCC fees due to all the generators that have been put in. Our other expenses (OE) are much lower; there have been shifts in PERS with the moving around of employees.

Our capital projects:

- * \$800,000 Road Program,
- * \$100,000 Community Center Improvements, possibly \$150,000. We will try for CDBG dollars this year with the Community Center as our project for items such as new chair lift, new handicap entry doors and new entry flooring. Five or six years ago we upgraded the kitchen and bathrooms.
- * Also possible purchase of new DPW vehicle.

CFO Annette Murphy thanks M/Kinsey and states that she has e-mailed a draft copy of the budget and asked for all to forward any questions to her, and highlights some of the changes:

Administrator – Maria Dellasala

Purchasing Agent - Amanda Salerno

Auditor – with Bill Antonides retiring and his firm leaving the auditing business we awarded a contract to HFA, scope of the work has changed a little especially with Annette's status changing from part time to full time. Annette will now do the ADS, AFS and the Budget Document. On May 21, 2014 we will introduce the budget and share with the public the budget document. The tax rate will remain flat; we have been maintaining a stable rate over the past years.

Tax Assessment – includes dollars for Real Property Data Collection Verification Services in Accordance with the Assessment Program, which is now mandated by Monmouth County.

Health Insurance – rates have increased

Buildings & Grounds up about 10%

Vehicle Maintenance up however costs effective with the help of our agreements with Monmouth County and Manalapan Township.

PRIVILEGE OF THE FLOOR:

Mayor Kinsey opens the meeting to the public at 6:37pm.

1. Tunde Onitiri – Fawn Way – asks about the number of employees, general tax rate, what we have control of and will the committee revisit the budget with feedback from the residents. Annette Murphy will answer Mr. Onitiri questions.

Mayor Kinsey closes the meeting to the public at 6:43pm.

Motion to adjourn, Moved C/Grbelja, Second C/Kuczinski. © Time Out 6:48pm.

Tapes of the meeting are available in the Municipal Clerks Office.

May 7, 2014 budget workshop minutes approved at a Township Committee meeting held on June 18, 2014.

Maria Dellasala, RMC
Township of Millstone.