

TOWNSHIP OF MILLSTONE
Meeting Room
215 Millstone Road
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE
RE-ORGANIZATION AGENDA
JANUARY 2, 2014**

Municipal Clerk Maria Dellasala calls the meeting to order at ____ p.m. followed by Flag Salute and a moment of Silence.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 18, 2013.

Oath of Office administered to Committeeman Bob Kinsey.

ROLL CALL: Committeemen:
Gary Dorfman _____, Bob Kinsey _____, Michael Kuczinski _____,
Fiore Masci _____ and Committeewoman Nancy Grbelja _____.

Municipal Clerk Maria Dellasala asks for a motion for Mayor:

C/_____ nominates C/_____ as Mayor for the year 2014, Second by C/_____.

VOTE: C/Dorfman _____, C/Grbelja _____, C/Kinsey _____, C/Kuczinski _____, C/Masci _____.

C/_____ nominates C/_____ for Deputy Mayor, second by C/_____.

Vote: C/Grbelja _____, C/Kinsey _____, C/Kuczinski _____, C/Masci _____, C/Dorfman _____.

Statement by newly appointed Mayor:

ORDINANCES:

ORDINANCE 14-01

FIRST READING AN ORDINANCE AMENDING CHAPTER TWO, (ADMINISTRATION) ARTICLE VI (ADMINISTRATIVE PROCEDURES AND POLICIES) SECTION THIRTY NINE, 2-39.7, (PAYROLL) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE BY FIXING SALARIES OF THE TOWNSHIP OFFICIALS AND EMPLOYEES IN THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY.

EXPLANATORY STATEMENT: This Ordinance fixes salaries for Township Officials and Employees for 2014.

Motion to adopt/table on first reading and authorize publication of same.

Moved C/_____, Second C/_____, (Committee Discussion) VOTE: C/Dorfman _____, C/Grbelja _____, C/Kinsey _____, C/Kuczinski_____, C/Masci _____,

Second reading and Public Hearing to be held on January 15, 2014 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.
ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 14-01 Resolution Appointing Professionals for 2014: Township Attorney, Township Auditor, Township Planner, Township Engineer, Bond Counsel, Public Defender, Affordable Housing Administrator, Bankruptcy Counsel
- 14-02 Resolution Appointing Deputy Municipal Clerk
- 14-03 Resolution Appointing Local Registrar, Deputy Registrar and Alternate Registrar
- 14-04 Resolution Appointing Purchasing Agent
- 14-05 Resolution Appointing Public Agency Compliance Officer
- 14-06 Resolution Appointing Treasurer
- 14-07 Resolution Appointing Construction Department Appointments: Fire Protection Inspector, Plumbing Inspector, Building Inspector and Electrical Inspector
- 14-08 Resolution Appointing Code Enforcement Officer
- 14-09 Resolution Appointing Purchasing Official
- 14-10 Resolution Appointing Recycling Coordinator
- 14-11 Resolution Appointing Community Development Representative for 2014
- 14-12 Resolution Appointing Monmouth County Transportation Council Representative for 2014
- 14-13 Resolution Appointing Members to the Millstone Township Veteran’s Memorial Council
- 14-14 Resolution Appointing Middlesex County JIF Representative for 2014
- 14-15 Resolution Appointing 911 Coordinator
- 14-16 Resolution Appointing OEM Coordinator
- 14-17 Resolution Appointing the Class III Member to the Millstone Township Planning Board
- 14-18 Resolution Appointing Members to the Open Space and Farmland Preservation Council
- 14-19 Resolution Appointing Members to the Agricultural Advisory Council
- 14-20 Resolution Appointing Monmouth County Agriculture Development Board Representative for 2014
- 14-21 Resolution Appointing Members to the Municipal Alliance Committee’s Executive Board
- 14-22 Resolution Appointing Violations Clerk
- 14-23 Resolution Authorizing the Appointment of Individuals to Perform Duties of a Municipal Court Administrator when the Municipal Court Administrator is Unavailable
- 14-24 Resolution Authorizing Inter-local Services Agreement Providing for Municipal Court Services for Roosevelt Borough
- 14-25 Resolution Appointing Richard Coppola COAH Representative for 2014
- 14-26 Resolution Appointing Coordinator Between the Township of Millstone and the Office of Aging, Margaret Patterson, term expires 12/31/14
- 14-27 Resolution Appointing Local Historian, Joanne Kelty
- 14-28 Resolution Adopting the Temporary Budget
- 14-29 Resolution Adopting a Cash Management Plan

- 14-30 Resolution to Authorize the Continuation of Petty Cash Funds for Calendar year 2014
- 14-31 Resolution to Establish Official Depository for Township Funds
- 14-32 Resolution Authorizing the Acceptance of Credit Card Payments for the Collection of Fees for Specific Services
- 14-33 Resolution to Authorize Tax Collector to Hold Tax Sale
- 14-34 Resolution Authorizing the Cancellation of Minimal Balances and Overpayments by Tax Collector for Calendar 2014
- 14-35 Resolution Setting Interest Rates to be Charged on all Delinquent Taxes and Assessments
- 14-36 Resolution to Allow an Additional Penalty of 6% to be Collected Against a Delinquency in Excess of \$10,000.00
- 14-37 Resolution Authorizing Real Estate Tax Payments by Electronic Funds Transfer via Internet via CIT-e-Net, LLC
- 14-38 Resolution Authorizing the Tax Assessor to File Appeals Omitted and Added Assessment Appeals and Rollback Complaints with the Monmouth County Board of Taxation
- 14-39 Resolution Appointing Administrator
- 14-40 Resolution Authorizing Contract with Edmunds & Associates, Inc.
- 14-41 Resolution Authorizing Contract with Eastern Armored Services Inc
- 14-42 Resolution Authorizing Contract with Action Data Services
- 14-43 Resolution Authorizing Recreation Registration Payments via Internet via Authorized.net LLC
- 14-44 Resolution Granting Permission to Pay Certain Bills Prior to Committee Meetings
- 14-45 Resolution Appointing Fire Protection Sub-Code Official, Michael Martin
- 14-46 Resolution Awarding Contract for Municipal Court Security for 2014
- 14-47 Resolution Shared Services Agreement with Roosevelt Borough
- 14-48 Resolution Awarding Contract for the Salt Mixture and Special Rock Salt Mixture as per Monmouth County Contract F-27-2014
- 14-49 Resolution Authorizing Deer Carcass Removal as per Monmouth County Contract F-95-2012
- 14-50 Resolution Authorizing State Contract Purchase for Unleaded Gasoline and Diesel Fuel as per State Contact No. A80909 and A82763
- 14-51 Resolution Appointing Construction Official
- 14-52 Resolution Appointing Municipal Housing Liaison
- 14-53 Resolution Appoint Department of Public Works Crew Chief
- 14-54 Resolution Appointing Electrical Subcode Official
- 14-55 Resolution Appointing Plumbing Subcode Official
- 14-56 Resolution Appointing Building Subcode Official

Motion to adopt/table, Moved _____, Second _____, (Committee Discussion) VOTE: C/Dorfman _____, C/Kinsey _____, C/Kuczinski _____, C/Masci _____, C/Grbelja _____,

APPOINTMENTS TO BE MADE BY THE MAYOR

1. Mayor's appointments to the Millstone Township Environmental Commission.
2. Mayor's appointments to the Millstone Township Planning Board.
3. Mayor's appointments to the Millstone Township Board of Adjustment.
4. Mayor's appointments to the Millstone Township Recreation Commission.
5. Mayor's appointments to the Millstone Township Shade Tree Commission.
6. Mayor's appointments to the Millstone Township Historic Preservation Commission.
7. Mayor's appointments to the Millstone Township Office of Emergency Management.

COMMITTEE VOLUNTEER LIASIONS TO ADMINISTER VARIOUS TOWNSHIP DEPARTMENTS FOR 2014:

- Liaison of Dept. of Public Works/Building and Grounds/Recycling
- Liaison of Finance
- Liaison of Health, Safety and Welfare
- Liaison of Community Newsletter/Web Site/Cable TV
- Liaison of Office of Emergency Management
- Liaison of Personnel
- Liaison to Board of Parks and Recreation Commission
- Liaison to County & State Agencies
- Liaison to Drug Alliance
- Liaison to Senior Citizens
- Liaison to Environmental Commission
- Liaison to Historic Preservation Commission
- Liaison to Board of Education
- Liaison to Economic Development Council
- Liaison to Municipal Court
- Liaison to Fire & First Aid
- Liaison to AG Board

Statement by Committeemen/Committeewoman if they so desire:

TOWNSHIP COMMITTEE MINUTES:

1. December 18, 2013 Regular & Executive Session

Motion to adopt/table, Moved C/_____, Second C/_____. (Committee Discussion)

VOTE: C/Kinsey _____, C/Kuczinski _____, C/Masci _____, C/Dorfman _____, C/Grbelja _____.

OTHER BUSINESS:

Rabies Clinics will be held on Saturday January 18, 2014, from 1:00 – 2:00pm at the Millstone Township Public Works Garage, 899 Perrineville Road, Perrineville, NJ.

PRIVILEGE OF THE FLOOR:

Mayor _____ opens the meeting to the public at_____.

Mayor _____ closes the meeting to the public at_____.

Limited to 1/2 Hour

Mayor _____ and the Township Committee would like to wish everyone a Healthy and Happy New Year!

Please join us for some light refreshments.

Motion to adjourn: Moved C/_____, Second C/_____. © Time Out _____